

**MEETING OF THE LIBRARY ADVISORY BOARD
CITY OF LA VISTA**

**MINUTES OF MEETING
March 9, 2017**

Members Present: Rose Barcal Huyen-Yen Hoang Connie Novacek
 Valerie Russell Carol Westlund

Member Absent: Kim Schmit-Pokorny

Agenda Item #1: Call to Order

The meeting was called to order at 5:35 p.m.

Agenda Item #2: Announcement of Location of Posted Open Meetings Act

An announcement was made of the location of the posted copy of the Open Meetings Act for public reference.

Agenda Item #3: Introductions

New library board member, Connie Novacek, was introduced and welcomed.

Agenda Item #4: Approval of Minutes of January 12, 2017 Meeting

It was moved by Westlund and seconded by Russell that the January 12, 2017 minutes be accepted as presented. Board members voting aye: Hoang, Novacek, Russell, and Westlund. Nays: none. Abstain: none. Absent: Schmit-Pokorny. Motion carried.

Agenda Item #5: Library Director's Report

- a. Programs: an overview of adult, teen, tween, and children's programs was given.
- b. A part-time person will be hired to work evenings and weekends to replace another employee. A teen coordinator will also be hired.
- c. Library Meetings were reviewed including the Reference USA training in April.
- d. General Library Information included the Bill of Rights exhibit which will be displayed until the end of February.

Agenda Item #6: Circulation Report

Barcal distributed the circulation report. The report was discussed and accepted.

Agenda Item #7: Old Business

- a. Current and future grants were reviewed:
 - i. Tween and Teen BUILD Collective through the Loleta D. Fyan Grant from the America Library Association. Programming and planning continue. Programming continues. The second half of the grant will be sent to the library.
 - ii. Nebraska Library Commission – Internship. This was awarded. The Nebraska Library Commission is waiting for the Federal LSTA money to be released.
 - iii. YALSA/Dollar General Teen Internship. This has not been announced.
 - iv. YALSA/Dollar General Summer Learning Resources. This has not been announced.
 - v. Gilder Lehrman Institute of American History for WWI. This was not awarded but through the initial planning process, there will be four WWI programs offered.
- b. City Comprehensive Plan Update. The draft plan is being reviewed and edited by staff.

Agenda Item #8: New Business

- a. Amnesty Week. The library held an Amnesty Week where patrons could bring in food for the local food pantry instead of overdue fees.
- b. Policy Review: Internet. The policy was discussed. It was moved by Russell and seconded by Hoang to accept the policy without any changes. Board members voting aye: Hoang, Novacek, Russell, and Westlund. Nays: none. Abstain: none. Absent: Schmit-Pokorny. Motion carried.
- c. Policy Review: Privacy. The policy was discussed. It will be brought back in May.
- d. Inventory. A handout was distributed with initial numbers of items not located. This report will be updated in May.
- e. State Library Report. The report was submitted. Mitch Beaumont is compiling a report. This will be distributed at the next meeting and shared with City Council.
- f. Performance Measures. This report is being compiled.
- g. Public Library Association Data Survey. This report was submitted.
- h. Grants:
 - i. Papillion Area Lions Foundation: Summer Reading Program. A letter was received from the Lions Foundation with a check for \$250 which will go towards the summer reading programs. A letter of thanks from the library was sent to the Foundation.
 - ii. La Vista Community Foundation: A check was received from the La Vista Community Foundation to support the purchase of seeds for community members. The money was a donation from PayPal due to PayPal staff members volunteering hours at the La Vista Public Library.
 - iii. Papillion Area Lions Foundation: Books for Salute to Summer Parade. The Lions Foundation is providing \$250 to go towards children's books. The book will be distributed during the Salute to Summer Parade in May. Stickers acknowledging the Lions Foundation will be placed in the books.
 - iv. La Vista Community Foundation: Salute to Summer Books. The La Vista Community Foundation is supporting the \$500 purchase of books to be handed out during the Salute to Summer Cookout.

Agenda Item #9: Comments from the Floor

There were no comments from the floor.

Agenda Item #10: Comments from the Board

Novacek shared an article concerning a \$175,000 donation in Melody books, American Girl dolls and funds to the Detroit Public Library System. Barcal will look into this. Barcal shared the lunch and learn on the library's database: ReferenceUSA on April 6th. Attendance by board members will go towards the required board continuing education hours for the board and library's accreditation.

There was a motion by Russell and second by Westlund to adjourn the meeting at 6:10 p.m.

The next meeting is scheduled for May 11th, 2017 at 5:30 p.m. at the La Vista Public Library, Conference Room #142.