

LA VISTA CITY COUNCIL MEETING AGENDA

November 3, 2020

6:00 p.m.

Harold "Andy" Anderson Council Chamber
La Vista City Hall
8116 Park View Blvd

- **Call to Order**
- **Pledge of Allegiance**
- **Announcement of Location of Posted Open Meetings Act**

All matters listed under item A, Consent Agenda, are considered to be routine by the city council and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

A. CONSENT AGENDA

1. **Approval of the Agenda as Presented**
2. **Approval of the Minutes of the October 20, 2020 City Council Meeting**
3. **Request for Payment – City of Omaha – Sewer Connection Fees – \$141,512.00**
4. **Request for Payment – DLR Group – Professional Services – City Centre Parking Structure 2 – \$4,376.00**
5. **Request for Payment – Lamp Rynearson – Professional Services – 2020 Asset Management – \$1,423.10**
6. **Request for Payment – Midwest Right of Way Services, Inc. – Professional Services – 120th & Giles – \$95.00**
7. **Request for Payment – RDG Planning & Design – Professional Services – Placemaking and LA Services – \$7,525.57**
8. **Request for Payment – SID 237, Cimarron Woods – Interlocal Agreement – Open Drainageway Improvements Maintenance & Access – \$25,000.00**
9. **Request for Payment – Thompson, Dreessen & Dorner, Inc. – Professional Services – Civil Engineering Services – \$1,650.00**
10. **Request for Payment – Thompson, Dreessen & Dorner, Inc. – Professional Services – Phase 2 Golf Course Transformation – \$2,050.30**
11. **Request for Payment – Thompson, Dreessen & Dorner, Inc. – Professional Services – Central Park Improvements – \$920.00**
12. **Approval of Claims**

- **Reports from City Administrator and Department Heads**

B. Ordinance – Annexation – Oriental Trading Company Business Park – Second Reading

- C. Resolution – Transfer of Ownership – Police K-9**
- D. Resolution – Authorize Purchase – Police K-9**
- E. Resolution – Authorize Purchase – Vector Radar Detection System**
- F. Resolution – Authorize Purchase – Replacement Snow Plow Wear Blades**
- G. Resolution – Council Policy Statement – Issuance of Military Library Cards**
- H. Position Description**
- **Comments from the Floor**
- **Comments from Mayor and Council**
- **Adjournment**

The public is welcome and encouraged to attend all meetings. If special accommodations are required, please contact the City Clerk prior to the meeting at 402-331-4343. A copy of the Open Meeting Act is posted in the Council Chamber and available in the public copies of the Council packet. Citizens may address the Mayor and Council under "Comments from the Floor." Comments should be limited to three minutes. We ask for your cooperation in order to provide for an organized meeting.

MINUTE RECORD

A-2

No. 729 — REIDEL & COMPANY, INC. OMAHA E1310556LD

LA VISTA CITY COUNCIL MEETING October 20, 2020

A meeting of the City Council of the City of La Vista, Nebraska was convened in open and public session at 6:00 p.m. on October 20, 2020. Present were Councilmembers: Frederick, Sheehan, Thomas, Crawford, Quick, Hale, and Sell. Also in attendance were, City Attorney McKeon, City Administrator Gunn, Assistant City Administrator Ramirez, Chief of Police Lausten, City Clerk Buethe, Director of Public Works Soucie, Director of Administrative Services Pokorny, Library Director Barcal, Recreation Director Stopak, Finance Director Miserez, City Engineer Dowse, Community Development Director Fountain, and Human Resources Generalist Spencer.

A notice of the meeting was given in advance thereof by publication in the Times on October 7, 2020. Notice was simultaneously given to the Mayor and all members of the City Council and a copy of the acknowledgment of the receipt of notice attached to the minutes. Availability of the agenda was communicated to the Mayor and City Council in the advance notice of the meeting. All proceedings shown were taken while the convened meeting was open to the attendance of the public. Further, all subjects included in said proceedings were contained in the agenda for said meeting which is kept continuously current and available for public inspection at City Hall during normal business hours.

Mayor Kindig called the meeting to order and made the announcements.

SERVICE AWARD: MARK HARDESTY – 15 YEARS

Mayor Kindig recognized Mark Hardesty for 15 years of service to the City of La Vista.

A. CONSENT AGENDA

1. APPROVAL OF THE AGENDA AS PRESENTED
2. APPROVAL OF THE MINUTES OF THE OCTOBER 6, 2020 CITY COUNCIL
MEETING
3. APPROVAL OF THE MINUTES OF THE OCTOBER 1, 2020 PLANNING
COMMISSION MEETING
4. MONTHLY FINANCIAL REPORT – AUGUST 2020
5. REQUEST FOR PAYMENT – ALFRED BENESCH & COMPANY –
PROFESSIONAL SERVICES – 96TH & 108TH PAVEMENT REHABILITATION
-\$3,820.00
6. REQUEST FOR PAYMENT – KISSEL, KOHOUT, ES ASSOCIATES LLC –
PROFESSIONAL SERVICES – LEGISLATIVE SERVICES – \$9,607.48
7. APPROVAL OF CLAIMS

3CMA MEMBERSHIP, services	400.00
911 CUSTOM LLC, services	591.00
A-1 FLAGS, POLES, & REPAIR LLC, services	49.00
ACTION BATTERIES, maint.	59.90
AKRS EQUIPMENT SOLUTIONS INC, services	4,034.80
ALFRED BENESCH & CO, services	10,727.00
AMAZON, supplies	1,411.07
ANDERSON BROTHERS ENGINEERING, bld&grnds	753.00
ARBOR DAY FOUNDATION, services	15.00
BAUER BUILT INC, maint.	18.71
BIBLIOTHECA LLC, services	6,495.00
BOB'S RADIATOR REPAIR CO, maint.	95.00
BUILDERS SUPPLY CO, supplies	142.34
CENTURY LINK, phones	27.05
CENTURY LINK BUSN SVCS, phones	55.47
CINTAS CORP, apparel	128.85
CITY OF PAPILLION, services	2,200.00
COMP CHOICE INC, services	631.00
CONSOLIDATED CONCRETE LLC, services	461.25
CONTROL MASTERS INC, bld&grnds	308.80
CORNHUSKER INTL TRUCKS INC, maint.	472.72
COX COMMUNICATIONS, services	280.55
CULLIGAN OF OMAHA, services	18.00

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D & K PRODUCTS, services	5,722.00
DESIGN WORKSHOP INC, services	82,998.47
DIAMOND VOGEL PAINTS, supplies	444.89
DIGITAL EXPRESS, supplies	210.60
DLR GROUP, services	15,424.73
ECHO GROUP INC, bld&grnds	1,864.11
FASTENAL CO, supplies	74.46
FBG SERVICE CORP, bld&grnds	5,965.00
FITZGERALD SCHORR BARMETTLER, services	41,549.00
GRAINGER, maint.	1,787.59
GRAYBAR ELECTRIC CO, bld&grnds	491.03
HANEY SHOE STORE, apparel	150.00
HARM'S CONCRETE INC, services	3,395.76
HDR ENGINEERING INC, services	309.42
INDUSTRIAL SALES CO, services	65.86
INGRAM LIBRARY SERVICES, books	2,485.06
J & J SMALL ENGINE SERVICE, maint.	30.94
JOHNSTONE SUPPLY CO, bld&grnds	289.71
KANOPIY INC, services	165.00
KRIHA FLUID POWER CO INC, maint.	20.47
LA VISTA 5327 INC, refund	616.83
LAMP RYNEARSON & ASSOC, services	23,898.00
LIBRARY IDEAS, books	324.05
LOGAN CONTRACTORS SUPPLY, maint.	194.79
MENARDS-RALSTON, maint.	351.62
METRO LANDSCAPE MATERIALS, supplies	42.00
METRO COMM COLLEGE, services	24,802.58
MICHAEL TODD & CO, supplies	40.45
MIDLANDS LIGHTING, bld&grnds	903.59
MIDWEST RIGHT OF WAY, services	237.50
NEWSBANK, services	3,170.00
NOLL, MARGARET M, services	120.00
OCLC INC, services	161.21
ODEYS INC, supplies	1,380.00
OFFICE DEPOT INC, supplies	278.41
OMAHA DOOR & WINDOW, bld&grnds	111.75
OPPD, utilities	1,622.14
OMNI ENGINEERING, maint.	281.40
ON YOUR MARKS, supplies	9,757.98
ONE CALL CONCEPTS INC, services	300.39
O'REILLY AUTO PARTS, maint.	838.41
PAPILLION SANITATION, services	1,163.61
PAPILLION TIRE INC, maint.	220.22
PAPIO VALLEY NURSERY INC, bld&grnds	710.25
POWER DMS INC, services	8,285.80
RDG PLANNING & DESIGN, services	4,747.44
READY MIXED CONCRETE CO, services	1,492.31
RED MUNICIPAL & INDUSTRIAL EQUIP, maint.	366.58
SARPY COUNTY FISCAL ADMIN, services	12,523.65
SARPY DOUGLAS LAW ENFORCE, services	32,500.00
SECURITY EQUIPMENT INC, services	1,019.75
SHI INTERNATIONAL CORP, services	3,328.28
SUN VALLEY LANDSCAPING, supplies	76.80
THE COLONIAL PRESS INC, services	10,912.84
THE SCHEMMER ASSOCIATES INC, services	3,403.20
TRANS UNION RISK, services	50.00
TRI-CITY FOOD PANTRY, donation	305.00
U.S. CELLULAR, phones	1,694.34
WATER'S EDGE AQUATIC DESIGN, services	10,751.50
WESTLAKE HARDWARE, supplies	1,129.73

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Councilmember Sell made a motion to approve the consent agenda. Seconded by Councilmember Sheehan. Councilmember Frederick reviewed the bills and stated everything was in order. Councilmembers voting aye: Frederick, Sheehan, Thomas, Crawford, Quick, Hale, and Sell. Nays: None. Abstain: None. Absent: Ronan. Motion carried.

REPORTS FROM CITY ADMINISTRATOR AND DEPARTMENT HEADS

Finance Director Miserez reported on new financial reports.

Recreation Director Stopak reported on the upcoming Parks & Recreation Advisory Board meeting, on Senior activities, and on receiving a grant for new buses.

Chief of Police Lausten reported that three La Vista recruits graduated from the Sarpy Douglas Law Enforcement Academy on October 16 and that La Vista recruit Curtis Casey was selected as the Honor Cadet of the class. He also reported that the Papillion La Vista Monarchs won the State Championship in softball on October 16 and that the officers on duty escorted the bus down Giles Road when the team returned home.

B. ANNEXATION – ORIENTAL TRADING COMPANY BUSINESS PARK

1. PUBLIC HEARING

At 6:20 p.m. Mayor Kindig opened the public hearing and stated the floor was now open for discussion on the proposed annexation ordinance Community Development Deputy Director Solberg

At 6:22 p.m. Councilmember Hale made a motion to close the public hearing. Seconded by Councilmember Crawford. Councilmembers voting aye: Frederick, Sheehan, Thomas, Crawford, Quick, Hale, and Sell. Nays: None. Abstain: None. Absent: Ronan. Motion carried.

2. ORDINANCE – FIRST READING

Councilmember Hale introduced Ordinance No. 1400 entitled: AN ORDINANCE TO ANNEX CERTAIN REAL ESTATE TO THE CITY OF LA VISTA, NEBRASKA (LOTS 1 THRU 3, ALONG WITH OUTLOTS B AND C, ORIENTAL TRADING COMPANY BUSINESS PARK, AS SURVEYED, PLATTED, AND RECORDED IN SARPY COUNTY, NE), AS MORE FULLY DESCRIBED HEREIN; TO MAKE PROVISION FOR EXTENSION OF SERVICES TO INHABITANTS OF TERRITORY ANNEXED; AND TO PROVIDE FOR THE EFFECTIVE DATE HEREOF.

Councilmember Thomas made a motion to approve Ordinance No. 1400 on its first reading and pass it on to a second reading. Seconded by Councilmember Frederick. Councilmembers voting aye: Frederick, Sheehan, Thomas, Crawford, Quick, Hale, and Sell. Nays: None. Abstain: None. Absent: Ronan. Motion carried.

C. 1 AND 6 YEAR STREET IMPROVEMENT PLAN

1. PUBLIC HEARING

At 6:23 p.m. Mayor Kindig opened the public hearing and stated the floor was now open for comments on the 1 and 6 Year Street Improvement Plan.

At 6:26 p.m. Councilmember Hale made a motion to close the public hearing. Seconded by Councilmember Crawford. Councilmembers voting aye: Frederick, Sheehan, Thomas, Crawford, Quick, Hale, and Sell. Nays: None. Abstain: None. Absent: Ronan. Motion carried.

2. RESOLUTION – AUTHORIZE MUNICIPAL ANNUAL CERTIFICATION OF PROGRAM COMPLIANCE

Councilmember Sheehan introduced and moved for the adoption of Resolution No. 20-098 entitled: A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA, AUTHORIZING THE SIGNING OF THE MUNICIPAL ANNUAL CERTIFICATION OF PROGRAM COMPLIANCE FORM FOR 2020.

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WHEREAS, State of Nebraska Statutes, sections 39-2115, 39-2119, 39-2120, 39-2121, and 39-2520(2), requires an annual certification of program compliance to the Nebraska Board of Public Roads Classifications and Standards; and

WHEREAS, State of Nebraska Statute, section 39-2120 also requires that the annual certification of program compliance by each municipality shall be signed by the Mayor or Village Board Chairperson and shall include a copy of a resolution of the governing body of the municipality authorizing the signing of the certification form;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and City Council of the City of La Vista that the Mayor of La Vista is hereby authorized to sign the Municipal Annual Certification of Program Compliance form for 2020.

Seconded by Councilmember Thomas. Mayor Kindig asked if Councilmember Sheehan wanted to amend his motion to adopt the 1 and 6 Year Plan as submitted by Public Works and approve the proposed resolution. Councilmember Sheehan amended his motion. Councilmember Thomas seconded the motion as amended. Councilmembers voting aye: Frederick, Sheehan, Thomas, Crawford, Quick, Hale, and Sell. Nays: None. Abstain: None. Absent: Ronan. Motion carried.

D. COMPENSATION STUDY

1. PRESENTATION

Director of Administrative Services Pokorny introduced Bob Bjorklund of Bjorklund Compensation Consulting, LLC. Mr. Bjorklund presented the compensation study and gave a brief overview of the process

2. RECEIVE AND FILE

Councilmember Thomas made a motion to receive and file the compensation study. Seconded by Councilmember Hale. Councilmembers voting aye: Frederick, Sheehan, Thomas, Crawford, Quick, Hale, and Sell. Nays: None. Abstain: None. Absent: Ronan. Motion carried.

