



City of La Vista

Park & Recreation Advisory Committee Minutes

January 17, 2024

A meeting of the Park and Recreation Advisory Committee for the City of La Vista convened in open and public session at 6:00 p.m. on Wednesday, January 17, 2024.

Notice of the meeting was given in advance thereof by publication in the Papillion Times on January 10, 2024. Simultaneously given to the members of the Park and Recreation Advisory Committee and a copy of their acknowledgment of receipt of the notice is attached to the minutes. The availability of the agenda was communicated in advance notice to the members of the Park and Recreation Advisory Committee of this meeting. All proceedings hereafter were taken while the convened meeting was open to attendance of the public. Further, all the subjects included in said proceedings were contained in the agenda for inspection within ten working days after said meeting, prior to the convened meeting of said body.

1. CALL TO ORDER

Assistant Director David Karlson called the meeting to order.

- a. Karlson led the audience in the Pledge of Allegiance.
- b. Karlson made an announcement of the location of the posted copy of the Open Meetings Act for public reference and read the Emergency Procedures Statement.

2. ROLL CALL

Present was Chairperson Pat Lodes, Members Shaina Owen, Samantha Gentry and Jason Ryan. City Staff present was Assistant Director David Karlson, Parks Superintendent Jason Allen, and Administrative Assistant Sue Tangeman. Absent was Recreation Director Heather Buller.

3. APPROVAL OF AGENDA

- a. Karlson asked for a motion to approve the agenda. Motion made by Member Owen. Seconded by Member Ryan. All aye. Motion carried.

4. APPROVAL OF MINUTES

- a. Karlson asked for a motion to approve the minutes from the November 15, 2023 meeting. Motion made by Member Owen. Seconded by Member Ryan. All aye. Motion carried.

5. DISCUSSION, DIRECTION AND ACTION ITEMS

- a. Discussion of future Parks CIP's, Jason Allen, Parks Superintendent
 - Allen discussed the Parks Committee and how they have been working to identify park updates by using a matrix and rating the importance of the updates needed.
 - Two separate matrixes were made for the CIP, one for parks and one for the sports complex.
 - The CIP identified 80 projects for the next 10 years, such as playground updates and Complex lighting replacement.
 - Projects under \$5,000 do not go in the CIP, instead goes into the department budget.
 - In 2024, CIP projects identified: Central Park playground, restrooms and road, and renovation of soccer field #5 will be completed.
- b. Discussion of Tree City USA Report and Annual Application, Jason Allen, Parks Superintendent
 - Allen reported that the report and application were completed this week.
 - La Vista has applied for Tree City every year, and if approved, this will be the 33rd year.
 - In 2023, staff planted 19 trees, pruned approximately 350, and cut down 200 trees.
 - One requirement is to celebrate Arbor Day each year, which will be after lunch this year. Allen invited Pat Lodes to emcee the event.

6. STAFF REPORTS

- a. Recreation Operations Report: David Karlson, Assistant Recreation Director
 - Karlson discussed the November and December Manager's Monthly Report, which included the financial highlights, department operations and event results.
 - Karlson reported that we hired a new Recreation Attendant Shannon McNamara, who came from Las Vegas where she worked at the Recreation Department along with another recently hired attendant Natalie Guzman.
 - Karlson invited everyone to visit the Community Center where there is newly painted walls in different colors, and discussed the new flooring that will be installed soon along with refinishing of the gym floor.
 - In the process of hiring lifeguards for the pool, which will open May 25.
- b. Parks Operation Report: Jason Allen, Parks Superintendent
 - Parks Dept. has focused mainly on snow removal of late.
 - Employees from Parks have been busy painting the inside of the Community Center.

- Parks staff attended a Nebraska Turf Conference.
- Jason and Aaron Johannsen will be attending the Sports Field Management Conference.
- Dutch Sevener from Parks will be attending the Nebraska Arborist Conference.
- Parks has approval to purchase a Turf Tank, which is a robotic turf painter for fields. They have offices in Atlanta and now La Vista, in the new City Centre. A video was shown on how the painter works.
 - Pat Lodes commented on seeing the Turf Tank location on the tour the Members took last fall with Assistant City Administrator Rita Ramirez.
 - Allen said they would be focusing on the soccer fields right now, but baseball and softball fields may come later.
 - A question was asked about how it saves paint. Allen explained how it saves the paint through user application.
 - Also purchased in 2024 was a new wide-area mower.

7. ITEMS FOR FUTURE AGENDAS

None

8. NEXT MEETING DATE

Next meeting date will be on Wednesday, February 21 at 6:00 p.m.

9. COMMENTS FROM THE FLOOR

None

10. COMMENTS FROM PARK & RECREATION ADVISORY COMMITTEE

None

11. ADJOURNMENT

Chairperson Lodes made a motion for adjournment. Seconded by Member Ryan. All aye. Motion carried. Adjourned at 6:50 p.m.

