

**CITY OF LA VISTA
MAYOR AND CITY COUNCIL REPORT
DECEMBER 7, 2021 AGENDA**

Subject:	Type:	Submitted By:
AUTHORIZATION TO PURCHASE MERCHANDISE	◆ RESOLUTION ORDINANCE RECEIVE/FILE	BRENDA S. GUNN CITY ADMINISTRATOR

SYNOPSIS

A resolution has been prepared authorizing the purchase of branded merchandise in an amount not to exceed \$10,000.

FISCAL IMPACT

Funding is included in the General Fund budget for the annual Employee Appreciation Dinner. The costs for purchasing the merchandise will be offset by the savings of not holding the appreciation dinner.

RECOMMENDATION

Approval.

BACKGROUND

Due to the continued pandemic, we will be unable to safely gather employees for the annual employee appreciation dinner. A virtual awards presentation is being planned, and in addition to awards, we would like to present our approximate 180 employees with a gift of branded merchandise. The purchase is not to exceed \$10,000. Due to supply chain issues, the merchandise cannot be guaranteed until the time of order, therefore we are not specifying the order contents as the order may need to change based on availability.

RESOLUTION NO. _____

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA, AUTHORIZING THE PURCHASE OF MERCHANDISE IN AN AMOUNT NOT TO EXCEED \$10,000.

WHEREAS, the City Council of the City of La Vista has determined that the purchase of a merchandise is necessary; and

WHEREAS, the FY21/22 Biennial Budget provides funding for the proposed purchase through savings for events that cannot be held due to the continued pandemic; and

WHEREAS, Subsection (C) (9) of Section 31.23 of the La Vista Municipal Code requires that the city administrator secure Council approval prior to authorizing any purchase over \$5,000.00;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council of La Vista, Nebraska, do hereby authorize the purchase of merchandise in an amount not to exceed \$10,000.

PASSED AND APPROVED THIS 7TH DAY OF DECEMBER 2021.

CITY OF LA VISTA

Douglas Kindig, Mayor

ATTEST:

Pamela A. Buethe, CMC
City Clerk