E. ORDINANCE – ADOPT MUNICIPAL CODE SECTION 30.16 – EMERGENCY AUTHORITY – SECOND READING

Councilmember Thomas introduced Ordinance No. 1399 entitled: AN ORDINANCE TO ADOPT SECTION 30.16 OF THE MUNICIPAL CODE REGARDING REGULATORY REQUIREMENTS, AND TO REPEAL CONFLICTING PROVISIONS, AND PROVIDE FOR SEVERABILITY, PUBLICATION AND EFFECTIVE DATE.

Councilmember Crawford moved to waive the third reading and move the ordinance to final passage. Councilmember Sheehan seconded the motion to suspend the rules and roll call vote on the motion. Councilmembers voting aye: Frederick, Sheehan, Thomas, Crawford, Quick, and Sell. Nays: Hale. Abstain: None. Absent: Ronan. Motion passed.

Councilmember Sheehan made a motion to approve final reading and adopt Ordinance 1399. Councilmember Thomas seconded the motion. The Mayor then stated the question, "Shall Ordinance No. 1399 be passed and adopted?" Upon roll call vote the following Councilmembers voted aye Frederick, Sheehan, Thomas, Crawford, Quick, and Sell. Nays: Hale. Abstain: None. Absent: Ronan. The passage and adoption of said ordinance having been concurred on by a majority of all members of the Council, the Mayor declared the ordinance adopted and the Mayor, in the presence of the Council, signed and approved the ordinance and the City Clerk attested the passage/approval of the same and affixed her signature thereto.

F. RESOLUTION – APPROVE SARPY COUNTY AND CITIES WASTEWATER AGENCY REVISED SEWER USER RATES AND CONNECTION FEES SCHEDULE

Councilmember Thomas introduced and moved for the adoption of Resolution No. 20-099 entitled: A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA, APPROVING A REVISED SEWER USER RATES AND

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CONNECTION FEES SCHEDULE AND RELATED POLICIES AND PROCEDURES FOR THE UNIFIED SSWS FOR LAND DEVELOPMENT WITHIN CERTAIN PARTS OF THE SARPY COUNTY AND CITIES WASTEWATER AGENCY'S JURISDICTION

WHEREAS, pursuant to the Interlocal Cooperation Act, Neb. Rev. Stat. Section 13-801 et. seq., Sarpy County and the Cities of Papillion, Bellevue, Springfield, Gretna and La Vista (each a "Member") entered into an agreement (as amended, the "Formation Interlocal"), and formed an interlocal agency called the Sarpy County and Cities Wastewater Agency (the "Agency"); and

WHEREAS, pursuant to the Formation Interlocal, the powers of the Agency as a body are exercised by the Agency Board; and

WHEREAS, the Agency Board approved an updated sewer user rates and connection fees schedule, attached as EXHIBIT A (the "2020 Rate and Fee Schedule") and related policies and procedures with respect to payment and collection of such rates and fees, attached as EXHIBIT B (the "2020 Rate and Fee Policies") for land development in parts of the Agency's Jurisdiction, located in southern portions of Sarpy County south of the hydrological ridgeline, and excluding any area within the corporate boundaries or extraterritorial or other jurisdiction of the City of La Vista.

WHEREAS, certain actions of the Agency Board require approval of the Members and the Agency Board has submitted the 2020 Rate and Fee Schedule and 2020 Rate and Fee Policies to the Members for approval.

NOW, THEREFORE, BE IT RESOLVED by the City of La Vista City Council that the 2020 Rate and Fee Schedule and 2020 Rate and Fee Policies are approved.

BE IT FURTHER RESOLVED that neither the 2020 Rate and Fee Schedule nor the 2020 Rate and Fee Policies, nor any part thereof, shall apply to or within the City of La Vista or any area within the corporate boundaries or extraterritorial or other jurisdiction of the City of La Vista, as such corporate boundaries or jurisdiction from time to time may be adjusted.

BE IT FURTHER RESOLVED that recitals above and attached exhibits are incorporated into this Resolution by reference.

Seconded by Councilmember Sell. Councilmembers voting aye. Frederick, Sheehan, Thomas, Crawford, Quick, Hale, and Sell. Nays: None. Abstain: None. Absent: Ronan. Motion carried

G. RESOLUTION – APPROVE SARPY COUNTY AND CITIES WASTEWATER AGENCY POLICIES AND PROCEDURES FOR GROWTH MANAGEMENT PLAN

Councilmember Frederick introduced and moved for the adoption of Resolution No 20-100 entitled: A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA, APPROVING POLICIES AND PROCEDURES IMPLEMENTING THE GROWTH MANAGEMENT PLAN FOR THE SARPY COUNTY AND CITIES WASTEWATER AGENCY

WHEREAS, pursuant to the Interlocal Cooperation Act, Neb. Rev. Stat. Section 13-801 et. seq., Sarpy County and the Cities of Papillion, Bellevue, Springfield, Gretna and La Vista (each a "Member") entered into an agreement (as amended, the "Formation Interlocal"), and formed an interlocal agency called the Sarpy County and Cities Wastewater Agency (the "Agency"); and

WHEREAS, pursuant to the Formation Interlocal, the powers of the Agency as a body are exercised by the Agency Board; and

WHEREAS, the Agency Board approved the Growth Management Plan (as amended, the "Growth Management Plan") that prioritizes areas of land development and growth and serves as a necessary step in the

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development of a master plan within parts of the Agency's Jurisdiction, located in southern portions of Sarpy County south of the hydrological ridgeline, and excluding any area within the corporate boundaries or extraterritorial or other jurisdiction of the City of La Vista. The Agency Board further approved certain policies and procedures that are intended to implement and enforce the Growth Management Plan, attached as EXHIBIT A (the "GMP Policies").

WHEREAS, certain actions of the Agency Board require approval of the Members. The Members previously approved the Growth Management Plan, and the Agency Board has submitted the GMP Policies to the Members for approval.

NOW, THEREFORE, BE IT RESOLVED by the City of La Vista City Council that the GMP Policies are approved.

BE IT FURTHER RESOLVED that neither the Growth Management Plan nor the GMP Policies, nor any part thereof, shall apply to or within the City of La Vista or any area within the corporate boundaries or extraterritorial or other jurisdiction of the City of La Vista, as such corporate boundaries or jurisdiction from time to time may be adjusted.

BE IT FURTHER RESOLVED that recitals above and the attached exhibit are incorporated into this Resolution by reference.

Seconded by Councilmember Quick. Councilmembers voting aye: Frederick, Sheehan, Thomas, Crawford, Quick, Hale, and Sell. Nays: None. Abstain: None. Absent: Ronan. Motion carried.

H. RESOLUTION – INTERLOCAL AGREEMENT – PACE ADMINISTRATION

Councilmember Frederick introduced and moved for the adoption of Resolution No. 20-101 entitled: A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA AUTHORIZING EXECUTION OF AN INTERLOCAL COOPERATION AGREEMENT BETWEEN SARPY COUNTY AND THE CITY OF LA VISTA FOR PACE APPLICATION REVIEW FOR THE SARPY COUNTY PACE DISTRICT.

WHEREAS, the City of La Vista established the La Vista Property Assessed Clean Energy District on August 5, 2020; and

WHEREAS, Sarpy County is interested in establishing a PACE District and has requested the assistance of La Vista staff in the administration of their program; and

WHEREAS, the City of La Vista has the experience and capacity necessary to review additional applications for PACE financing; and

WHEREAS, an interlocal cooperation agreement has been drafted;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of La Vista, Nebraska, that the interlocal agreement between Sarpy County and the City of La Vista regarding PACE application review for the Sarpy County PACE District is hereby approved in form and content submitted with this resolution, subject to any additions, subtractions, or changes as the City Administrator or any designee of the City Administrator determines necessary or appropriate in consultation with the City Attorney, and that the Mayor or any designee of the Mayor is hereby authorized to execute said agreement on behalf of the City of La Vista.

Seconded by Councilmember Sheehan. Councilmembers voting aye: Frederick, Sheehan, Thomas, Crawford, Quick, Hale, and Sell. Nays: None. Abstain: None. Absent: Ronan. Motion carried.

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I. RESOLUTION – AWARD BID – 96TH STREET AND 108TH STREET PAVEMENT RECONSTRUCTION AND PAVEMENT REHABILITATION

Councilmember Quick introduced and moved for the adoption of Resolution No. 20-102 entitled: A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA, AWARDING A CONTRACT TO SWAIN CONSTRUCTION, INC., OMAHA, NEBRASKA FOR THE 96TH STREET AND 108TH STREET PAVEMENT RECONSTRUCTION AND PAVEMENT REHABILITATION PROJECT IN AN AMOUNT NOT TO EXCEED \$3,740,796.57.

WHEREAS, the City Council of the City of La Vista has determined that the 96th Street and 108th Street Pavement Reconstruction and Pavement Rehabilitation Project is necessary; and

WHEREAS, the FY21/FY22 Biennial Budget provides funding for this project; and

WHEREAS, bids were solicited; and

WHEREAS Subsection (C) (9) of Section 31.23 of the La Vista Municipal Code requires that the City Administrator secures Council approval prior to authorizing any purchase over \$5,000.00;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council of La Vista, Nebraska award the contract to Swain Construction, Inc., Omaha, Nebraska for the 96th Street and 108th Street Pavement Reconstruction and Pavement Rehabilitation Project in an amount not to exceed \$3,740,796.57.

Seconded by Councilmember Frederick. Councilmembers voting aye: Frederick, Sheehan, Thomas, Crawford, Quick, Hale, and Sell. Nays: None. Abstain: None. Absent: Ronan. Motion carried.

J. RESOLUTION – GILES ROAD BRIDGE GUARDRAIL REPLACEMENT

Councilmember Frederick introduced and moved for the adoption of Resolution No. 20-103 entitled: A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA AUTHORIZING MIDWEST FENCE, RALSTON, NEBRASKA TO REPLACE GUARDRAIL AND END TREATMENT ON THE GILES ROAD BRIDGE OVER I-80 IN AN AMOUNT NOT TO EXCEED \$6,531.25

WHEREAS, the Mayor and City Council have determined that the replacement of 53.13 feet of guardrail and end treatment for the southbound approach of the Giles Road Bridge over I-80 is necessary; and

WHEREAS, the FY21/22 Biennial Budget provides funding for the proposed services;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and City Council of La Vista, Nebraska, that Midwest Fence, Ralston, Nebraska is authorized to replace 53.13 feet of guardrail and end treatment for the southbound approach of the Giles Road Bridge over I-80 in an amount not to exceed \$6,531.25.

Seconded by Councilmember Sell. Councilmembers voting aye: Frederick, Sheehan, Thomas, Crawford, Quick, Hale, and Sell. Nays: None. Abstain: None. Absent: Ronan. Motion carried.

COMMENTS FROM THE FLOOR

There were no comments from the floor.

COMMENTS FROM MAYOR AND COUNCIL

Councilmember Frederick commented on the coat drive and thanked Mitch Beaumont for his work on this project. He also asked if anything would be done for the softball team and if Chris Erickson could give an update to Council.

Mayor Kindig said that there will be a proclamation for the softball team.

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Councilmember Hale commented on the Commemorative Tree Program.

Councilmember Crawford asked if the Military Library Cards resolution would be back at the November 3, 2020 meeting.

Mayor Kindig commented that the Foundation has been working on the Veterans Day production.

At 7:23 p.m. Councilmember Crawford made a motion to adjourn the meeting. Seconded by Councilmember Thomas. Councilmembers voting aye: Frederick, Sheehan, Thomas, Crawford, Quick, Hale, and Sell. Nays: None. Abstain: None. Absent: Ronan. Motion carried.

PASSED AND APPROVED THIS 3RD DAY OF NOVEMBER 2020.

CITY OF LA VISTA

Douglas Kindig, Mayor

ATTEST:

Pamela A. Buethe, CMC
City Clerk

City of La Vista
Public Works Department
9900 Portal Road
La Vista, NE 68128
402.331.8927 phone number
402.331.1051 fax number
www.ci.la-vista.ne.us



Transmittal

To: Cindy Miserez

Finance Director via Interoffice Mail

From: Pat Dowse

Public Works

• **Comments:**

October 9, 2020

Cindy,

Herewith is my letter and report for Quarter 3 of 2020 Sewer Fees for connections to the Stonybrook Outfall Sewer to Ron Bartlett at the City of Omaha. To my knowledge, there were three (3) building and connection fees collected within the Stonybrook Outfall Sewer catchment area, for a total remittance to the City of Omaha for \$141,512.00.

If you agree with my findings, please send my report letter and worksheet onto Ron Bartlett at the address on my letter, along with the remittance of fees.

Please feel free to contact me if you have questions, or do not agree.

Pat Dowse

Attachments

Consent Agenda 11/3/2020
(rw)



October 9, 2020

Mr. Ron Bartlett
City of Omaha-EQCD
5600 South 10th Street
Omaha, NE 68107-3501

RE: Omaha-La Vista WSA
Sanitary Sewer Connection Fee Reporting
Quarter 3 of 2020

Dear Ron,

In accordance with Amendment No. 3 to the Wastewater Service Agreement between the City of Omaha and the City of La Vista, we are submitting this report for the third quarter of 2020. There were three (3) connections to the Stonybrook Outfall within the quarter to report, for a total remittance of \$141,512.00. If you have questions about this report, please contact me.

This submittal makes the City of La Vista current in the remittance of sewer connection fees to the City of Omaha, to the best of my knowledge.

