

**CITY OF LA VISTA
MAYOR AND CITY COUNCIL REPORT
SEPTEMBER 6, 2022 AGENDA**

Subject:	Type:	Submitted By:
AUTHORIZE EXECUTIVE SEARCH FIRM – FINANCE DIRECTOR	◆ RESOLUTION ORDINANCE RECEIVE/FILE	KEVIN POKORNY DIRECTOR OF ADMINISTRATIVE SERVICES

SYNOPSIS

A resolution has been prepared authorizing the selection of an executive search firm to assist with the recruitment and hiring of a Finance Director and authorize the City Administrator or designee authority to negotiate a contract with the agency in an amount not to exceed \$45,000.

FISCAL IMPACT

The FY23 annual budget provides funding for this.

RECOMMENDATION

Approval.

BACKGROUND

On September 2, 2022, the Finance Director gave her resignation effective September 16, 2022. Staff anticipates this position will require an aggressive search process and may take 3 to 6 months to hire a new Finance Director. Preliminary discussions with search firms have taken place. If approved, we will move quickly and begin the process.

RESOLUTION NO. _____

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA TO AUTHORIZE THE SELECTION OF AN EXECUTIVE SEARCH FIRM TO PROVIDE SERVICES ASSOCIATED WITH THE HIRING OF A FINANCE DIRECTOR IN AN AMOUNT NOT TO EXCEED \$45,000.00.

WHEREAS, the City Council of the City of La Vista has determined that assistance in filling the Finance Director position is necessary; and

WHEREAS, the FY23 annual budget provides funding for this; and

WHEREAS, Subsection (C) (9) of Section 31.23 of the La Vista Municipal Code requires that the city administrator secure Council approval prior to authorizing any purchase over \$5,000.00;

NOW, THEREFORE BE IT RESOLVED, that the Mayor and City Council hereby approve the selection of an executive search firm to provide services associated with the hiring of a Finance Director in an amount not to exceed \$45,000.00.

PASSED AND APPROVED THIS 6TH DAY OF SEPTEMBER 2022.

CITY OF LA VISTA

Douglas Kindig, Mayor

ATTEST:

Pamela A. Buethe, MMC
City Clerk