

**CITY OF LA VISTA  
MAYOR & CITY COUNCIL  
NOVEMBER 17, 2020 AGENDA**

<b>Subject:</b>	<b>Type:</b>	<b>Submitted By:</b>
PROFESSIONAL SERVICES AGREEMENT — ♦ BRIDGE INSPECTIONS AUTHORIZE AMENDMENT NO. 1	RESOLUTION ORDINANCE RECEIVE/FILE	JEFF CALENTINE DEPUTY DIRECTOR OF PUBLIC WORKS

**SYNOPSIS**

A resolution has been prepared to authorize Amendment No. 1 to a Professional Services Agreement on behalf of the City of La Vista with HGM Associates for services related to the inspection of structural integrity of the City's bridge infrastructure and submittal of the state report. Amendment No. 1 increases the not-to-exceed amount by \$2,000 for these additional services; contract total is now \$7,700.00.

**FISCAL IMPACT**

The FY21/22 Biennial Budget includes funding for this project.

**RECOMMENDATION**

Approval

**BACKGROUND**

The City Council authorized an agreement with HGM Associates on September 1, 2020 for bridge inspection services. The Nebraska Department of Transportation requires municipalities to inspect bridge infrastructure every two years and submit a report to the bridge division for review. In the past, select Public Works staff were sent to training and completed the inspections and report submittals on behalf of the City. HGM's work on the reports has revealed that some coding on the reports was incomplete on previous submittals and needs to be updated. This will require approximately 18 hours of additional administrative and field work. This will be a one-time expenditure to resolve this issue for future report submittals.

**RESOLUTION NO. \_\_\_\_\_**

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA AUTHORIZING THE EXECUTION OF AMENDMENT NO. 1 TO A PROFESSIONAL SERVICES AGREEMENT WITH HGM ASSOCIATES INC. FOR BRIDGE INSPECTION SERVICES IN AN ADDITIONAL AMOUNT NOT TO EXCEED \$2,000.

WHEREAS, the City Council of the City of La Vista has determined that bridge inspection services are necessary; and

WHEREAS, HGM's work on the reports has revealed that some coding on the reports was incomplete on previous submittals and needs to be updated; and

WHEREAS, the agreement has a total not-to-exceed cost of \$7,700. for the scope of services;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and City Council of La Vista, Nebraska, authorizing the execution of amendment no. 1 to a professional services agreement with HGM Associates Inc. for bridge inspection services in an additional amount not to exceed \$2,000.

PASSED AND APPROVED THIS 17TH DAY OF NOVEMBER 2020.

CITY OF LA VISTA

\_\_\_\_\_  
Douglas Kindig, Mayor

ATTEST:

\_\_\_\_\_  
Pamela A. Buethe, CMC  
City Clerk



November 11, 2020

**Mr. Pat Dowse, PE**  
City Engineer  
City of La Vista, NE  
9900 Portal Road  
La Vista, NE 68128

Subject: 2020 City of La Vista Bridge Inspection  
10 Structures  
HGM Project No. 703020  
Change in Services – Amendment to Agreed Cost

Dear Pat:

On behalf of HGM ASSOCIATES INC. (HGM), I want to notify you that you have requested services that are not included in the original agreement for this project dated August 21, 2020. This letter shall serve as Amendment Number 1 to the original agreement.

Additional field time to collect data not included on the previous inspection records.  
Additional report preparation time to include additional data required.

HGM will provide these Additional Services with our total cost estimated not to exceed \$2,000. Work will begin immediately and will be completed in accordance with the original schedule.

**Mr. Pat Dowse, P.E.**

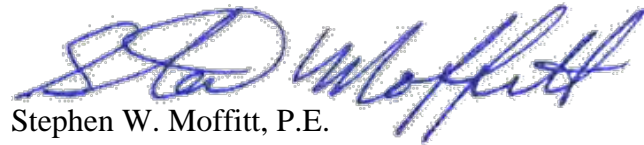
November 11, 2020

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**Please indicate your acceptance of this agreement by signing where indicated below and returning one original signed copy to this office; OR, you may then scan a complete set of this document and email in its entirety to HGM.** We sincerely appreciate the opportunity to work with you.

Yours very truly,

HGM ASSOCIATES INC. - CONSULTANT



Stephen W. Moffitt, P.E.  
Structural Project Manager

Authorization of Additional Services:

CITY OF LA VISTA - CLIENT

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Authorized Signature

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Printed Name & Title

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Date