Submitted by:

Patrick M. Dowse, P.E.
City Engineer

Enclosure

Cc Ms. Cindy Miserez, La Vista Finance Director w/encl

City Hall
8116 Park View Blvd.
La Vista, NE 68128-2198
p: 402-331-4343
f: 402-331-4375

Community Development
8110 Park View Blvd.
p: 402-593-6400
f: 402-593-6445

Library
9110 Giles Rd.
p: 402-537-3900
f: 402-537-3902

Police
7701 S. 96th St.
p: 402-331-1582
f: 402-331-7210

Public Works
9900 Portal Rd.
p: 402-331-8927
f: 402-331-1051

Recreation
8116 Park View Blvd.
p: 402-331-3455
f: 402-331-0299

www.cityoflavista.org
info@cityoflavista.org

City Of La Vista
Remittance Calculation to Omaha
Quarterly Report to City of Omaha

Date 9-Oct-20

		3rd Qtr of 2020		La Vista		La Vista		Omaha	
Project	Legal	Address	Acres	Tract Fee Rate	Tract Conn Fee	Conn Fee	Collected	Sr. Conn. Fee	Remitted, 95%
Multi-Family Ehco Hills Asst. Living	Lot 1 Echo Hills Replat 4	14509 Echo Hills Drive	80 Units	\$1,064.00 per Unit	\$	85,120.00	\$	80,864.00	
Vandely Investments	Lot 2 Echo Hills Replat 4	7453 S146th Street	30 Units	\$1,064.00 per Unit	\$	31,920.00	\$	30,324.00	
Vandely Investments	Lot 2 Echo Hills Replat 4	7457 S146th Street	30 Units	\$1,064.00 per Unit	\$	31,920.00	\$	30,324.00	
Comm/Ind None			0 Acres	\$7,407.00 per Acre	\$	-	\$	-	
		Total					\$	141,512.00	

Invoice



listen.DESIGN.deliver
 6457 Frances Street, Suite 200
 Omaha, NE 68106
 402-393-4100 Fax 402-393-8747

Pat Dowse
 Director Public Works
 City of La Vista
 Email Inv: pdowse@cityoflavista.org
 City of La Vista
 8116 Park View Boulevard
 La Vista, NE 68128-2198

October 9, 2020
 Project No: 10-17105-40
 Invoice No: 0181887

Project 10-17105-40 La Vista City Cntr Parking Structure 2
 PO 20-008373

Billing Period: September 1, 2020 to September 30, 2020

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Schematic Design	109,400.00	100.00	109,400.00	109,400.00	0.00
Design Development	164,100.00	100.00	164,100.00	164,100.00	0.00
Construction Documents	218,800.00	97.00	212,236.00	207,860.00	4,376.00
Bid Negotiation	54,700.00	0.00	0.00	0.00	0.00
Total Fee	547,000.00		485,736.00	481,360.00	4,376.00
		Total Fee			4,376.00

Billing Limits **Current** **Prior** **To-Date**

Expenses	0.00	1,575.15	1,575.15
Limit			10,000.00
Remaining			8,424.85

Total this Invoice **\$4,376.00**

Outstanding Invoices

Number	Date	Balance
0180907	9/10/2020	15,424.73
Total		15,424.73

OK to Pay
 DND 10/27/2020

Billings to Date

	Current	Prior	Total
Fee	4,376.00	481,360.00	485,736.00
Expense	0.00	1,575.15	1,575.15
Totals	4,376.00	482,935.15	487,311.15

We appreciate your confidence in us and thank you in advance for your payment.
 Being environmentally friendly, we encourage payments via Wire Transfer.
 Routing number: 121000248 Account Number: 4945435436

Matthew Gulsvig, AIA, LEED AP

Payment due and interest charged per contract terms. Remit to address at the top of this invoice.

Consent Agenda 11/3/2020 *(initials)*

**LAMP
RYNEARSON**

PLEASE REMIT PAYMENT TO:
Lamp Rynearson
14710 W Dodge Rd, Ste 100
Omaha, NE 68154
[P] 402 496 2498

**9001 State Line Rd., Ste. 200
Kansas City, MO 64114
[P] 816.361.0440
[F] 816.361.0045
LampRynearson.com**

October 22, 2020

Invoice No: 0320015.01 - 0000005

Jeff Calentine
Deputy Director of Public Works
City of La Vista, NE
8116 Park View Boulevard
La Vista, NE 68128

Project 0320015.01 La Vista, NE - 2020 Asset Management

Professional Services through October 10, 2020

Task 100 Design Services

Professional Personnel

	Hours	Rate	Amount
Senior Group Leader II Miller, Daniel	1.70	223.00	379.10
Senior Project Engineer I Van Patten, Greg	9.00	116.00	1,044.00
Totals	10.70		1,423.10
Total Labor			1,423.10

	Current	Prior	To-Date
Billing Limits			
Total Billings	1,423.10	32,270.90	33,694.00
Limit			69,065.95
Remaining			35,371.95
		Total this Task	\$1,423.10
		Total this Invoice	\$1,423.10

Ok to post
10/29/20 P.O. # 29-003643
05.11.0819 - STRT 20003
J.C.

Terms: Due Upon Receipt

Consent Agenda 11/3/2020

(per)

A-6

MIDWEST

Right of Way Services, Inc.

www.midwestrow.com

October 9, 2020

Pat Dowse - City Engineer
City of La Vista
8116 Park View Boulevard
La Vista, Nebraska 68128

Invoice No.: 5641
Midwest Right of Way Services #539
Services in connection with the
City of La Vista - 120th & Giles - Total Acquisition

<i>Total Contract</i>	\$	-
<i>Amount Previously Invoiced</i>	\$	5,546.42

For the period of September 5, 2020 through October 2, 2020

Project Manager	1.00	hours at	\$95	per hour	\$	95.00
Acquisition Agent	-	hours at	\$85	per hour	\$	-
Miles	-	miles	\$0.575	per mile	\$	-

Total Amount Due for this Invoice:

\$ 95.00

Total Remaining on Contract (after this invoice)

\$ -

Past Due Invoices:

Total Amount for Past Due Invoices:

\$ -

TOTAL AMOUNT CURRENTLY DUE: \$ 95.00

OH TO PAY
PMD 10/27/2020
05.71.0899.003

For questions regarding this invoice, please call JohnBorgmeyer at 402-955-2900.

Consent Agenda 11/3/2020
(re)



PLANNING • DESIGN

September 30, 2020

Project No: R3003.066.00

Invoice No: 47824

Rita Ramirez
Assistant City Administrator
City of La Vista
8116 Parkview Blvd
La Vista, NE 68128

Project R3003.066.00 LaVista, City of - Placemaking & LA Svcs

Professional Services through September 30, 2020

Fee

Billing Phase	Fee	Billed %	Earned	Prior Fee	Current Fee
Planning	237,167.50	83.00	196,849.02	189,734.00	7,115.02
Schematic Design	12,482.50	0.00	0.00	0.00	0.00
Total Fee	249,650.00		196,849.02	189,734.00	7,115.02
Total Fee					7,115.02

Reimbursable Expenses

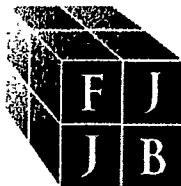
Printing	410.55
Total Reimbursables	410.55
Total this Invoice	\$7,525.57

PO Number: 20-008351

R. Ramirez
10-26-20



Consent Agenda 11/3/2020
(R)



FULLENKAMP
JOBEUN
JOHNSON &
BELLER LLP

John H. Fullenkamp
Larry A. Jobeun
Mark B. Johnson
Brent W. Beller
Robert T. Griffith

October 5, 2020

City of La Vista
Pat Dowse
8116 Park View Boulevard
La Vista, Nebraska 68128

RE: SID 237, Cimarron Woods

Dear Mr. Dowse:

Per the attached Open Drainageway Improvements Maintenance & Access Interlocal Agreement, the City of La Vista agreed to contribute \$25,000.00 towards the costs of the project, with the second half of \$12,500.00 being due to the District (SID 237) within 60 days after satisfactory completion of the Project. Accordingly, please remit payment to SID 237 in the amount of \$12,500.00 for final payment.

If you have any questions relative to the above, please contact the undersigned.

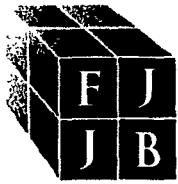
Thank you,

Mark B. Johnson

MBJ/ma

Enc.

OK TO PAY
PMO 10/18/2020
00430401.00
LAST PAYMENT AS PER
INTERLOCAL AGREEMENT
3/17/2020



FULLENKAMP
JOBEUN
JOHNSON &
BELLER LLP

John H. Fullenkamp
Larry A. Jobeun
Mark B. Johnson
Brent W. Beller
Robert T. Griffith

June 9, 2020

City of La Vista
Pat Dowse
8116 Park View Boulevard
La Vista, Nebraska 68128

RE: SID 237, Cimarron Woods

Dear Mr. Dowse:

Per the attached Open Drainageway Improvements Maintenance & Access Interlocal Agreement, the City of La Vista agreed to contribute \$25,000.00 towards the costs of the project, with \$12,500.00 being due to the District (SID 237) within 45 days of the execution of the attached agreement. Accordingly, please remit payment to SID 237 in the amount of \$12,500.00.

If you have any questions relative to the above, please contact the undersigned.

Thank you,

Mark B. Johnson

MBJ/ma

Enc.

CHTO PAY
PMD 6/9/2020

QJ 43.0901.00
1ST PAYMENT AS PER INTERLOCAL
APPROVED 3/17/2020

A-9



Thompson, Dreessen & Dorner, Inc.
Consulting Engineers & Land Surveyors

INVOICE

Please remit to:

TD2 Nebraska Office
10836 Old Mill Road; Omaha, NE 68154
Office: 402/330-8860 Fax: 402/330-5866

TD2 South Dakota Office
5000 S. Minnesota Ave., Ste. 300; Sioux Falls, SD 57108
Office: 605/951-0886

CITY OF LA VISTA
PAT DOWSE
9900 PORTAL ROAD
LA VISTA, NE 68128

Invoice number 140085
Date 10/14/2020

Project 0171-400 CITY OF LA VISTA -
MISCELLANEOUS SERVICES 2012-
CURRENT, CIVIL

Professional Services from August 24, 2020 through September 30, 2020

See other side for detail

Description	Current Billed
Civil Engineering Services	1,650.00
SID 237 Phase 1 Interlocal Status and Billing	112.50
SID 237 Phase 2 Interlocal for Drainage Improvements	787.50
On Call - PW, Review Plans for Lot 1, BVBPII Replat One	262.50
On Call - PW, Answer Miscellaneous Questions (1.5 hrs)	225.00
On Call - CD, Answer City Centre Lot 14 Questions (1.25 hrs)	187.50
On-Call - CD, Attend CD Zoom Meeting (.50 hr)	75.00
Construction Materials Testing and Special Inspections	0.00
	Total 1,650.00

Invoice total 1,650.00

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
140085	10/14/2020	1,650.00	1,650.00				
	Total	1,650.00	1,650.00	0.00	0.00	0.00	0.00

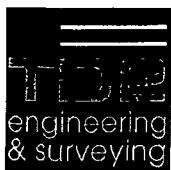
Terms Net 30 Days. A Finance Charge of 1 1/2% Per Month (18% per Annum) Will Be Charged on Past Due Accounts. Also Liable for all Legal and Collection Fees. Invoices not paid within 90 days of the invoice date will be subject to possible lien filings.

OK PAY
PMD 10/27/2020
1,190.703.000

Current Agenda 11/3/2020 *(ke)*

A-10

INVOICE



Thompson, Dreessen & Dorner, Inc.
Consulting Engineers & Land Surveyors

Please remit to:
TD2 Nebraska Office
10836 Old Mill Road; Omaha, NE 68154
Office: 402/330-8860 Fax: 402/330-5866

TD2 South Dakota Office
5000 S. Minnesota Ave., Ste. 300; Sioux Falls, SD 57108
Office: 605/951-0886

CITY OF LA VISTA
PAT DOWSE
9900 PORTAL ROAD
LA VISTA, NE 68128

Invoice number 140086
Date 10/14/2020
Project 0171-417 LA VISTA PHASE 1 GOLF
COURSE TRANSFORMATION -
PROPOSED LAKE IMPROVEMENTS

Professional Services from August 17, 2020 through September 30, 2020

PO #20-008354

Description	Contract Amount	Prior Billed	Remaining	Current Billed
Interface Area Topographic Survey	6,700.00	6,700.00	0.00	0.00
Construction Staking - Sanitary Sewer Relocation Phase 2	3,000.00	3,000.00	0.00	0.00
Construction Staking - Trail Phase 2	5,000.00	4,882.55	117.45	0.00
Pre-Construction "As-Built" Survey Phase 2	7,500.00	3,602.50	3,897.50	0.00
Post Construction "As-Built Survey Phase 2	0.00	376.90	-376.90	0.00
Construction Administration - Sanitary Sewer Relocation Ph 2	7,500.00	7,457.65	42.35	0.00
Meetings	8,000.00	6,198.00	1,802.00	0.00
Construction Testing - Sanitary Sewer Relocation Phase 2	23,525.00	23,524.69	0.31	0.00
Construction Testing - Trail Phase 2	15,000.00	14,990.07	9.93	0.00
Erosion Control Monitoring and Reporting Services	17,975.00	15,892.80	31.90	2,050.30
3D Video Update Phase 2	5,500.00	5,229.39	270.61	0.00
Total	99,700.00	91,854.55	5,795.15	2,050.30

Invoice total 2,050.30

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
140086	10/14/2020	2,050.30	2,050.30				
	Total	2,050.30	2,050.30	0.00	0.00	0.00	0.00

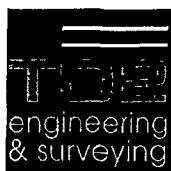
Terms Net 30 Days. A Finance Charge of 1 1/2% Per Month (18% per Annum) Will Be Charged on Past Due Accounts. Also Liable for all Legal and Collection Fees. Invoices not paid within 90 days of the invoice date will be subject to possible lien filings.

Consent Agenda 11/3/2020

(K)

OK TO PAY
PMD 10/27/2020

A- 11



Thompson, Dreessen & Dorner, Inc.
Consulting Engineers & Land Surveyors

INVOICE

Please remit to:
TD2 Nebraska Office
10836 Old Mill Road; Omaha, NE 68154
Office: 402/330-8860 Fax: 402/330-5866

TD2 South Dakota Office
5000 S. Minnesota Ave., Ste. 300; Sioux Falls, SD 57108
Office: 605/951-0886

CITY OF LA VISTA
PAT DOWSE
9900 PORTAL ROAD
LA VISTA, NE 68128

Invoice number 140087
Date 10/14/2020
Project 0171-422 CENTRAL PARK
IMPROVEMENTS

Professional Services from August 17, 2020 through September 30, 2020

Description	Contract Amount	Prior Billed	Remaining	Current Billed
Task 1 - Topographic Survey	3,500.00	3,500.00	0.00	0.00
Task 2 thru 4-Design Work except Task 2.4	39,500.00	8,213.75	30,366.25	920.00
<i>Fee maximum not to be exceeded due to extra work until an amendment is approved at a future date.</i>				
Reimbursables	20,000.00	9,251.56	10,748.44	0.00
<i>Subconsultant Services - Felsburg, Holt and Ullevig</i>				
Additional Services	0.00	640.00	-640.00	0.00
<i>Prepare schedule to restart project after COVID delays.</i>				
	Total	63,000.00	21,605.31	40,474.69
				920.00

Invoice total 920.00

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
140087	10/14/2020	920.00	920.00				
	Total	920.00	920.00	0.00	0.00	0.00	0.00

Terms Net 30 Days. A Finance Charge of 1 1/2% Per Month (18% per Annum) Will Be Charged on Past Due Accounts. Also Liable for all Legal and Collection Fees. Invoices not paid within 90 days of the invoice date will be subject to possible lien filings.

