

**MEETING OF THE LIBRARY ADVISORY BOARD
CITY OF LA VISTA**

**MINUTES OF MEETING
January 11, 2024**

Members Present:	Rose Barcal Carol Westlund	Huyen-Yen Hoang	Kim Schmit-Pokorny
Members Absent:	Cindi Hearn	Connie Novacek	

Agenda Item #1: Call to Order

The meeting was called to order at 6:02 p.m.

Agenda Item #2: Announcement of Location of Posted Open Meetings Act

An announcement was made of the location of the posted copy of the Open Meetings Act for public reference.

Agenda Item #3: Introductions

There were no introductions.

Agenda Item #4: Approval of Minutes of November 29, 2023 Meeting

It was moved by Hoang and seconded by Schmit-Pokorny that the November 29, 2023 minutes be accepted as presented. Board members voting aye: Hearn, Hoang, Schmit-Pokorny, and Westlund. Nays: none. Abstain: none. Absent: Hearn and Novacek. Motion carried.

Agenda Item #5: Library Director's Report

- a. Programs: highlights of programming were given and monthly reports distributed.
- b. Employee updates included the additions to the library team: Lee Kerniskey filled the evening and weekend position. Applications for the part-time GED instructor position are still being accepted and interviews taking place.
- c. Library Meetings were reviewed including a regional library system workshop in November. La Vista Library hosted a Sarpy public library directors' meeting in December to determine the next joint author event.
- d. General Library Information included the GED furniture update: City Council approved purchase on November 7, 2023. Barcal was notified today the fabric is not in stock until March. The library was closed on January 8, 2024 due to snow. A late start (opening at 10a) occurred on the 9th. The National Directory for GED programs was updated as well as an indicator the library is interested in obtaining additional GED volunteers.

Agenda Item #6: Circulation Report

Barcal distributed monthly circulation reports.

Agenda Item #7: Old Business

- a. Area Memberships. The library continues to work with area attractions: Fontenelle Forest has mailed membership cards, the library is awaiting an invoice from Durham Museum.
- b. SID 237. The library has provided a number of memberships for SID 237.
- c. State Report FY23. A final report will be shared during the next meeting.
- d. Strategic Plan Update 2024. There are strategic plan sessions scheduled for February.

Agenda Item #8: New Business

- a. Policy Review: Library Dress Code. Discussion was held.
- b. Human Resources Policy Discussion. Discussion was held. It was determined due to the city's policy and due to a lack of other public libraries' policies on this topic, the library will follow and not have a separate policy.
- c. President and Secretary Positions 2024. Sincere appreciation to 2023 President Hearn and 2023 Secretary Hoang. It was moved by Westlund and seconded by Hoang to close nominations and cast a unanimous ballot for Novacek as President and Hearn as Secretary for 2024. Board members voting aye: Hoang, Schmit-Pokorny, and Westlund. Nays: none. Abstain: none. Absent: Hearn, Novacek. Motion carried.
- d. New Grant: Three Rivers Library System: Continuing Education Scholarship. This scholarship was not submitted as Barcal was awarded Public Library Association's Conference Scholarship: \$488 for registration, \$750 towards travel, and annual memberships to American and Public Library Associations, for a total of \$1,485.
- e. Continuing Education Activities
 - i. Webinar: "Nebraska Public Library law: Chapter 51 and Beyond" was viewed in part for continuing education for accreditation purposes.
 - ii. Discussion. Barcal will submit the time to the Nebraska Library Commission for credit. It was questioned whether reading James LaRue's book on censorship will count for continuing education. Barcal will submit this question to the Commission.

Agenda Item #9: Comments from the Floor

There were no comments from the Floor.

Agenda Item #10: Comments from the Board

There was a motion by Hoang and second by Schmit-Pokorny to adjourn the meeting at 6:45 p.m.

The next meeting is scheduled for March 14th, 2024 at 6:00 p.m. at the La Vista Public Library.