

MEETING OF THE LIBRARY ADVISORY BOARD CITY OF LA VISTA

MINUTES OF MEETING March 14, 2024

Members Present: Rose Barcal Kim Schmit-Pokorny Cindi Hearn
 Carol Westlund Connie Novacek
Members Absent Huyen-Yen Hoang

Agenda Item #1: Call to Order

The meeting was called to order at 6:02 p.m.

Agenda Item #2: Announcement of Location of Posted Open Meetings Act

An announcement was made of the location of the posted copy of the Open Meetings Act for public reference.

Agenda Item #3: Introductions

There were no introductions.

Agenda Item #4: Approval of Minutes of January 11, 2024 Meeting

It was moved by Schmit-Pokorny and seconded by Westlund that the January 11, 2024 minutes be accepted as presented. Board members voting aye: Hearn, Novacek, Schmit-Pokorny and Westlund. Nays: none. Abstain: none. Absent: Hoang. Motion carried.

Agenda Item #5: Library Director's Report

- a. Library Programs: Highlights of programming were given, and monthly reports distributed.
- b. Employee updates included the additions to the library team: Stephanie Holbus was hired as GED Instructor in January.
- c. Library Meetings were reviewed including the discussion with Sarpy public library directors regarding details for the September 26th author visit for Tosca Lee which will be held at the Papillion Landing at 7:00 pm. The Metropolitan Community College/City of La Vista's Condominium Board met in February. Advocacy Day through the Nebraska Library Association will be March 20, 2024.
- d. General Library Information included the GED room update: one table remains to be delivered. The library was closed January 12th and 13th 2024 due to snow. Former library employee Jan Bolte passed away and staff attended services. February 5th, 2024 Barcal sat on the Leadership Panel for Chief of Police candidates.

Agenda Item #6: Circulation Report

Barcal distributed monthly circulation reports.

Agenda Item #7: Old Business

- a. Area Memberships. The Durham Museum and Fontenelle Forest memberships have been added and are currently available for patron use. An online management system would manage the memberships and allow patrons online access.

- b. SID 237. The library will be mailing the first membership report to the SID at the beginning of April.
- c. State report FY23. The annual state report was submitted. A one page summary was distributed.
- d. Strategic Plan update 2024. The session with the Mayor and City Council members occurred February 24th, 2024. The staff session followed on February 26, 2024. When the city's plan has been finalized, library staff will meet to discuss how the library can assist in fulfilling the strategic plan.
- e. Policy Review: A copy of the draft for Library Dress Code was distributed and discussion held. The policy will be voted on at the next meeting.

Agenda Item #8: New Business

- a. New Grant: Three Rivers Library System: Humanities Nebraska: Jeff Barnes' "The Queen's Road: Nebraska's Bumpy Ride to Statehood" on April 6th at 10:00am. Library staff member, Cedate Shultz, submitted a grant for the speaker fee of \$75. This grant was awarded.
- b. Continuing Education Activities.
 - i. Webinar: Nebraska Public Library law: Chapter 51 and Beyond" continued for board continuing education for accreditation purposes.
 - ii. Discussion: Barcal will submit the continuing education time to the Nebraska Library Commission for credit. Accreditation date for the Board expires September 30th, 2024.

Agenda Item #9: Comments from the Floor

There were no comments from the Floor.

Agenda Item #10: Comments from the Board

- a. Hearn asked what age library cards can be issued and are schools visited with the library distributing for residents? Area school visits are made throughout the year and memberships sought when appropriate. Barcal will verify age requirements for Library memberships.

Agenda Item #11: Adjournment

There was a motion by Westland and second by Novacek to adjourn the meeting at 7:05 p.m.

The next meeting is scheduled for May 9th, 2024 at 6:00 p.m. in conference room #142.