OK TO PAY
Pmo 10/27/2020
16.71.0917.000 - PARK 20002

Consent Agenda 11/3/2020

(16)

Check #	Check Date	Vendor Name	Amount	Voided
133463	10/21/2020	ALFRED BENESCH & COMPANY	3,820.00	N
133464	10/21/2020	AMAZON CAPITAL SERVICES, INC.	210.58	N
133465	10/21/2020	BISHOP BUSINESS EQUIPMENT	70.10	N
133466	10/21/2020	BISHOP BUSINESS EQUIPMENT COMPA	1,086.47	N
133467	10/21/2020	CITY OF PAPILLION	7,080.64	N
133468	10/21/2020	DIGITAL EXPRESS	130.00	N
133469	10/21/2020	GENUINE PARTS COMPANY-OMAHA	2,359.15	N
133470	10/21/2020	HARM'S CONCRETE INC	1,517.25	N
133471	10/21/2020	INDUSTRIAL SALES COMPANY INC	434.53	N
133472	10/21/2020	KISSEL KOHOUT ES ASSOCIATES LLC	9,607.48	N
133473	10/21/2020	LOVELAND GRASS PAD	45.48	N
133474	10/21/2020	OFFICE DEPOT INC	102.37	N
133475	10/21/2020	REACH SPORTS MARKETING GROUP, I	700.00	N
133476	10/21/2020	SUBURBAN NEWSPAPERS INC	1,166.04	N
133477	10/21/2020	THE PIN CENTER	1,799.00	N
133478	10/21/2020	UNITE PRIVATE NETWORKS LLC	4,400.00	N
133479	10/21/2020	VERIZON WIRELESS	332.45	N
133480	11/03/2020	A-RELIEF SERVICES INC	632.00	N
133481	11/03/2020	ACTION BATTERIES UNLTD INC	292.68	N
133482	11/03/2020	ALL FLAGS ETC INC	725.50	N
133483	11/03/2020	AMAZON CAPITAL SERVICES, INC.	706.25	N
133484	11/03/2020	AT&T MOBILITY LLC	97.34	N
133485	11/03/2020	BARCO MUNICIPAL PRODUCTS INC	59.75	N
133486	11/03/2020	BAUER BUILT INC	748.00	N
133487	11/03/2020	BJORKLUND COMPENSATION CONSUL	480.00	N
133488	11/03/2020	BJSA-BELLEVUE JR SPORTS ASSN	600.00	N
133489	11/03/2020	BKD LLP	975.00	N
133490	11/03/2020	BLAND, TRAVIS	138.74	N
133491	11/03/2020	BOYCHUK, GLENN	250.00	N
133492	11/03/2020	BUILDERS SUPPLY CO INC	246.02	N
133493	11/03/2020	CENTER POINT, INC.	408.66	N
133494	11/03/2020	CENTURY LINK	67.12	N
133495	11/03/2020	CINTAS CORPOTATION NO. 2	297.70	N
133496	11/03/2020	CITY OF OMAHA	257,697.85	N
133497	11/03/2020	CITY OF PAPILLION	208,707.00	N
133498	11/03/2020	COX COMMUNICATIONS, INC.	147.03	N
133499	11/03/2020	CULLIGAN OF OMAHA	24.30	N
133500	11/03/2020	D & K PRODUCTS	2,236.70	N
133501	11/03/2020	DATASHIELD CORPORATION	60.00	N
133502	11/03/2020	DOUGLAS COUNTY SHERIFF'S OFC	100.00	N
133503	11/03/2020	FIKES COMMERCIAL HYGIENE LLC	60.00	N
133504	11/03/2020	GALE	124.45	N
133505	11/03/2020	GENERAL FIRE & SAFETY EQUIP CO	660.00	N
133506	11/03/2020	GENUINE PARTS COMPANY-OMAHA	1,035.66	N
133507	11/03/2020	HANEY SHOE STORE	150.00	N
133508	11/03/2020	HARM'S CONCRETE INC	120.00	N
133509	11/03/2020	HARTS AUTO SUPPLY	1,314.00	N
133510	11/03/2020	HELGET SAFETY SUPPLY INC	210.00	N
133511	11/03/2020	HERITAGE CRYSTAL CLEAN LLC	533.07	N
133512	11/03/2020	HOME DEPOT CREDIT SERVICES	45.76	N
133513	11/03/2020	HY-VEE INC	134.00	N
133514	11/03/2020	IDEAL IMAGES, INC.	284.50	N
133515	11/03/2020	IDENTISYS INCORPORATED	124.01	N
133516	11/03/2020	INDUSTRIAL SALES COMPANY INC	864.52	N
133517	11/03/2020	INGRAM LIBRARY SERVICES	614.33	N
133518	11/03/2020	INTERNATIONAL CODE COUNCIL	145.00	N
133519	11/03/2020	KRIHA FLUID POWER CO INC	583.57	N
133520	11/03/2020	LARSEN SUPPLY COMPANY	54.72	N
133521	11/03/2020	LAUSTEN JR ROBERT S	3,105.00	N
133522	11/03/2020	LIBRA INDUSTRIES INC	337.50	N

User: mgustafson

DB: La Vista

Check #	Check Date	Vendor Name	Amount	Voided
133523	11/03/2020	LIBRARY IDEAS LLC	3,605.00	N
133524	11/03/2020	LOGAN CONTRACTORS SUPPLY	187.13	N
133525	11/03/2020	MARK A KLINKER	200.00	N
133526	11/03/2020	MENARDS-RALSTON	487.16	N
133527	11/03/2020	METROPOLITAN COMMUNITY COLLEG	12,277.82	N
133528	11/03/2020	MID-IOWA SOLID WASTE EQUIP CO	751.29	N
133529	11/03/2020	MIDWEST FENCE - GUARDRAIL SYSTEM	6,531.30	N
133530	11/03/2020	MIDWEST TAPE	453.20	N
133531	11/03/2020	MIDWEST TURF & IRRIGATION	5,065.07	N
133532	11/03/2020	MSC INDUSTRIAL SUPPLY CO	43.22	N
133533	11/03/2020	NEBRASKA IOWA INDL FASTENERS INC	5.70	N
133534	11/03/2020	NEBRASKA LIBRARY COMMISSION	1,514.60	N
133535	11/03/2020	NEBRASKA STATEWIDE ARBORETUM IN	100.00	N
133536	11/03/2020	NOLL, MARGARET M	120.00	N
133537	11/03/2020	NPZA-NE PLANNING/ZONING ASSN	100.00	N
133538	11/03/2020	OFFICE DEPOT INC	726.71	N
133539	11/03/2020	OFFUTT YOUTH CENTER 55 SVS/SVYY	1,120.00	N
133540	11/03/2020	ON YOUR MARKS	3,279.43	N
133541	11/03/2020	ORIENTAL TRADING COMPANY	39.93	N
133542	11/03/2020	PER MAR SECURITY SERVICES	114.33	N
133543	11/03/2020	PROFESSIONAL GROUNDS MGMT SOC	500.00	N
133544	11/03/2020	RDG PLANNING & DESIGN	1,985.00	N
133545	11/03/2020	REGAL AWARDS INC.	53.00	N
133546	11/03/2020	REYNOLDS, DANIEL	100.00	N
133547	11/03/2020	SARPY COUNTY COURTHOUSE	4,207.68	N
133548	11/03/2020	SIGN IT	486.00	N
133549	11/03/2020	SUSPENSION SHOP INCORPORATED	2,103.82	N
133550	11/03/2020	THE COLONIAL PRESS, INC	566.04	N
133551	11/03/2020	THE FILTER SHOP, INC.	25.74	N
133552	11/03/2020	TRUCK CENTER COMPANIES	2,041.22	N
133553	11/03/2020	TY'S OUTDOOR POWER & SERVICE	137.25	N
133554	11/03/2020	USI EDUCATION & GOVERNMENT SALE	299.54	N
133555	11/03/2020	VERIZON CONNECT NWF, INC.	631.41	N
133556	11/03/2020	WALMART COMMUNITY BRC	1,862.93	N
133557	11/03/2020	WESTLAKE HARDWARE INC NE-022	8.99	N
TOTAL:			572,789.78	

APPROVED BY COUNCIL MEMBERS ON: 11/03/2020

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

CITY OF LA VISTA
MAYOR AND CITY COUNCIL REPORT
NOVEMBER 3, 2020 AGENDA

Subject:	Type:	Submitted By:
ANNEXATION – ORIENTAL TRADING COMPANY BUSINESS PARK – 2ND READING	RESOLUTION ◆ ORDINANCE RECEIVE/FILE	CHRIS SOLBERG DEPUTY COMMUNITY DEVELOPMENT DIRECTOR

SYNOPSIS

The second reading of an ordinance has been scheduled for Council to consider the annexation of the following property:

Oriental Trading Company Business Park

- Oriental Trading Company Business Park: Lots 1 thru 3, along with Outlots B and C

FISCAL IMPACT

	<u>Assessed Valuation</u>	<u>Net Debt</u>
OTC Business Park	\$ 34,715,846	\$ 0

Additional detail can be found in the annexation plan.

RECOMMENDATION

Approval.

BACKGROUND

On March 19, 2019, the Council adopted Look Out La Vista, a full update of the Comprehensive Plan, which provides a detailed annexation plan. The areas proposed for annexation are identified within the plan, on the Annexation Summary spreadsheet, within the 1-5 Year consideration window.

On September 15, 2020, the Council approved of resolution 20-087 that commenced the annexation process as per Section 16-117 of the Nebraska Revised Statutes.

A detailed annexation plan has been prepared and is attached for your review. With the adoption of the resolution, a public hearing to consider this annexation was held by the Planning Commission on October 1, 2020. The Planning Commission unanimously voted to recommend approval of the Annexation.

The City Clerk and planning staff mailed notices of the Planning Commission public hearing to utility companies, fire districts, school districts, and owners of the property within the area proposed for annexation according to statutory requirements and the City's Annexation Plan.

On October 20, 2020 City Council held a public hearing and completed the 1st reading of the annexation ordinance. Property owners were notified of the City Council public hearing as well.

ORDINANCE NO. 1400

AN ORDINANCE TO ANNEX CERTAIN REAL ESTATE TO THE CITY OF LA VISTA, NEBRASKA (LOTS 1 THRU 3, ALONG WITH OUTLOTS B AND C, ORIENTAL TRADING COMPANY BUSINESS PARK, AS SURVEYED, PLATTED, AND RECORDED IN SARPY COUNTY, NE), AS MORE FULLY DESCRIBED HEREIN; TO MAKE PROVISION FOR EXTENSION OF SERVICES TO INHABITANTS OF TERRITORY ANNEXED; AND TO PROVIDE FOR THE EFFECTIVE DATE HEREOF.

WHEREAS, the Mayor and City Council of the City of La Vista, in compliance with Nebraska Revised Statutes, Section 16-117, have adopted a resolution stating that the City is considering the annexation of certain land, have approved a plan for the extension of City services to said land, and have complied with the publication, mailing and public hearing requirements required by said statute; and

WHEREAS, the Planning Commission of the City of La Vista has held a hearing to consider the proposed annexation and plan to provide services, and the Mayor and City Council has obtained the recommendation of the Planning Commission of the City of La Vista to annex the below described land and provide services in accordance with the plan; and

WHEREAS, the Mayor and City Council of the City of La Vista find the below described territory to be contiguous or adjacent to the City of La Vista, Nebraska, and is urban or suburban in character and not agricultural land which is rural in character; and

WHEREAS, the Mayor and City Council of the City of La Vista have determined that sewerage facilities will be sufficient to serve said territory and said territory will be serviced by the water utility franchised by the City and that the City is in a position to extend police and fire protection and other municipal services to said below-described territory, so that the inhabitants of said territory shall receive substantially the services of other inhabitants of the City of La Vista, Nebraska;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, SARPY COUNTY, NEBRASKA:

SECTION 1.

- A. The foregoing recitals shall be incorporated into this ordinance by reference and are hereby ratified, affirmed and approved.
- B. The following described territory situated in Sarpy County, Nebraska to-wit:

LOTS 1, 2 AND 3 AND OUTLOTS B AND C, ORIENTAL TRADING COMPANY BUSINESS PARK, A SUBDIVISION IN SARPY COUNTY, NEBRASKA ALL MORE PARTICULARLY DESCRIBED AS FOLLOWS, BEGINNING AT THE NW CORNER OF SAID LOT 2, SAID CORNER BEING ON THE EAST LINE OF 114TH STREET;

THENCE S84°44'30"E (ASSUMED BEARING) 1918.19 FEET ON THE NORTH LINE OF SAID LOT 2 AND SAID OUTLOTS B AND C;

THENCE SOUTHEASTERLY ON THE NORTH LINES OF SAID OUTLOTS B AND C ON A 2241.50 FOOT RADIUS CURVE TO THE RIGHT, CHORD BEARING S79°10'42"E, CHORD DISTANCE 434.61 FEET, AN ARC DISTANCE OF 435.29 FEET;

THENCE S73°37'02"E 158.22 FEET ON THE NORTH LINE OF SAID OUTLOT B;

THENCE S54°07'02"E 94.50 FEET ON THE NORTH LINE OF SAID OUTLOT B TO THE NE CORNER THEREOF;

THENCE S00°24'53"E 2232.04 FEET ON THE EAST LINES OF SAID LOTS 1 AND 3 AND OUTLOTS B AND C TO THE SE CORNER OF SAID LOT 3;

THENCE S89°42'31"W 1438.14 FEET ON THE SOUTH LINE OF SAID LOT 3;
THENCE N00°02'09"E 412.07 FEET ON THE SOUTH LINE OF SAID LOT 3;
THENCE S89°42'07"W 1030.54 FEET ON THE SOUTH LINE OF SAID LOT 3;
THENCE S00°00'33"W 33.94 FEET ON THE SOUTH LINE OF SAID LOT 3;
THENCE S89°42'26"W 138.70 FEET ON THE SOUTH LINE OF SAID LOT 3 TO
THE SW CORNER THEREOF;
THENCE N00°00'33"E 1719.00 FEET ON THE WEST LINES OF SAID LOTS 2
AND 3;
THENCE N05°04'17"E 238.00 FEET ON THE WEST LINE OF SAID LOT 2;
THENCE N00°00'33"E 226.00 FEET ON THE WEST LINE OF SAID LOT 2;
THENCE N05°39'53"E 42.79 FEET ON THE WEST LINE OF SAID LOT 2 TO THE
POINT OF BEGINNING.

be and the same hereby is, annexed to and included within the corporate limits of the City of La Vista, Sarpy County, Nebraska, and that the inhabitants thereof shall, from and after the effective date of this ordinance, be subject to the ordinances and regulations of the City of La Vista, Sarpy County, Nebraska.

