

LA VISTA CITY COUNCIL MEETING AGENDA
August 4, 2020
Immediately Following the 6:00 p.m. Budget Hearing Meeting
La Vista Community Center Gym
8116 Park View Blvd

- **Call to Order**
- **Pledge of Allegiance**
- **Announcement of Location of Posted Open Meetings Act**

All matters listed under item A, Consent Agenda, are considered to be routine by the city council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A. CONSENT AGENDA

1. **Approval of the Agenda as Presented**
2. **Approval of the Minutes of the July 20, 2020 Budget Workshop**
3. **Approval of the Minutes of the July 21, 2020 City Council Meeting**
4. **Approval of the Minutes of the July 21, 2020 Budget Workshop**
5. **Request for Payment – Bjorklund Compensation Consulting LLC – Professional Services – Classification, Compensation, and Benefit Study – \$6,500.00**
6. **Request for Payment – HGM Associates, Inc. – Professional Services – East La Vista Sewer and Pavement Rehabilitation – Phase I Investigation – \$797.50**
7. **Request for Payment – Lamp Rynearson – Professional Services – 2020 Asset Management – \$4,095.60**
8. **Request for Payment – Papio-Missouri River NRD – Professional Services – Storm Water Management Fees – \$110,781.60**
9. **Approval of Claims**

- **Reports from City Administrator and Department Heads**

B. Fiscal Year 20/21 and Fiscal Year 21/22 Municipal Budgets

1. **Appropriations Ordinance – First Reading**

C. Ordinance – Mobile Food Vendors

D. Metropolitan Utilities District – La Vista City Centre – Water Main Project Phases 2 & 3

1. **Resolution – Approve Change Order No. 1**
2. **Resolution – Approve Final Billing**

E. Resolution – Award Contract – Audit Services

F. Executive Session – Personnel

- **Comments from the Floor**
- **Comments from Mayor and Council**
- **Adjournment**

The public is welcome and encouraged to attend all meetings. If special accommodations are required, please contact the City Clerk prior to the meeting at 402-331-4343. A copy of the Open Meeting Act is posted in the Community Center Gym and available at the entry to the gym. Citizens may address the Mayor and Council under "Comments from the Floor." Comments should be limited to three minutes. We ask for your cooperation in order to provide for an organized meeting.

MINUTE RECORD

A-2

No. 729 -- REDFIELD & COMPANY, INC. OMAHA E1310556LD

LA VISTA CITY COUNCIL BUDGET WORKSHOP July 20, 2020

A Budget Workshop of the City Council of the City of La Vista, Nebraska was convened in open and public session in the Community Center Gym at 6:00 p.m. on July 20, 2020. Present were Mayor Kindig and Councilmembers: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale, and Sell. Also in attendance were City Attorney McKeon, City Administrator Gunn, Assistant City Administrator Ramirez, City Clerk Buethe, Police Chief Lausten, Director of Public Works Soucie, Director of Administrative Services Pokorny, Finance Director Miserez, Recreation Director Stopak, Library Director Barcal, Human Resources Director Trail, and Community Development Director Fountain.

A notice of the workshop was given in advance thereof by publication in the Times on July 8, 2020. Notice was simultaneously given to the Mayor and all members of the City Council and a copy of the acknowledgment of the receipt of notice attached to the minutes. Availability of the agenda was communicated to the Mayor and City Council in the advance notice of the meeting. All proceedings shown were taken while the convened meeting was open to the attendance of the public. Further, all subjects included in said proceedings were contained in the agenda for said meeting which is kept continuously current and available for public inspection at City Hall during normal business hours.

I. CALL TO ORDER

Mayor Kindig called the meeting to order.

II. PLEDGE OF ALLEGIANCE

Mayor Kindig led the audience in the Pledge of Allegiance

III. ANNOUNCEMENT OF LOCATION OF POSTED OPEN MEETINGS ACT

Mayor Kindig announced the posted location of the Open Meetings Act information.

IV. BUDGET OVERVIEW

City Administrator Gunn gave an introduction to the FY21 & FY22 Biennial Budget. Gunn went over the budget development process, significant budget changes, assumptions, budget priorities, challenges due to the COVID-19 pandemic.

V. GENERAL FUND

Finance Director Miserez gave an overview of the General Fund budget. Miserez talked about sources of revenues and expenditures.

Finance Director Miserez and Fiscal Analyst Montanez gave an overview of funds.

Executive Assistant Larson went over the highlights, FY21 & FY22 priorities, and budget implications for the Mayor and City Council.

City Clerk Buethe went over the highlights, FY21 & FY22 priorities, and budget implications for the Boards and Commissions.

Assistant City Administrator Ramirez went over the highlights, FY21 & FY22 priorities, and budget implications for City Administration.

Community Relations Coordinator Beaumont went over the highlights, FY21 & FY22 priorities, and budget implications for Communication.

MINUTE RECORD

No. 729 — REDFIELD & COMPANY, INC. OMAHA E1310556LD

July 20, 2020 Budget Workshop

Director of Administrative Services Pokorny gave a general overview of Administrative Services regarding function area priorities, significant budget variances and/or requests, and strategic plan.

City Clerk Buethe went over the highlights, FY21 & FY22 priorities, and budget implications for the City Clerk's Office.

Accountant Buurman went over the highlights, FY21 & FY22 priorities, and budget implications for the Finance Department.

Human Resources Director Trail went over the highlights, FY21 & FY22 priorities, and budget implications for the Human Resources Department.

Director of Administrative Services Pokorny went over the highlights, FY21 & FY22 priorities, and budget implications for the Information Technology Department.

Assistant City Administrator/Director of Community Services Ramirez gave a general overview of Community Services regarding function area priorities, significant budget variances and/or requests, and strategic plan.

Community Development Director Fountain went over the highlights, FY21 & FY22 priorities, and budget implications for the Community Development Department.

Library Director Barcal went over the highlights, FY21 & FY22 priorities, and budget implications for the Library.

Recreation Director Stopak went over the highlights, FY21 & FY22 priorities, and budget implications for Public Transportation, Recreation Department, Swimming Pool, and Special Services Bus.

Police Chief/Director of Public Safety Lausten gave a general overview of Public Safety regarding function area priorities, significant budget variances and/or requests, and strategic plan.

Police Chief/Director of Public Safety Lausten went over the highlights, FY21 & FY22 priorities, and budget implications for Animal Control and the Fire Contract.

Police Captain Armbrust went over the highlights, FY21 & FY22 priorities, and budget implications for the Police Department.

Director of Public Works Soucie gave a general overview of Public Works regarding function area priorities, significant budget variances and/or requests, and strategic plan.

Director of Public Works Soucie went over the highlights, FY21 & FY22 priorities, and budget implications for Public Works Administration.

Building Maintenance Technician Davis went over the highlights, FY21 & FY22 priorities, and budget implications for the Public Works Building Maintenance Division.

Parks Superintendent Allen went over the highlights, FY21 & FY22 priorities, and budget implications for the Public Works Parks Division.

Sports Complex Foreman Thornburg went over the highlights, FY21 & FY22 priorities, and budget implications for the Public Works Sports Complex Division.

Deputy Director of Public Works Calentine went over the highlights, FY21 & FY22 priorities, and budget implications for the Public Works Streets Division.

Assistant City Administrator Ramirez, Director of Administrative Services Pokorny, Police Chief Lausten, and Deputy Director of Public Works Calentine went over the recommended capital outlay items.

MINUTE RECORD

No. 729 — REDFIELD & COMPANY, INC. OMAHA E1310556LD

July 20, 2020 Budget Workshop

VI. ADJOURNMENT

At 10:06 p.m. Councilmember Crawford made a motion to continue the remaining agenda items at the Budget Workshop on July 21, 2020 and to adjourn the meeting. Seconded by Councilmember Frederick. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale, and Sell. Nays: None. Absent: None. Motion carried.

PASSED AND APPROVED THIS 4TH DAY OF AUGUST, 2020.

CITY OF LA VISTA

Douglas Kindig, Mayor

ATTEST:

Pamela A. Buethe, CMC
City Clerk

MINUTE RECORD

A-3

No. 729 -- REDFELD & COMPANY, INC. OMAHA E1310556LD

LA VISTA CITY COUNCIL MEETING JULY 21, 2020

A meeting of the City Council of the City of La Vista, Nebraska was convened in open and public session at 6:00 p.m. on July 21, 2020. Present were Councilmembers: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale, and Sell. Also in attendance were, City Attorney McKeon, City Administrator Gunn, Assistant City Administrator Ramirez, Police Chief Lausten, City Clerk Buethe, Director of Public Works Soucie, Director of Administrative Services Pokorny, Library Director Barcal, Recreation Director Stopak, Finance Director Miserez, City Engineer Dowse, Community Development Director Fountain, and Human Resources Director Trail.

A notice of the meeting was given in advance thereof by publication in the Times on July 8, 2020. Notice was simultaneously given to the Mayor and all members of the City Council and a copy of the acknowledgment of the receipt of notice attached to the minutes. Availability of the agenda was communicated to the Mayor and City Council in the advance notice of the meeting. All proceedings shown were taken while the convened meeting was open to the attendance of the public. Further, all subjects included in said proceedings were contained in the agenda for said meeting which is kept continuously current and available for public inspection at City Hall during normal business hours.

Mayor Kindig called the meeting to order, led the audience in the Pledge of Allegiance, and made the announcements.

A. CONSENT AGENDA

1. APPROVAL OF THE AGENDA AS PRESENTED
2. APPROVAL OF THE MINUTES OF THE JULY 7, 2020 CITY COUNCIL MEETING
3. MONTHLY FINANCIAL REPORT -- MAY 2020
4. REQUEST FOR PAYMENT -- ALFRED BENESCH & COMPANY -- PROFESSIONAL SERVICES -- 96TH STREET AND 108TH STREET PAVEMENT REHABILITATION -- \$25,130.00
5. REQUEST FOR PAYMENT -- DESIGN WORKSHOP, INC. -- PROFESSIONAL SERVICES -- 84TH STREETSCAPE PLAN -- \$15,800.50
6. REQUEST FOR PAYMENT -- THOMPSON, DREESSEN & DORNER, INC. -- PROFESSIONAL SERVICES -- CENTRAL PARK IMPROVEMENTS -- \$8,081.56
7. REQUEST FOR PAYMENT -- THOMPSON, DREESSEN & DORNER, INC. -- PROFESSIONAL SERVICES -- MISCELLANEOUS SERVICES -- \$525.00
8. REQUEST FOR PAYMENT -- THOMPSON, DREESSEN & DORNER, INC. -- PROFESSIONAL SERVICES -- PHASE 1 GOLF COURSE TRANSFORMATION -- PROPOSED LAKE IMPROVEMENTS -- \$3,116.70
9. REQUEST FOR PAYMENT -- VIERREGGER ELECTRIC CO. -- CONSTRUCTION SERVICES -- SPORTS COMPLEX -- \$5,261.00
10. RESOLUTION NO. 20-066 -- INTERLOCAL AGREEMENT -- LAW ENFORCEMENT MUTUAL AID

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA APPROVING AN INTERLOCAL COOPERATION AGREEMENT BETWEEN THE LAW ENFORCEMENT AGENCIES OF CITY OF LA VISTA IN SARPY COUNTY, NEBRASKA (HEREINAFTER "LVPD"); CITY OF BELLEVUE IN SARPY COUNTY, NEBRASKA (HEREINAFTER "BVPD"); CITY OF OMAHA IN DOUGLAS COUNTY, NEBRASKA (HEREINAFTER "OPD"); CITY OF PAPILLION IN SARPY COUNTY, NEBRASKA (HEREINAFTER "PPD"); CITY OF RALSTON IN DOUGLAS COUNTY, NEBRASKA (HEREINAFTER "RPD"); CITY OF VALLEY IN DOUGLAS COUNTY, NEBRASKA (HEREINAFTER "VPD"); CITY OF WATERLOO IN DOUGLAS COUNTY, NEBRASKA (HEREINAFTER "WPD"); CITY OF BENNINGTON IN DOUGLAS COUNTY, NEBRASKA (HEREINAFTER "BPD"); SARPY COUNTY, NEBRASKA (HEREINAFTER "SCSO"), AND DOUGLAS COUNTY, NEBRASKA (HEREINAFTER "DCSO"), HEREIN COLLECTIVELY REFERRED TO AS "COOPERATING AGENCIES" TO PROVIDE MUTUAL AID MAINTENANCE AND SUPPORT FOR LAW ENFORCEMENT SERVICES.

WHEREAS, La Vista and the Cooperating Agencies wish to implement to the extent hereafter provided, the provisions of Neb. Rev. Stat. Sec. 29-215 (hereinafter "Sec. 29-215"), so as to empower law enforcement officers (hereinafter "Officers") of each of the Cooperating Agencies to

MINUTE RECORD

July 21, 2020

No. 729 -- REDELD & COMPANY, INC. OMAHA E1310556LD

exercise extraterritorial law enforcement authority, including arrest and enforcement under the laws of this state and legal ordinances of each Cooperating Agency, within the jurisdiction of each of the other Cooperating Agencies; and

WHEREAS, the Cooperating Agencies wish to provide for personnel backup and such other assistance as any of the Agencies may require in time of emergency or other time of need; and

WHEREAS, the Cooperating Agencies have common goals, staffing needs, training needs and other needs in common in the area of law enforcement, and the joint cooperation contemplated by this Agreement will allow the Agencies each to provide improved law enforcement services at less cost; and

WHEREAS, each of the Cooperating Agencies, as among themselves, wish to improve law enforcement services and implement, to the extent herein provided, the authority given by Sec. 29-215 to law enforcement officers of each of the Agencies hereto to enforce the laws of this state and legal ordinances of Cooperating Agencies; and,

WHEREAS, the Cooperating Agencies wish to formalize their understanding pursuant to the Interlocal Cooperation Act of the State of Nebraska, Neb. Rev. Stat. Sec. 13-801 *et seq.*, as amended (herein "Interlocal Cooperation Act").

NOW, THEREFORE, BE IT RESOLVED, that the City Council of La Vista, Nebraska, hereby authorize the Mayor to execute an Interlocal Cooperation Agreement with between the law enforcement agencies of City of La Vista in Sarpy County, Nebraska (hereinafter "LVPD"); City of Bellevue in Sarpy County, Nebraska (hereinafter "BVPD"); City of Omaha in Douglas County, Nebraska (hereinafter "OPD"); City of Papillion in Sarpy County, Nebraska (hereinafter "PPD"); City of Ralston in Douglas County, Nebraska (hereinafter "RPD"); City of Valley in Douglas County, Nebraska (hereinafter "VPD"); City of Waterloo in Douglas County, Nebraska (hereinafter "WPD"); City of Bennington in Douglas County, Nebraska (hereinafter "BPD"); Sarpy County, Nebraska (hereinafter "SCSO"), and Douglas County, Nebraska (hereinafter "DCSO"), herein collectively referred to as "Cooperating Agencies" to provide mutual aid maintenance and support for law enforcement services.

