## General Fund

### Recreation

<table>
<thead>
<tr>
<th>Personnel Services</th>
<th>FY13 Actual</th>
<th>FY14 Actual</th>
<th>FY15 Budget</th>
<th>FY16 Adopted</th>
</tr>
</thead>
<tbody>
<tr>
<td>101 Salaries - Full-Time</td>
<td>250,341</td>
<td>255,586</td>
<td>262,565</td>
<td>269,979</td>
</tr>
<tr>
<td>102 Salaries - Part-Time</td>
<td>54,728</td>
<td>61,057</td>
<td>65,933</td>
<td>65,933</td>
</tr>
<tr>
<td>103 Salaries - Overtime</td>
<td>222</td>
<td>0</td>
<td>372</td>
<td>97</td>
</tr>
<tr>
<td>104 FICA</td>
<td>22,320</td>
<td>23,152</td>
<td>25,159</td>
<td>25,705</td>
</tr>
<tr>
<td>105 Insurance Charges</td>
<td>45,001</td>
<td>39,857</td>
<td>47,523</td>
<td>37,916</td>
</tr>
<tr>
<td>106 Personnel Services</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>107 Pension</td>
<td>15,034</td>
<td>15,335</td>
<td>15,776</td>
<td>16,205</td>
</tr>
</tbody>
</table>

**Total Personnel Services**  
387,647  394,987  417,328  415,835

### Commodities

<table>
<thead>
<tr>
<th>Commodities</th>
<th>FY13 Actual</th>
<th>FY14 Actual</th>
<th>FY15 Budget</th>
<th>FY16 Adopted</th>
</tr>
</thead>
<tbody>
<tr>
<td>201 Office Supplies</td>
<td>1,805</td>
<td>1,739</td>
<td>2,100</td>
<td>2,100</td>
</tr>
<tr>
<td>202 Books and Periodicals</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>203 Food Supplies</td>
<td>3,841</td>
<td>3,561</td>
<td>5,783</td>
<td>6,983</td>
</tr>
<tr>
<td>204 Wearing Apparel</td>
<td>7,099</td>
<td>6,088</td>
<td>12,030</td>
<td>13,030</td>
</tr>
<tr>
<td>205 Motor Vehicle Supplies</td>
<td>0</td>
<td>0</td>
<td>250</td>
<td>250</td>
</tr>
<tr>
<td>211 Other Commodities</td>
<td>10,375</td>
<td>12,812</td>
<td>11,280</td>
<td>11,580</td>
</tr>
</tbody>
</table>

**Total Commodities**  
23,119  24,200  31,443  33,943

### Contractual Services

<table>
<thead>
<tr>
<th>Contractual Services</th>
<th>FY13 Actual</th>
<th>FY14 Actual</th>
<th>FY15 Budget</th>
<th>FY16 Adopted</th>
</tr>
</thead>
<tbody>
<tr>
<td>301 Postage</td>
<td>1,612</td>
<td>1,249</td>
<td>2,265</td>
<td>1,965</td>
</tr>
<tr>
<td>302 Telephone</td>
<td>1,824</td>
<td>2,211</td>
<td>2,276</td>
<td>2,276</td>
</tr>
<tr>
<td>303 Prof Services-Other</td>
<td>177</td>
<td>135</td>
<td>500</td>
<td>500</td>
</tr>
<tr>
<td>304 Utilities</td>
<td>44,181</td>
<td>46,418</td>
<td>44,233</td>
<td>47,333</td>
</tr>
<tr>
<td>306 Rentals</td>
<td>912</td>
<td>961</td>
<td>300</td>
<td>300</td>
</tr>
<tr>
<td>307 Auto Allowance</td>
<td>1,358</td>
<td>1,183</td>
<td>1,200</td>
<td>1,200</td>
</tr>
<tr>
<td>308 Legal Advertising</td>
<td>44</td>
<td>0</td>
<td>3,000</td>
<td>3,000</td>
</tr>
<tr>
<td>309 Printing</td>
<td>2,550</td>
<td>3,204</td>
<td>2,920</td>
<td>3,220</td>
</tr>
<tr>
<td>310 Dues and Subscriptions</td>
<td>186</td>
<td>518</td>
<td>750</td>
<td>750</td>
</tr>
<tr>
<td>311 Travel</td>
<td>781</td>
<td>576</td>
<td>1,822</td>
<td>1,822</td>
</tr>
<tr>
<td>313 Training</td>
<td>569</td>
<td>469</td>
<td>2,350</td>
<td>2,350</td>
</tr>
<tr>
<td>314 Other Contractual Services</td>
<td>17,508</td>
<td>28,195</td>
<td>17,675</td>
<td>17,675</td>
</tr>
<tr>
<td>321 Professional Services-Legal</td>
<td>1,765</td>
<td>0</td>
<td>500</td>
<td>500</td>
</tr>
</tbody>
</table>

