

# **MEETING OF THE LIBRARY ADVISORY BOARD CITY OF LA VISTA**

## **MINUTES OF MEETING March 14, 2019**

Members Present:      Rose Barcal                      Huyen-Yen Hoang  
                                 Connie Novacek                      Carol Westlund

Member Absent:        Valerie Russell                      Kim Schmit-Pokorny

### Agenda Item #1: Call to Order

The meeting was called to order at 5:33 p.m.

### Agenda Item #2: Announcement of Location of Posted Open Meetings Act

An announcement was made of the location of the posted copy of the Open Meetings Act for public reference.

### Agenda Item #3: Introductions

There were no introductions made.

### Agenda Item #4: Approval of Minutes of January 10, 2019 Meeting

It was moved by Westlund and seconded by Novacek that the January 10, 2019 minutes be accepted as presented. Board members voting aye: Hoang, Novacek, and Westlund. Nays: none. Abstain: none. Absent: Russell and Schmit-Pokorny. Motion carried.

### Agenda Item #5: Library Director's Report

- a. Programs: highlights of programming were given including the Ginger Who activity, Blind Date with a Book, Adult and Teen No Sew Pillows, and the painting program featuring Pinot's Palette.
- b. Employee updates included the full-time Children's Librarian Jessy Colabello and the part-time Teen Coordinator Ashley Wemhoff. Both are to begin their new positions in March. A Project Search student is fulfilling her third rotation at the library from February to April.
- c. Library Meetings were reviewed including the City/MCC Condominium update concerning the new LED light fixtures that are being installed. There has been minimal impact for the patrons.
- d. General Library Information included the MCC Café where four vendors are Monday through Thursday: Hard Bean Coffee, Salsarita, Subway, and Godfather's Pizza.

### Agenda Item #6: Circulation Report

Barcal distributed the circulation report. The report was discussed and accepted.

### Agenda Item #7: Old Business

- a. Grants
  - i. La Vista Community Foundation: Time to Play. The programming for this grant continues.

- ii. American Library Association/Dollar General Literacy Foundation: American Dream Literacy Initiative. Fliers have been updated to include the appropriate grant logos. A letter will accompany the fliers when distributed to local businesses.
  - iii. Nebraska Library Commission: Library Innovation Studios. This grant is due by March 29, 2019.
- b. Department Plan Development Strategy
  - i. Library Board. Discussion was held concerning the draft initiatives which are being reviewed by city administration.
  - ii. Public. Discussion was held concerning the survey questions for the public. This is required for the state's accreditation process for the library.
- c. State Report. The library annual report was distributed. Next year's report will include the amount saved by La Vista for checking out items.

#### Agenda Item #8: New Business

- a. Policy Review: Circulation. The policy updates consisted of a format change and the addition of board games to sections III. Circulation Periods and IV. Overdue Fees. It was moved by Hoang and seconded by Westlund to accept the policy as presented. Board members voting aye: Hoang, Novacek, and Westlund. Nays: none. Abstain: none. Absent: Russell and Schmit-Pokorny. Motion carried.
- b. Inventory 2019. The initial report was distributed for the 2019 inventory. An update will be given at a later board meeting.
- c. Grant: Papillion Area Lions Foundation: Summer Reading Program. The Papillion Area Lions Foundation provided \$250 for the Summer Reading Program.
- d. Continuing Education Activities:
  - i. Strategic Planning video from the American Library Association's United for Libraries: Short Takes for Trustees with Sally Gardner Reed was viewed.
  - ii. Discussion. A discussion was held concerning the video.

#### Agenda Item #9: Comments from the Floor

There were no comments from the floor.

#### Agenda Item #10: Comments from the Board

There were no comments from the Board.

There was a motion by Westlund and second by Novacek to adjourn the meeting at 6:46 p.m.

The next meeting is scheduled for May 9<sup>th</sup>, 2019 at 5:30 p.m. at the La Vista Public Library, Conference Room #142.