11. REQUEST FOR PAYMENT – CITY OF OMAHA – CONSTRUCTION SERVICES **– 84TH STREET ADAPTIVE SIGNAL CONTROL SYSTEM – \$53,846.00**

12. APPROVAL OF CLAIMS

AKRS EQUIPMENT SOLUTIONS, maint.	300.09
ALFRED BENESCH & CO, services	18,797.99
AMAZON CAPITAL, supplies	305.37
ATHLETICO EXCEL NE, services	50.00
BAUER BUILT INC, maint.	1,018.40
BAXTER CHRYSLER DODGE, maint.	301.19
BIBLIOTHECA LLC, books	5.86
BIG RIG TRUCK ACCESSORIES, maint.	200.78
BISHOP BUSINESS EQUIPMENT CO, services	1,102.51
BLACK HILLS ENERGY, utilities	21.12
BRYAN ROCK PRODUCTS, services	3,465.04
BUILDERS SUPPLY CO, services	63.25
CENTURY LINK, phones	629.02
CINTAS CORP, services	420.06
CITY OF PAPIILLION, services	7,782.96
COMMERCIAL SEEDING, services	2,119.10
CONRECO INC, services	189.54
CONTINENTAL RESEARCH CORP, supplies	465.07
COX COMMUNICATIONS, services	282.51
CULLIGAN OF OMAHA, services	40.50

MINUTE RECORD

July 21, 2020

No. 729 — REFIELD & COMPANY, INC. OMAHA E1310556LD

D & K PRODUCTS, supplies	5,237.49
DATASHIELD CORP, services	60.00
DELL MARKETING, services	273.57
DIAMOND VOGEL PAINTS, bld&grnds	303.60
DLR GROUP, services	90,255.00
DOUGLAS COUNTY SHERIFF'S OFC, services	562.50
DXP ENTERPRISES INC, supplies	373.34
EDGEWEAR SCREEN PRINTING, apparel	6,679.65
EYMAN PLUMBING INC, bld&grnds	9,884.00
FBG SERVICE CORP, bld&grds	5,965.00
FILTER CARE OF NE, maint.	63.00
GENUINE PARTS CO, maint.	480.72
GRAYBAR ELECTRIC CO, bld&grnds	985.70
GREATAMERICA FINANCIAL, services	1,127.00
HUNTEL COMMUNICATIONS, services	824.00
INDUSTRIAL SALES CO, supplies	72.94
INGRAM LIBRARY SERVICES, books	1,578.00
JOHNSON CONTROLS, bld&grnds	552.00
KANOPY, INC.	84.00
LARSEN SUPPLY COMPANY	1,190.46
LIBRARY IDEAS LLC	10.50
LOGAN CONTRACTORS SUPPLY, maint.	101.24
LOVELAND GRASS PAD, services	53.06
MARK A KLINKER, services	200.00
MARTIN ASPHALT - MONARCH OIL, services	469.90
MATHESON TRI-GAS INC, services	18.84
MENARDS-RALSTON, bld&grnds	552.85
MUD, utilities	182.88
MIDWEST TAPE, media	658.63
MIDWEST TURF & IRRIGATION, supplies	174.89
MOBILITY MOTORING, supplies	276.00
MOBOTREX INC. services	1,081.00
MUNICIPAL PIPE TOOL CO LLC, maint.	375.73
NE IOWA INDL FASTENERS INC, maint.	14.70
NEWMAN SIGNS INC, services	19.99
OAKHAVEN HOMES INC, services	24,683.13
OCLC INC, services	161.21
ODEYS INC, services	621.55
OFFICE DEPOT INC, supplies	622.70
OLSSON INC, services	1,331.50
OPPD, utilities	51,244.65
OMAHA TACTICAL LLC, supplies	66.00
OMNI ENGINEERING, maint.	605.02
ONE CALL CONCEPTS INC, services	389.29
O'REILLY AUTO PARTS, maint.	456.94
ORIENTAL TRADING CO, supplies	394.30
P.Q.L. INC, bld&grnds	335.76
PAPILLION SANITATION, services	1,472.75
PAPILLION TIRE INC, maint.	169.22
RDG PLANNING & DESIGN, services	5,004.25
READY MIXED CONCRETE CO, services	3,392.94
RED WING BUSINESS ACCT, apparel	150.00
RIVER CITY RECYCLING, supplies	35.09
ROSE EQUIPMENT INC, maint.	147.98
SIGN IT, services	1,617.50
SOUTHERN UNIFORM, apparel	115.46
STOREY KENWORTHY, supplies	212.41
STREICHER'S INC, supplies	1,375.00
TED'S MOWER SALES, services	93.66
THEATRICAL MEDIA INC, services	4,898.73

MINUTE RECORD

July 21, 2020

No. 729 — REDFIELD & COMPANY, INC. OMAHA E1310556LD

THOMPSON DREESSEN & DORNER INC, services	13,661.25
TOSHIBA FINANCIAL, services	138.00
TRANS UNION RISK, services	50.00
U.S. CELLULAR, phones	1,688.72
UNITE PRIVATE NETWORKS LLC, services	4,400.00
VERIZON CONNECT NWF, services	631.41
WESTLAKE HARDWARE INC , bld&grnds	1,711.56
WINCAN LLC, services	3,795.00
YESCO OMAHA, services	2,345.00
ZIMCO SUPPLY CO, bld&grnds	640.00

Councilmember Sell made a motion to approve the consent agenda. Seconded by Councilmember Frederick. Councilmember Hale reviewed the bills and stated everything was in order. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale, and Sell. Nays: None. Abstain: None. Absent: None. Motion carried.

REPORTS FROM CITY ADMINISTRATOR AND DEPARTMENT HEADS

City Administrator Gunn thanked everyone who worked on Santa's Summer Sleigh Ride.

Library Director Barcal reported on the Library's curbside service and on attendance since the Library reopened.

Police Chief Lausten reported that the Police Department has released a baseball card set. He also reported on the Council's request to research a hate crime ordinance similar to the City of Omaha's ordinance.

B. RESOLUTION – RATIFY COUNCIL ACTIONS FROM MARCH 17, 2020 TO JUNE 16, 2020

Councilmember Thomas introduced and moved for the adoption of Resolution No. 20-067 entitled: A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA RATIFYING ACTIONS TAKEN BY THE LA VISTA CITY COUNCIL DURING MEETINGS HELD VIRTUALLY FROM MARCH 17, 2020 THROUGH JUNE 30, 2020.

WHEREAS, the Governor of Nebraska declared a state of emergency in Nebraska on May 13, 2020 due to the Coronavirus (COVID-19); and

WHEREAS, the Governor of Nebraska issued Executive Orders No. 20-03 and No. 20-24 allowing meetings to be held virtually by telephone and/or video conferencing before June 30, 2020; and

WHEREAS, the City of La Vista held the following meetings virtually by telephone and/or video conferencing:
March 17, 2020 (telephone conference)
April 6, 2020 (telephone conference)
April 21, 2020 (telephone and video conference)
May 5, 2020 (telephone and video conference)
May 19, 2020 (telephone and video conference)
June 2, 2020 (telephone and video conference)
June 16, 2020 (telephone and video conference); and

WHEREAS, The Mayor and City Council of the City of La Vista wish to ratify all actions taken during those meetings.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council of the City of La Vista, Nebraska, do hereby ratify actions taken by the La Vista City Council during meetings held virtually from March 17, 2020 through June 30, 2020.

Seconded by Councilmember Hale. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale, and Sell. Nays: None. Abstain: None. Absent: None. Motion carried.

MINUTE RECORD

July 21, 2020

No. 729 — REDFIELD & COMPANY, INC. OMAHA E1310558LD

C. RESOLUTION – REJECT BIDS – 96TH STREET AND 108TH STREET PAVEMENT RECONSTRUCTION

Councilmember Hale introduced and moved for the adoption of Resolution No. 20-068 entitled: A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA REJECTING THE BID RECEIVED FROM SWAIN CONSTRUCTION OF OMAHA NEBRASKA FOR THE 96TH STREET AND 108TH STREET PAVEMENT RECONSTRUCTION PROJECT.

WHEREAS, the Mayor and Council have determined that rejection of the bid for the 96th Street and 108th Street Reconstruction Project is necessary; and

WHEREAS, only one bid was received, and the bid exceeded the Engineer's estimate by more than 29%; and

WHEREAS, the work will be rebid with adjustments to timeframes where possible and adjustments to some of the design work to provide options where possible;

NOW, THEREFORE BE IT RESOLVED, that the Mayor and City Council of the City of La Vista Nebraska hereby reject the bid received from Swain Construction of Omaha, Nebraska for the 96th Street and 108th Street Reconstruction Project.

Seconded by Councilmember Sell. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale, and Sell. Nays: None. Abstain: None. Absent: None. Motion carried.

D. RESOLUTION – APPROVE PURCHASE – ICE CONTROL SALT

Councilmember Quick introduced and moved for the adoption of Resolution No. 20-069 entitled: A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA AUTHORIZING THE PURCHASE OF ICE CONTROL SALT FROM NEBRASKA SALT & GRAIN COMPANY, GOTHENBURG, NEBRASKA IN AN AMOUNT NOT TO EXCEED \$20,000.00

WHEREAS, the City Council of the City of La Vista has determined that the purchase of ice control salt is necessary; and

WHEREAS, the FY19/20 Biennial Budget provides funding for this purchase; and

WHEREAS, the ice control salt is used by Public Works for winter operations; and

WHEREAS, Subsection (C) (9) of Section 31.23 of the La Vista Municipal code requires that the City Administrator secure council approval prior to authorizing any purchases over \$5,000;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and City Council of La Vista, Nebraska authorizing the purchase of ice control salt from Nebraska Salt & Grain Company, Gothenburg, Nebraska in an amount not to exceed \$20,000.00.

Seconded by Councilmember Frederick. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale, and Sell. Nays: None. Abstain: None. Absent: None. Motion carried.

E. RESOLUTION – COUNCIL POLICY STATEMENT – PEDESTRIAN CROSSWALK MARKING POLICY

Councilmember Sheehan introduced and moved for the adoption of Resolution No. 20-070 entitled: A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA, APPROVING A COUNCIL POLICY STATEMENT.

WHEREAS, the City Council has determined that it is necessary and desirable to create Council Policy Statements as a means of establishing guidelines and direction to the members of the City Council and to the city administration in regard to various issues which regularly occur; and

MINUTE RECORD

July 21, 2020

No. 729 — REDFIELD & COMPANY, INC. OMAHA E1310556LD

WHEREAS, criteria for the evaluation, installation, and maintenance of marked crosswalks as requested by the public are being recommended; and

WHEREAS, a Council Policy Statement entitled "Pedestrian Crosswalk Marking Policy" has been created and reviewed by the Public Works Department;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council of La Vista, Nebraska, do hereby approve a Council Policy Statement entitled "Pedestrian Crosswalk Marking Policy" and do further hereby direct the distribution of said Council Policy Statement to the appropriate City Departments.

Seconded by Councilmember Thomas. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale, and Sell. Nays: None. Abstain: None. Absent: None. Motion carried.

F. DISCUSSION – COUNCIL MEETING STARTING TIME FOLLOW-UP

Council discussed the change of the meeting starting time to 6:00 p.m. and if they wanted to change the starting time back to 7:00 p.m. There was Council consensus to keep the starting time at 6:00 p.m.

COMMENTS FROM CITIZENS

Gary Bush commented on access to the City Center Park from Valley Road and on citizen input during the budgeting process.

COMMENTS FROM MAYOR AND COUNCIL

Councilmember Frederick thanked Police Chief Lausten for looking into his hate crime ordinance request.

At 6:35 p.m. Councilmember Crawford made a motion to adjourn the meeting. Seconded by Councilmember Thomas. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale, and Sell. Nays: None. Abstain: None. Absent: None. Motion carried.

PASSED AND APPROVED THIS 4TH DAY OF AUGUST 2020.

CITY OF LA VISTA

Douglas Kindig, Mayor

ATTEST:

Pamela A. Buethe, CMC
City Clerk

MINUTE RECORD

A-4

No. 729 — REFIELD & COMPANY, INC. OMAHA E1310558LD

LA VISTA CITY COUNCIL MEETING BUDGET WORKSHOP July 21, 2020

A meeting of the City Council of the City of La Vista, Nebraska was convened in open and public session immediately following the City Council meeting at 6:45 p.m. on July 21, 2020. Present were Mayor Kindig and Councilmembers: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale, and Sell. Also in attendance were City Attorney McKeon, City Administrator Gunn, Assistant City Administrator Ramirez, City Clerk Buethe, Police Chief Lausten, Director of Public Works Soucie, Director of Administrative Services Pokorny, Finance Director Miserez, Library Director Barcal, Recreation Director Stopak, Human Resources Director Trail, and Community Development Director Fountain.

A notice of the meeting was given in advance thereof by publication in the Times on July 8, 2020. Notice was simultaneously given to the Mayor and all members of the City Council and a copy of the acknowledgment of the receipt of notice attached to the minutes. Availability of the agenda was communicated to the Mayor and City Council in the advance notice of the meeting. All proceedings shown were taken while the convened meeting was open to the attendance of the public. Further, all subjects included in said proceedings were contained in the agenda for said meeting which is kept continuously current and available for public inspection at City Hall during normal business hours.

I. CALL TO ORDER

Mayor Kindig called the meeting to order.

II. ANNOUNCEMENT OF LOCATION OF POSTED OPEN MEETINGS ACT

Mayor Kindig announced the location of the posted open meetings act and location of emergency exits.

III. FOLLOW UP FROM JULY 20 BUDGET WORKSHOP

Director of Administrative Services Pokorny gave a general overview of the Sewer Fund and Sewer Reserve Fund.

Sewer Foreman Foster went over the highlights, FY21 & FY22 priorities, and budget implications for the Public Works Sewer Operations Division.

Director of Administrative Services Pokorny gave an overview of the Lottery Fund and the Economic Development Fund.

Finance Director Miserez gave an overview of the Off-Street Parking Fund.

Assistant City Administrator/Director of Community Services Ramirez gave an overview of the Redevelopment Fund.

Accountant Buurman gave an overview of Tax Increment Financing Fund (TIF) in La Vista City Centre.

Finance Director Miserez gave an overview of the Qualified Sinking Fund.

Police Chief Lausten gave an overview of the Police Academy Budget. Starting in 2021, the SDLEA will have classes in January and July. Douglas County will provide a fulltime Deputy to assist with the SDLEA training.

IV. CAPITAL IMPROVEMENT PROGRAM (CIP)

Assistant City Administrator/Director of Community Services Ramirez and Deputy Director of Public Works Calentine presented the Capital Improvement Program.

MINUTE RECORD

No. 729 -- REDFIELD & COMPANY, INC. OMAHA E1310556LD

July 21, 2020 Budget Workshop

V. CAPITAL IMPROVEMENT FUND

Finance Director Miserez presented the Capital Improvement Fund.

VI. COMMENTS FROM THE FLOOR

Gary Bush commented on the proposed budget.

VII. COMMENTS FROM MAYOR AND COUNCIL

There were no comments from the Mayor and Council.

VII. ADJOURNMENT

At 8:36 p.m. Councilmember Crawford made a motion to adjourn the meeting. Seconded by Councilmember Thomas. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale, and Sell. Voting nay: None. Motion carried.

PASSED AND APPROVED THIS 4TH DAY OF AUGUST, 2020.

