

**MEETING OF THE LIBRARY ADVISORY BOARD
CITY OF LA VISTA**

**MINUTES OF MEETING
January 8, 2015**

Members Present: Rose Barcal Jill Frederick Huyen-Yen Hoang
 Valerie Russell Kim Schmit-Pokorny Carol Westlund

Agenda Item #1: Call to Order

The meeting was called to order at 5:32 p.m.

Agenda Item #2: Announcement of Location of Posted Open Meetings Act

An announcement was made of the location of the posted copy of the Open Meetings Act for public reference.

Agenda Item #3: Introductions

There were no introductions made.

Agenda Item #4: Approval of Minutes of November 13, 2014 Meeting

It was moved by Frederick and seconded by Schmit-Pokorny that the November 13, 2014 minutes be accepted as presented. Ayes: all. Nays: none. Motion carried.

Agenda Item #5: Library Director's Report

- a. Programs: an overview of programs was given including updates on programming for children including Lego Club and Sugar Cone Christmas Trees, teen programming with Homework Hot Spot and Homeschool Art, and adult programming with GED reporting 1,470 volunteer hours for 2014 and the Winter Reading Program beginning in January.
- b. Employee updates were given. A practicum student from Central Community College will be at the library for forty hours beginning in January.
- c. Library Meetings were reviewed including the new regional system, Three Rivers Regional System, the Business Advisory Council for Project Search, the City's Comprehensive Plan Committee, and an accreditation workshop for libraries as the library's accreditation expires September 2015.
- d. General Library Information included the hosting of the Eastern Library System's Summer Reading Program Workshop in November, Metropolitan Community College sponsored Chinese drum performers in December, and also in December, Library Director Barcal visited an undergraduate and graduate library student class at UNO to discuss resumes and the importance of joining library associations along with two other metro area directors.

Agenda Item #6: Circulation Report

Barcal distributed the circulation report as well as the monthly income report. The reports were discussed and accepted.

Agenda Item #7: Old Business

- a. Current and future grants were reviewed.

- i. Eastern Library System – Wiggly Wednesdays Active Play Program. Jodi Norton requested \$500 for supplies and to partner with the local YMCA. The grant was awarded in full.
 - ii. Nebraska Library Commission – Scientific Methods for Young Children. Marjorie Shaw wrote a grant for these sessions and requested \$2,402 for materials. The grant was awarded for \$800.
 - iii. Nebraska Library Commission – Life Size Games for Teen Programming. Lindsey Tomsu wrote a grant for these programs and requested \$2,314 for supplies. This grant was not awarded but it will be resubmitted during the next round of NLC grants.
 - iv. Created Equal: America’s Civil Rights Struggle from Gilder Lehrman Institute of American History. The grant was awarded with a display in October 2015.
- b. Boards and Commissions Manual. Update. The bylaws were discussed. There were no additional edits. It was moved by Schmit-Pokorny and seconded by Frederick to accept the bylaws as amended. Ayes: all. Nays: none. Motion carried.
 - c. FY2014 End of Year. The library statistics are being gathered to compile the state’s end of year report. This is a requirement to obtain state aid for the library. It was asked at the previous board meeting if someone pays for a month membership for consecutive months and the total amount of a year’s membership is reached, could the rest of the year membership be given with no additional charge. Barcal inquired with Administration and this was agreed to. Staff will track these memberships.
 - d. Amnesty Week. A winter amnesty week occurred. Thirty six food items were received and donated to the local food pantry.
 - e. President and Secretary Positions 2015. Thank you to Hoang for holding the president position and to Westlund for holding the secretary positions for 2014. Their time and energies are appreciated. Elections for the offices of president and secretary were held: Hoang made a motion and Westlund seconded to close nominations and a unanimous ballot cast for Russell as President. Ayes: all. Nays: none. Motion carried. Schmit-Pokorny then made a motion and it was seconded by Westlund to close nominations and a unanimous ballot was cast for Hoang as Secretary. Ayes: all. Nays: none. Motion carried.

Agenda Item #8: New Business

- a. Policy Review: Circulation Policy. It was moved by Frederick and seconded by Russell to accept the policy as amended. Ayes: all. Nays: none. Motion carried.
- b. Policy Review: Confidentiality Policy. Discussion was continued. The name will be revised to “Privacy”. It was moved by Frederick and seconded by Schmit-Pokorny to accept the policy as amended. Ayes: all. Nays: none. Motion carried.
- c. Amnesty Days 2015. Amnesty Days for 2015 were discussed.

Agenda Item #9: Comments from the Floor

There were no comments from the floor.

Agenda Item #10: Comments from the Board

Frederick asked for clarification of the age of the teens in the library’s teen programming. After discussion, there was a suggestion of programming divisions of elementary, middle or tweens and high school. There was a request to have Lindsey Tomsu and Jodi Norton attend the next Library Board meeting for a discussion.

There was a motion by Russell and second by Frederick to adjourn the meeting at 6:18 p.m.

The next meeting is scheduled for March 12th, 2015 at 5:30 p.m. at the La Vista Public Library, Conference Room #142.