

**MEETING OF THE LIBRARY ADVISORY BOARD
CITY OF LA VISTA**

**MINUTES OF MEETING
November 11, 2021**

Members Present: Rose Barcal Cindi Hearn Huyen-Yen Hoang
Carol Westlund

Members Absent: Connie Novacek Kim Schmit-Pokorny

Agenda Item #1: Call to Order

The meeting was called to order at 5:37 p.m.

Agenda Item #2: Announcement of Location of Posted Open Meetings Act

An announcement was made of the location of the posted copy of the Open Meetings Act for public reference.

Agenda Item #3: Introductions

Cindi Hearn, the Library Board's newest member, was introduced.

Agenda Item #4: Approval of Minutes of September 9, 2021 Meeting

It was moved by Hoang and seconded by Hearn that the September 9, 2021 minutes be accepted as presented. Board members voting aye: Hearn, Hoang, and Westlund. Nays: none. Abstain: none. Absent: Novacek and Schmit-Pokorny. Motion carried.

Agenda Item #5: Library Director's Report

- a. Programs: highlights of programming were given including the virtual sessions. There has been a change to how the state would like to see the program statistics. This includes identifying programs according to onsite, offsite, virtual live and virtual pre-recorded.
- b. Employee updates included the addition of Barbara Nolan and Meggie Schmidt to the library team. Resignations were accepted from Linda Miner, Sonia Ruelas, and Jodie Martinez.
- c. Library Meetings were reviewed including the Condominium Board meeting with Metropolitan Community College.
- d. General Library Information included contact from Omaha's Henry Doorly Zoo concern handing out free zoo passes for four 2-month sessions beginning in October. All of the October-November passes were distributed as of November 9. There are currently thirty-five military memberships.

Agenda Item #6: Circulation Report

Barcal distributed monthly circulation reports.

Agenda Item #7: Old Business

- a. Grants
 - i. Nebraska Library Commission: Library Innovation Studios (LIS). The La Vista Library hosted a pre-conference for the annual Nebraska Library Association conference held October 13 for 32 attendees. Three library staff members presented and assisted with the LIS conference November 2 and 3 in Lincoln. The library staff

has been asked to submit their input concerning the LIS equipment wish list. The equipment will be picked up some time after Thanksgiving.

- ii. Google: Teens' Tech Lab: the 3D printer and laptop have arrived.
- b. COVID-19 Update. The city's mask mandate continues. Plexiglass is still at service points. In-house programs will increase in January.
- c. Department Plan Development Strategy. No update.
- d. State Report. Barcal attended a live webinar November 1 concerning changes to the report. The portal for data entry opens next week.

Agenda Item #8: New Business

- a. Grants
 - i. Youth Grant for Excellence: AWE Stations. Jodi Norton submitted a grant for \$6,200 to update two AWE stations including headphones, cables, mouse, keyboard, and mouse pad.
 - ii. Humanities Nebraska: Jeff Barnes. Cedate Shultz submitted a grant for speaker Jeff Barnes to present at the library on April 9th. This was awarded.
- b. Policy Review: By-Laws. Discussion was held. It was moved by Westlund and seconded by Hearn to accept the policy as presented. Board members voting aye: Hearn, Hoang, and Westlund. Nays: none. Abstain: none. Absent: Novacek and Schmit-Pokorny. Motion carried.
- c. Library Board Meeting Dates for 2022.
 - i. January 13
 - ii. March 10
 - iii. May 12
 - iv. July 14
 - v. September 8
 - vi. November 10

It was moved by Hoang and seconded by Westlund to accept the library board meeting dates for 2022 as presented. Board members voting aye: Hearn, Hoang, and Westlund. Nays: none. Abstain: none. Absent: Novacek and Schmit-Pokorny. Motion carried.

Agenda Item #9: Comments from the Floor

There were no comments from the Floor.

Agenda Item #10: Comments from the Board

Hoang asked about more use of social media in the library setting as it would be beneficial for a social media club where teens or the Teen Advisory Board could be creatively advertising. A discussion was held concerning the use of Facebook and social media. Barcal will inquire with the regional library system how many libraries have social media and what types.

There was a motion by Westlund and second by Hoang to adjourn the meeting at 6:22 p.m.

The next meeting is scheduled for January 13th, 2022 at 5:30 p.m. at the La Vista Public Library, Conference Room #138.