CITY OF LA VISTA

Douglas Kindig, Mayor

ATTEST:

Pamela A. Buethe, CMC
City Clerk

A-5

Bill To:

Date: 5/30/2020

Page: 1

Terms: Net 30

01.28;0314.000 - Consent Agenda
8/4/2020

A-6



5022 S 114th Street
Suite 200
Omaha, NE 68137
(712) 323-0530

City of LaVista
Attn: Mr. Patrick Dowse, P.E.
9900 Portal Road
LaVista, NE 68128

INVOICE

Invoice Number: 702619-7
Date: July 14, 2020
Client Code: 7220
P.O. Number: 20-008340

Progress billing for engineering services for the East LaVista Sewer and Pavement Rehabilitation - Phase I Investigation, per agreement dated June 4, 2019.

Phase I - Investigation:

1) Emspace + lovgren: Public involvement and Neighborhood coordination

Through: June 30, 2020

	Hours	Rate	Current Period	Billed To Date
001: Phase I Investigation (LS \$53,340)				
		90% Complete		\$48,006.00
002: Trekk (\$90,420) (Hrly)				\$89,172.71
003: Thiele Geotech (\$18,675) (Hrly)				\$18,675.00
004: Emspace & Lovgren (\$9,775) (Hrly)				
Emspace + Lovgren			\$797.50	
			\$797.50	\$3,918.42
005: Amendment 1 HGM (LS \$923)				
		100% Complete		\$923.00
006: Amendment 1 TREKK (\$4,000) (Hrly)				\$4,000.00

Total Amount Billed	\$164,695.13
Less Previous Invoices	\$163,897.63
Invoice Total	\$797.50

Outstanding Invoices

Invoice	0 - 30	31 - 60	61-90	Over 90	Balance
---------	--------	---------	-------	---------	---------

Consent Agenda 8/4/2020

PC

A-7

**LAMP
RYNEARSON**

PLEASE REMIT PAYMENT TO:
Lamp Rynearson
14710 W. Bridge Rd. Ste. 100
Omaha, NE 68134
[P] 402.476.1455

9001 State Line Rd., Ste. 200
Kansas City, MO 64114
[P] 816.361.0440
[F] 816.361.0045
LampRynearson.com

July 7, 2020

Invoice No: 0320015.01 - 0000002

Jeff Calentine
Deputy Director of Public Works
City of La Vista, NE
8116 Park View Boulevard
La Vista, NE 68128

Project 0320015.01 La Vista, NE - 2020 Asset Management

Professional Services through June 13, 2020

Task 100 Design Services

Professional Personnel

	Hours	Rate	Amount
Senior Group Leader II			
Miller, Daniel	2.20	218.00	479.60
Senior Project Engineer I			
Van Patten, Greg	24.00	113.00	2,712.00
Project Engineer IV			
Schleicher, Autumn	8.00	113.00	904.00
Totals	34.20		4,095.60
Total Labor			4,095.60

Billing Limits

	Current	Prior	To-Date
Total Billings	4,095.60	3,053.80	7,149.40
Limit			69,065.95
Remaining			61,916.55

Total this Task \$4,095.60

Total this Invoice \$4,095.60

OK to pay
7/16/20 PO# 20-003643
05.71.0919 - STRT20003
J.C.

Terms: Due Upon Receipt

Consent Agenda 8/4/2020
(12)



July 8, 2020

Ms. Cindy Miserez
Finance Director
City of La Vista

Via: Interoffice Mail

Dear Cindy,

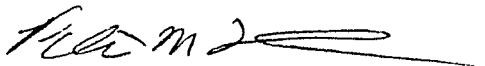
Our interlocal agreement with the Papillion Creek Watershed Partnership requires that we submit payment of the watershed fees (AKA storm water management fees) by July 1 of each year.

The following is a summary of the properties for which the fees were applicable and have been collected:

7720 South 130 th Plaza	Andover Pt Apts-Bldg No. 12
7719 South 131 st Plaza	Andover Pt Apts-Bldg No. 13
7016 South 104 th Street	3D Storage
7751 South 131 st Plaza	Andover Pt Apts-Bldg No. 14
7811 South 131 st Plaza	Andover Pt Apts-Bldg No. 15
7861 South 131 st Plaza	Andover Pt Apts-Bldg No. 16
11710 Peel Circle	Streck Phase 1 – Warehouse
11728 Emiline Street	Casey's at 118 th And Harrison
11595 Olive Street	McArtor Masonry
8373 Barmettler Drive	City Center Strip Mall (Chili's)
8351 Barmettler Drive	Starbucks

I recommend that payment be made to the Papio-Missouri River Natural Resources District in the amount of \$110,781.60 and be sent to the attention of Lori Laster. This should go to a City Council meeting for authorization of payment in the month of July. I have enclosed a spreadsheet showing the calculation of the fees. Contact me if you need more details.

Prepared by:


Patrick M. Dowse, P.E.
City Engineer

Enclosure

Cc: Pam Bueth, w/encl
File

City Hall
8116 Park View Blvd.
La Vista, NE 68128-2198
p: 402-331-4343
f: 402-331-4375

Community Development
8110 Park View Blvd.
p: 402-593-6400
f: 402-593-6445

Library
9110 Giles Rd.
p: 402-537-3900
f: 402-537-3902

Police
7701 S. 96th St.
p: 402-331-1582
f: 402-331-7210

Public Works
9900 Portal Rd.
p: 402-331-8927
f: 402-331-1051

Recreation
8116 Park View Blvd.
p: 402-331-3455
f: 402-331-0299

www.cityoflavista.org
info@cityoflavista.org

Consent Agenda 8/4/2020
(K)

Storm Water Management Fee Tracking

Updated

8-Jul-20

July 1, 2019 to June 30, 2020

Based on City Engineer Bldg Permit Review Letters and/or Monthly Bldg Permit Reports

Location.....	Project Name.....	Permit Date	Acres	Fee per Ac.	Collected	
7720 South 130th Plaza	Andover Pt Apts, Bldg No. 12	Apr 2019	2.33	\$3,995.00	9,308.35	Pt. of Lot 1, Andover Pointe, multi-family fee Bldg No. 12 was collected in April 2019, but got missed in July 2019 report to PMRNRD
7719 South 131st Plaza	Andover Pt Apts, Bldg No. 13	Aug 2019	2.33	\$4,095.00	9,541.35	Pt. of Lot 1, Andover Pointe, multi-family fee
7016 S 109th Street	3D Storage	Nov 2019	2.86	\$4,283.00	12,249.38	Application completed in June 2019
7751 South 131st Plaza	Andover Pt Apts, Bldg No. 14	Feb 2020	2.33	\$4,095.00	9,541.35	Pt. of Lot 1, Andover Pointe, multi-family fee
7811 South 131st Plaza	Andover Pt Apts, Bldg No. 15	Feb 2020	2.33	\$4,095.00	9,541.35	Pt. of Lot 1, Andover Pointe, multi-family fee
7861 South 131st Plaza	Andover Pt Apts, Bldg No. 16	Feb 2020	2.33	\$4,095.00	9,541.35	Pt. of Lot 1, Andover Pointe, multi-family fee
11710 Peel Circle	Streck - Phase 1 Warehouse	Jan 2020	6.05	\$4,963.00	30,026.15	
11728 Emiline Street	Casey's at 118th and Harrison	May 2020	1.75	\$4,963.00	8,685.25	
11595 Olive Street	McArtor Masonry	May 2020	1.75	\$4,963.00	8,685.25	
8373 Barmettler Drive	City Center Strip Mall (Chili's)	Jun 2020	0.34	\$4,963.00	1,687.42	
8351 Barmettler Drive	Starbucks	Jun 2020	0.4	\$4,936.00	1,974.40	
Total for June 30, 2020 Payment to the PMRNRD					\$110,781.60	

Notes: This period goes back to July 1, 2019 and does not match our fiscal year. It matches the NRD fiscal year.

User: mgustafson

DB: La Vista

Check #	Check Date	Vendor Name	Amount	Voided
132858	07/22/2020	THOMPSON DREESSEN & DORNER, IN	11,723.26	N
132859	07/22/2020	CITY OF OMAHA	53,846.00	N
132860	07/22/2020	BLACK HILLS ENERGY	24.03	N
132861	07/22/2020	CENTURY LINK	84.13	N
132862	07/22/2020	VIERREGGER ELECTRIC COMPANY	5,261.00	N
132863	07/22/2020	KINDIG, DOUGLAS	165.25	N
132864	07/22/2020	VERIZON WIRELESS	291.82	N
132865	07/22/2020	TRUCK CENTER COMPANIES	736.71	N
132866	07/22/2020	LA VISTA COMMUNITY FOUNDATION	60.00	N
132867	07/22/2020	SARPY COUNTY COURTHOUSE	4,207.68	N
132868	07/22/2020	CIVICPLUS	21,637.93	N
132869	07/22/2020	CNA SURETY	1,177.50	N
132870	07/22/2020	ALFRED BENESCH & COMPANY	25,130.00	N
132871	07/22/2020	DESIGN WORKSHOP INC	15,800.50	N
132872	08/04/2020	ABM INDUSTRIES, INC	10,882.73	N
132873	08/04/2020	ACCURATE TESTING INC	687.50	N
132874	08/04/2020	ACTION BATTERIES UNLTD INC	140.55	N
132875	08/04/2020	AKRS EQUIPMENT SOLUTIONS, INC.	937.95	N
132876	08/04/2020	ALL MAKES OFFICE EQUIPMENT CO	4,217.53	N
132877	08/04/2020	AMAZON CAPITAL SERVICES, INC.	261.94	N
132878	08/04/2020	ASP ENTERPRISES INC	215.00	N
132879	08/04/2020	AT&T MOBILITY LLC	93.82	N
132880	08/04/2020	BAUER BUILT INC	292.68	N
132881	08/04/2020	BISHOP BUSINESS EQUIPMENT COMPA	1,158.80	N
132882	08/04/2020	BLACK HILLS ENERGY	690.73	N
132883	08/04/2020	BOOT BARN	131.99	N
132884	08/04/2020	BUETHE, PAM	50.00	N
132885	08/04/2020	BUILDERS SUPPLY CO INC	139.83	N
132886	08/04/2020	CENTURY LINK	194.33	N
132887	08/04/2020	CENTURY LINK BUSN SVCS	48.49	N
132888	08/04/2020	CINTAS CORPORTATION	160.02	N
132889	08/04/2020	CITY OF PAPIILLION	188,687.00	N
132890	08/04/2020	CONTROL MASTERS INCORPORATED	217.50	N
132891	08/04/2020	COX COMMUNICATIONS, INC.	147.04	N
132892	08/04/2020	D & K PRODUCTS	1,020.44	N
132893	08/04/2020	DANNER, DENELL	50.00	N
132894	08/04/2020	DEMCO INCORPORATED	221.54	N
132895	08/04/2020	DIAMOND VOGEL PAINTS	103.77	N
132896	08/04/2020	DULTMEIER SALES LLC	179.00	N
132897	08/04/2020	DXP ENTERPRISES INC	4.90	N
132898	08/04/2020	FBG SERVICE CORPORATION	103.04	N
132899	08/04/2020	FEDEX KINKO'S	34.54	N
132900	08/04/2020	FERGUSON ENTERPRISES INC #226	422.50	N
132901	08/04/2020	GENERAL FIRE & SAFETY EQUIP CO	87.50	N
132902	08/04/2020	GILMORE & BELL PC	2,500.00	N
132903	08/04/2020	GRAYBAR ELECTRIC COMPANY INC	411.04	N
132904	08/04/2020	HARM'S CONCRETE INC	150.00	N
132905	08/04/2020	HAYES MECHANICAL LLC	2,474.00	N
132906	08/04/2020	HERITAGE CRYSTAL CLEAN LLC	787.99	N
132907	08/04/2020	HOIT, CHRISTINE M	144.00	N
132908	08/04/2020	HUNDEN STRATEGIC PARTNERS	350.00	N
132909	08/04/2020	INCIDENT RESPONSE TECHNOLOGIES I	2,103.75	N
132910	08/04/2020	INDUSTRIAL SALES COMPANY INC	81.90	N
132911	08/04/2020	INGRAM LIBRARY SERVICES	1,340.52	N
132912	08/04/2020	J & J SMALL ENGINE SERVICE	78.90	N
132913	08/04/2020	KEYMASTERS LOCKSMITH	311.00	N
132914	08/04/2020	LARSEN SUPPLY COMPANY	54.72	N
132915	08/04/2020	LOGAN CONTRACTORS SUPPLY	83.96	N
132916	08/04/2020	LOU'S SPORTING GOODS	100.00	N
132917	08/04/2020	LOVELAND GRASS PAD	175.00	N

User: mgustafson

DB: La Vista

Check #	Check Date	Vendor Name	Amount	Voided
132918	08/04/2020	MARCO INCORPORATED	120.46	N
132919	08/04/2020	MENARDS-RALSTON	135.80	N
132920	08/04/2020	METROPOLITAN COMMUNITY COLLEG	11,652.28	N
132921	08/04/2020	METROPOLITAN UTILITIES DISTRICT	21,136.50	N
132924	08/04/2020	MIDLANDS LIGHTING & ELECTRIC SUP	510.00	N
132925	08/04/2020	MURPHY TRACTOR & EQUIPMENT CO I	19.34	N
132926	08/04/2020	NEBRASKA WELDING LTD	63.30	N
132927	08/04/2020	NMC EXCHANGE LLC	68.05	N
132928	08/04/2020	OFFICE DEPOT INC	1,109.56	N
132929	08/04/2020	OMAHA WINNELSON SUPPLY	113.00	N
132930	08/04/2020	OMNI ENGINEERING	550.20	N
132931	08/04/2020	OVERHEAD DOOR COMPANY OF OMA	2,300.00	N
132932	08/04/2020	PER MAR SECURITY SERVICES	219.83	N
132933	08/04/2020	RAINBOW GLASS & SUPPLY INC	677.00	N
132934	08/04/2020	READY MIXED CONCRETE COMPANY	2,989.12	N
132935	08/04/2020	SAPP BROS, INC.	1,318.75	N
132936	08/04/2020	SARPY COUNTY TREASURER	10,492.00	N
132937	08/04/2020	SECURITY EQUIPMENT INC.	169.00	N
132938	08/04/2020	STAPLES, INC.	353.02	N
132939	08/04/2020	SUBURBAN NEWSPAPERS INC	388.47	N
132940	08/04/2020	THE HARRY A KOCH COMPANY	3,799.00	N
132941	08/04/2020	TRACTOR SUPPLY CREDIT PLAN	19.99	N
132942	08/04/2020	TURFWERKS	211.86	N
132943	08/04/2020	WATKINS CONCRETE BLOCK CO INC	110.00	N
132944	08/04/2020	WOODHOUSE SW OMAHA, INC.	822.57	N
TOTAL:			422,224.35	

APPROVED BY COUNCIL MEMBERS ON: 08/04/2020

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

**CITY OF LA VISTA
MAYOR AND CITY COUNCIL REPORT
AUGUST 4, 2020 AGENDA**

Subject:	Type:	Submitted By:
FISCAL YEARS 20/21 & 21/22 MUNICIPAL BUDGET	RESOLUTION ◆ ORDINANCE RECEIVE/FILE	CINDY MISEREZ FINANCE DIRECTOR

SYNOPSIS

The first reading of an ordinance has been scheduled to adopt the proposed municipal budget for FY 20/21 (FY21) and FY21/22 (FY22). Only the first reading of the Appropriations Ordinance is requested at this time as the final valuation of the City will not be received from Sarpy County until August 20, 2020.

