

**CITY OF LA VISTA
MAYOR AND CITY COUNCIL REPORT
MAY 16, 2023**

Subject:	Type:	Submitted By:
AUTHORIZE CITY ADMINISTRATOR TO APPROVE STANDARD OPERATION POLICIES THAT COVER SECURE PROCEDURES	◆ RESOLUTION ORDINANCE RECEIVE/FILE	PAM BUETHE CITY CLERK

SYNOPSIS

A resolution has been prepared to authorize the City Administrator to approve Standard Operation Policies that cover secure procedures for the City of La Vista.

FISCAL IMPACT

N/A

RECOMMENDATION

Approval.

BACKGROUND

The city staff has determined that there are some Standard Operations Policies (SOP's) that need to be established to identify procedures for secure processes such as cyber risk and facility camera security. As we move forward in an age of continued attacks on technology and all areas of government operations, it is important to have policies in place for those that need to know what to do when setting up secure processes but would not be made publicly available for security purposes. A list of Standard Operation Policies the City Administrator approves along with any agreements will be kept secure.

RESOLUTION NO. _____

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA, AUTHORIZING THE CITY ADMINISTRATOR TO APPROVE STANDARD OPERATION POLICIES OF THE CITY OF LA VISTA PERTAINING TO PROTECTION OF SECURITY.

WHEREAS, the City Council has determined that it is necessary and desirable to create Standard Operation Policies as a means of establishing guidelines and direction governing officials, employees and facilities, equipment and other property of the City of La Vista; and

WHEREAS, it has been determined that some Standard Operation Policies pertaining to security are sensitive in nature ("Sensitive Security Policies") and publicly disclosing them could jeopardize public safety, property or other public interests.

WHEREAS, the City Council desires to authorize the City Administrator or her/his designee to oversee, determine, develop and approve, and from time to time amend or replace, such Sensitive Security Policies.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council of La Vista, Nebraska, do hereby authorize the City Administrator or his or her designee, to determine, develop and approve, and from time amend or replace, any Sensitive Security Policies as Standard Operation Policies of the City of La Vista, subject to such direction and approval of the Mayor as the Mayor determines necessary or appropriate.

FURTHER RESOLVED, that Sensitive Security Policies shall be (i) maintained by the City Clerk in a reasonably secure manner to reduce the likelihood of unintended disclosure and (ii) made available for review of any Councilmember at his or her request.

PASSED AND APPROVED THIS 16TH DAY OF MAY 2023.

CITY OF LA VISTA

Douglas Kindig, Mayor

ATTEST:

Pamela A. Buethe, MMC
City Clerk