



City of La Vista

Park & Recreation Advisory Committee Minutes

September 20, 2023

A meeting of the Park and Recreation Advisory Committee for the City of LaVista convened in open and public session at 6:00 p.m. on Wednesday, September 20, 2023.

Notice of the meeting was given in advance thereof by publication in the Papillion Times on September 13, 2023. Simultaneously given to the members of the Park and Recreation Advisory Committee and a copy of their acknowledgment of receipt of the notice is attached to the minutes. The availability of the agenda was communicated in advance notice to the members of the Park and Recreation Advisory Committee of this meeting. All proceedings hereafter were taken while the convened meeting was open to attendance of the public. Further, all the subjects included in said proceedings were contained in the agenda for inspection within ten working days after said meeting, prior to the convened meeting of said body.

1. CALL TO ORDER

Director Heather Buller called the meeting to order.

- a. Buller led the audience in the Pledge of Allegiance.
- b. Buller made an announcement of the location of the posted copy of the Open Meetings Act for public reference and read the Emergency Procedures Statement.

2. ROLL CALL

Present was Chairperson Pat Lodes, Members Jeff Kupfer, and Jason Ryan. Absent: Member Deborah Dogba. City Staff present was Recreation Director Heather Buller, Parks Superintendent Jason Allen, Administrative Assistant Sue Tangeman, and Mitch Beaumont, Communications Manager.

3. APPROVAL OF AGENDA

- a. Buller asked for a motion to approve the agenda. Motion made by Chairperson Lodes. Seconded by Member Kupfer. All aye. Motion carried.

4. APPROVAL OF MINUTES

- a. Buller asked for a motion to approve the minutes from the August 16, 2023 meeting. Motion made by Member Ryan. Seconded by Chairperson Lodes. All aye. Motion carried.

5. DISCUSSION, DIRECTION AND ACTION ITEMS

- a. Presentation on City Community Survey results. Mitch Beaumont, Communication Manager
 - 1. Mitch presented the results from the 2023 Community Survey that focused on the “livability” of La Vista. 2,800 random surveys were sent out with 376 responses. Mitch highlighted that there was a significant decrease, 7%, in satisfaction with Parks. To gain greater insight from residents to the 7% decrease staff developed a Fall 2023 Parks & Recreation Survey. Committee requested a website link to the full results, staff will send that out.
- b. Discussion and Direction on Parks & Recreation Community Survey and engagement activity at “Let’s Eat, La Vista: Community Engagement Pancake Breakfast”, October 21, 10:00am-12:00pm @ Community Center. Heather Buller, Recreation Director
 - 1. Discussion was held on the “Let’s Eat, La Vista: Community Engagement Pancake Breakfast”. The event is similar to the past “Taste of La Vista”. The engagement event is focused on City department booths and Recreation program booths set up in the basketball court of the Community Center and free pancakes from the Pancake Man in the meeting rooms. Each City department will have information on offerings, Mayor and City Council will be present to answer any citizen questions, and the Parks & Recreation Departments will have tables set up showcasing athletic, events, volunteer opportunities, new playground/restroom at Central Park, and a designated table for visitors to take the survey. The Fall 2023 Parks & Recreation survey will run from October 1 – 31, 2023. Heather made a call for volunteers from the Committee and Mr. Lodes and Mr. Ryan volunteered to assist the day of the event.
- c. Discussion and Action on the creation of Park & Recreation Advisory Committee By-laws. Heather Buller, Recreation Director

1. Discussion was held that the Park & Recreation Advisory Committee is the only City board that does not have adopted by-laws. Members asked why by-laws were needed and what was needed in the by-laws. Jeff expressed concerns about writing by-laws, whether they needed them and what was their purpose. Discussion between the members on why by-laws should be written for current and future committee members. Staff presented draft by-laws that mirrored the current by-laws of other City boards such as the Library. Staff explained that having by-laws allowed the Committee to set attendance requirements, frequency of meetings, and any other items the group wished for. Majority opted to create by-laws based off of current City Boards. Members would like Heather to email them a draft copy of by-laws, then they can make changes.

6. STAFF REPORTS

- a. Recreation Operations Report: Heather Buller, Recreation Director
 1. Heather discussed with the members the new Manager's Monthly Report, which includes a snapshot of the financial highlights and department operations.
- b. Parks Operations Report: Jason Allen, Parks Superintendent
 1. Jason discussed projects in the parks which included a new roof on the concession stand at City Park, new basketball hoops at Central Park East, and Central Park playground currently being installed.
 2. City Council approved the new restrooms for Central Park on October 3. Restrooms and shelters will be installed in the Spring in conjunction with the upgrades to the road.
 3. Tennis courts are scheduled to be resurfaced summer 2024.
 4. Central Park should be completed by the Fall of 2024.

7. ITEMS FOR FUTURE AGENDAS

Pat asked that the Recreation Operations Report detail the attendance of past events.

8. NEXT MEETING DATE

- a. Next meeting date will be on Wednesday, October 18, 2023 at 6:00 p.m.

9. COMMENTS FROM THE FLOOR

None.

10. COMMENTS FROM PARK & RECREATION ADVISORY COMMITTEE

11.ADJOURNMENT

Chairperson Lodes made a motion for adjournment. Seconded by Member Kupfer.
All aye. Motion carried. Adjourned at 7:04 p.m.