FISCAL IMPACT

The proposed amended budget for FY21 is \$43,681,985 and for FY22 is \$53,968,806 in all funds. The total proposed preliminary property tax request for FY21 is for \$9,719,354 which will require a property tax levy of \$0.55 per \$100 dollars of assessed valuation.

The owner of a home valued at \$150,000 will pay \$825 in property taxes, or \$68.75 per month.

RECOMMENDATION

Approval of first reading of the Appropriations Ordinance.

BACKGROUND

The City Council held budget workshops on July 20 and 21, 2020. The proposed Appropriations Ordinance is based on the discussions from these meetings.

ORDINANCE NO. _____

AN ORDINANCE TO APPROPRIATE THE SUMS OF MONEY DEEMED NECESSARY TO DEFRAY ALL OF THE NECESSARY EXPENSES AND LIABILITIES OF THE CITY OF LA VISTA, SARPY COUNTY, NEBRASKA FOR THE FISCAL PERIOD BEGINNING ON OCTOBER 1, 2020 AND ENDING ON SEPTEMBER 30, 2021; AND FOR THE FISCAL PERIOD BEGINNING OCTOBER 1, 2021 AND ENDING ON SEPTEMBER 30, 2022 SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE AND THE AMOUNT TO BE APPROPRIATED FOR EACH OBJECT OR PURPOSE; SPECIFYING THE AMOUNT TO BE RAISED BY TAX LEVY; PROVIDING FOR THE FILING AND CERTIFICATION OF THE BUDGET AND TAX LEVY HEREIN SENT TO THE STATE AUDITOR AND COUNTY CLERK OF SARPY COUNTY; AND PRESCRIBING THE TIME WHEN THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF LA VISTA, SARPY COUNTY, NEBRASKA.

Section 1. That after complying with all procedures required by law, the proposed budget presented and set forth in the budget statements, as amended, is hereby approved as the Annual Appropriation Bill for the fiscal year beginning October 1, 2020, through September 30, 2021 and the fiscal year beginning October 1, 2021, through September 30, 2022. All sums of money contained in the budget statement are hereby appropriated for the necessary expenses and liabilities of the City of La Vista. The following amounts appropriated shall be raised primarily as follows. The budget document, as amended, together with the amount to be received from personal and real property taxation to fund the adopted budget, shall be filed with and certified to the County Clerk of Sarpy County, Nebraska for use by the levying board, and shall be filed with the Auditor of Public Accounts, State Capital, Lincoln, Nebraska, as provided by law.

Fund	Proposed Budget of Disbursements and Transfers FY21	Proposed Budget of Disbursements and Transfers FY22	Amount to be Raised by Property Tax Levy FY21	Amount to be Raised by Property Tax Levy FY22
General Fund	19,750,921.00	21,354,898.00	8,835,776.00	8,835,776.00
Sewer Fund	4,666,893.00	9,436,691.00	0.00	0.00
Sewer Reserve	350,000.00	850,000.00	0.00	0.00
Debt Service Fund	4,256,192.00	4,689,566.00	883,578.00	883,578.00
Capital Fund	4,431,912.00	1,531,000.00	0.00	0.00
Lottery Fund	1,079,054.00	1,045,413.00	0.00	0.00
Economic Development	1,082,510.00	2,239,553.00	0.00	0.00
Off-Street Parking Redevelopment Fund	1,098,065.00 5,982,823.00	3,278,321.00 8,097,298.00	0.00 0.00	0.00 0.00
TIF – City Centre Phase 1	867,003.00	1,321,269.00	0.00	0.00
Qualified Sinking Fund	0.00	0.00	0.00	0.00
Police Academy Fund	116,612.00	124,797.00	0.00	0.00
Total All Funds	43,681,985.00	53,968,806.00	9,719,354.00	9,719,354.00

Section 2. This ordinance shall take effect from and after passage, approval and publication as provided by law.

PASSED AND APPROVED THIS 1ST DAY OF SEPTEMBER, 2020.

CITY OF LA VISTA

Douglas Kindig, Mayor

ATTEST:

Pamela A. Buethe, CMC
City Clerk

CITY OF LA VISTA

FY21 FY22 BIENNIAL BUDGET

ALL FUNDS SUMMARY

	FY20 Budget	FY21 Proposed	Percent Change FY20 - FY21	FY22 Proposed	Percent Change FY21 - FY22
Revenues					
Property Tax	9,678,003	10,350,623	6.95%	10,389,212	0.37%
Sales Tax	9,383,327	7,208,792	-23.17%	9,110,561	26.38%
Payments in Lieu of Taxes	382,428	391,989	2.50%	401,789	2.50%
State Revenue	1,958,268	1,764,332	-9.90%	1,809,262	2.55%
Occupation and Franchise Taxes	913,385	1,005,257	10.06%	1,169,276	16.32%
Hotel Occupation Tax	1,017,550	223,215	-78.06%	570,000	155.36%
Licenses and Permits	440,250	436,113	-0.94%	433,186	-0.67%
Interest Income	160,720	242,935	51.15%	262,787	8.17%
Recreation Fees	172,710	171,782	-0.54%	171,782	0.00%
Special Services	19,500	24,000	23.08%	24,000	0.00%
Grant Income	150,575	151,710	0.75%	134,310	-11.47%
Restaurant Tax	700,000	700,000	0.00%	700,000	0.00%
Miscellaneous	749,927	815,835	8.79%	786,040	-3.65%
Bond Proceeds	18,000,000	17,850,000	-0.83%	14,000,000	-21.57%
Sewer Charges	4,406,033	4,459,566	1.21%	4,676,939	4.87%
Special Assessments - Principal	50,000	-	-100.00%		
Special Assessments - Interest	25,000	-	-100.00%		
Community Betterment	850,000	645,147	-24.10%	780,000	20.90%
Taxes - Form 51	340,000	258,067	-24.10%	312,000	20.90%
Police Academy	100,000	148,000	48.00%	148,000	0.00%
Tax Increment Financing	541,612	723,884	33.65%	1,321,269	82.52%
Parking Garage Fees	115,000	23,000	-80.00%	29,000	26.09%
Total Revenue	50,154,288	47,594,247	-5.10%	47,229,413	-0.77%
Expenditures					
Salary & Benefits	12,116,878	12,436,804	2.64%	13,388,105	7.65%
Commodities	580,014	592,060	2.08%	590,324	-0.29%
Contractual Services	9,098,603	9,150,908	0.57%	9,517,165	4.00%
Maintenance	799,414	928,948	16.20%	838,612	-9.72%
Other Charges	4,375,400	1,757,234	-59.84%	2,755,724	56.82%
Debt Service	5,332,412	6,120,465	14.78%	7,924,975	29.48%
Capital Improvement	21,479,512	9,197,912	-57.18%	14,417,000	56.74%
Total Expenditures	53,782,233	40,184,331	-25.28%	49,431,905	23.01%
Total Capital Outlay	784,636	686,469	-12.51%	364,757	-46.86%
Total Expenditures & Capital	54,566,869	40,870,800	-25.10%	49,796,662	21.84%
Other Financing Sources (Uses)					
Transfers In	4,236,116	2,811,185		4,172,144	
Transfers Out	(4,236,116)	(2,811,185)		(4,172,144)	
Total Other Uses of Funds (SID Trf)	-	-		-	
Prior Year Fund Balance	23,615,581	21,367,854		28,091,301	
Net Change	(4,412,581)	6,723,447		(2,567,249)	
Ending Fund Balance	19,203,000	28,091,301		25,524,052	

CITY OF LA VISTA FY21 FY22 BIENNIAL BUDGET

GENERAL FUND SUMMARY

	FY20 Budget	FY21 Proposed	Percent Change FY20 - FY21	FY22 Proposed	Percent Change FY21 - FY22
Revenues					
Property Tax	8,673,516	9,453,409	8.99%	9,491,998	0.41%
Sales Tax	4,691,663	3,604,396	-23.17%	4,555,279	26.38%
Payments in Lieu of Taxes	288,922	296,145	2.50%	303,549	2.50%
State Revenue	1,958,268	1,764,332	-9.90%	1,809,262	2.55%
Occupation and Franchise Taxes	883,900	970,600	9.81%	985,158	1.50%
Hotel Occupation Tax	1,017,550	223,215	-78.06%	570,000	155.36%
Licenses and Permits	440,250	436,113	-0.94%	433,186	-0.67%
Interest Income	28,708	58,151	102.56%	45,496	-21.76%
Recreation Fees	172,710	171,782	-0.54%	171,782	0.00%
Special Services	19,500	24,000	23.08%	24,000	0.00%
Grant Income	150,575	151,710	0.75%	134,310	-11.47%
Restaurant Tax	700,000	700,000	0.00%	700,000	0.00%
Miscellaneous	243,213	312,121	28.33%	281,523	-9.80%
Total Revenue	19,268,775	18,165,974	-5.72%	19,505,543	7.37%
Expenditures					
Salary & Benefits	11,455,487	11,789,923	2.92%	12,688,732	7.62%
Commodities	519,914	543,554	4.55%	541,818	-0.32%
Contractual Services	5,203,184	5,295,282	1.77%	5,648,370	6.67%
Maintenance	699,126	826,985	18.29%	753,528	-8.88%
Other Charges	304,081	357,765	17.65%	359,900	0.60%
Total Expenditures	18,181,792	18,813,509	3.47%	19,992,348	6.27%
Total Capital Outlay	750,807	396,469	-47.19%	324,757	-18.09%
Total Expenditures & Capital	18,932,599	19,209,978	1.47%	20,317,105	5.76%
Other Financing Sources (Uses)					
Transfers In					
Lottery Transfer	100,293	193,867		212,688	
QSF Transfer	0	0		0	
SID Transfer	0	0		0	
Total Transfers In	100,293	193,867		212,688	
Transfers Out					
RDF Transfer	0	0		0	
EDP Transfer	0	(82,510)		(239,553)	
OSP Transfer	(844,408)	(180,602)		(119,069)	
DSF Transfer	(185,753)	(277,831)		(604,171)	
CIP Transfer	0	0		0	
TIF Transfer - Legal Fees	0	0		0	
Qualified Sinking Fund Transfer	(400,000)	0		(75,000)	
Police Academy Transfers	0	0		0	
Total Transfers Out	(1,430,161)	(540,943)		(1,037,793)	
Total Other Uses of Funds	(1,329,868)	(347,076)		(825,105)	
Prior Year Fund Balance	6,880,593	6,621,549		5,230,469	
Net Change	(993,692)	(1,391,080)		(1,636,667)	
Ending Fund Balance	5,886,901	5,230,469		3,593,802	
Operating Reserve %	32%	28%	-12.50%	18%	-35.71%

CITY OF LA VISTA FY21 FY22 BIENNIAL BUDGET

SEWER FUND SUMMARY

	FY20 Budget	FY21 Proposed	Percent Change FY20 - FY21	FY22 Proposed	Percent Change FY21 - FY22
REVENUES					
Sewer Service Charges	25,095	19,950	-20.50%	20,498	2.75%
Sewer User Fees	4,277,805	4,336,482	1.37%	4,553,306	5.00%
Sales Tax Collection Fee	18	19	5.56%	20	5.26%
Sewer Hookup Fee	103,115	103,115	0.00%	103,115	0.00%
Interest Income	4,059	9,921	144.42%	11,596	16.88%
Bond Proceeds	-	-		4,000,000	
Total Revenue	4,410,092	4,469,487	1.35%	8,688,535	94.40%
	-	-		-	
EXPENDITURES					
Salary & Benefits	581,719	549,189	-5.59%	593,496	8.07%
Commodities	39,200	35,356	-9.81%	35,356	0.00%
Contractual Services	3,002,971	3,081,210	2.61%	3,175,142	3.05%
Maintenance	68,884	69,687	1.17%	69,384	-0.43%
Other Charges	11,338	11,451	1.00%	14,980	30.82%
Debt Service	-	-		158,333	
Capital Improvement Program	50,000	630,000	1160.00%	5,350,000	749.21%
Total Expenditures	3,754,112	4,376,893	16.59%	9,396,691	114.69%
	-	-		-	
Total Capital Outlay	33,829	290,000	757.25%	40,000	-86.21%
	-	-		-	
Total Expenditures & Capital	3,787,941	4,666,893	23.20%	9,436,691	102.21%
	-	-		-	
Other Financing Sources (Uses)					
Transfer In					
Lottery Transfer	3,000	-		150	
Sewer Reserve Transfer	-	350,000		850,000	
Total Transfers In	3,000	350,000		850,150	
Transfer Out					
Sewer Reserve Transfer Out	(728,630)	-		-	
Total Transfers Out	(728,630)	0		0	
Total Other Uses of Funds	(725,630)	350,000		850,150	
Prior Year Fund Balance	1,094,287	906,960		1,059,554	
Net Change	(103,479)	152,594		101,994	
Ending Fund Balance	990,808	1,059,554	6.94%	1,161,548	9.63%
	-	-		-	
Operating Reserve %	27%	28%	5.72%	30%	5.64%
Sewer Reserve Fund Balance	1,962,863	1,630,497	-16.93%	1,630,497	0.00%

CITY OF LA VISTA FY21 FY22 BIENNIAL BUDGET

SEWER RESERVE FUND

	FY20 Budget	FY21 Proposed	Percent Change FY20 - FY21	FY22 Proposed	Percent Change FY21 - FY22
REVENUES					
Interest Income	8,937	17,634	97.31%	11,634	-34.03%
Total Revenue	8,937	17,634	97.31%	11,634	-34.03%
	-	-		-	
EXPENDITURES					
Other Charges	-	-		-	
Total Expenditures	-	-		-	
	-	-		-	
Other Financing Sources (Uses)					
Transfer In	728,630	-		-	
Transfer Out	-	(350,000)		(850,000)	
Total Other Uses of Funds	728,630	(350,000)		(850,000)	
	-	-		-	
Prior Year Fund Balance	1,209,734	1,962,863		1,630,497	
Net Change	737,567	(332,366)		(838,366)	
Ending Fund Balance	1,947,301	1,630,497	-16.27%	792,131	-51.42%

