

# MEETING OF THE LIBRARY ADVISORY BOARD CITY OF LA VISTA

## MINUTES OF MEETING May 9, 2024

Members Present:      Rose Barcal                      Kim Schmit-Pokorny              Cindi Hearn  
                                 Carol Westlund                      Huyen-Yen Hoang

Members Absent      Connie Novacek

### Agenda Item #1: Call to Order

The meeting was called to order at 6:00 p.m.

### Agenda Item #2: Announcement of Location of Posted Open Meetings Act

An announcement was made of the location of the posted copy of the Open Meetings Act for public reference.

### Agenda Item #3: Introductions

There were no introductions.

### Agenda Item #4: Approval of Minutes of March 14,2024 Meeting

It was moved by Westlund and seconded by Hoang that the March 14,2024 minutes be accepted as presented. Board members voting aye: Hearn, Hoang, Schmit-Pokorny and Westlund. Nays: none. Abstain: none. Absent: Novacek. Motion carried.

### Agenda Item #5: Library Director's Report

- a. Library Programs: highlights of programming were given, and monthly reports distributed.
- b. Employee updates included the accepted resignation of Carolyn Finney effective the end of April. An offer of employment has been accepted by Lauren Ficenec who started on May 7, 2024.
- c. Library Meetings were reviewed. The Condominium Board will meet later in May.
- d. General Library Information included the GED room update: all the furniture for the GED classroom has been delivered. Policy follow-up from the last board meeting: according to the Library's Circulation Policy, "Library cards can be issued to all who are 16 years of age and older and minor children ages 5-15 with parental consent." A Nebraska Library Association's Public Library Section workshop was attended focusing on policy writing and "play".

### Agenda Item #6: Circulation Report

Barcal distributed monthly circulation reports.

### Agenda Item #7: Old Business

- a. Area Memberships. An online management system information will manage the memberships and allow patrons online access. Once additional information has been received, staff will proceed with the purchase and implementation of the software.

- b. SID 237. Per the agreement between the SID and the City, the first membership report and invoice were mailed to the SID at the beginning of April.
- c. Strategic Plan update 2024. Feedback from managers was due by the end of April so the Plan can go before the Mayor and City Council members in May. Once the information has been finalized, library staff will meet to discuss how the library can assist in fulfilling the citywide plan.
- d. Policy Review: Library Dress Code. The city is working on a draft copy of the Library Dress Code. A discussion was held. It was moved by Hearn and seconded by Schmit-Pokorny that the library policy be accepted as presented. Board members voting aye: Hearn, Hoang, Schmit-Pokorny and Westlund. Nays: none. Abstain: none. Absent: Novacek. Motion carried.

#### Agenda Item #8: New Business

- a. Summer Programing. The Library will have a booth and distribute books during La Vista Days. Staff is again assisting with the parade as well as other aspects of the 2-day events.
- b. Continuing Education Activities. The Nebraska Library Commission has confirmed the La Vista Library Board has all required Continuing Education hours for accreditation purposes.
- c. Policy Review: 3D Printer. Staff submitted edits for the policy. A discussion was held. It was moved by Schmit-Pokorny and seconded by Westlund that the policy be accepted with additional edits. Board members voting aye: Hearn, Hoang, Schmit-Pokorny and Westland. Nays: none. Abstain: none. Absent: Novacek. Motion carried.
- d. Policy Review: iPads Lending. The policy was discussed. It was moved by Schmit-Pokorny and seconded by Hearn that the policy be accepted with corrections. Board members voting aye: Hearn, Hoang, Schmit-Pokorny and Westland. Nays: none. Abstain: none. Absent: Novacek. Motion carried.

#### Agenda Item #9: Comments from the Floor

There were no comments from the Floor.

#### Agenda Item #10: Comments from the Board

There were no comments from the Floor.

#### Agenda Item #11: Adjournment

There was a motion by Westlund and seconded by Hoang to adjourn the meeting at 6:50 p.m.

The next meeting is scheduled for July 11th, 2024 at 6:00 p.m. at the La Vista Public Library, Conference Room #142.