

**MEETING OF THE LIBRARY ADVISORY BOARD
CITY OF LA VISTA**

**MINUTES OF MEETING
January 9, 2020**

Members Present: Rose Barcal Huyen-Yen Hoang Connie Novacek
 Valerie Russell Kim Schmit-Pokorny Carol Westlund

Agenda Item #1: Call to Order

The meeting was called to order at 5:31 p.m.

Agenda Item #2: Announcement of Location of Posted Open Meetings Act

An announcement was made of the location of the posted copy of the Open Meetings Act for public reference.

Agenda Item #3: Introductions

There were no introductions made.

Agenda Item #4: Approval of Minutes of November 14, 2019 Meeting

It was moved by Russell and seconded by Westlund that the November 14, 2019 minutes be accepted as presented. Board members voting aye: Hoang, Novacek, Russell, Schmit-Pokorny, and Westlund. Nays: none. Abstain: none. Absent: none. Motion carried.

Agenda Item #5: Library Director's Report

- a. Programs: highlights of programming were given including the Halloween Storybook walk, game night and the Teen Advisory Board meeting, and the Buy-Local Craft Fair.
- b. Employee updates included the addition of Jodie Martinez to the library team.
- c. Library Meetings were reviewed including the A-Team meeting with Metropolitan Community College (MCC) Sarpy Center's staff. A meeting was held with the Sarpy public library directors and Ralston's library director concerning the author event scheduled for September 18, 2020 with Nebraska author Alex Kava.
- d. General Library Information included MCC's Lisa Bell moving to Elkhorn campus and staff attending the ribbon cutting at Meriwether. Staff job description updates were submitted.

Agenda Item #6: Circulation Report

Barcal distributed monthly circulation reports.

Agenda Item #7: Old Business

- a. Grants
 - i. American Library Association/Dollar General Literacy Foundation: American Dream Literacy Initiative. The final report was submitted.
 - ii. Nebraska Library Commission: Library Innovation Studios. An intern grant was submitted for \$1,000 to assist with running stations.
 - iii. La Vista Community Foundation: iPads for Here and on the Go!. This grant was awarded \$2,500. Jessy Colabello has been working with Jean Hurst concerning ordering the iPads.

- b. Active Duty Military Membership: discussion. Barcal distributed information concerning local public libraries and their military membership status: if they do or do not offer. If military memberships are offered, what type of military (active, retired, honorably discharged) is covered. The library has less than 300 non-resident accounts. It was moved by Hoang and seconded by Schmit-Pokorny that a paragraph be created and added in the library's Circulation Policy for military membership to include active, retired, and honorably discharged members of the military. Board members voting aye: Hoang, Novacek, Russell, Schmit-Pokorny, and Westlund. Nays: none. Abstain: none. Absent: none. Motion carried.

Discussion was held concerning approval from the City Council. It was moved by Schmit-Pokorny and seconded by Novacek for a request to be presented to City Council to approve library military memberships. Board members voting aye: Hoang, Novacek, Russell, Schmit-Pokorny, and Westlund. Nays: none. Abstain: none. Absent: none. Motion carried.

- c. Policy Review: Circulation. It was moved by Novacek and seconded by Westlund to table the policy review until the next meeting. Board members voting aye: Hoang, Novacek, Russell, Schmit-Pokorny, and Westlund. Nays: none. Abstain: none. Absent: none. Motion carried. Schmit-Pokorny discussed the news story on the Council Bluffs public library and their policy on no overdue fees. Barcal recently read an article on Denver public library's same policy. The article will be shared. Schmit-Pokorny mentioned that the library already practices amnesty weeks throughout the year where people can bring in either food or clothing to have overdue fees removed from their account.

Agenda Item #8: New Business

- a. MCC Workstudy Students. Two new Metropolitan Community College (MCC) workstudy students have been approved for working at the library. Projects include a scanning project.
- b. President and Secretary Positions 2020. Sincere thanks to Russell for serving as 2019 President and to Novacek for serving as the 2019 Secretary. It was moved by Westlund and seconded by Novacek to close nominations and cast a unanimous ballot for Hoang as President and Schmit-Pokorny as Secretary for 2020. Board members voting aye: Hoang, Novacek, Russell, Schmit-Pokorny, and Westlund. Nays: none. Abstain: none. Absent: none. Motion carried
- c. Policy Review: Internet. Sample internet policies were distributed. A discussion was held. Barcal will include the edits and bring the policy back at the next board meeting.

Agenda Item #9: Comments from the Floor

There were no comments from the Floor.

Agenda Item #10: Comments from the Board

Russell shared her experience during the La Vista website redesign focus group. The new site is to go live in April. Papillion schools' Safe2U was mentioned as this program was highlighted during a news story.

There was a motion by Westlund and second by Russell to adjourn the meeting at 6:37 p.m.

The next meeting is scheduled for March 12th, 2020 at 5:30 p.m. at the La Vista Public Library, Conference Room #142.