

General Fund

Special Services Bus				
	FY12	FY13	FY14	FY15
	Actual	Actual	Budget	Adopted
PERSONNEL SERVICES				
Salaries - Full-Time	7,630	7,728	8,012	8,284
Salaries - Part-Time	29,143	32,704	43,700	45,891
Overtime	1,562	735	750	750
FICA	2,863	3,084	3,955	4,202
Insurance Charges	2,211	2,376	2,409	2,148
Pension	472	473	481	497
Total Personnel Services	43,882	47,100	59,307	61,772
COMMODITIES				
Office Supplies	226	62	300	300
Wearing Apparel	780	781	1,300	1,300
Motor Vehicle Supplies	14,761	12,821	17,784	17,784
Other Commodities	60	30	800	1,400
Total Commodities	15,827	13,694	20,184	20,784
CONTRACTUAL SERVICES				
Postage	-	-	-	-
Telephone	584	1,090	1,100	1,100
Prof Services-Other	-	-	200	200
Insurance and Bonds				
Auto Allowance	25	22		
Legal Advertising	-	-	-	-
Training Assistance				
Other Contractual Services				
Prof Services-Auditing				
Professional Services-Legal	-	-	-	-
Total Contractual Services	609	1,112	1,300	1,300
MAINTENANCE				
Motor Vehicle Maintenance	2,817	1,852	5,386	5,386
Other Maintenance	-	-	-	-
Total Maintenance	2,817	1,852	5,386	5,386
CAPITAL OUTLAY				
Motor Vehicles		-	12,000	10,500
Total Capital Outlay	-	-	12,000	10,500
Total Special Services Bus	63,135	63,758	98,177	99,742

General Fund

01-30 Special Services Bus

Budget Line Item

101 Full-Time Salaries

Portions of the following salaries in a total amount of \$8,284 have been included in this line item based on their involvement with the administrative operation of the Senior Bus Service: Recreation Director (39 hours), Program Coordinator (104 hours), and Administrative Assistant (260 hours). A 2.5% base factor is proposed for potential salary increases in accordance with the compensation ordinance.

102 Part-Time Salaries

This line item includes salaries for Special Services Bus drivers. A 2.5% base factor is proposed for potential salary increases in accordance with the compensation ordinance. An increase of \$6,373 has been requested for the addition of a second driver two days per week. This additional service was implemented during the current year; however it was started mid-year and was only budgeted for that period of time. To continue the service we need to budget for the additional six months.

103 O/T Salaries

This line item includes overtime salaries for Special Services Bus drivers. Funding requested at same level as last year. Overtime is needed to compensate for the occasional situation when only one driver is available due to vacations and/or sick time for the second driver.

104 FICA

This is a mandatory withholding match that is a fixed percentage of salaries. An additional \$488 has been requested for the continuation of a second driver two days per week.

105 Insurance

This line item funds the City's portion of health, dental, life and disability insurance for employees. In an effort to keep health insurance rates at a manageable level, changes were made this past year to the way this benefit is funded. The City took on a portion of the liability, which resulted in lower premiums. Actual savings, if any, will depend on plan usage during a given year. The budget does include a potential 5% increase in insurance premiums, but we are hopeful this new funding mechanism will help us better keep insurance costs under control.

107 Civilian Pension

This line item funds the City's portion of employee pension contributions.

201 Office Supplies

This line item funds the office supplies associated with this program. Funding requested at same level as last year.

204 Wearing Apparel

This line item funds uniforms for staff members. Funding requested at same level as last year.

01-30 Special Services Bus

205 Motor Vehicle Supplies

This line item provides funding for fuel, tires, and brakes for the vehicles used in the Senior Bus program. This cost will be partially reimbursed by the City of Ralston and the State of Nebraska. Funding requested at same level as last year.

211 Other Commodities

This line item provides funding for other commodities used in the Senior Bus Program. Funding requested at the same level as last year. A \$600 grant is being requested from the La Vista Community Foundation

302 Telephone

This line item funds cell phones for the bus drivers. Drivers take calls directly and schedule their own appointments. Funding requested at same level as last year.

303 Professional Services - Other

This line item funds new employee physicals. Funding requested at same level as last year.

308 Legal Ads

No funding requested at same level as last year.

410 Motor Vehicle Maintenance

Funding is included in this line item for repairs and maintenance to the vehicles in the fleet. Funding requested at same level as last year.