SECTION 2. That the inhabitants of the above-described territory annexed to the City shall receive substantially the services of other inhabitants of such City as soon as practicable, in accordance with Neb. Rev. Stat. Section 16-120 and the Plan to Extend Services to Lots 1-3 along with Outlots B and C, Oriental Trading Company Business Park, which Plan, as amended and submitted to the City Council, is hereby ratified, affirmed and approved. Adequate plans and necessary City Council action to furnish such services shall be adopted not later than one year after the date of annexation.

SECTION 3. This ordinance shall be in full force and effect on December 3, 2020 after passage, approval and publication as provided by law.

PASSED AND APPROVED THIS _____ DAY OF _____, 2020.

CITY OF LA VISTA

Douglas Kindig, Mayor

ATTEST:

Pamela A. Buethe, CMC
City Clerk



ANNEXATION PLAN

**ORIENTAL TRADING COMPANY BUSINESS PARK
(Lots 1-3, Outlots B & C)**

August 25, 2020

ANNEXATION SCHEDULE*

(Per R.S. 1943, § 16-117, Annexation; powers**; procedure; hearing; and LB 495)

(1) Prepare a plan for extending city services*** to the land proposed for annexation that contains sufficient detail to provide a reasonable person with a full and complete understanding of the proposal for extending city services to such land. The plan shall:

- a. State the estimated cost impact of providing the services to such land;
- b. State the method by which the city plans to finance the extension of services to the land and how any services already provided to the land will be maintained;
- c. Include a timetable for extending the services to such land;
- d. Include a map drawn to scale clearly delineating the land proposed for annexation, the current boundaries of the city, the proposed boundaries of the city after the annexation, and the general land-use pattern in the land proposed for annexation.

_packets to depts.

10/2/2019

Info. due back

11/1/2019

Draft study 7/9-7/20

Depts. review draft 8/3

Revisions due back 8/17

Prepare final draft 8/18

Final Plan 9/1

(2) The City Council adopts the resolution stating that the city is considering the annexation of the land and the plan for extending services to the land. The resolution shall state:

- a. The time, date and location of the public hearing (#10 below);
- b. A description of the boundaries of the land proposed for annexation; and
- c. That the plan of the city for the extension of city services to the land proposed for annexation is available for inspection during regular business hours in the office of the City Clerk.

CC Resolution 9/15

PC Public Hearing 10/1

CC Public Hearing 10/20

Update City website and social media sites.

(3) Not later than **14 days** prior to the Planning Commission public hearing in #6, the City Clerk must send notice of the proposed annexation by **certified mail, return receipt requested** to any of the following entities serving customers in the City or area proposed for annexation (Section 16-130(6)):

- a. Natural gas public utility defined in Section 66-1802
- b. Natural gas utility owned or operated by the city
- c. Metropolitan utilities district
- d. Any municipality
- e. Public power district
- f. Public power and irrigation district
- g. Electric cooperative
- h. Any other governmental entity providing electric service

This notice must include:

- a. Copy of proposed annexation ordinance,
- b. The date, time and place of public hearing before Planning Commission on proposed annexation ordinance, and
- c. A map showing the boundaries of the area proposed for annexation

Mail 9/16

(4) The City must send written notice of the proposed annexation to the owners of property within the area proposed for annexation by **regular U.S. mail**, postage prepaid, to the address of each owner of such propertyⁱ as it appears in the records of the office of the register of deeds, **postmarked** at least **10 working days** prior to the Planning Commission's public hearing on the proposed change with a **certified letter** to the SID Clerk if the annexation includes property located within the boundaries of such SID. The notice must include:

- a. Description of the area proposed to be annexed, including a map showing the boundaries of the area proposed for annexation, and
- b. The date, time, and location of Planning Commission hearing and

(Ownership list no earlier than 9/1)

Mail 9/16

c.	How further information regarding the annexation can be obtained, including the phone number of the pertinent city official and electronic mail or internet address if available.	
(5)	A copy of the resolution in #2 providing for the public hearing shall be sent by first-class mail following its passage to the school board of any school district in the land proposed for annexation. Also notify Fire District.	Mail 9/16 to PLVSD
(6)	The Planning Commission conducts a public hearing on the proposed annexation and forwards a recommendation to the City Council.	PC 10/1 (PC 10/15 if continued)
(7)	A copy of the resolution in #2 providing for the public hearing shall be published in a legal newspaper in or of general circulation in the city at least once <u>not less than 10 days</u> preceding the date of the public hearing. A map drawn to scale delineating the land proposed for annexation shall be published with the resolution.	Publish 10/7 (Email resolution and map 10/1)
(8)	The City must send a second notice of the proposed annexation to the same owners of property who were provided with notice in #4 above by regular U.S. mail , postage prepaid, to the owner's address as it appears in the records of the office of the register of deeds, postmarked at least 10 working days prior to the public hearing of the City Council on the proposed annexation. The notice must include:	
a.	Description of the area proposed to be annexed, including a map showing the boundaries of the area proposed for annexation, and	Mail 10/1
b.	The date, time, and location of the City Council hearing and	
c.	How further information regarding the annexation can be obtained, including the phone number of the pertinent city official and an electronic mail or internet address if available.	
(9)	The City Council introduces the annexation ordinance (first reading).	CC 10/20 (1 st Reading)
(10)	The City Council holds the public hearing on the proposed annexation <u>within 60 days</u> following the adoption of the resolution in # 2 above to allow City Council to receive testimony from interested persons (the City Council may recess the hearing, for good cause, to a time and date specified at the hearing).	CC 10/20 (Public Hearing)
(11)	The City Council considers the second reading of the annexation ordinance.	CC 11/3 (2 nd Reading)
(12)	Prior to the final adoption of the annexation ordinance, the minutes of the City Council meeting at which the final adoption was considered shall reflect formal compliance with #3 above. <i>[For example, when the agenda item for final adoption comes up and prior to any vote, the Mayor or City Clerk should state for the record that the minutes will reflect formal compliance with the requirements of subsection 16-130(6) of Nebraska Statutes.]</i>	CC 11/17
(13)	The City Council considers the third and final reading of the annexation ordinance.	CC 11/17 (3 rd Reading)
(14)	The City Clerk publishes the annexation ordinance and it becomes effective 15 days after passage*. <i>*Specify effective date of 12/3/2020</i>	Publish 11/25 <i>*Effective 12/3</i>
(15)	The City Clerk notifies:	
a.	SID Chairman – request information on contracts, outstanding bills, name/contact information for auditor, an audit up to the date of annexation, and accounting per Section 31-764. <i>[if applicable, i.e. when the annexed area is in an SID]</i>	
b.	Reporting of annexation pursuant to various statutes, such as:	
	i. (Section ?) – notice to Postmaster General of Nebraska	
	ii. Section 13-509(3) – taxable valuation - Mayor and City Council shall file and record a certified copy of the annexation ordinance, petition, or resolution in the office of the register of deeds or, if none, the county clerk and the county assessor of the county in which the annexed property is located. The annexation ordinance, petition, or resolution shall include a full legal description of the annexed property. If the register of deeds or county clerk receives and records such ordinance, petition, or resolution prior to July 1 or, for annexations by a city of the metropolitan class, prior to August 1, the valuation of the real and personal property annexed shall be considered in the taxable valuation of the annexing political subdivision for the current year	11/26

iii. Section 18-1753 – if annexation adds additional population to the city, city must report additional population to tax commissioner and include a copy of the ordinance and other information specified in Section 18-1753

iv. Section 77-27,143 – sales and use tax administration - local jurisdiction boundary changes apply only on the first day of a calendar quarter after a minimum of one hundred twenty days' notice to the Tax Commissioner and sixty days' notice to sellers

c. Determination if redistricting is required pursuant to Section 19-3052 (within 180 days). No municipality which proposes to annex territory and thereby bring new residents into the municipality shall annex such territory unless the redistricting will be accomplished at least eighty days prior to the next primary election in which candidates for the city council or village board of trustees are nominated. No city of the first class shall annex any territory during the period from eighty days prior to any primary election in which candidates for the city council are nominated until the date of the general election of the same year if such annexation would bring sufficient new residents into such city so as to require that election districts be redrawn to maintain substantial population equality between districts.

d. **County Offices, utility companies, others?**

e. **911 notification – request change to who is dispatched in annexed areas.**

(16) DATE TO PROVIDE SERVICES

Note: Dates may be revised during preparation of final report, see item (1) above, but prior to (2) above.

POLICE: 12/3/2020

FIRE: 10/1/2021

LIBRARY: 12/3/2020

RECREATION: 12/3/2020

PUB WORKS: 12/3/2020

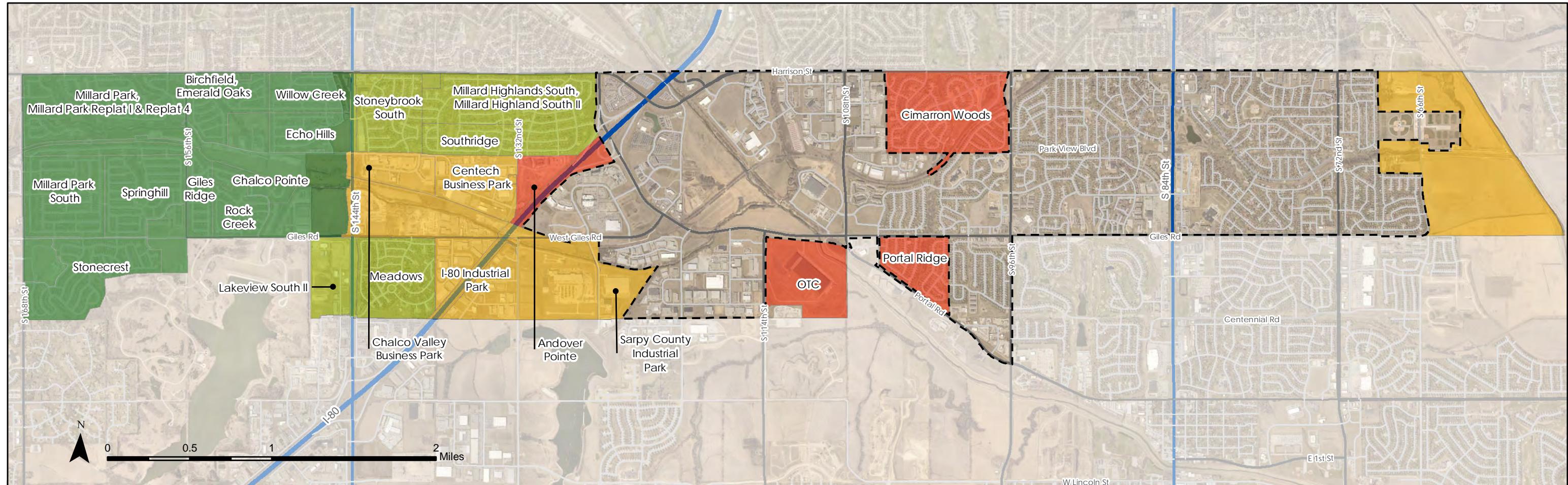
Denotes special meeting.

Denotes not required by statute.

Revised 9-15-20

ⁱ Owner means owner of a piece of property as indicated on the records of the office of the register of deeds as provided to or made available to the city no earlier than the last business day before the 25th day preceding the public hearing by the planning commission on the annexation proposed for the subject property (Section 19-5001(7)).