CITY OF LA VISTA

FY21 FY22 BIENNIAL BUDGET

DEBT SERVICE FUND SUMMARY

	FY20 Budget	FY21 Proposed	Percent Change FY20 - FY21	FY22 Proposed	Percent Change FY21 - FY22
REVENUES					
Property Tax	1,004,487	897,214	-10.68%	897,214	0.00%
Sales Tax	2,345,832	1,802,198	-23.17%	2,277,641	26.38%
Special Assessments - Principal	50,000	-	-100.00%	-	
Special Assessments - Interest	25,000	-	-100.00%	-	
Bond Proceeds	-	-		-	
Interest Income	11,937	33,206	178.18%	28,656	-13.70%
Other	600,220	599,558	-0.11%	602,757	0.53%
Total Revenue	4,037,476	3,332,176	-17.47%	3,806,268	14.23%
EXPENDITURES					
Operating - Other					
Debt Service - Bond Principal	2,605,000	2,440,000	-6.33%	2,697,892	10.57%
Debt Service - Bond Interest	414,237	464,698	12.18%	496,070	6.75%
County Treasurer Fees	9,059	8,882	-1.95%	9,302	4.73%
Debt Payment - PFD	121,611	123,410	1.48%	127,112	3.00%
Financial/Legal Fees	3,775	38,750	926.49%	4,750	-87.74%
Total Expenditures	3,153,682	3,075,740	-2.47%	3,335,126	8.43%
Other Financing Sources (Uses)					
Transfer In					
Transfer from General Fund (Hwy A)	185,753	277,831		604,171	
Transfer from CIP	-	-		-	
Lottery Transfer	29,029	-		-	
Total Transfers In	214,782	277,831		604,171	
Transfer Out					
Transfer to CIP (construction)	(702,500)	(631,912)		(806,000)	
Transfer to OSP (debt service)	(552,503)	(548,540)		(548,440)	
Total Transfers Out	(1,255,003)	(1,180,452)		(1,354,440)	
Total Other Sources/Uses of Funds	(1,040,221)	(902,621)	-13.23%	(750,269)	-16.88%
Prior Year Fund Balance	3,792,183	3,718,414		3,072,229	
Net Change	(156,427)	(646,185)		(279,127)	
Ending Fund Balance	3,635,756	3,072,229	-15.50%	2,793,102	-9.09%
Debt Service Coverage Ratio	1.15	1.01		1.14	

CITY OF LA VISTA

FY21 FY22 BIENNIAL BUDGET

CAPITAL FUND SUMMARY

	FY20 Budget	FY21 Proposed	Percent Change FY20 - FY21	FY22 Proposed	Percent Change FY21 - FY22
REVENUES					
GRANTS - _____	-	-		-	
MISC. REVENUE/MISC. BILLING AR	-	-		-	
INTEREST INCOME & GAIN/LOSS	22,411	3,059	-86.35%	309	-89.90%
BOND PROCEEDS	8,500,000	4,250,000	-50.00%	-	-100.00%
Total Revenue	8,522,411	4,253,059	-50.10%	309	-99.99%
EXPENDITURES - Capital Improvement Program					
Administration	150,000	-	-100.00%	75,000	
Buildings and Grounds	375,000	100,000	-73.33%	-	-100.00%
Community Development	-	-		-	
Information Technology	-	-		-	
Parks	460,000	300,000	-34.78%	700,000	133.33%
Sewer	-	-		-	
Sports Complex	138,000	-	-100.00%	-	
Streets	8,856,512	4,031,912	-54.48%	756,000	-81.25%
Total Expenditures	9,979,512	4,431,912	-55.59%	1,531,000	-65.46%
Other Financing Sources (Uses)					
Transfer from GF	-	-		-	
Transfer from DSF	702,500	631,912		806,000	
Transfers from RDF	-	-		-	
Transfer from Lottery Fund	440,000	150,000		125,000	
Total Transfers In	1,142,500	781,912		931,000	
Transfer to DSF	-	-		-	
Total Transfers Out	0	0		0	
Total Other Sources/Uses of Funds	1,142,500	781,912	-31.56%	931,000	19.07%
Prior Year Fund Balance	24,186	6,085		609,144	
Net Change	(314,601)	603,059		(599,691)	
Ending Fund Balance	(290,415)	609,144	-309.75%	9,453	-98.45%

CITY OF LA VISTA

FY21 FY22 BIENNIAL BUDGET

LOTTERY FUND SUMMARY

	FY20 Budget	FY21 Proposed	Percent Change FY20 - FY21	FY22 Proposed	Percent Change FY21 - FY22
REVENUES					
Community Betterment	850,000	645,147	-24.10%	780,000	20.90%
Interest Income	16,420	36,332	121.27%	35,686	-1.78%
Taxes - Form 51	340,000	258,067	-24.10%	312,000	20.90%
Total Revenue	1,206,420	939,546	-22.12%	1,127,686	20.02%
	-	-		-	
EXPENDITURES - Contractual Services					
Professional Services	175,745	215,135	22.41%	115,840	-46.15%
Events Marketing	29,734	30,000	0.89%	31,545	5.15%
Concerts & Movie Nights	11,145	10,900	-2.20%	11,000	0.92%
Recreation Events	1,474	1,518	2.99%	1,564	3.03%
Community Events	70,027	29,840	-57.39%	31,924	6.98%
Salute to Summer	36,861	130,127	253.02%	130,178	0.04%
Other Contractual Services	35,090	9,600	-72.64%	23,524	145.04%
Other Charges (Taxes)	350,000	258,067	-26.27%	312,000	20.90%
Total Expenditures	710,076	685,187	-3.51%	657,575	-4.03%
	-	-		-	
Other Financing Sources (Uses)					
General Fund Transfer	(100,293)	(193,867)		(212,688)	
Sewer Fund Transfer	(3,000)	-		(150)	
Debt Service Fund Transfer	(29,029)	-		-	
CIP Transfer	(440,000)	(150,000)		(125,000)	
RDF Transfer	(200,000)	-		-	
QSF Transfer	(50,000)	(50,000)		(50,000)	
Total Other Uses of Funds	(822,322)	(393,867)	-52.10%	(387,838)	-1.53%
	-	-		-	
Prior Year Fund Balance	3,510,997	3,757,301		3,617,793	
Net Change	(325,978)	(139,508)		82,273	
Ending Fund Balance	3,185,019	3,617,793	13.59%	3,700,066	2.27%

CITY OF LA VISTA

FY21 FY22 BIENNIAL BUDGET

ECONOMIC DEVELOPMENT FUND SUMMARY

	FY20 Budget	FY21 Proposed	Percent Change FY20 - FY21	FY22 Proposed	Percent Change FY21 - FY22
REVENUES					
Bond Proceeds	3,000,000	3,000,000	0.00%	-	-100.00%
Interest Income	517	10,070	1847.78%	10,070	0.00%
Total Revenue	3,000,517	3,010,070	0.32%	10,070	-99.67%
	-	-		-	
EXPENDITURES					
Debt Service - Bond Principal	-	-		195,000	
Debt Service - Bond Interest	62,466	48,010	-23.14%	44,053	-8.24%
Grants	3,000,000	1,000,000	-66.67%	2,000,000	100.00%
Financial Fees	75,000	34,500	-54.00%	500	-98.55%
Total Expenditures	3,137,466	1,082,510	-65.50%	2,239,553	106.89%
	-	-		-	
Other Financing Sources (Uses)					
General Fund Transfer - Sales Tax	-	82,510		239,553	
Total Other Uses of Funds	0	82,510		239,553	
	-	-		-	
Prior Year Fund Balance	7,042	7,112		2,017,182	
Net Change	(136,949)	2,010,070		(1,989,930)	
Ending Fund Balance	(129,907)	2,017,182	-1652.79%	27,252	-98.65%

CITY OF LA VISTA

FY21 FY22 BIENNIAL BUDGET

OFF-STREET PARKING FUND SUMMARY

	FY20 Budget	FY21 Proposed	Percent Change FY20 - FY21	FY22 Proposed	Percent Change FY21 - FY22
REVENUES					
Interest Income	771	-	-100.0%	39,739	
Bond Proceeds	-	-		10,000,000	
Parking Garage Fees	115,000	23,000	-80.0%	29,000	26.09%
Total Revenue	115,771	23,000	-80.1%	10,068,739	43677.13%
	-	-		-	
EXPENDITURES					
Commodities	17,365	11,000	-36.7%	11,000	0.00%
Contractual Services	220,518	160,326	-27.3%	161,108	0.49%
Maintenance	31,404	32,276	2.8%	15,700	-51.36%
Debt Service - Bond Principal	685,000	695,000	1.5%	710,000	2.16%
Debt Service - Bond Interest	210,911	198,683	-5.8%	345,233	73.76%
Land/Construction	750,000	-	-100.0%	2,000,000	
Financial Fees	76,500	780	-99.0%	35,280	4423.08%
Total Expenditures	1,991,698	1,098,065	-44.9%	3,278,321	198.55%
	-	-		-	
Other Financing Sources (Uses)					
Transfer In - General Fund	844,408	180,602		119,069	
Transfer In - Debt Service Fund	552,503	548,540		548,440	
Transfer In - Redevelopment Fund	-	345,923		542,073	
Total Transfers In	1,396,911	1,075,065		1,209,582	
	-	-		-	
Transfers Out - Redevelopment Fund	-	-		-	
Total Transfers Out	0	0		0	
Total Other Uses of Funds	1,396,911	1,075,065	-23.0%	1,209,582	12.51%
	-	-		-	
Prior Year Fund Balance	1,232,062	-		-	
Net Change	(479,016)	-		8,000,000	
Ending Fund Balance	753,046	-	-100.0%	8,000,000	

CITY OF LA VISTA FY21 FY22 BIENNIAL BUDGET

REDEVELOPMENT FUND SUMMARY

	FY20 Budget	FY21 Proposed	Percent Change FY20 - FY21	FY22 Proposed	Percent Change FY21 - FY22
REVENUES					
Sales Tax	2,345,832	1,802,198	-23.17%	2,277,641	26.38%
GBOT - Retail Sales	29,485	34,657	17.54%	109,218	215.14%
Bond Proceeds	6,500,000	10,600,000		-	-100.00%
Interest Income	66,252	70,343	6.17%	74,499	5.91%
Total Revenue	8,941,569	12,507,198	39.88%	2,536,258	-79.72%
	-	-		-	
EXPENDITURES					
Contract - Professional Services	300,000	175,000	-41.67%	175,000	0.00%
Other:					
Debt Service - Bond Principal	505,000	515,000	1.98%	940,000	82.52%
Debt Service - Bond Interest	728,187	775,900	6.55%	903,225	16.41%
Land/Construction	10,700,000	4,136,000	-61.35%	5,536,000	33.85%
Financial/Legal Fees	500	35,000	6900.00%	1,000	-97.14%
Total Expenditures	12,233,687	5,636,900	-53.92%	7,555,225	34.03%
	-	-		-	
Other Financing Sources (Uses)					
Transfer In:					
Transfer from GF	-	-		-	
Transfer from Lottery Fund for Debt	200,000	-		-	
Transfer from OSP	-	-		-	
Total Transfers In	200,000	0		0	
Transfer Out:					
Transfer to CIP	-	-		-	
Transfer to TIF	-	-		-	
Transfer to OSP	-	(345,923)		(542,073)	
Total Transfers Out	0	(345,923)		(542,073)	
Total Other Uses of Funds	200,000	(345,923)		(542,073)	
	-	-		-	
Prior Year Fund Balance	5,719,508	3,860,711		10,385,086	
Net Change	(3,092,118)	6,524,375		(5,561,040)	
Ending Fund Balance	2,627,390	10,385,086	295.26%	4,824,046	-53.55%
	-	-		-	
	-	-		-	
Debt Service Coverage Ratio	2.14	1.17		1.06	

CITY OF LA VISTA FY21 FY22 BIENNIAL BUDGET

POLICE ACADEMY FUND

	FY20 Budget	FY21 Proposed	Percent Change FY20 - FY21	FY22 Proposed	Percent Change FY21 - FY22
REVENUES					
Agency Contribution	100,000	130,000	30.00%	130,000	0.00%
Tuition	-	18,000		18,000	0.00%
Interest Income	83	462	456.63%	754	63.20%
Miscellaneous	-	-		-	
Total Revenue	100,083	148,462	48.34%	148,754	0.20%
	-	-		-	
EXPENDITURES					
Personnel Services	79,672	97,692	22.62%	105,877	8.38%
Commodities	3,535	2,150	-39.18%	2,150	0.00%
Contractual Services	11,854	11,970	0.98%	11,970	0.00%
Maintenance	-	-		-	
Other Charges	3,535	4,800	35.79%	4,800	0.00%
Total Expenditures	98,596	116,612	18.27%	124,797	7.02%
	-	-		-	
Other Financing Sources (Uses)					
General Fund Transfer	-	-		-	
Total Other Uses of Funds	0	0		0	
	-	-		-	
Prior Year Fund Balance	26,387	30,767		62,617	103.52%
Net Change	1,487	31,850		23,957	-24.78%
Ending Fund Balance	27,874	62,617	124.64%	86,574	38.26%
	-	-		-	
Operating Reserve %	28%	54%	92.86%	69%	27.78%

CITY OF LA VISTA FY21 FY22 BIENNIAL BUDGET

TIF CITY CENTRE PHASE 1A

	FY20 Budget	FY21 Proposed	Percent Change FY20 - FY21	FY22 Proposed	Percent Change FY21 - FY22
REVENUES					
TIF Revenue	541,612	305,081	-43.67%	514,534	68.65%
Interest Income	-	-		-	
Total Revenue	541,612	305,081	-43.67%	514,534	68.65%
	-	-		-	
EXPENDITURES - Other					
Debt Service	-	414,588		509,389	22.87%
Other Charges	541,612	3,051	-99.44%	5,145	68.63%
Total Expenditures	541,612	417,639	-22.89%	514,534	23.20%
	-	-		-	
Other Financing Sources (Uses)					
Transfer	-	-		-	
Total Other Uses of Funds	-	-		-	
	-	-		-	
Prior Year Fund Balance	17,886	112,558		-	
Net Change	-	(112,558)		-	
Ending Fund Balance	17,886	-		-	

CITY OF LA VISTA FY21 FY22 BIENNIAL BUDGET

TIF CITY CENTRE PHASE 1B

	FY20 Budget	FY21 Proposed	Percent Change FY20 - FY21	FY22 Proposed	Percent Change FY21 - FY22
REVENUES					
TIF Revenue	-	418,803		806,735	92.63%
Interest Income	-	-		-	
Total Revenue	-	418,803		806,735	92.63%
	-	-		-	
EXPENDITURES - Other					
Debt Service	-	445,176		798,668	79.40%
Other Charges	-	4,188		8,067	92.62%
Total Expenditures	-	449,364		806,735	79.53%
	-	-		-	
Other Financing Sources (Uses)					
Transfer	-	-		-	
Total Other Uses of Funds	-	-		-	
	-	-		-	
Prior Year Fund Balance	-	30,561		-	
Net Change	-	(30,561)		-	
Ending Fund Balance	-	-		-	

CITY OF LA VISTA FY21 FY22 BIENNIAL BUDGET

QUALIFIED SINKING FUND

	FY20 Budget	FY21 Proposed	Percent Change FY20 - FY21	FY22 Proposed	Percent Change FY21 - FY22
REVENUES					
Interest Income	625	3,757	501.12%	4,348	15.73%
Total Revenue	625	3,757	501.12%	4,348	15.73%
	-	-		-	
EXPENDITURES					
Other Charges	-	-		-	
Total Expenditures	-	-		-	
	-	-		-	
Other Financing Sources (Uses)					
Transer from General Fund	400,000	-		75,000	
Transfer from Lottery Fund	50,000	50,000		50,000	
Transfer to General Fund	-	-		-	
Total Other Uses of Funds	450,000	50,000		125,000	
	-	-		-	
Prior Year Fund Balance	100,716	352,973		406,730	
Net Change	450,625	53,757		129,348	
Ending Fund Balance	551,341	406,730	-26.23%	536,078	31.80%

**CITY OF LA VISTA
MAYOR AND CITY COUNCIL REPORT
AUGUST 4, 2020 AGENDA**

Subject:	Type:	Submitted By:
MOBILE FOOD VENDORS	RESOLUTION ◆ ORDINANCE RECEIVE/FILE	PAM BUETHE CITY CLERK

SYNOPSIS

An ordinance has been prepared to establish rules, regulations, and a licensing process for mobile food vendors.

