

Municipal Campus Plan Addenda

Questions

1. Questions on the building adjacent to the City Hall (South):
 - a. What departments are housed in that building?
 - i. Community Development is currently the only department housed in that building.
 - b. Number of people in each department staffed there?
 - i. 6
 - c. Portion of that building currently occupied versus unused?
 - i. It is all occupied except for a couple offices in the Annex which are occasionally used by some public works staff (same building, separate entrance). The Annex has a large room used for meetings, training, etc and a kitchen.
 - ii. The entire first (bottom) level of that building is housed by the Papillion Fire Department.
2. Leo A Daly's space assessment (Exhibit B) I'm seeing a list of departments noted under Fire Station #1. This includes the Fire Department Headquarters and Training Facility, Public Building, and Grounds Maintenance Department. Is this an assessment for the fire station adjacent to city hall? The sign outside indicates this is Fire Station #4.
 - i. Since the time of the first space needs assessment, the City of La Vista eliminated a city fire department and now contracts with the City of Papillion for fire/EMS services (2014). Papillion Fire occupies the entire first level of this building and is Fire Station 4. The Maintenance Department is back out at the Public Works facility and Papillion has located their fire department headquarters at Fire Station 1 located at 108th and Chandler.
3. Do you have drawings, cad files or BIM models of the existing facilities? If yes, how current and at what level of accuracy?
 - i. We do not have cad files or BIM models of existing facilities. We have building plans from 1992 that are not completely accurate and some plans for the fire station/community development building.
4. Do you have surveys of the properties?
 - i. We do not have any formal surveys of the properties.
5. Do you have facility assessments of the existing buildings? If not, would you want them included in the proposal?

- i. Initial facility assessments were conducted as part of the 2009 Municipal Facilities Plan; facility assessments should be updated as part of this project.
- 6. Is there a target date for the final deliverable / project completion?
 - i. We have not set a target date as we feel that companies providing proposals are the experts in this type of project and would give us a timeline for the length of the project.