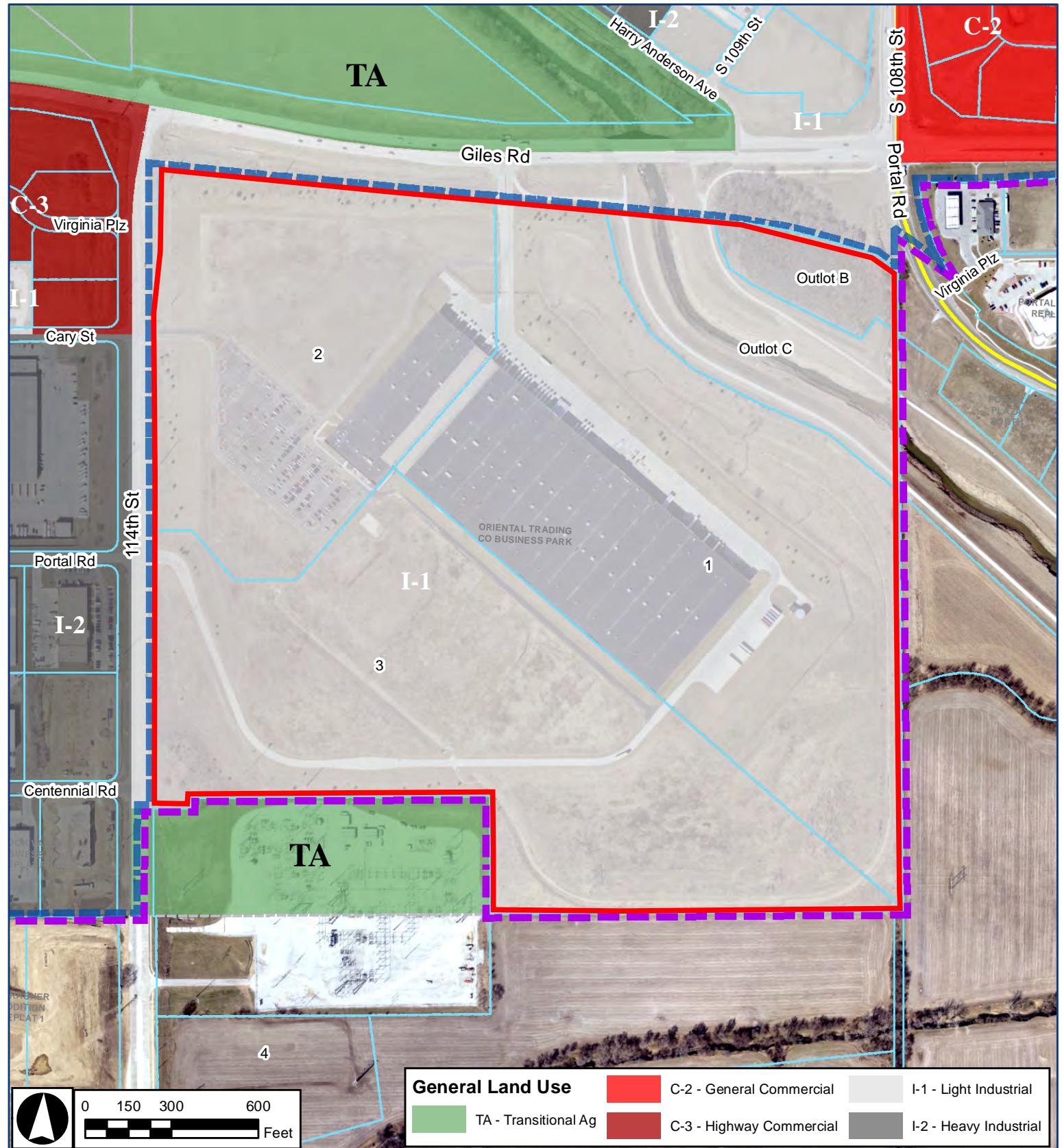
Annexation



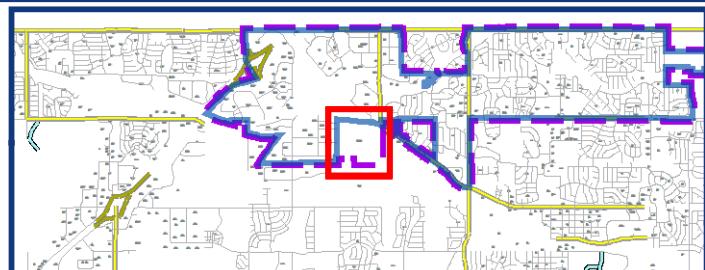
LEGEND

Annexation Areas Municipal Boundary

- 1-5 Years
- 5-10 Years
- 10-15 Years
- 15+ Years



Annexation Vicinity Map - Oriental Trading Company Business Park



Legend

- Proposed Annexation Area
- City Limits - Current
- City Limits - Post Annexation

7/29/2020
CB

LEGAL DESCRIPTION

LOTS 1, 2 AND 3 AND OUTLOTS B AND C, ORIENTAL TRADING COMPANY BUSINESS PARK, A SUBDIVISION IN SARPY COUNTY, NEBRASKA ALL MORE PARTICULARLY DESCRIBED AS FOLLOWS, BEGINNING AT THE NW CORNER OF SAID LOT 2, SAID CORNER BEING ON THE EAST LINE OF 114TH STREET;

THENCE S84°44'30"E (ASSUMED BEARING) 1918.19 FEET ON THE NORTH LINE OF SAID LOT 2 AND SAID OUTLOTS B AND C;

THENCE SOUTHEASTERLY ON THE NORTH LINES OF SAID OUTLOTS B AND C ON A 2241.50 FOOT RADIUS CURVE TO THE RIGHT, CHORD BEARING S79°10'42"E, CHORD DISTANCE 434.61 FEET, AN ARC DISTANCE OF 435.29 FEET;

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THENCE S54°07'02"E 94.50 FEET ON THE NORTH LINE OF SAID OUTLOT B TO THE NE CORNER THEREOF;

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THENCE N00°00'33"E 226.00 FEET ON THE WEST LINE OF SAID LOT 2;

THENCE N05°39'53"E 42.79 FEET ON THE WEST LINE OF SAID LOT 2 TO THE POINT OF BEGINNING.

**LOTS 1-3 & OUTLOTS B & C
ORIENTAL TRADING COMPANY BUSINESS PARK**

I. Statistics

- A. 2020 Valuation = \$34,715,846
- B. SID Tax Levy (per \$100 valuation) = N/A
- C. Estimated Population of Subject Area (as of 8/17/2020)* = 0
*Population estimated from 2010 Census, persons per household multiplied by housing unit count.
- D. Land Area (acres) = 136.22
- E. Land Use
 - 1. Single Family Units = 0
 - 2. Multi-Family Units = 0
 - 3. Public Property = 2 Outlots
 - 4. Developed Commercial Lots = 0
 - 5. Developed Industrial Lots = 2
(Oriental Trading Company)
 - 5. Number of Vacant Lots = 1
- F. School District = Papillion/La Vista
- G. Fire District = Papillion Rural Fire Protection District

II. Improvements

- A. Streets
 - Total Lane Miles = 0.00
 - Street Rating = NA
 - 1. New Lane Miles: Giles Road and 114th Street are both currently within the La Vista City Limits. No additional lane miles will be added as a result of this annexation.
 - 2. Street Lights: The City will incur no additional street lights.
 - 3. Traffic Signals: The City will incur no additional signals as part of this annexation.
 - 4. Right-of-Way: The City will acquire no additional right-of-way as a result of this annexation.

5. **Street Maintenance & Snow Removal:** No additional streets will be added as a result of this annexation. All adjoining streets are within the La Vista City Limits and are currently maintained by the La Vista Public Works Department. The overall condition of the streets adjoining proposed annexation area is good.
6. **Street Signs:** All required signage in the area is in place. The proposed annexation area is small enough that routine maintenance can be absorbed into the current budget.
7. **Sidewalks:** There no sidewalks in the annexation area. The West Papio Trail traverses Outlot C along the West Papillion Creek. Outlot C is owned by the Papio-Missouri NRD who maintains the trail.

B. Storm Sewer

1. There are no public storm sewer facilities within the proposed annexation areas.

C. Sanitary Sewer

1. The OTC building is served by a lift station and approximate 900-foot force main that connects into the Omaha Interceptor Sewer on the easterly side of the West Papio in an outlot owned by the City. The lift station is privately maintained as per the 2004 agreement with Oriental Trading Company. However, the force main is public and is currently maintained by La Vista Public Works.
2. Per our wastewater service agreement with the City of Omaha, La Vista will collect sewer use fees for this area.
3. The sanitary sewers flow into the Omaha Interceptor Sewer.

D. Water

1. All water services are provided by Metropolitan Utilities District.

E. Public Parks/Recreational Facilities

1. The West Papio Trail traverses Outlot C. The trail is maintained by the Papio-Missouri Natural Resources District. There are no other public parks or recreational facilities in this annexation.

F. Miscellaneous Improvements/Property Owned by SID

1. None that staff is aware of.

III. City Services

A. Police

1. **Calls for Service:** The Police Department has examined the impact of annexing Oriental Trading Company Business Park and has found that for the 2018 calendar year there was 1 call for service to the area, 5 calls in 2017 and 14 in 2016. The Police Department has been responding to calls if officers are in the area when the call comes out.
2. **Fiscal Impact:** The Police Department has staffed an additional patrol district to service areas west of 96th Street since the development of the Southport area. No additional fiscal impact is expected.
3. **Staffing Impact:** During planning for the annexation of the Southport area, the Police Department planned and has since staffed an additional patrol district to service areas west of 96th Street. The planning at the time also included future service to the residential, industrial and commercial areas west of 96th Street. The areas to be annexed will benefit from faster response times than the County is presently providing.
4. **Overall:** The overall impact to the Police Department will be absorbed easily by the current district police car. The district cruiser currently drives through the vicinity in order to patrol and respond to calls for service in the City areas adjacent to the proposed annexation.

B. Fire

1. **Calls for Service:** The Papillion Fire Department has examined the impact of annexing Oriental Trading Company Business Park and has found that for the 2018 calendar year there was 6 calls for service to the area, 7 calls in 2017 and 9 in 2016.
2. **Fiscal Impact:** Based on the current contract arrangement between the Cities of La Vista, Papillion and the Papillion Rural Fire District it is hard to ascertain the fiscal impact of the annexation as the agreement is based on overall property valuation within and between the three entities. As the annexation would take place in the middle of FY21, there is no expected impact to the FY21

budget. It has been roughly calculated that the annexation would increase the payments through the contract by approximately \$56,000.

3. Staffing Impact: The Oriental Trading Company Business Park is already covered by the Papillion Fire Department. No staffing impacts are anticipated.
4. Overall: The Papillion Fire Department will continue to respond to calls for service in the area and maintain adequate response times. There appears to be adequate water supply and access roads for fire and EMS response.

C. Library

1. No impact to the La Vista Public Library is anticipated from this annexation.

D. Recreation

1. No impact to the La Vista Recreation Department is anticipated from this annexation.

E. Community Development

1. These lots are contiguous to the City limits.
2. Annexation of this area is consistent with the approved annexation plan within the City's Comprehensive Plan.

IV. Contractual Obligations of the SID

A. Contracts

1. None (not a SID).

B. Pending Litigation

1. None (not a SID).

C. Pending Improvement Projects

1. None (not a SID).

V. Analysis

A. Annexation Suitability

1. These lots are bordered by the City limits to the north and west making it a contiguous annexation.
2. From a financial standpoint, total annual income from all funds exceeds total annual expense by \$190,918.
3. The City's debt to assessed valuation ratio would decrease from 2.43% to 2.24%.

B. Policy Alternatives

1. Annex.
2. Postpone annexation.

C. Recommendations/Conclusions

The annexation of Lots 1-3 and Outlots B & C, Oriental Trading Company Business Park will bridge the gap in between the City Limits of Papillion and La Vista in this area. This will reduce confusion regarding which areas are within the City limits and which areas are in Sarpy County's jurisdiction. It is recommended that the City annex Lots 1-3 and Outlots B & C, Oriental Trading Company Business Park as this analysis confirms its suitability for annexation and the annexation is in conformance with the Comprehensive Plan.

Revised 8-25-2020

Financial Information - OTC Business Park

REVENUE	EXPENSES
General Fund	General Fund
<i>Income Sources:</i>	<i>Costs to Service:</i>
Property Tax \$ 173,562	Street Lighting
Highway Allocation	Street Maintenance - Personnel
Sales & Use Tax	Street Maintenance - Operating
Franchise Tax \$ -	Snow Removal
General Fund Income \$ 173,562	Street Signs
	Traffic Signals
	Right-of-Way Maintenance
	Law Enforcement
	Fire Protection
	Community Development
	Administration
	Human Resource
	Library
	General Fund Expenses \$ -
	Equipment - One-Time General Fund
	"No Parking" Signs
	One-Time Expenses \$ -
Total General Fund Income \$ 173,562	Total General Fund Expenses \$ -
Sewer Fund	Sewer Fund
<i>Income Sources:</i>	
Sewer Use Fees * \$ -	Sewer Personnel
Sewer Fund Income \$ -	Sewer Maintenance
	Sewer Fund Expenses \$ -
	Equipment - One-Time Sewer Fund
	One-Time Expenses \$ -
Total Sewer Fund Income \$ -	Total Sewer Fund \$ -
Debt Service (Bond Fund)	Debt Service (Bond Fund)
<i>Income Sources:</i>	
Property Tax \$ 17,356	Annual P&I Payments
Unpaid Special Assessments	Rural Fire Districts - One-Time Expense
Special Assessments to be Levied	
Interest on Unpaid Assessments	
Cash On Hand	Debt Service Fund Expenses \$ -
Total Debt Service Income \$ 17,356	Total Debt Service Fund Expenses \$ -
	Capital Fund - One-Time Expense
	Street Repairs
	Total Construction Fund Expenses \$ -
One-Time Income \$ -	One-Time Expenses \$ -
Annual Income \$ 190,918	Annual Expenses \$ -

* Already collecting Sewer Use Fees in OTC.

ADDITIONAL INFORMATION		
Current Assessed Valuation of Annexed Area	\$34,712,366	
0 Lane Miles		
Outstanding Debt		
General Obligation		0.5
Special Assessments to be Levied ⁸		0.05
Accrued Interest		
Total Outstanding Debt	\$0	0.55
Outstanding Revenue		
Special Assessments to be Levied ⁸	\$0	0.0%
	\$0	
SID Net Debt		
Outstanding Debt	\$0	
less Special Assessments to be Levied	\$0	
less Unpaid Specials	\$0	
less Cash on Hand	\$0	
Total Net Debt	\$0	
Net debt to assessed valuation ratio	0.00%	

Annexed Area Fire District Debt Obligation		
Millard Fire District		
Annexed Property <i>within</i>		
Percent of Valuation:	0.0%	
Millard Fire District Debt(net)⁹	0	
City of La Vista	0	
Papillion Rural Fire District		2,821,243,244
Annexed Property <i>within</i>		34,712,366
Percent of Valuation:	1.23%	
Papillion Rural Fire District Debt(net)⁹	0	
City of La Vista	0	
Total Fire District Debt - One Time	\$	-

City Information - Pre Annexation		City Debt to Assessed Valuation Ratio Post - Annexation	
Outstanding long term debt (10/01/20)	\$42,725,000		
Less Cash reserves:			
Debt Service Fund	(\$2,710,709)		
Lottery Fund			
Net Debt (10/01/20)	\$40,014,291		
Assessed Valuation			
Real Estate	\$1,755,107,309		
Personal Property			
City Total Assessed Valuation	\$1,755,107,309		
Net debt to assessed valuation ratio	2.28%		
Debt to assessed valuation ratio	2.43%		
		Total Combined Valuation	\$1,789,819,675
		City debt (10/01/19)	\$40,014,291
		OTC Debt (10/01/19)	\$0
		Total Combined Debt	\$40,014,291
		City post-annexation debt/assessed valuation ratio	2.24%

PLAN FOR EXTENDING CITY SERVICES TO THE LAND PROPOSED FOR ANNEXATION

Pursuant to Nebraska Revised Statute §16-117, the following plan represents the City of La Vista's intent to serve Lots 1 – 3 and Outlots B & C Oriental Trading Company Business Park.

Lots 1-3 Oriental Trading Company Business Park

The following city services will be extended on or before December 3, 2020:

Community/Recreation Center	Police Protection
Library Services	Street Maintenance
Sewer Maintenance	Park Maintenance

The following city services will be extended on or before October 1, 2021:

Fire and Rescue Services*

*Papillion Fire Department already provides services to this area. Annexation will cause a shift from their Rural Fire District to the La Vista Fire District on the aforementioned date.