**Total Contractual Services**  
73,467  85,118  79,791  82,891
## General Fund

### Recreation

<table>
<thead>
<tr>
<th></th>
<th>FY13 Actual</th>
<th>FY14 Actual</th>
<th>FY15 Budget</th>
<th>FY16 Adopted</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>MAINTENANCE</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>401 Building and Grounds</td>
<td>1,774</td>
<td>2,176</td>
<td>3,055</td>
<td>5,239</td>
</tr>
<tr>
<td>409 Machine Equip &amp; Tool Maint.</td>
<td>1,025</td>
<td>0</td>
<td>1,820</td>
<td>1,820</td>
</tr>
<tr>
<td>410 Motor Vehicle Expense</td>
<td>16</td>
<td>0</td>
<td>250</td>
<td>250</td>
</tr>
<tr>
<td>412 Other Maintenance</td>
<td>1,054</td>
<td>155</td>
<td>500</td>
<td>500</td>
</tr>
<tr>
<td><strong>Total Maintenance</strong></td>
<td>3,870</td>
<td>2,331</td>
<td>5,625</td>
<td>7,809</td>
</tr>
<tr>
<td><strong>OTHER CHARGES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>505 Other Charges</td>
<td>10,888</td>
<td>8,201</td>
<td>8,720</td>
<td>8,720</td>
</tr>
<tr>
<td><strong>Total Other Charges</strong></td>
<td>10,888</td>
<td>8,201</td>
<td>8,720</td>
<td>8,720</td>
</tr>
<tr>
<td><strong>CAPITAL OUTLAY</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>618 Other Capital Outlay</td>
<td>0</td>
<td>13,191</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total Capital Outlay</strong></td>
<td>0</td>
<td>13,191</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total Recreation</strong></td>
<td>498,990</td>
<td>528,029</td>
<td>542,907</td>
<td>549,198</td>
</tr>
</tbody>
</table>
General Fund

01-23 Recreation

Budget Line Item

101 Full-Time Salaries
Salaries for fulltime Recreation administrative staff are included in the line item. A 2.5% base factor is included for potential salary increases in accordance with the compensation ordinance.

102 Part-Time Salaries
Salaries for part-time Recreation staff are included in this line item. A 2.5% base factor is included for potential salary increases in accordance with the compensation ordinance.

103 Overtime
This line item funds occasional overtime for the Administrative Assistant position for required work at evening or weekend events. Typically she adjusts her work schedule; however, there are instances when this is not feasible.

104 FICA
This is a mandatory withholding match that is a fixed percentage of salaries.

105 Insurance
This line item funds the City’s portion of health, dental, life and disability insurance for employees. In an effort to keep health insurance rates at a manageable level, the City took on a portion of the liability for this benefit in January of 2014, resulting in premium savings. Additional savings, if any, will depend on plan usage during a given year. The budget does include a potential 6% increase in insurance premiums, based on the current market and input from our broker. Every effort will be made to stay under that amount.

107 Civilian Pension
This line item funds the City’s portion of employee pension contributions.

201 Office Supplies
Funding requested at the same level as last year for office supplies.

203 Food Supplies
This line item funds food supplies associated with the Senior Program and additional special events. Funding requested at the same level as last year. Additionally, an application will be submitted for a $1,200 grant from the La Vista Community Foundation to support the Annual Easter Egg Hunt/Food Drive.

204 Wearing Apparel
This line item funds the purchase of employee staff shirts and sport league uniforms. Additionally, an application will be submitted for a $1,000 grant from the La Vista Community Foundation to support the annual coat drive.
General Fund

205  Motor Vehicle Supplies
This line item funds the purchase of motor vehicle supplies, including fuel. Funding requested at same level as last year.

211  Other Commodities
This line item includes funding for youth and adult sport league equipment, as well as other equipment. Additionally, an application will be submitted for a $300.00 grant from the La Vista Community Foundation to support the Annual Easter Egg Hunt/Food Drive.

301  Postage
This line item includes funding for mailings and the City Wise newsletter. Funding requested is a decrease of $300.00 based on actual expenses. Email is being used to a much greater extent to communicate with program participants.

302  Telephone
This line item includes funding for office telephones, the pay telephone in the Community Center, and a cell phone allowance for the Recreation Director. Funding requested at same level as last year.

303  Professional Services
This line item funds new employee physicals. Funding requested at same level as last year.

304  Utilities
This line item funds all utility costs for the Community Center. An on-going increase of $3,100 is requested based on actual expenses and projected utility increases.

306  Rentals
This line item funds the rental of portable toilets at various parks and occasional special events. Funding requested at the same level as last year.

307  Auto Allowance
This line item funds an auto allowance for the Recreation Director. Funding requested at same level as last year.

308  Legal Ads
This item includes program advertising. Funding requested at same level as last year.

309  Printing
This line item funds the printing of recreation receipts, facility usage forms and the City Wise newsletter. Funding requested at an on-going increase of $300.00 to cover the increased printing cost of the City Wise newsletter.

310  Dues/Subscriptions
This line item includes administration professional memberships and subscriptions. Funding requested at same level as last year.
311  **Travel Expense**
This line item funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs. This also funds expenses for one staff member to attend the NRPA National Congress and other local travel/training expenses. Funding requested at same level as last year.

313  **Training**
This line item funds employee training opportunities. This also funds expenses for one staff member to attend the NRPA National Congress and other local training expenses. Funding requested at same level as last year.

314  **Other Contractual**
This line item includes referee fees, telephone and maintenance. Funding requested at same level as last year.

321  **Professional Services-Legal**
Funding requested at the same level as last year.

401  **Building & Grounds**
This line item funds repairs and maintenance of the Community Center facility. A one-time increase of $2,184.00 is requested to steam clean the meeting room dividers, stage divider and stage curtain and apply fire retardant. These dividers and curtains have not been cleaned since the facility was opened.

409  **Machine Equipment and Tool Maintenance**
This line item funds repair and maintenance of mechanical equipment in Community Center. Funding requested at the same level as last year.

410  **Motor Vehicle Maintenance**
This line item includes all repair or replacement purchases of parts and supplies for the Department’s vehicles. Funding requested at same level as last year.

412  **Other Maintenance**
This line item includes miscellaneous repairs and maintenance of facility. Funding requested at same level as last year.

505  **Other Charges**
This line item funds youth and adult sports league awards, registration fees and miscellaneous items. Funding requested at same level as last year.
General Fund