FISCAL IMPACT

Based on the number of mobile food vendors we have registered currently, we do not anticipate a significant increase in revenues.

RECOMMENDATION

Approval.

BACKGROUND

The proposed ordinance would establish the rules, regulations, and licensing process for mobile food vendors (aka: food trucks) as the current code and master fee schedule do not currently have a category that is specific to this business type. The proposed rules and licensing procedure have been patterned after similar established ordinances in surrounding communities. Recently, we have received more inquiries regarding mobile food vending in La Vista, and we want to make sure that we have the proper procedures in place.

The mobile food vendor license would be valid January 1 through December 31. For 2020, the license fee would be \$75.00. Any mobile food vendor that already paid the \$75.00 Service Provider occupation fee for 2020 would not be charged an additional license fee for 2020. However, the vendor would need to complete the new mobile food vendor application. Starting January 1, 2021, the license fee would be \$100.00 for all mobile food vendors.

A review process for mobile food vendor licenses will involve several departments including: City Clerk, Community Development, Police, and Public Works.

If the ordinance is approved, a pamphlet will be designed with general information on mobile food vendor rules, fees, and restaurant tax information. Paper copies of the pamphlet will be available for distribution to vendors, and the electronic version will be available on the City website.

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING MOBILE FOOD VENDORS; TO PROVIDE RULES AND REGULATIONS GOVERNING MOBILE FOOD VENDORS; TO PROVIDE FOR THE ISSUANCE OF LICENSES FOR MOBILE FOOD VENDORS; TO PROVIDE FOR FEES FOR THE ISSUANCE OF LICENSES FOR MOBILE FOOD VENDORS AND FOR THE COLLECTION THEREOF; TO PROVIDE FOR PENALTIES FOR VIOLATION OF THE PROVISIONS HEREOF.

BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA, as follows:

Section 1. The Mayor and City Council of the City of La Vista desire to establish rules, regulations, and a licensing process for mobile food vendors as Section 113.11 of the La Vista Municipal Code as provided in this Ordinance.

Section 2. Section 113.11 of the La Vista Municipal Code is hereby adopted and approved as follows:

“§ 113.11 MOBILE FOOD VENDORS

§ 113.11.0. – FINDINGS AND PURPOSE.

Mobile food vendors provide a beneficial service to the general public within the city while, due to their distinct manner of operation, also presenting substantial differences of circumstances from other food retailers and vehicle users which suggest the expediency of diverse legislation. It is, thus, desirable to regulate, and require licenses for, mobile food vendors so that their transitory use of various properties and right-of-way locations can occur in a fair and safe manner, and so that public safety and welfare can be protected. The purpose of this section is to enact regulations to serve those goals.

While the city wishes to encourage the business of mobile food vendors, the city also recognizes the benefits of permanent food establishments. The owners of permanent food establishments make substantial and long-lasting capital investments in buildings, infrastructure, and the built environment. These investments benefit the city, improve real property, and provide consistent locales for the entertainment and enjoyment of city residents and visitors. The city wishes to cultivate and encourage the creation and maintenance of permanent food establishments. Accordingly, it is also the purpose of this section to encourage the co-existence of mobile food vendors and permanent food establishments, to provide appropriate places for each within the fabric of the city, and to accommodate the interests of each, toward the goal of achieving a rich and diverse community.

§ 113.11.1. – DEFINITIONS. As used in this section, the following words and phrases shall have the meanings ascribed to them in this subsection, except where the context clearly indicates or requires a different meaning:

Beverage shall mean any drinkable liquid for humans for hydration, nutrition, taste, pleasure or similar purposes, including without limitation, any such liquid that is frozen, alcoholic or nonalcoholic.

Caterer shall mean a person who transports ready-to-eat food from a permitted food service establishment to another location or building for service on a per event basis for hire and does not include a temporary food service event.

City Administrator shall mean the City of La Vista City Administrator or any designee of the City Administrator.

City Clerk shall mean the City of La Vista City Clerk or any designee of the City Clerk.

Food shall mean all edible substances, whether solid, semi-solid, liquid, concentrated, frozen, dried, dehydrated, or otherwise, for ingestion, chewing, or consumption by humans for nutrition, taste, refreshment, pleasure or similar purposes.

Mobile food vendor shall mean a person who by traveling from place to place upon the public ways sells or offers for sale food from public or private property to consumers for immediate delivery and consumption upon purchase. The following activities are excluded from such definition, and, alone, do not subject a vendor to being covered by such definition: (a) the sale or offer for sale of farm products produced or raised by such a vendor from land occupied and cultivated by him/her; or (b) the sale or offer for sale of food by a caterer.

Permanent food establishment shall mean a fixed building which a person occupies on a continual basis and from which such person sells or offers to sell food for immediate delivery and consumption upon purchase. Such term shall not include a location where a mobile food vendor sells or offers to sell food.

§ 113.11.2. – LICENSE REQUIRED.

It shall be unlawful for any person to sell or offer for sale food as a mobile food vendor or operate as a mobile food vendor within the city unless such person complies with the requirements and regulations of this section, including holding a valid and active mobile food vendor license issued by the City Clerk under this section.

§ 113.11.3. – APPLICATION.

An applicant for a license pursuant to this section shall file with the City Clerk a signed application on a form to be furnished by the City Clerk, which shall contain the following information:

- (a) The applicant's business name, address, and phone number; and e-mail address;
- (b) If the applicant is a corporation, partnership, or other entity, the names of all officers and managers of such entity;
- (c) The vehicle license numbers and descriptions of all vehicles from which the applicant proposes to sell food, and the names of all persons expected to drive such vehicles;
- (d) A copy of the vehicle registration and proof of insurance;
- (e) The description of the general type of food items to be sold;
- (f) Documentation from the Nebraska Department of Agriculture showing its approval of the applicant's sale of food, if required;
- (g) A copy of the State of Nebraska sales tax permit, or proof of an applicable sales tax exemption, for the applicant;
- (h) A general description of the types of locations the applicant anticipates selling from;
- (i) Such other information as the City Clerk may require and as requested in the said application form.

§ 113.11.4. – ISSUANCE OR DENIAL.

(a) Upon receipt of a complete application for a license pursuant to this section, the City Clerk shall make or cause to be made any inquiry or investigation that may be necessary to determine whether the applicant is in compliance with the provisions of all applicable laws and this Code. The City Clerk may request and take into consideration the recommendations of other affected departments of the city.

(b) After receipt of the completed application and application fee, the City Clerk shall either approve or deny the application. Grounds for denial may include, but are not limited to, the following:

- (1) A finding that the application is incomplete;
- (2) The nonpayment of applicable fees;
- (3) A finding that the application is not in conformance with any applicable laws or this Code;
- (4) A finding that the applicant has been convicted of three or more separate violations of the provisions of this section within the 12 months preceding the submission of a complete application.

§ 113.11.5. – LICENSE FEE.

An application for a license under this section shall be accompanied by a nonrefundable processing fee as set forth in the Master Fee Schedule, provided, however, that the processing fee for the remainder of 2020 calendar year alone shall be \$75.00. Mobile food vendors who have already paid for an occupation license in 2020 do not have to pay the processing fee.

§ 113.11.6. – RENEWAL.

A license issued under this section shall expire on December 31 of each year, unless renewed for the following year by the licensee. The licensee shall renew the license for the following year by filing with the City Clerk, on or before December 31, a registration updating or confirming the information provided in the immediately preceding license application or registration. The registration shall be on a form provided by the City Clerk. At the time of registration, the licensee shall pay a renewal fee as set forth in the Master Fee Schedule per year for each motor vehicle, trailer, cart, or other piece of mobile equipment to be utilized in the business.

§ 113.11.7. – SALES REGULATIONS.

Mobile food vendors shall comply with the following regulations:

(a) A mobile food vendor shall not sell nor offer to sell food from a location within 50 feet of the main entrance used by customers to enter or exit a permanent food establishment during the hours food is sold within such permanent food establishment, unless each such permanent food establishment within such area has provided written consent.

(b) A motor vehicle from which a mobile food vendor sells or offers to sell food shall not exceed 40 feet in length and 96 inches in width. A mobile food vendor selling or offering the sale of food from or using a trailer or other auxiliary equipment shall, during such operations, keep the trailer or auxiliary equipment hitched to an operable motor vehicle towing it, unless otherwise permitted by the city in association with an authorized street show, festival, parade, block party, or similar event. An attached trailer or other auxiliary equipment shall not exceed 96 inches in width, and the combined length of the motor vehicle and trailer or auxiliary

equipment shall not exceed 60 feet. The maximum dimensions in this subsection may be exceeded by a particular motor vehicle, trailer, or piece of equipment, if approved by the City Clerk upon a mobile food vendor's application for a waiver.

(c) A mobile food vendor may sell or offer to sell food from a motor vehicle at a location in a city right-of-way open to traffic or parking, but only from a motor vehicle parked in a location where a motor vehicle is authorized to park by law, signage, or city permit. Such a motor vehicle and auxiliary equipment shall not be parked at a diagonal parking space, unless specifically authorized by the City. Such a motor vehicle and auxiliary equipment shall not be parked in a parking space adjacent to the corner of a street intersection.

(d) A mobile food vendor shall not sell or offer to sell food from a location which would involve customers to be waited on or served while standing in a portion of a street being traversed by motor vehicle traffic.

(e) A mobile food vendor who sells or offers to sell food from a location on property other than a parking space or city right-of-way shall first obtain and possess, and be able to exhibit upon request, each of the following:

(1) Written consent of the owner of such property; and

(2) A temporary use permit issued by the Community Development Director or his/her designee, where same permanent uses are permitted under the La Vista Zoning Ordinance; provided, that a temporary use permit shall not be required if the mobile food vendor is present as an authorized part of a private event or an event authorized by another city permit.

(f) A mobile food vendor shall not sell nor offer to sell food from city park property unless he/she possesses the written consent of the Director of Public Works or his/her designee.

(g) A mobile food vendor shall not sell nor offer to sell food from a school property unless he/she possesses the written consent of an authorized representative of the school.

(h) A mobile food vendor shall not sell nor offer to sell food from an area developed as single-family residential except as a caterer or otherwise for an isolated private event hosted at the sole cost of the owner of the residence for the owner's personal guests, with no public access, or an event authorized by another city permit.

(i) A mobile food vendor shall not sell nor offer to sell food from a location within an area authorized for a street show, festival, parade, block party, or similar event, or within at least 200 feet of any boundary of such authorized area, unless the mobile food vendor is in possession of the written consent of the event licensee to sell or offer to sell food from that location.

(j) A mobile food vendor shall possess and be able to exhibit his/her license under this section, all required Nebraska Department of Agriculture permits, a State of Nebraska sales tax permit or proof of sales tax exemption, and any other written consents or documentation required under this section, at all times during which the mobile food vendor is selling or offering to sell food.

(k) An authorized employee of the public works or police departments may order a mobile food vendor to move from or leave a specific location, if the operation of the mobile food vendor at that location causes an obstruction to vehicular or pedestrian traffic or otherwise endangers the health, safety, or welfare of the public. The city may tow or otherwise move a mobile food vendor's vehicle or other auxiliary equipment to another location if the vehicle or equipment presents a danger to public safety and the mobile food vendor fails to move the same. The City Clerk shall provide to the mobile food vendor a written explanation for any such order, upon written request by the mobile food vendor to the City Clerk.

(l) An individual representative of the mobile food vendor shall be present with the motor vehicle and other auxiliary equipment operated by the mobile food vendor at all times that it is parked in city right-of-way or on city property, and at all times that it is parked on private property at a location where food is or will be offered for sale.

(m) A mobile food vendor may sell or offer to sell food seven days a week, but only from 6:00 a.m. to 2:30 a.m. It shall be unlawful for a mobile food vendor to sell or offer to sell food at any other times. Notwithstanding this subsection, upon evidence of endangerment of public safety, the Chief of Police or his/her designee may further limit hours of operation for all mobile food trucks within the city, as needed for the protection of public safety, for a period of no more than 30 consecutive days at a time.

(n) A mobile food vendor during non-hours of operation shall not leave a mobile food vendor motor vehicle or trailer parked or to remain on any city property or city right-of-way, or on any private property on which any sales have taken place, or on any other private property unless parking of such vehicles or trailers is permitted under applicable zoning and other laws or regulations.

(o) A mobile food vendor using a motor vehicle shall maintain a motor vehicle liability insurance policy for such motor vehicle as required by state law and shall exhibit proof of such policy when requested.

(p) A mobile food vendor shall maintain in operable condition all fire suppression equipment or devices as required by local, state or federal law.

(q) It shall be unlawful for a mobile food vendor to sell or offer to sell alcoholic beverages or alcoholic food.

(r) A mobile food vendor shall visibly display his/her business name on his/her motor vehicle or auxiliary equipment.

(s) A mobile food vendor shall provide trash receptacles for the collection of trash and recyclable materials, in sizes sufficient to serve his/her customers. Prior to leaving a location, the mobile food vendor shall pick up and properly dispose of any trash, litter, or recyclable materials within 20 feet of the location. Receptacles and their contents shall be removed from the location for proper disposal or recycling, and contents shall not be deposited in public trash or recycling containers on city right-of-way or city property.

(t) A mobile food vendor shall not place on city right-of-way or city property any freestanding sign, table, chair, umbrella, electric generator, or other fixture or equipment; provided, that a mobile food vendor may place one identification or menu sign and one table (not for seating customers) on the sidewalk or other area directly adjacent to his/her parked motor vehicle or other equipment.

(u) A mobile food vendor shall comply with all city ordinances regulating noise.

§ 113.11.8. – REVOCATION OR SUSPENSION.

(a) Grounds. A license issued under this section may be revoked or suspended by the City Clerk for any of the following reasons:

(1) Any fraud, misrepresentation, or false statement contained in the application for license;

(2) Any fraud, misrepresentation, or false statement made in connection with the selling of food;

(3) Any violation of this section or any applicable laws or provisions of this Code;

(4) Conducting the business licensed under this section in an unlawful manner or in such a manner as to constitute a breach of the peace or a menace to the health, safety, or general welfare of the public.

(b) Multiple violations of this section or of any similar section. The City Clerk shall revoke a license issued under this section for any mobile food vendor who on three or more separate occasions has been in violation of the provisions of this section within any consecutive 12-month period.

(c) Notice. To revoke or suspend a license, the City Clerk shall provide written notice to the license holder stating the revocation or suspension action taken, the grounds for such action, and the availability of an appeal under this section. Such notice shall be served personally upon the license holder or sent by regular U.S. mail to the license holder's permanent address as stated in his/her application.