City of La Vista Nebraska
9900 Poral Rd.
La Vista, NE 68128

Toys NE Qrd 15-74 Inc.
C/O Oriental Trading Company
4206 S 108th St.
Omaha, NE 68137

Toys NE Qrd 15-74 Inc.
C/O Oriental Trading Company
4206 S 108th St.
Omaha, NE 68137

Toys NE Qrd 15-74 Inc.
C/O Oriental Trading Company
4206 S 108th St.
Omaha, NE 68137

The Papio-Missouri River
Natural Resources District
8901 S 154th St.
Omaha, NE 68138

CITY OF LA VISTA
MAYOR AND CITY COUNCIL REPORT
NOVEMBER 3, 2020 AGENDA

Subject:	Type:	Submitted By:
TRANSFER OF OWNERSHIP – POLICE DOG	◆ RESOLUTION ORDINANCE RECEIVE/FILE	BOB LAUSTEN POLICE CHIEF

SYNOPSIS

A resolution has been prepared to authorize the mayor to retire police K-9 “Tar” from the La Vista Police Department and entrust K-9 “Tar” to the care and ownership of Police Officer Mike Loyd.

FISCAL IMPACT

N/A

RECOMMENDATION

Approval.

BACKGROUND

Police canine “Tar” has reached that time in his life where he will sit back and enjoy retirement. Tar has been an active and productive member of the police department since his deployment in February 2011. Before Tar can officially retire, we must release him from our custody. His handler, Mike Loyd, has agreed to take ownership of Tar. He will become a house dog enjoying his dog food and chew toys. Loyd has taken good care of Tar and will continue to do so. Tar has earned his retirement.

Over Tar’s 9 years of service, he has participated in over 800 K-9 deployments and public demonstrations. Tar has assisted other agencies as well as LVPD in over \$120,000 in cash seizures, several pounds of marijuana, methamphetamines, cocaine, heroin and his fair share of drug paraphernalia. In addition, Tar has assisted in over a 100 plus arrests for narcotic violations, patrol calls, as well as 9 apprehensions as a result of patrol related calls.

A *Transfer of Ownership Agreement* (Exhibit A) is attached. The document addresses that all future costs regarding K-9 “Tar” will be the responsibility of Officer Mike Loyd as, with this action, we are officially transferring the ownership of “Tar” to him. Officer Mike Loyd also agrees to accept the responsibility for any and all future needs, including medical, of his retired partner “Tar”.

RESOLUTION NO. _____

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA AUTHORIZING THE MAYOR TO RETIRE POLICE SERVICE DOG TAR FROM THE LA VISTA POLICE DEPARTMENT AND ENTRUSTING POLICE SERVICE DOG TAR TO THE CARE AND OWNERSHIP OF POLICE OFFICER MIKE LOYD.

WHEREAS, PSD "TAR" has rendered more than nine years of faithful and dedicated service to the City of La Vista; and

WHEREAS, PSD "TAR" is retiring due to his age; and

WHEREAS, his handler, Police Officer Mike Loyd has offered to provide PSD "TAR" a permanent retirement home and assume all of the responsibilities accompanying pet ownership;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council of La Vista, Nebraska, resolves that PSD "TAR" be retired from active service with the La Vista Police Department; and the Mayor is authorized to enter into an agreement transferring care and custody of PSD "TAR" to Police Officer Mike Loyd. A copy of the agreement is attached hereto as Exhibit A and incorporated by this reference.

PASSED AND APPROVED THIS 3RD DAY OF NOVEMBER, 2020.

CITY OF LA VISTA

Douglas Kindig, Mayor

ATTEST:

Pamela A. Buethe, CMC
City Clerk

TRANSFER OF OWNERSHIP AGREEMENT

This is an Agreement by and between the City of La Vista (hereinafter the "City"), and Officer Mike Loyd. The parties are desirous of working out mutually agreeable arrangements for the retirement of one of the City's canine dogs, Tar, to Officer Mike Loyd.

1. The parties hereby agree that, effective after the City Council approves this Agreement that on November 3, 2020, Tar will be retired from service for the City.

2. As a result of the retirement, the City agrees to transfer ownership of Tar to Officer Mike Loyd at no cost. Officer Loyd understands and agrees that the City offers no warranty as to the current or future condition or health of Tar; Officer Loyd agrees to accept ownership of Tar "as is" and that he is taking full responsibility for any and all costs associated with the care and maintenance of Tar. This transfer means that all ownership and rights after November 3, 2020 belong to Officer Loyd.

3. Officer Loyd agrees that he will not put Tar into service as a canine drug/patrol dog for any entity at any time in the future, including actual use in narcotics searches, detection or patrol functions, as well as for any training associated with narcotics searches, detection or patrol functions. Officer Loyd agrees not to sell Tar for profit, loan Tar out, or give him away, if the purpose of such transfer is for the purpose of Tar engaging in narcotics detection, searches or patrol functions.

4. Officer Loyd agrees that Tar's certification for conducting narcotics detection, searches or patrol functions will expire upon Tar's retirement from service with the City on November 3, 2020. Officer Loyd agrees that he will not attempt to re-certify Tar for narcotics detection, searches and patrol functions, and will not offer Tar's services to any private or public entity, or personally use Tar for narcotics detection or patrol functions.

5. Officer Loyd agrees to return any and all Departmental property issued for use with canine drug/patrol dogs, at the direction of the Chief of Police.

6. Officer Loyd agrees to hold the City of La Vista harmless and also agrees to file no claim of any kind, including but not limited to, a grievance, lawsuit, Fair Labor Standards Act action (state or federal), or any other claim or suit arising out of Tar's service to the City, Tar's retirement as a canine drug/patrol dog from the City, or Officer Loyd's claim for salary or benefits for prior maintenance and care of Tar.

7. Officer Loyd agrees not to retrain Tar for other police-related services (i.e., patrol, search, etc.) for the purposes of financial gain.

8. This document is the full and complete agreement between the parties regarding this matter. The parties' signatures below constitute consent to the Agreement and transfer of ownership of Tar to Officer Loyd.

CITY OF LA VISTA

POLICE OFFICER MIKE LOYD

Douglas Kindig, Mayor

Mike Loyd

ATTEST:

Pamela A. Buethe, CMC
City Clerk

CITY OF LA VISTA
MAYOR AND CITY COUNCIL REPORT
NOVEMBER 3, 2020 AGENDA

Subject:	Type:	Submitted By:
PURCHASE – POLICE K-9	◆ RESOLUTION ORDINANCE RECEIVE/FILE	BOB LAUSTEN POLICE CHIEF

SYNOPSIS

A resolution has been prepared authorizing the purchase of a police service dog (K-9) from Canine Tactical, LLC, Chariton, Iowa, in an amount not to exceed \$13,000.

FISCAL IMPACT

The police department has restricted K-9 Donation funds available for the purchase.

RECOMMENDATION

Approval

BACKGROUND

The police department has a need to replace a police K-9. The department purchased “Tar” in February 2011 from Shallow Creek Kennels in Pennsylvania. Tar will be 11 years old next month has now reached the end of effective use. Tar has received routine vaccinations and veterinary care from Dr. Mike Hord at Val Verde Animal Hospital in La Vista. He’s developed arthritis in his back hips. He is on prescribed medication to control issues.

We have selected Canine Tactical, LLC of Chariton, Iowa, as our K-9 vendor. The Omaha Police Department and Nebraska State Patrol purchase their K-9s from Canine Tactical. We are proposing to purchase a “pre-trained” 15-month-old Belgian Malinois in an amount not to exceed \$13,000. The Omaha Police Department is also purchasing a new K-9 at the same time. A training course would commence sometime in November in Omaha with La Vista and Omaha K-9 officers. La Vista Police Officer Mike Loyd will serve as the handler of the newly acquired dog.

The K-9 will be given a health screening from the police department’s certified veterinarian prior to payment.

RESOLUTION NO. _____

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA APPROVING THE PURCHASE OF A POLICE K-9 FROM CANINE TACTICAL LLC., CHARITON, IOWA, IN AN AMOUNT NOT TO EXCEED \$13,000.

WHEREAS, the City Council of the City of La Vista has determined that the purchase of a police K-9 is necessary; and

WHEREAS, the K-9 Donation account has funds available for the purchase of said K-9; and

WHEREAS, The La Vista Police Department did extensive research and recommends that the K-9 be purchased from said vendor; and

WHEREAS, Subsection (c) of Section 31.23 of the La Vista Municipal Code requires the City Administrator secure Council approval prior to authorizing any purchase over \$5,000.00;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council of La Vista, Nebraska, do hereby authorize the purchase of a police K-9 from Canine Tactical LLC, Chariton, Iowa, in an amount not to exceed \$13,000.

PASSED AND APPROVED THIS 3RD DAY OF NOVEMBER, 2020.

CITY OF LA VISTA

Douglas Kindig, Mayor

ATTEST:

Pamela A. Buethe, CMC
City Clerk

CITY OF LA VISTA
MAYOR AND CITY COUNCIL REPORT
NOVEMBER 3, 2020 AGENDA

Subject:	Type:	Submitted By:
PURCHASE – VECTOR RADAR DETECTION SYSTEM	◆ RESOLUTION ORDINANCE RECEIVE/FILE	JEFF CALENTINE DEPUTY DIRECTOR OF PUBLIC WORKS

SYNOPSIS

A resolution has been prepared to authorize the purchase of one (1) Iteris Vector Radar Detection System, from Mobotrex Traffic, Davenport, Iowa in an amount not to exceed \$17,093.00.

FISCAL IMPACT

The FY21/22 Biennial Budget provides funding for the proposed purchase.

RECOMMENDATION

Approval.

BACKGROUND

The intersection of Southport Pkwy. and Giles Rd. was originally installed with a video detection traffic control system. Electrical components of that system are aging causing issues with detection and proper traffic flow. Camera systems also have issues when the lenses get covered with snow or ice, which also causes problems with vehicle detection. In July, Public Works installed this radar system as a demo at this intersection to test out the functionality of the forward firing radar system. There have been no issues with the system, and the Traffic Signal Technician has been very pleased with its performance. This purchase would upgrade the existing camera system to radar detection, which is consistent with the City's direction for traffic detection overall within the City.

RESOLUTION NO. _____

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA, AUTHORIZING THE PURCHASE OF ONE (1) ITERIS VECTOR RADAR DETECTION SYSTEM FROM MOBOTREX TRAFFIC, DAVENPORT, IOWA IN AN AMOUNT NOT TO EXCEED \$17,093.00.

WHEREAS, the City Council of the City of La Vista has determined that the purchase of one (1) Iteris Vector Radar Detection System is necessary; and

WHEREAS, the FY 21/22 Biennial Budget provides funding for this purchase; and

WHEREAS, Subsection (C) (9) of Section 31.23 of the La Vista Municipal code requires that the City Administrator secure council approval prior to authorizing any purchases over \$5,000;

NOW, THEREFORE BE IT RESOLVED, that the Mayor and City Council of the City of La Vista, Nebraska authorize the purchase of one (1) Iteris Vector Radar Detection System from Mobotrex Traffic, Davenport, Iowa in an amount not to exceed \$17,093.00.

PASSED AND APPROVED THIS 3RD DAY OF NOVEMBER, 2020.

CITY OF LA VISTA

Douglas Kindig, Mayor

ATTEST:

Pamela A. Buethe, CMC
City Clerk

Invoice #: **243837**
Order #: **1084362**
Invoice Date: **10/19/2020**
MoboTrex FEIN: 36-2656899

109 West 55th Street | Davenport, IA 52806 | (563) 323-0009

Bill To: LAV0001
Patricia Robey
La Vista, City Of
8116 Park View Blvd
La Vista NE 68128-2132
United States

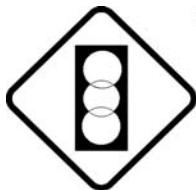
Ship To: 0
La Vista, City Of
9900 Portal Rd
La Vista NE 68128-5509
United States

Ship Method		Ship Date	Terms	Due Date	Purchase Order	
UPS		07/22/2020	Net 30 Days	08/22/2020	RMA-4608-DEMO JKersten	
Line / Rel	Part # / Description			Quantity	Unit Price	Extended
1	DEMO-ITERIS DEMO for ITE-NEXT-CCU-SM- PAK			1.000	\$3,214.28000	\$3,214.28
2	DEMO-ITERIS DEMO-ITE-NEXT-DVP-PAK			1.000	\$3,857.14000	\$3,857.14
3	DEMO-ITERIS DEMO-ITE-NEXT-VECTOR-NEXT			2.000	\$4,900.00000	\$9,800.00
4	MOD-03447-NEXT-VECTOR NE LaVista Giles Rd & Southport Pkwy			1.000	\$221.58000	\$221.58

Sales Amount:	\$17,093.00
Sales Tax	0.00
Misc Charges	0.00
Freight	0.00
Prepaid Amount	0.00
Total	\$17,093.00

Shipment #: 44146

All above prices are in USD.

**TRAFFIC CONTROL
CORPORATION**

1810 SW WHITE BIRCH CIRCLE, SUITE
108
ANKENY, IA 50023
P: 515-418-4114

QUOTATION
Number 636350
Page 1 of 1

To 16027
LA VISTA, CITY OF
8116 PARK VIEW BLVD
LA VISTA NE 68128
USA

Attn
Email
Phone 402-331-4343 **Fax** 402-331-4375

Quote Date 10/20/2020 **Expires** 1/18/2021
Terms NET 30 BASED ON APPROVED CREDIT
FOB DESTINATION-FRT INCLUDED
Salesperson DOUG RIPLEY
Email DRipley@TCC1.com

Letting Date
Book/Call/Item
Contract No

Location LAVISTA, NE
Description RADAR DETECTION

Part Number	Unit Price	Qty/UM	Net Price
ACCUSCAN 600C RADAR DETECTION SYSTEM	19,450.00	1.00 EA	19,450.00
2 APPROACH ACCUSCAN DETECTION SYSTEM. INCLUDES 2 EACH ASCAN 600C RADAR SENSORS WITH JUNCTION BOX AND MOUNT HARDWARE, CABLE (1000') , IN-CABINET INTERFACE PANEL AND TMIB2 INTERFACE. SOFTWARE AND TRAINNG INCLUDED. ASSUMES COMMUNICATION TO CABINET OR CONTROLLER USING SDLC.			
<i>ACCUSCAN 600C PROVIDES STOP BAR AND ADVANCED DETECTION FROM MAST ARM MOUNT UNIT UP TO 500' OR MORE FROM THE SENSOR.</i>			

Item Total **19,450.00**

CITY OF LA VISTA
MAYOR AND CITY COUNCIL REPORT
NOVEMBER 3, 2020 AGENDA

Subject:	Type:	Submitted By:
PURCHASE – SNOW PLOW WEAR BLADES	◆ RESOLUTION ORDINANCE RECEIVE/FILE	JEFF CALENTINE DEPUTY DIRECTOR OF PUBLIC WORKS

SYNOPSIS

A resolution has been prepared authorizing the purchase of replacement snow blades from Michael Todd & Co., Omaha, Nebraska, in an amount not to exceed \$10,000.00.

