

**MEETING OF THE LIBRARY ADVISORY BOARD
CITY OF LA VISTA**

**MINUTES OF MEETING
May 11, 2017**

Members Present: Rose Barcal Huyen-Yen Hoang Connie Novacek
 Kim Schmit-Pokorny Carol Westlund

Member Absent: Valerie Russell

Agenda Item #1: Call to Order

The meeting was called to order at 5:30 p.m.

Agenda Item #2: Announcement of Location of Posted Open Meetings Act

An announcement was made of the location of the posted copy of the Open Meetings Act for public reference.

Agenda Item #3: Introductions

There were no introductions made.

Agenda Item #4: Approval of Minutes of March 9, 2017 Meeting

It was moved by Hoang and seconded by Westlund that the March 9, 2017 minutes be accepted as presented. Board members voting aye: Hoang, Novacek, Westlund, and Schmit-Pokorny. Nays: none. Abstain: none. Absent: Russell. Motion carried.

Agenda Item #5: Library Director's Report

- a. Programs: an overview of adult, teen, tween, and children's programs was given.
- b. Elizabeth Brown has been hired as the library's teen coordinator.
- c. Library Meetings were reviewed including Nebraska Library Association's Advocacy Day in Lincoln on March 21st. A regional meeting for library directors was held in Blair at their new library featuring a Makers Space.
- d. General Library Information included the joint GED Graduation with Creighton University's Educational Opportunity Center to be held May 21st at the La Vista Library. The library now has two Metropolitan Community College workstudy students through May 24th, the end of the quarter.

Agenda Item #6: Circulation Report

Barcal distributed the circulation report. The report was discussed and accepted.

Agenda Item #7: Old Business

- a. Current and future grants were reviewed:
 - i. Tween and Teen BUILD Collective through the Loleta D. Fyan Grant from the America Library Association. Programming and planning continue. Programming continues. Barcal is inquiring about the second half of the grant.
 - ii. Nebraska Library Commission – Internship. This was awarded. The Nebraska Library Commission notified the library that the Federal LSTA money has been released.
 - iii. YALSA/Dollar General Teen Internship. Barcal is inquiring about this grant and if it has been awarded.

- iv. YALSA/Dollar General Summer Learning Resources. Barcal is inquiring about the grant and if it has been awarded.
- b. City Comprehensive Plan Update. The draft plan is being reviewed and edited by staff.
- c. Policy Review: Privacy. The policy was discussed. It was moved by Schmit-Pokorny and seconded by Novacek that the privacy policy be accepted with the presented changes. Board members voting aye: Hoang, Novacek, Westlund, and Schmit-Pokorny. Nays: none. Abstain: none. Absent: Russell. Motion carried.
- d. Inventory. A report was distributed with the latest update of the library's inventory. The number of missing items has been reduced to 250 from 304 in March. Staff will continue to try to locate these missing items.
- e. State Library Report. A one page report was compiled by Mitch Beaumont which was handed out.

Agenda Item #8: New Business

- a. Policy Review: Personnel. The policy was discussed. It was determined that there were no edits or changes to be made to the policy.
- b. Policy Review: Unattended Children. The policy was discussed. It was determined that there were no edits or changes to be made to the policy.
- c. Continuing Education Activities:
 - i. Update. After submitting the last continuing education hours from the Board to the Nebraska Library Commission, the library was informed that hours submitted must be library related. Other local library directors suggested building the continuing education into the Board Agenda so the required continuing education would be obtained throughout the year. After discussion, it was determined by the Board this would be implemented at La Vista's Board meetings as well.
 - ii. Short Takes Video. There is a series of videos available through the American Library Association. A video will be viewed during the board meeting.
 - iii. Discussion (15 minutes). After viewing the video, the Board will hold a 15 minute discussion. Barcal will submit this time to the Commission for continuing education credit after the meeting.

Agenda Item #9: Comments from the Floor

There were no comments from the floor.

Agenda Item #10: Comments from the Board

Last meeting, Novacek shared an article concerning a \$175,000 donation in Melody books, American Girl dolls and funds to the Detroit Public Library System. Barcal researched and found that the money went to Detroit because the new Melody doll was modeled after a young Detroit girl.

There was a motion by Westlund and second by Hoang to adjourn the meeting at 6:20 p.m.

The next meeting is scheduled for July 13th, 2017 at 5:30 p.m. at the La Vista Public Library, Conference Room #142.