

**MEETING OF THE LIBRARY ADVISORY BOARD
CITY OF LA VISTA**

**MINUTES OF MEETING
September 14, 2017**

Members Present: Rose Barcal Huyen-Yen Hoang Connie Novacek
 Carol Westlund

Member Absent: Valerie Russell Kim Schmit-Pokorny

Agenda Item #1: Call to Order

The meeting was called to order at 5:36 p.m.

Agenda Item #2: Announcement of Location of Posted Open Meetings Act

An announcement was made of the location of the posted copy of the Open Meetings Act for public reference.

Agenda Item #3: Introductions

There were no introductions made.

Agenda Item #4: Approval of Minutes of July 13, 2017 Meeting

It was moved by Westlund and seconded by Hoang that the July 13, 2017 minutes be accepted as presented. Board members voting aye: Hoang, Novacek, and Westlund. Nays: none. Abstain: none. Absent: Russell and Schmit-Pokorny. Motion carried.

Agenda Item #5: Library Director's Report

- a. Programs: an overview of adult, teen, tween, and children's programs was given.
- b. There were no employee updates given.
- c. Library Meetings were reviewed including Sarpy County library directors discussing the author event: Craig Johnson in August of 2018.
- d. General Library Information included the two Metropolitan Community College (MCC) workstudy students through August 15 which is the end of the MCC quarter.

Agenda Item #6: Circulation Report

Barcal distributed the circulation report. The report was discussed and accepted.

Agenda Item #7: Old Business

- a. Current and future grants were reviewed:
 - i. Tween and Teen BUILD Collective through the Loleta D. Fyan Grant from the America Library Association. Programming and planning continue. Barcal is writing a grant report. After this is submitted, the second half of the grant funds, \$2,500, may be released.
 - ii. La Vista Community Foundation: Science and Math. The La Vista Community Foundation has a new executive director, John Yochum. Barcal is working with the city and the foundation to have this request submitted for consideration to another local foundation.
 - iii. PBS/ALA Vietnam War. The Public Broadcasting and the American Library Association have partnered together to offer fifty libraries a programming kit to focus

on the Vietnam War and featuring a DVD Vietnam War series by Ken Burns. Staff member Jan Bolte submitted this highly competitive application. She was notified the library was not awarded. The library plans on purchasing the DVD set of Ken Burns' Vietnam War.

- b. City Comprehensive Plan. City staff are working on a draft of the plan.
- c. Continuing Education Activities:
 - i. Short Takes Video. There is a series of videos available through the American Library Association. Due to lack of available equipment, this is being held until the November meeting.
 - ii. Discussion (15 minutes). This item has also been held until the next meeting.

Agenda Item #8: New Business

- a. Policy Review: Collection Development. The policy was discussed. It was determined that there were no edits or changes to be made to the policy.
- b. Policy Review: Patron Behavior. The policy was discussed. It was moved by Hoang and seconded by Westlund that the Patron Behavior Policy be accepted with omitting ""in the stacks or" from #9. And omitting "which is located on the outside of the west part of the building" from the first statement under "While on Library Property". Board members voting aye: Hoang, Novacek, and Westlund. Nays: none. Abstain: none. Absent: Russell and Schmit-Pokorny. Motion carried.
- c. New Grants
 - i. Three Rivers Library System: NLA Conference Assistance. Staff member Jean Hurst submitted an application for a continuing education scholarship to assist with expenses associated with the annual conference. Funding was requested for: \$170 for registration and \$200 for travel, hotel, and food. The conference is being held in Kearney.
- d. Summer Reading
 - i. Children. During the summer reading program, 59 children sessions were held with 3,015 in attendance. Last year, 68 programs resulted in 3,762 attendees.
 - ii. Teens. 30 teen sessions resulted in 591 in attendance.
 - iii. Tweens. This should be labeled "Adults" versus "Tweens" who were counted in the "Teens" statistics. This is the first year adults were able to participate in the summer reading program. Many positive comments were given to staff about the adults being included. A total of 647 bookmarks were handed in (children had 314 bookmarks completed and turned in, teen had 196 completed and adult had 137).
- e. Library Budget for FY18
 - i. Master Fee. The Master Fee includes a change in fees: overdue fees for videos are now \$0.10/day.

Agenda Item #9: Comments from the Floor

There were no comments from the floor.

Agenda Item #10: Comments from the Board

Hoang shared the idea of Facebook board games. Hoang asked about the library interns through the Nebraska Library Commission. Two candidates were named in the grant but when a response was only received from one of the candidates, the library proceeded with that recipient.

There was a motion by Novacek and second by Westlund to adjourn the meeting at 6:19 p.m.

The next meeting is scheduled for January 11th, 2018 at 5:30 p.m. at the La Vista Public Library, Conference Room #142.