FISCAL IMPACT

The FY21/22 Biennial Budget provides funding for this purchase.

RECOMMENDATION

Approval

BACKGROUND

Snow plow wear blades are used by the Public Works Department for winter operations. The proposed purchase of snow plow wear blades are replacements for the snow removal equipment fleet in preparation for the upcoming winter season.

RESOLUTION NO. _____

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA, AUTHORIZING THE PURCHASE OF REPLACEMENT SNOW PLOW WEAR BLADES FROM MICHAEL TODD & CO., OMAHA, NEBRASKA IN AN AMOUNT NOT TO EXCEED \$10,000.00.

WHEREAS, the City Council of the City of La Vista has determined that the purchase of the replacement snow plow wear blades is necessary; and

WHEREAS, the FY 21/22 Biennial Budget provides funding for this purchase; and

WHEREAS, Subsection (C) (9) of Section 31.23 of the La Vista Municipal code requires that the City Administrator secure council approval prior to authorizing any purchases over \$5,000;

NOW, THEREFORE BE IT RESOLVED, that the Mayor and City Council of the City of La Vista, Nebraska authorize the purchase of replacement snow plow wear blades from Michael Todd & Co., Omaha, Nebraska in an amount not to exceed \$10,000.00.

PASSED AND APPROVED THIS 3RD DAY OF NOVEMBER, 2020.

CITY OF LA VISTA

Douglas Kindig, Mayor

ATTEST:

Pamela A. Buethe, CMC
City Clerk



**Michael Todd
& COMPANY, INC.**

Quote Q58194

Date	10/8/2020
Page	1 of 1
Entered By:	dfw
Print Date:	10/8/2020

CITY OF LA VISTA
ACCOUNTING DEPARTMENT
8116 PARK VIEW BLVD
LA VISTA, NE 68128

Customer No.: 1709 Salesperson ID: JURGENS

Quote	Item Number	Description	Unit Price	Ext Price
20	202021SPL	5/8"X8"X35-7/8" SNOW PLOW BLADE FSE/SHP WITH C/S HOLES (FOB)	44.600	892.00
125	58X8X4FSE	5/8X8X4 FT FSE/SHP SNOW PLOW BLADE W/CS HOLES FOR 5/8" BOLTS 1-1/2" DOWN TO CENTER (FOB)	59.280	7,410.00
8	WEST 108	1/2X6"X108" FSE SNOW BLADE WESTERN PUNCH 10-HOLE (FOBO)	63.480	507.84
4	WEST V50	1/2"X6"X50-3/8" WESTERN V-PLOW BLADE (FOB)	42.790	171.16
4	12X6X10	1/2X6X10 FT FSE/SHP SNOW PLOW BLADE FISHER (FOB)	70.450	281.80
		PRICES QUOTED ARE DELIVERED PRICES		
8	WEST 96	LEAD TIME 5 WEEKS 1/2"X6"X96" FSE TOP PUNCH WESTERN EDGE	52.800	422.40
			Subtotal	9,685.20
			Freight	0.00
			Sales Tax	0.00
			Total	9,685.20

CITY OF LA VISTA
MAYOR AND CITY COUNCIL REPORT
OCTOBER 6, 2020 AGENDA

Subject:	Type:	Submitted By:
COUNCIL POLICY STATEMENT - ISSUANCE OF MILITARY LIBRARY CARDS	◆ RESOLUTION ORDINANCE RECEIVE/FILE	ROSE BARCAL LIBRARY DIRECTOR

SYNOPSIS

The Library Advisory Board has made a recommendation to offer library memberships to military personnel who live outside of our jurisdiction at no charge. A resolution has been prepared approving a Council Policy Statement to that effect.

FISCAL IMPACT

Unknown/minimal. The Library currently has 134 non-resident paid memberships. Because we do not collect data regarding military status on our membership applications, it is unknown how a free military membership might impact our revenues.

RECOMMENDATION

- **Library Board** – Approval for all active duty, retired or honorably discharged military personnel.
- **Staff Recommendation** - If Council desires to offer military memberships, approval for active duty military members and their dependents only. (See background information below)

BACKGROUND

An active duty military member who resides in the City of Papillion contacted our Library asking for consideration of military library memberships. The person made reference to the fact that Omaha and Bellevue offer such memberships.

This was initially placed on the October 6, 2020 Council agenda, and the City Council asked for additional information. The following is the information compiled by staff regarding what other area Libraries/Cities are doing.

City	Military Membership	Includes	# Permits	Other
Bellevue	Yes	Active Duty/Dependents/Retired	3,200	Base Housing Not in City Individual Cards Issued to Family
Gretna	Yes	Active Duty/Veterans/Retirees	158	Mostly ETJ & Bellevue
La Vista	No			
Omaha	Yes	Active Duty	121	
Papillion	No			
Ralston	Yes	Active Duty	46	Mostly Papillion & Bellevue
Springfield	Yes	If Children in School District	2	

No other benefits for military personnel were reported by any of the cities with the exception of Papillion. While they do not offer free library memberships to military, they do offer a 10% discount at their community center for active duty and retired military.

The La Vista Public Library is one of two public libraries in the county that do not offer a military membership of any kind. The Library Board indicated in their discussion they felt offering a military membership would align with the City's multiple initiatives to support the military community.

At the January 2020 Library Board meeting, the board voted unanimously to recommend to the City Council the offering of a military membership to active, retired, and honorably discharged members of military.

As all current residents of the City (military or not), receive free library membership, this would only apply to those who live outside of La Vista city limits. Over the years the Library has had multiple requests, particularly from people who live in the City's ETJ (Cimarron Woods, Portal Ridge, etc.) for free memberships as they feel as though they are part of the City. These requests have been denied. As such, staff recommends limiting the proposal to active duty military and their dependents.

A draft Council Policy Statement is attached for discussion. The highlighted areas are the proposed change. The remaining language is already included in an existing internal Library Policy. Based on the two differing recommendations (one from the Library Advisory Board and one from staff) Council would need to make a choice as to which language to add, assuming they want to create this new Council Policy Statement.

K:\APPS\City Hall\CNCLRPT\20file\20 ADM Military Library Memberships

RESOLUTION NO. _____

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA, APPROVING A COUNCIL POLICY STATEMENT.

WHEREAS, the City Council has determined that it is necessary and desirable to create Council Policy Statements as a means of establishing guidelines and direction to the members of the City Council and to the city administration in regard to various issues which regularly occur; and

WHEREAS, the issuance of library cards to military personnel residing outside the city limits is being recommended; and

WHEREAS, a Council Policy Statement entitled "Public Library User Privileges" has been created and reviewed by the Library Advisory Board;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council of La Vista, Nebraska, do hereby approve a Council Policy Statement entitled "Public Library User Privileges" and do further hereby direct the distribution of said Council Policy Statement to the appropriate City Departments.

PASSED AND APPROVED THIS 3RD DAY OF NOVEMBER, 2020.

CITY OF LA VISTA

Douglas Kindig, Mayor

ATTEST:

Pamela A. Buethe, CMC
City Clerk

Issued: DATE
Resolution No. 20-XXX

Administration

The administration and daily operation of the La Vista Public Library shall be the responsibility of the Library Director and is guided by established policies and procedures.

Fees shall be reviewed annually by the Library Advisory Board and approved by the Mayor and City Council.

Public Library User Privileges

Within the library, the use of all materials is open to the public. Service will not be denied or abridged because of religious, racial, social, economic, political, or age status. The use of the library or its services may be denied for due cause including, but not limited to, failure to return books or pay fees, destruction of library property, or failure to abide by stated library policies.

Any person who resides within the city limits or through business ownership pays property taxes to the City of La Vista, may apply for a library card at no charge. New patrons requesting a library card will be required to show identification with proof of address at the time of request. Library cards can be issued to all who are 15 years of age and older and to minor children ages 5-14 with parental consent.

Employees of the City of La Vista, members of the La Vista/Papillion Fire Department, teachers in a La Vista Public School, or current students, faculty members or staff members of the Metropolitan Community College, may also apply for a library card at no charge.

Military personnel (active, retired, or honorably discharged) residing outside the city limits may apply for a card at no charge. Military ID must be presented.

Military personnel (active duty and dependents only) residing outside the city limits may apply for a card at no charge. Military ID must be presented.

Non-residents (those living outside the city limits) may obtain a card by paying a fee as set forth in the City's Master Fee Ordinance.

CITY OF LA VISTA
MAYOR AND CITY COUNCIL REPORT
NOVEMBER 3, 2020 AGENDA

Subject:	Type:	Submitted By:
POSITION DESCRIPTION – IT MANAGER	RESOLUTION ORDINANCE ◆ RECEIVE/FILE	RANDY TRAIL HUMAN RESOURCES DIRECTOR

SYNOPSIS

A position description for an IT Manager is presented for review.

FISCAL IMPACT

The FY21/22 Biennial Budget provides funding for this position.

RECOMMENDATION

Approval.

BACKGROUND

Information technology plays an increasingly important role in the success of the City. Users, hardware, diverse software packages, new applications, networking, City computer servers, and IT security, are all critical to our operation.

Because of the importance of the role of information technology to the City, funding was included in the FY21/22 Biennial Budget for a dedicated manager to best leverage the benefit of computer technology.

Some of the main functions of the IT Manager will include:

1. Provide direction, oversite of the City's IT contractor;
2. Provide technical assistance to City employees for the most effective application of IT technology;
3. Investigate, research, and make recommendations on emerging technology trends, innovations and solutions that align with organizational goals, strategies and practice;
4. Investigate, research, and make recommendations on emerging technology trends, innovations and solutions that align with organizational goals, strategies and practices;
5. Provide technical assistance for departments, users, and staff;
6. Assist in the development and implementation of the City's Information Technology Plan, including goals, priorities, and policies relating to citywide information and communications management.

A complete job description for this position has been included for review.

POSITION DESCRIPTION CITY OF LA VISTA

Position Title: Information Technology Manager
Position Reports To: Director of Administrative Services
Position Supervises:

Description

The Information Technology Manager administers the planning, budgeting, implementation, coordination, maintenance and security of citywide information technology operations; provides organization-wide leadership and advice on technology issues and decisions; and coordinates and implements information technology efforts with the City's IT contractor, department heads and staff.

Essential Functions (with or without reasonable accommodation)

1. Provide direction, oversight, and leadership to the City's IT contractor and work closely with them on all relevant aspects of the City's information technology operations including but not limited to domain management, email, firewall security and antivirus systems.
2. Manage internal network operations, including hardware, software, cabling, and other infrastructure.
3. Provide technical assistance for departments, users, and staff.
4. Lead the City's IT Committee.
5. Manage systems that are outside the scope of services of the City's IT Contractor including surveillance and recording systems.
6. Manage the technology associated with the City's parking facilities in conjunction with the Parking Management Contractor.
7. Prepare and manage the City's IT budget.
8. Assists in the development and implementation of the City's Information Technology Plan, including goals, priorities, and policies relating to citywide information and communications management.
9. Investigate, research, and make recommendations on emerging technology trends, innovations and solutions that align with organizational goals, strategies and practices.
10. Assists in the ongoing development and implementation of the City's disaster recovery/business continuity plan.
11. Participate in the City's strategic planning process providing input and recommendations regarding strategies for technology development and improvement initiatives.
12. Maintain a hardware and software inventory along with an obsolescence plan for the replacement and upgrade of systems.
13. Provide input and recommendations during all City facility planning efforts.
14. Participate in training opportunities and conferences to stay abreast of technological advances necessary to continually improve operations.
15. Assist in the development of short and long-range goals including performance measures to advance the City's mission, goals and objectives.
16. Perform other duties as necessary and assigned.

Essential Physical and Environmental Demands

The physical demands listed below are representative of those that must be met by an employee to successfully perform the essential functions of the job.

1. Work is performed mostly in office settings. Hand-eye coordination is necessary to operate computers and various pieces of office equipment.
2. While performing the duties of this job, the employee will frequently stand, sit and walk; and occasionally climb, balance, stoop, kneel, crouch, or crawl.

3. Hearing abilities correctable to levels adequate to perform the essential functions including hearing to communicate.
4. The employee must occasionally lift and/or move up to 50 pounds.
5. Specific vision abilities required by this job with or without correction include close, distance, color, and peripheral vision, as well as the abilities to perceive depth and adjust focus.
6. Use hands to finger, handle, feel or operate objects, tools or controls and reach with hands and arms.

Education, Training, License, Certification and Experience

1. Bachelor's Degree in a computer related field or Public Administration.
2. Two years serving in a leadership role.
3. Valid Driver's license and transportation.

Note: Any equivalent combination of education, training, and experience which provide the knowledge, skills and abilities and other competencies necessary for success in the position may be considered.

Knowledge, Skills and Abilities

1. Knowledge of the principles and practices of administrative management, including budgeting, procurement, contract management and employee supervision.
2. Knowledge of and ability to implement the principles, practices, and techniques of project management.
3. Ability to effectively communicate, both orally and in writing. This includes addressing complex issues with a technical staff, and conversely effectively conveying information about those same issues to lay staff members.
4. Demonstrate analytical, problem-solving and conceptual skills.
5. Knowledge of the core business function of all City departments and any interdepartmental relationships that exist for shared technology.
6. Knowledge of computer security risks and vulnerabilities.
7. Ability to use initiative and independent judgment within established procedural guidelines.
8. Knowledge of and ability to operate computers and other technology (standard or customized) appropriate to the assigned tasks.
9. Ability to assess and prioritize multiple tasks, projects and demands in a team environment.
10. Ability to maintain confidentiality.
11. Ability to work a varying schedule, including nights and weekends.
12. Ability to build professional relationships with city officials, fellow employees, members of the public and patrons.
13. Ability to maintain regular and dependable attendance on the job.
14. Ability to complete technical training required for the implementation of new technologies.

Contribution this Position Makes to the City

This position plays a critical role in the effective use of technology by City personnel to provide superior services to the residents of La Vista. Because IT systems are integrated into every area of the City, this position has wide-ranging impact on every department.

Disclaimer

This position description does not constitute an employment agreement between the City and the employee, and is subject to change by the employer as the needs of the City and the requirements of the position change over time.

Note: Drug and background screens will follow all conditional offers of employment.

I have read and understand the requirements of this position description.

(Signature)

(Date)