(d) Appeal. A license holder aggrieved by the decision of the City Clerk under this section may file a written appeal with the City Administrator. The appeal shall be mailed by certified mail or hand delivered to the office of the City Administrator within fourteen calendar days from the date of service or mailing of the notice. Upon receipt of written appeal, the City Administrator will review and respond to appeal within ten calendar days.

(e) Re-application. A person whose license has been revoked under this section may not re-apply for a new license for a period of six months after the effective date of the revocation.

§ 113.11.9. – PENALTY.

It shall be unlawful for any person to violate the provisions of this section. Any person found guilty of violating any of the provisions of this section shall, upon conviction be fined a sum of not less than Two Hundred Dollars (\$200.00) nor more than Five Hundred Dollars (\$500.00) in addition to the penalties set forth herein.

§ 113.11.10. – PERIODIC REVIEW.

The City Administrator may review provisions of this article annually or at such other times as the City Administrator determines necessary or advisable.

SECTION 3. Repeal of Conflicting Provisions. Any and all Ordinances or portions thereof, which are in conflict herewith are hereby repealed.

SECTION 4. Severability. If any section, subsection, sentence, clause or phrase of this Ordinance is, for any reason, held to be unconstitutional or invalid, such unconstitutionality or invalidity shall not affect the validity of the remaining portions of this Ordinance. The Mayor and City Council of the City of La Vista hereby declare that it would have passed this Ordinance and each section, subsection, sentence, clause or phrase hereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared unconstitutional or invalid.

Section 5. Pamphlet form. This Ordinance shall be published in pamphlet form.

Section 6. Effective date. This Ordinance shall take effect and be in full force from and after its passage, approval and publication.

PASSED AND APPROVED THIS 4TH DAY OF AUGUST 2020.

CITY OF LA VISTA

Douglas Kindig, Mayor

ATTEST:

Pamela A. Buethe, CMC
City Clerk



MOBILE FOOD VENDOR LICENSE APPLICATION

Information provided on this form will be verified. Inaccurate or incomplete responses may result in the denial of a license. One application must be completed for each mobile food vending unit.

**** PLEASE ALLOW UP TO 20 BUSINESS DAYS FOR PROCESSING. ****

☐ NEW APPLICATION

☐ RENEWAL – LICENSE #: _____

SECTION 1: APPLICANT INFORMATION

FULL NAME OF APPLICANT:

ALIASES / NICKNAMES:

DATE OF BIRTH:

EMAIL ADDRESS:

HOME PHONE:

CELL PHONE:

LOCAL STREET ADDRESS:

APT. / UNIT/ SUITE:

CITY:

STATE:

ZIP CODE:

PERMANENT STREET ADDRESS (IF DIFFERENT):

APT. / UNIT/ SUITE:

CITY:

STATE:

ZIP CODE:

HAVE YOU PROVIDED PROOF OF VALID PHOTO IDENTIFICATION? ☐ YES ☐ NO

IN THE PAST 5 YEARS, HAVE YOU BEEN CONVICTED OF OR PLED GUILTY TO ANY CRIMINAL OFFENSE OTHER THAN A MINOR TRAFFIC OFFENSE? ☐ YES ☐ NO

IF YES, SEPARATELY LIST OFFENSE(S), YEAR(S), AND STATE(S) OF JURISDICTION:

SECTION 2: BUSINESS INFORMATION

BUSINESS NAME:

D/B/A:

BUSINESS ADDRESS:

UNIT / SUITE:

CITY:

STATE:

ZIP CODE:

BUSINESS PHONE:

BUSINESS EMAIL:

FULL NAME OF ON-SITE AGENT / EMPLOYEE:

ALIASES / NICKNAMES OF ON-SITE AGENT / EMPLOYEE

PERMANENT STREET ADDRESS OF ON-SITE AGENT / EMPLOYEE:

APT. / UNIT/ SUITE:

CITY:

STATE:

ZIP CODE:

SECTION 3: TAX INFORMATIONHAVE YOU PROVIDED A COPY OF YOUR STATE SALES TAX PERMIT? ☐ YES ☐ NO

STATE TAX ID #:

IS THIS BUSINESS INCORPORATED? ☐ YES ☐ NO

IF YES, IN WHAT STATE ARE THE ARTICLES OF INCORPORATION REGISTERED?

CHECK ONE:

☐ INDIVIDUAL/SOLE PROPRIETOR/ SINGLE-MEMBER LLC ☐ CORPORATION ☐ PARTNERSHIP ☐ OTHER ENTITY: _____

IF CORPORATION, PARTNERSHIP, OR OTHER ENTITY, LIST NAMES AND TITLES OF ALL OFFICERS AND MANAGERS OF SUCH ENTITY:

NAME / TITLE	NAME / TITLE

SECTION 4: MOBILE FOOD VENDING VEHICLE INFORMATION

LICENSE PLATE #:

STATE OF REGISTRATION:

VEHICLE COLOR:

VEHICLE MAKE:

VEHICLE MODEL:

VEHICLE YEAR:

SIZE OF MOBILE FOOD VENDING VEHICLE:

LIST NAME, DRIVER'S LICENSE NUMBER, AND STATE OF ISSUANCE FOR ALL PERSONS EXPECTED TO DRIVE VEHICLE. ATTACH COPIES OF VALID DRIVER'S LICENSES.

NAME	DRIVER'S LICENSE NUMBER	STATE OF ISSUANCE

SECTION 5: VENDING INFORMATION

DESCRIBE THE GENERAL TYPE OF FOOD ITEMS TO BE OFFERED FOR SALE:

LIST LOCATION(S) WITHIN THE CITY LIMITS WHERE MOBILE FOOD VENDING UNIT WILL BE OPERATING:

HAVE YOU PROVIDED A COPY OF DOCUMENTATION FROM THE NEBRASKA DEPARTMENT OF AGRICULTURE APPROVING YOUR SALE OF FOOD? ☐ YES ☐ NO

CONTINUED ON NEXT PAGE

WILL YOU BE OPERATING ON PRIVATE PROPERTY: <input type="checkbox"/> YES <input type="checkbox"/> NO		
IF YES, HAVE YOU PROVIDED WRITTEN CONSENT FROM THE PROPERTY OWNER OF THE PROPOSED LOCATION FOR CONDUCTING BUSINESS? <input type="checkbox"/> YES <input type="checkbox"/> NO		
DESCRIBE ADVERTISING METHOD(S) MOBILE FOOD VENDING UNIT WILL BE USING: <div style="border-bottom: 1px solid black; height: 15px; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; height: 15px; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; height: 15px; margin-bottom: 5px;"></div> <div style="border-bottom: 1px solid black; height: 15px;"></div>		
LIST THE DATES AND TIMES MOBILE FOOD VENDING VEHICLE WILL OPERATE. IF YOU NEED TO LIST ADDITIONAL DATES, USE SEPARATE SHEET OF PAPER.		
DATE:	START:	FINISH:
DATE:	START:	FINISH:
DATE:	START:	FINISH:
DATE:	START:	FINISH:
DATE:	START:	FINISH:
DATE:	START:	FINISH:

SECTION 6: SITE PLAN
ATTACH OR DRAW A SITE PLAN AND DETAILED DIMENSION DRAWINGS OF THE PROPOSED LOCATION(S):

SECTION 7: SIGNATURE

1. I, the applicant, do solemnly swear (of affirm) that:

- All answers given and statements made on this application are complete and true to the best of my knowledge and beliefs.
- I have read and understand the terms and conditions outlined in this document and the terms of La Vista Municipal Code Section 113.11 and agree to abide by them.
- I will promptly submit any addenda or revisions to the original application to the City Clerk for review.
- I understand that if a license is granted, it will not be used or represented in any way as an endorsement by the City of La Vista.
- I understand that unless expressly provided for in the license, the Mobile Food Vendor License does not grant the license holder exclusive rights to City property, including but not limited to any right to restrict access, which is open to the general public.
- I understand that for reasons of public safety and pedestrian or vehicular traffic, any authorized employee of the Public Works Department of Police Department may order a mobile food vendor to move from or leave a specific location.
- I understand that failure to follow the proper Mobile Food Vendor regulations may result in the license being suspended or revoked.
- I understand that if granted, the license must be renewed annually along with the renewal fee as set forth in the City's Master Fee Ordinance.
- I further understand that sales of food and beverage from my mobile food vending vehicle may be subject to Restaurants and Drinking Places Occupation Tax as outlined in Ordinance No. 1365.

2. I agree to allow the City of La Vista to conduct a background check with the information provided in this application.

3. I agree to be bound by the above terms as a condition to the issuance of the Mobile Food Vendor License.

Applicant Signature

Date

Print Name

APPLICATION CHECKLIST

- | |
|--|
| <input type="checkbox"/> Application signed and dated |
| <input type="checkbox"/> Copy of applicant's valid photo identification or driver's license |
| <input type="checkbox"/> Copy of state sales tax permit |
| <input type="checkbox"/> Copy of documentation from the Nebraska Department of Agriculture approving your sale of food (if applicable) |
| <input type="checkbox"/> Written permission to operate on private property (if applicable) |
| <input type="checkbox"/> Copy of vehicle registration |
| <input type="checkbox"/> Proof of insurance |
| <input type="checkbox"/> Copies of valid driver's licenses for any person expected to drive vehicle |
| <input type="checkbox"/> Application fee |



MOBILE FOOD VENDOR LICENSE ADDENDUM

To modify locations, dates, and times for operation of licensed mobile food vending vehicles, this form must be completed and submitted to the City for administrative review and approval.

**** PLEASE ALLOW 5 BUSINESS DAYS FOR PROCESSING. ****

LICENSE #: _____

SECTION 1: APPLICANT INFORMATION

APPLICANT:

E-MAIL ADDRESS:

HOME PHONE:

CELL PHONE:

BUSINESS NAME:

D/B/A:

BUSINESS PHONE:

BUSINESS EMAIL:

SECTION 2: VENDING INFORMATION

LIST ANY LOCATION(S) WITHIN THE CITY LIMITS, NOT LISTED ON THE ORIGINAL APPLICATION, WHERE MOBILE FOOD VENDING UNIT WILL BE OPERATING:

WILL YOU BE OPERATING ON PRIVATE PROPERTY: ☐ YES ☐ NO

IF YES, HAVE YOU PROVIDED WRITTEN CONSENT FROM THE PROPERTY OWNER OF THE PROPOSED LOCATION FOR CONDUCTING BUSINESS?
☐ YES ☐ NO

DESCRIBE ADVERTISING METHOD(S) MOBILE FOOD VENDING UNIT WILL BE USING:

LIST ANY DATES AND TIMES MOBILE FOOD VENDING VEHICLE WILL BE OPERATING THAT WERE NOT LISTED ON THE ORIGINAL APPLICATION.

DATE:	START:	FINISH:
DATE:	START:	FINISH:
DATE:	START:	FINISH:
DATE:	START:	FINISH:
DATE:	START:	FINISH:
DATE:	START:	FINISH:
DATE:	START:	FINISH:
DATE:	START:	FINISH:

SECTION 3: MOBILE FOOD VENDING VEHICLE INFORMATIONHAS VEHICLE REGISTRATION OR INSURANCE INFORMATION CHANGED SINCE FILING THE ORIGINAL APPLICATION? ☐ YES ☐ NO

IF YES, WHAT INFORMATION HAS CHANGED:

SECTION 4: SITE PLAN

ATTACH OR DRAW A SITE PLAN AND DETAILED DIMENSION DRAWINGS OF THE PROPOSED LOCATION(S):

SECTION 5: SIGNATURE

I, the applicant, do solemnly swear (of affirm) that:

- All answers given and statements made on this application are complete and true to the best of my knowledge and beliefs.
- I understand that all terms and conditions of the original approved license application remain in full effect, with the exception of any additional operation locations, dates, and times submitted in this addendum and approved by City administration.
- I understand that the additional operation locations, dates, and times submitted in this addendum must be reviewed by City administration prior to any operation of my mobile food vending vehicle at these locations on these dates and times.
- I understand that I will be provided with written approval for any accepted changes to locations, dates, and times.

Applicant Signature

Date

Print Name



MOBILE FOOD VENDOR LICENSE
ADMINISTRATIVE REVIEW

☐ NEW
APPLICATION

☐ ADDENDUM

CITY CLERK'S DEPARTMENT

DATE RECEIVED:

EMAILED APPLICATION TO:

☐ BUILDING OFFICIAL ☐ COMMUNITY DEVELOPMENT DIRECTOR
☐ POLICE DEPARTMENT ☐ PUBLIC WORKS DEPARTMENT

APPLICATION REVIEW:

☐ Application Complete / Signed
☐ Copy of State Sales Tax Permit
☐ Copy of Vehicle Registration
☐ Proof of Insurance
☐ Application Fee

☐ Copy of Applicant's Valid Photo ID or Driver's License
☐ Written Permission to Operate on Private Property (If Applicable)
☐ Copies of Valid Driver's Licenses for Any Persons Expected to Drive Vehicle
☐ Copy of Documentation from the Nebraska Department of Agriculture
Approving Sale of Food (If Applicable)

RECOMMENDATION: ☐ **APPROVAL** ☐ **DENIAL**

BUILDING OFFICIAL

RECOMMENDATION: ☐ **APPROVAL** ☐ **DENIAL** RECOMMENDATION WITH COMMENTS ATTACHED: ☐ YES ☐ NO

COMMUNITY DEVELOPMENT DIRECTOR

TEMPORARY USE PERMIT REQUIRED? ☐ YES ☐ NO TEMPORARY USE PERMIT GRANTED? ☐ YES ☐ NO

RECOMMENDATION: ☐ **APPROVAL** ☐ **DENIAL** RECOMMENDATION WITH COMMENTS ATTACHED: ☐ YES ☐ NO

PUBLIC WORKS DEPARTMENT

RECOMMENDATION: ☐ **APPROVAL** ☐ **DENIAL** RECOMMENDATION WITH COMMENTS ATTACHED: ☐ YES ☐ NO

POLICE DEPARTMENT

BACKGROUND CHECKS COMPLETE? ☐ YES ☐ NO

RECOMMENDATION: ☐ **APPROVAL** ☐ **DENIAL** RECOMMENDATION WITH COMMENTS ATTACHED: ☐ YES ☐ NO

MOBILE FOOD VENDOR LICENSE:

☐ APPROVED ☐ DENIED

LICENSE #:

CITY CLERK

DATE

**CITY OF LA VISTA
MAYOR AND CITY COUNCIL REPORT
AUGUST 4, 2020 AGENDA**

Subject:	Type:	Submitted By:
METROPOLITAN UTILITIES DISTRICT – LA VISTA CITY CENTRE – WATER MAIN PROJECT – PHASES 2 & 3	◆ RESOLUTION (2) ORDINANCE RECEIVE/FILE	PAT DOWSE CITY ENGINEER

SYNOPSIS

Resolutions have been prepared to approve Change Order No. 1 in the amount of \$25,570.78 for a total agreement amount of \$313,107.78 and to approve the final billing in the amount of \$313,107.78

FISCAL IMPACT

The FY19/20 Biennial budget provides funding for this project.

