

**MEETING OF THE LIBRARY ADVISORY BOARD
CITY OF LA VISTA**

**MINUTES OF MEETING
March 12, 2015**

Members Present: Rose Barcal Jill Frederick Huyen-Yen Hoang
 Valerie Russell Carol Westlund

Members Absent: Kim Schmit-Pokorny

Guests: Susan Krause Lindsey Tomsu

Agenda Item #1: Call to Order

The meeting was called to order at 5:32 p.m.

Agenda Item #2: Announcement of Location of Posted Open Meetings Act

An announcement was made of the location of the posted copy of the Open Meetings Act for public reference.

Agenda Item #3: Introductions

Introductions made: Krause was a practicum student at the library and wanted to observe a board meeting. Tomsu is the library's Teen Coordinator and was asked to report on programming later in the agenda.

Agenda Item #4: Approval of Minutes of January 8, 2015 Meeting

It was moved by Westlund and seconded by Frederick that the January 8, 2015 minutes be accepted as presented. Ayes: all. Nays: none. Motion carried.

Agenda Item #5: Library Director's Report

- a. Programs: an overview of programs was given including updates on programming for children including Holiday Bingo and a Valentine movie with a craft, teen programming with Media Club and a Homeschool drama production, and adult programming with a Seed Share event at the end of January and the various proctoring sessions.
- b. Employee updates were given.
- c. Library Meetings were reviewed including the Business Advisory Council for Project Search, the Three Rivers Library System meetings, the City's Book Club, Sarpy County's Wisdom of Women event at the library, and library Advocacy Day in Lincoln.
- d. General Library Information included the library hosting UNO's library students for the second year in a row. This class focuses on collection development in a library. The La Vista Library is used as a "living collection" the students can learn from.

Agenda Item #6: Circulation Report

Barcal distributed the circulation report as well as the monthly income report. The reports were discussed and accepted.

Agenda Item #7: Old Business

- a. Current and future grants were reviewed.

- i) 2015 YALSA/Best Buy Teen Tech Week Grant. Lindsey Tomsu requested \$1,000 for additional equipment for the Teen Media Club. The full amount was awarded.
- ii) Humanities Nebraska – Sandhill and Sandlots Program by Jeff Barnes on March 7th was awarded. This grant pays for mileage for the speaker.
- iii) Eastern Library System – Wiggly Wednesdays Active Play Program. \$500 was awarded for supplies to support equipment and accessories for active play programming.
- iv) Nebraska Library Commission – Scientific Methods for Young Children. \$800 was awarded for scientific programming.
- v) Created Equal: America’s Civil Rights Struggle from Gilder Lehrman Institute of American History. The grant was awarded with a display in October 2015.

Agenda Item #8: New Business

- a. Teen Programming Division Discussion: middle or tweens and high school students. Tomsu presented findings concerning teens involved with the library’s current programming: the majority of the teens involved over the summer were in 5th and 6th grades. There was a concern among board members that teens are being treated appropriately: the existing teens aren’t being pushed out and the new, younger teens coming in are getting what they need/want. Discussion included a number of summer sessions for tweens and a pilot program where Teen Advisory Board (TAB) members would mentor younger teens through a TABLET group, seen as junior TAB members. Budget money was mentioned. Barcal stated the additional funding would be requested in the FY16 to support this programming. The board wanted to hear feedback from Assistant Director/Children’s Services Librarian, Jodi Norton.
- b. City Comprehensive Plan Update. Russell provided handouts and encouraged all to attend the upcoming events featuring author Peter Kageyama. His books have been added to the library collection.
- c. Inventory 2015. A report was distributed comparing 2014 inventory to 2015. 2014 currently stands at 183 missing items and 2015 is 222 missing items. An update will be given in May.
- d. New Policy: Customer Complaint Policy. Barcal reported that other libraries have this policy within the library’s collection development policy. Barcal will continue to review and provide a recommendation for La Vista’s policy in May.
- e. New Policy: Staff Development Policy: Barcal distributed a draft of the policy which is reflective of the City’s Personnel Manual. This policy will be revisited in May for discussion and possible approval.

Agenda Item #9: Comments from the Floor

There were no comments from the floor.

Agenda Item #10: Comments from the Board

Russell liked the idea of “flex programming” for teens as well as Hoang. Hoang associated it to girl scouts with an optional aspect: if you’d like to participate in the tween programming, you would be able but if you’d prefer the teen programming that would be open to you as well.

There was a motion by Frederick and second by Hoang to adjourn the meeting at 6:18 p.m.

The next meeting is scheduled for May 14th, 2015 at 5:30 p.m. at the La Vista Public Library, Conference Room #142.