

General Fund

Recreation				
	FY12	FY13	FY14	FY15
	Actual	Actual	Budget	Adopted
PERSONNEL SERVICES				
Salaries - Full-Time	242,300	250,341	252,245	262,565
Salaries - Part-Time	54,046	54,728	65,611	65,933
Salaries - Overtime	244	222	363	372
FICA	21,613	22,320	24,344	25,159
Insurance Charges	42,193	45,001	53,225	47,523
Pension	14,553	15,034	15,156	15,776
Total Personnel Services	374,947	387,647	410,944	417,328
COMMODITIES				
Office Supplies	2,138	1,805	2,100	2,100
Books and Periodicals	-	-	-	-
Food Supplies	3,094	3,841	4,221	5,783
Wearing Apparel	6,162	7,099	11,030	12,030
Motor Vehicle Supplies	77	-	250	250
Janitorial Supplies	-	-	-	-
Other Commodities	11,226	10,375	11,280	11,280
Total Commodities	22,698	23,119	28,881	31,443
CONTRACTUAL SERVICES				
Postage	1,184	1,612	2,265	2,265
Telephone	1,824	1,824	2,276	2,276
Prof Services-Other	140	177	500	500
Utilities	44,103	44,181	42,945	44,233
Rentals	546	912	300	300
Auto Allowance	1,415	1,358	1,200	1,200
Legal Advertising	219	44	3,000	3,000
Printing	2,683	2,550	2,920	2,920
Dues and Subscriptions	307	186	750	750
Travel Exp/Mileage	3,100	781	1,822	1,822
Training Assistance	3,889	569	2,350	2,350
Other Contractual Services	21,043	17,508	54,675	17,675
Professional Services-Legal	268	1,765	500	500
Total Contractual Services	80,721	73,467	115,503	79,791
MAINTENANCE				
Building and Grounds	13	1,774	5,049	3,055
Machine Equip & Tool Maint.	-	1,025	1,820	1,820
Motor Vehicle Expense	39	16	250	250
Other Maintenance	145	1,054	500	500
Total Maintenance	197	3,870	7,619	5,625
OTHER CHARGES				
Other Charges	10,974	10,888	8,782	8,720
Total Other Charges	10,974	10,888	8,782	8,720

General Fund

Recreation				
	FY12 Actual	FY13 Actual	FY14 Budget	FY15 Adopted
CAPITAL OUTLAY				
Office Equipment				
Other Capital Outlay	17,730	-	10,368	
Total Capital Outlay	17,730	-	10,368	-
Total Recreation	507,267	498,990	582,097	542,907

01-23 Recreation

Budget Line Item

101 Full-Time Salaries

Salaries for fulltime Recreation administrative staff are included in the line item. A 2.5% base factor is included for potential salary increases in accordance with the compensation ordinance.

102 Part-Time Salaries

Salaries for part-time Recreation staff are included in this line item. A 2.5% base factor is included for potential salary increases in accordance with the compensation ordinance.

103 Overtime

This line item funds occasional overtime for the Administrative Assistant position for required work at evening or weekend events. Typically she adjusts her work schedule; however, there are instances when this is not feasible.

104 FICA

This is a mandatory withholding match that is a fixed percentage of salaries.

105 Insurance

This line item funds the City's portion of health, dental, life and disability insurance for employees. In an effort to keep health insurance rates at a manageable level, changes were made this past year to the way this benefit is funded. The City took on a portion of the liability, which resulted in lower premiums. Actual savings, if any, will depend on plan usage during a given year. The budget does include a potential 5% increase in insurance premiums, but we are hopeful this new funding mechanism will help us better keep insurance costs under control.

107 Civilian Pension

This line item funds the City's portion of employee pension contributions.

201 Office Supplies

Funding requested at the same level as last year for office supplies.

202 Books/Periodicals

No funding requested in this line item.

203 Food Supplies

This line item funds food supplies associated with the Senior Program and additional special events. A \$1,200 grant is being sought from the La Vista Community Foundation for food supplies for the annual Easter Egg Hunt.

204 Wearing Apparel

This line item funds the purchase of employee staff shirts and sport league uniforms. Funding requested at same level as last year. Additionally, an application will be submitted for a \$1,000 grant from the La Vista Community Foundation to support the annual coat drive.

General Fund

01-23 Recreation

205 Motor Vehicle Supplies

This line item funds the purchase of motor vehicle supplies, including fuel. Funding requested at same level as last year.

211 Other Commodities

This line item includes funding for youth and adult sport league equipment, as well as other equipment. Funding requested at same level as last year. Also, a \$300 grant is being sought from the La Vista Community Foundation for supplies associated with the annual Easter Egg Hunt.

301 Postage

This line item includes funding for mailings and the City Wise newsletter. Funding requested at same level as last year.

302 Telephone

This line item includes funding for office telephones, the pay telephone in the Community Center, and a cell phone allowance for the Recreation Director. Funding requested at same level as last year.

303 Professional Services

This line item funds new employee physicals. Funding requested at same level as last year.

304 Utilities

This line item funds all utility costs for the Community Center. An increase requested due to an anticipated 3% overall increase in utility costs.

306 Rentals

This line item funds the rental of portable toilets at various parks and occasional special events. Funding requested at same level as last year.

307 Auto Allowance

This line item funds an auto allowance for the Recreation Director. Funding requested at same level as last year.

308 Legal Ads

This item includes program advertising. Funding requested at same level as last year.

309 Printing

This line item funds the printing of recreation receipts, facility usage forms and the City Wise newsletter. Funding requested at same level as last year.

310 Dues/Subscriptions

This line item includes administration professional memberships and subscriptions. Funding requested at same level as last year.

01-23 Recreation

311 Travel Expense

This line item funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs. This also funds expenses for one staff member to attend the NRPA National Congress and other local travel/training expenses. Funding requested at same level as last year.

313 Training

This line item funds employee training opportunities. This also funds expenses for one staff member to attend the NRPA National Congress and other local training expenses. Funding requested at same level as last year.

314 Other Contractual

This line item includes referee fees and telephone and maintenance. This line item was decreased by \$25,000 due to a one-time expense for a Recreational philosophy and direction study that was included in the FY14 budget. Additionally, computer services have been included in this line item in the past and have been moved to a separate budget (26) specifically designated for Information Technology (IT) expenses.

321 Professional Services-Legal

Funding requested at the same level as last year.

401 Building & Grounds

This line item funds repairs and maintenance of the Community Center facility.

This line item was decreased \$1,994 due to a one-time expense for the purchase of a directional door counter in the FY 13/14 budget.

409 Machine Equipment and Tool Maintenance

This line item funds repair and maintenance of mechanical equipment in Community Center. Funding requested at the same level as last year.

410 Motor Vehicle Maintenance

This line item includes all repair or replacement purchases of parts and supplies for the Department's vehicles. Funding requested at same level as last year.

412 Other Maintenance

This line item includes miscellaneous repairs and maintenance of facility. Funding requested at same level as last year.

505 Other Charges

This line item funds youth and adult sports league awards, registration fees and miscellaneous items. Funding requested at same level as last year.

618 Other Capital

Year-end expenses will be over budget due to unexpected repairs to a refrigerator unit in the Community Center in addition to the purchase of budgeted exercise equipment.