RECOMMENDATION

Approval

BACKGROUND

On May 1, 2018, a Water Main Extension Agreement with Metropolitan Utilities District (MUD) was brought before Council for the Phase 2 and Phase 3 Water Main Project for La Vista City Center. At the time of the Agreement, the estimated expenses were \$287,537.00.

The attached letter from MUD details changes orders and/or additional field work by MUD and/or MUD's contractor, Cedar Construction, including boring of restrained joint pipe near 84th Street and City Centre Drive, additional 1" air tap, adjustment of a valve box, removal of a temporary flush hydrant, removal and replacement of a section of sidewalk, increased Water Distribution and Field Inspection personnel time, mobilizations, additional testing, chlorination, and sampling. There is a credit for reuse of two (2) hydrants and one (1) hydrant branch valve.

The resulting change orders increase the amount due to MUD by \$25,570.78 for a total amount of \$313,107.78.

This is the final billing for the project, and the project is completed and in service.

RESOLUTION NO. _____

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA AUTHORIZING CHANGE ORDER NO. 1 TO THE CONTRACT WITH METROPOLITAN UTILITIES DISTRICT (MUD), OMAHA, NEBRASKA, TO PROVIDE FOR ADDITIONAL FIELD WORK, FOR AN INCREASE OF \$25,570.78 TO THE CONTRACT AMOUNT.

WHEREAS, the City has determined additional field work is necessary; and

WHEREAS, the FY19/20 Biennial Budget provides funding for this project; and

WHEREAS, the contract price increases from \$287,537.00 to \$313,107.78;

NOW THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of La Vista, Nebraska, that the Mayor is authorized to execute the necessary documents for Change Order No. 1 to the contract with Metropolitan Utilities District (MUD), Omaha Nebraska, to provide for additional field work for an increase of \$25,570.78 to the contract amount.

PASSED AND APPROVED THIS 4TH DAY OF AUGUST 2020.

CITY OF LA VISTA

Douglas Kindig, Mayor

ATTEST:

Pamela A. Buethe, CMC
City Clerk

RESOLUTION NO. _____

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA, AUTHORIZING THE PAYMENT TO METROPOLITAIN UTILITIES DISTRICT (MUD), OMAHA, NEBRASKA, FOR THE WATER MAIN EXTENSION AGREEMENT IN LA VISTA CITY CENTRE IN AN AMOUNT NOT TO EXCEED \$313,107.78.

WHEREAS, the City Council of the City of La Vista approved the Water Main Extension Agreement on May 3, 2018 for \$287,537.00; and

WHEREAS, the City Council of the City of La Vista approved Change Order No. 1 to the agreement on August 4, 2020 for an additional amount of \$25,570.78 and an agreement total of \$313,107.78; and

WHEREAS, the FY 19/20 Biennial Budget provides funding for this project; and

WHEREAS, Subsection (C) (9) of Section 31.23 of the La Vista Municipal Code requires that the city administrator secure Council approval prior to authorizing any purchase over \$5,000.00.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council of the City of La Vista, Nebraska, do hereby authorize the payment to Metropolitan Utilities District (MUD), Omaha, Nebraska, for the Water Main Extension Agreement in an amount not to exceed \$313,107.78.

PASSED AND APPROVED THIS 4TH DAY OF AUGUST, 2020.

CITY OF LA VISTA

Douglas Kindig, Mayor

ATTEST:

Pamela A. Buethe, CMC
City Clerk

Residential water customers may receive communications about the HomeServe exterior water service line coverage plan. For more details, visit:

www.mudomaha.com/homeserve.

Account: 312000006202

CITY OF LAVISTA
Service address:

Billing date Jul 1, 2020
Previous balance
Payment received -Thank you
Current charges



METROPOLITAN
UTILITIES DISTRICT

\$39,817.32
39,817.32 CR
313,107.78

► **Total due Jul 16, 2020**

\$313,107.78

If payment is received after due date, a late fee will be assessed on gas and water charges.

OTHER CHARGES

Water Work 100055001186 install 8" 313,107.78
► Current Charges \$313,107.78



CHTC Pay
PMD 7/29/2020

Please return this portion of the bill with payment. • Please do not staple payment to bill.

e-mail: customer_service@mudomaha.com
website: www.mudomaha.com phone: 402-554-6666

312000006202000313107786

Due on or before Jul 16: \$313,107.78

If payment is received after due date, a late fee will be assessed on gas and water charges.

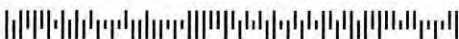
Amount Paid: _____



6850 0010 NO RP 08 07082020 YNNNNY 01 004339 0013

7350 World Communications Drive • Omaha, NE 68122-4041

CITY OF LAVISTA
JOHN KOTTMANN
9900 PORTAL RD
LA VISTA NE 68128-5509



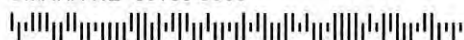
☐ Apply \$ _____ to my budget plan balance.

☐ Check box and indicate change of mailing address or telephone numbers on the reverse side.

Please give to the Home Fund by checking a box below.

Monthly donation -- Add: ☐\$2 ☐\$3 ☐\$5 Other \$ _____

METROPOLITAN UTILITIES DISTRICT
PO BOX 3600
OMAHA NE 68103-0600



Account: 312000006202

0000

How to reach us

Gas, water emergencies (free 24/7 service) 402.554.7777

WEBSITE: Visit www.mudomaha.com to view/pay your bill via My Account, submit forms, sign up for e-billing (paperless), and more!

EMAIL: customer_service@mudomaha.com

CALL: For service, billing questions or pay by phone

7:30 a.m. - 5:15 p.m., Monday-Friday	402.554.6666
Toll-free number	1.800.732.5864
Meter Reading Hotline	402.504.7008
General information/switchboard	402.504.7000

How to pay your bill

- Pay by MasterCard or Visa at myaccount.mudomaha.com.
 - Call 402.554.6666 and follow prompts to pay 24/7 by credit card.
 - Mail check or money order with the bottom portion of the bill.
 - Pay in person at M.U.D.'s branch office, 444 S. 16th Street.
 - (8:00 a.m. – 5:30 p.m., Monday-Friday).
 - Bank draft payments: Your financial institution automatically deducts the balance due on the due date. You receive a bill every month in advance of the withdrawal.
- Visit www.mudomaha.com for other payment options and locations.

Understanding your bill

GAS and WATER USE: Gas and water are measured by volume. Generally, the unit of measure is a cubic foot.

WATER: The unit of measure for water billing is CCF. The unit of measure for water meters is usually CCF.

1 CCF = 100 cubic feet = 748 gallons
1 MGAL = 1,000 gallons = 1.3 CCF

GAS: The unit of measure for gas meters is either CCF or MCF. The unit of measure for gas billing is either therms (th) or decatherms (dth). The volume of gas measured is adjusted for heat value and pressure factor to derive the amount of energy used, measured as therms or decatherms.

HEAT VALUE: Gas contains varying amounts of energy. The heat value converts the volume of gas to an energy value.

1 CCF = 100 cubic feet = approx. 1 therm = 100,000 BTU's energy
1 MCF = 1,000 cubic feet = approx. 10 therms or 1 decatherm = 1,000,000 BTU's energy
EXAMPLE: 15 CCF X 1.030 (heat value) X 1.0998 pressure factor = 16.992 therms

SERVICE CHARGE: Monthly fee associated with your rate schedule for meter reading, billing, collections, equipment and facilities maintenance. These are costs incurred even if no gas or water is used.

INFRASTRUCTURE: Infrastructure replacement charges fund replacement of older gas and water mains. The infrastructure replacement program will improve safety and reliability by reducing service interruptions.

Understanding the Budget Plan

Though seasonal temperatures vary, your gas and water bill remains the same every month with the Budget Plan. Your household's annual gas and water use is spread evenly over 12 months. Your budget payment is based on your annual use divided across a 12-month period. This figure is adjusted for average temperatures to project normal gas and/or water use and any anticipated rate change.

BUDGET PLAN BALANCE: The difference between the total budget payments and total actual charges. The Budget Plan balance can reflect either a credit or debit balance. If this amount is a credit, or negative amount, it means that the budget payment amounts have exceeded the charges based on actual usage. If this amount is a debit, or positive balance, it means that the charges based on actual usage have exceeded the budget payment amounts. Additional payments can be applied to your balance at any time. Please indicate any additional amount to be applied to the balance with the check box on your remittance stub or contact Customer Service. Budget Plan balances are reviewed periodically throughout the year. You will be notified of changes.

BUDGET PLAN RECALCULATION: We review the last 12 months of history, project out for weather (degree days and precipitation) and also any known or anticipated rate increases for gas, water and sewer. We are a billing agent for several cities and take into account their sewer rates, including rate increases. At the end of the budget year, a credit or debit balance automatically is factored into the next 12-month cycle (this also includes customers who take advantage of the bank draft option).

HOW TO ENROLL: You may begin the Budget Plan at any time, provided you have an account balance of zero. To sign up, call 402.554.6666 or email customer_service@mudomaha.com. For more information on the Budget Plan, visit www.mudomaha.com.

SB4KF01S

Please enter new mailing address or telephone numbers below:

Name

Address

City

State Zip

() ()
Home Phone Business Phone

SC5KF004

May 11, 2020

Jarod Warneke
Sr. Accountant
Accounting Department

RE: Final Costs for 100055001186, 100055001224, 100055001225 & 100065001578, LaVista City Centre Phases 2 & 3 at S. 83rd St. and Brentwood Dr.

Dear Jarod,

A water agreement was generated with an estimate based on a contractor's (Cedar Construction) bid in the total amount of \$287,536, which the City of LaVista agreed to pay through Purchase Order #39454 on 10/3/2016 for \$140,000 and a Purchase Order #18-004297 on 5/16/2018 for \$147,536.

The largest portion of the increase in costs below happens in Phase 3 of the project (100055001225). There were design changes required due to changes in the water main location. Cables and other utilities were installed ahead of the water main requiring a much more tedious main installation at City Centre Dr. for the connection to S. 84th Street. Additionally, some pipe had to be bored and changed to restrained joint pipe, because of a location change along S. 84th Street. Since the project was split up into multiple phases, it caused additional mobilizations and inspectors time and additional water distribution time in sampling and pressure testing the mains. This all has led to the cost increases noted below.

The water main work for LaVista City Centre was completed on 11/12/2019, in the total amount of \$313,107.78.

Contracts /Total Estimated Cost

100055001186	= \$111,543.00
100055001224	= \$125,193.00
100055001225	= \$45,801.00
100065001578	= \$5,000.00
Total Estimated Cost	= \$287,537.00

Actual District Job Cost

100055001186	= \$102,948.43
100055001224	= \$125,581.97
100055001225	= \$78,874.82
100065001578	= \$4,702.56
Total Actual Cost	= <u>\$313,107.78</u>

Total Difference = **\$25,570.78**

Amount to Collect = **\$313,107.78**



@mudwaterontap



/mudomahane



@mudomahane

Summary of difference:

- Field conflicts forced Cedar Const. to change the main location which created all the boring of restrained joint pipe at City Centre Dr. and S. 84th St. in the amount of \$12,804.40
- There was a Change Order in the amount of \$4,050.00 for the installation of the water main around unplanned cable interference along with the need to install an additional 1" air tap and vault, adjusting a valve box, removing a temporary flush hydrant and removing and replacing sidewalk for the main installation.
- The estimated Water Distribution time increased along with Field Inspection time, due to the additional mobilizations for additional pressure testing, chlorinating, and sampling in the amount of \$10,616.00.
- Re-use 2 hydrants and hydrant-branch valve (\$3,230.45 credit)

The items above amount to \$24,239.95 of the additional cost. The remainder of the additional cost is related to the District's expenses and overheads in the amount of \$1330.83

All costs associated with this project are valid. Please proceed with invoicing the City of LaVista. If you have any questions, you can contact me at 402-504-7910, or email me at mark_masek@mudnebr.com.

Sincerely,

Mark A. Masek

Mark A. Masek
Main Extension Coordinator

Cc. Jeff Schovanec
Director, Engineering Design

**CITY OF LA VISTA
MAYOR AND CITY COUNCIL REPORT
AUGUST 4, 2020 AGENDA**

Subject:	Type:	Submitted By:
AWARD OF CONTRACT – ANNUAL AUDIT SERVICES	◆ RESOLUTION ORDINANCE RECEIVE/FILE	CINDY MISEREZ FINANCE DIRECTOR

SYNOPSIS

A resolution has been prepared to award a contract to Bergan KDV, LTD, for the FY20, FY21 and FY22 annual audit services and the FY21 and FY22 Keno agreed upon quarterly and annual procedures with the option of a three-year extension.

FISCAL IMPACT

The proposed FY21-FY22 Biennial Budget includes funding for audit services.

RECOMMENDATION

Approval.

BACKGROUND

The Finance Department recently solicited bids for audit services, and bids were received from three firms. An internal committee interviewed the three firms, and Bergan KDV was determined to be the lowest responsible bidder. The following is a summary of the bids:

	RFP Submittals for Financial Audits								
	BKD			RSM US LLP			BerganKDV LLC		
	2020	2021	2022	2020	2021	2022	2020	2021	2022
General Funds Audit	\$ 61,000	\$ 63,500	\$ 66,000	\$ 60,000	\$ 61,800	\$ 63,350	\$ 48,000	\$ 49,400	\$ 50,800
Keno Audit		\$ 8,325	\$ 8,550		\$ 7,000	\$ 7,200		\$ 8,000	\$ 8,000
Single Audit	\$ 6,750	\$ 7,000	\$ 7,300	\$ 9,275	\$ 9,600	\$ 9,900	\$ 7,500	\$ 7,500	\$ 7,500
Total	\$ 67,750	\$ 78,825	\$ 81,850	\$ 69,275	\$ 78,400	\$ 80,450	\$ 55,500	\$ 64,900	\$ 66,300

The three companies are essentially equally qualified to provide audit services. The City has worked with both BKD and Bergan KDV (Orizon merged with Bergan KDV in 2019) and is familiar with RSM. Knowing that the firms are qualified, it came down to price and the prospect of incurring lower costs over the next three years.

Complete copies of the proposals are on file in the office of the City Clerk.

RESOLUTION NO. _____

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA AUTHORIZING THE MAYOR TO SIGN A CONTRACT WITH THE AUDITING FIRM OF BERGAN KDV, LTD, OMAHA, NEBRASKA, TO CONDUCT FY20, FY21, AND FY22 ANNUAL AUDIT SERVICES WITH THE OPTION OF A THREE-YEAR EXTENSION.

WHEREAS, the City of La Vista of La Vista solicited proposals for annual audit services and received three proposals in response to its request; and

WHEREAS, City of La Vista Staff has reviewed the proposals, interviewed the three firms, and recommend Bergan KDV, LTD, Omaha, Nebraska, for annual audit services with a three-year renewal option;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council of La Vista, Nebraska, do hereby authorize the execution of a contract with Bergan KDV, LTD, Omaha Nebraska, for FY20, FY21, and FY22 annual audit services with a three-year renewal option that is negotiated at the sole discretion of the City, and also authorize the Mayor to execute said contract.

PASSED AND APPROVED THIS 4TH DAY OF AUGUST 2020.

CITY OF LA VISTA

Douglas Kindig, Mayor

ATTEST:

Pamela A. Buethe, CMC
City Clerk