FINANCIAL HIGHLIGHTS:

Recreation Monthly Report

Expenses thru January 2024 - 33%				
November 2023	Current Month	YTD	Budget	% Used
Recreation	\$ 40,855	\$ 131,434	\$ 808,432	10%
Special Services Bus	\$ 6,817	\$ 22,575	\$ 187,453	12%
Seniors	\$ 6,571	\$ 19,808	\$ 96,574	21%
Pool	\$ 24	\$ 551	\$ 138,959	.4%
Link	\$ 4,023	\$ 18,661	\$ 179,487	10%
Public Transportation (MAT)	\$ 2,460	\$ 2,460	\$ 10,312	24%
Total	\$ 60,750	\$ 195,489	\$ 1,421,217	14%

Recreation Services Revenues				
Revenue	Current Month	YTD	Budget	% Obtained
Recreation	\$ 8,391	\$ 32,782	\$ 137,280	24%
Special Services Bus	\$ 752	\$ 2,686	\$ 7,500	36%
Seniors	\$ 8	\$ 98	\$ 800	12%
Pool	\$ -	\$ -	\$ 34,500	0%
Total	\$ 9,151	\$ 35,566	\$ 180,080	20%

ADMIN:

Operational Changes:

ATHLETICS:

Operational Changes:

- All fields are closed from November 1, 2023 - March 31, 2024
- City Park field #2 (PLV High field) will be closed for construction, repair, re-surface from March 2024 – Mid July 2024
- Plans, designs, quotes/bids are being taken for an update to the Community Center basketball court. Painting, replace red padding with navy blue padding, resurface court: completely sand, repaint court lines, paint city logo in navy blue on center court circle, add 3 permanent lined pickle ball courts, re-surface and clear coat the entire gym floor
- Soccer field refurbish 2024: Soccer fields have been used frequently over the years and the constant wear and tear has diminished the quality of these fields. In order for Public Works to repair this damage and get the fields back into better condition the following schedule of field closures will be followed:
 - Field #1 - closed April 1 through August 4
 - Field #5 - closed all season - April 1 through October 31
 - All soccer fields – closed July 1 through August 4
 - Field #4 - closed August 5 through October 31

Current Leagues:

Adult Women's Volleyball

- Season Starts: January 3
- Season Ends: March 27
- 8 Teams

Youth Basketball League

- Grades: 3rd – 8th
- Practices Start: January 2
- Game Days: Saturdays
- Games Start: January 20
- Games End: March 9
- 79 participants registered (67 in 2023)
- Total teams = 9
- 3 - 3rd/4th grade boys' teams
- 1 - 3rd/4th grade girls' team
- 2 – 5th/6th grade boys' teams
- 1 – 5th/6th girls' team
- 2 – 7th/8th grade boys' teams
- 0 – 7th/8th grade girls' team

Basketball Clinic

- Grades: 1st & 2nd
- Clinic Starts: Saturday, January 6
- Clinic Ends: Saturday, February 3
- 32 participants
- LVPD agreed to be Clinic Instructors

Future Leagues:

2024 Youth Spring Sports:

- Registration opened on January 2, for youth baseball, t-ball, softball, flag football, soccer clinic, soccer academy, and soccer league

Special Events:

March Madness – Basketball Skills Competition:

- March 4 – Grade 3rd – 4th
- March 5 – Grades 5-8
- Registration 5:30 – 6 p.m.
- Competition starts 6 p.m.
- 3 challenges: Obstacle Course, Hot Shot , Free Throw Contest
- Winners will be awarded for each challenge and an overall champ will be crowned for each age division
- 2023 participants = 55

SENIORS:

Operational Changes:

- La Vista Senior Center is now called the La Vista Senior Program
- A Winter Senior Survey was conducted for the month of December 2023. Kaily Stanley, Senior Services Manager directly handed surveys to members to decrease duplication of surveys being turned in. A total of 58 surveys were received. Responses overall were positive, and data will be used to create and implement future activities
- La Vista Senior Program brochure is completed and will soon be located at the front desk and online

Attendance:

- Newsletter enrollments: 8
- Monthly attendance: 1,954
- Meals served: 129

Events:

Upcoming Events:

Jimbo's Outing

Monday, February 5

12:30 p.m.

Square Donuts Outing

Wednesday, February 7

9:30 a.m.

Corvette Cafe Outing

Thursday, February 8

12:30 p.m.

Senior Valentine's Luncheon at Papillion Landing

Friday, February 9

11:30 a.m.

Merrymakers Presents Mary Link

Tuesday, February 13

12:30 p.m.

Great Plains Black History Museum Outing

Thursday, February 15

12:30 p.m.

General Crook House Museum Outing

Thursday, February 22

12:30 p.m.

Past Events:

Cheddar's Outing

Thursday, January 4

12:30 p.m.

Attendance: 15

Music Bingo

Friday, January 5

1 p.m.

Attendance: 33

Merrymakers Presents Joyce Torchia

Wednesday, January 17

12:30 p.m.

Attendance: 24

Luigi's Outing

Thursday, January 25

12:30 p.m.

Attendance: 12

Eastern Nebraska Office on Aging Presents "ENOA Programs and Services Available"

Tuesday, January 30

1 p.m.

Attendance: 13

COMMUNITY CENTER:

- Member Visits: 1,825
- New Memberships: 175
 - Adult: 98
 - Youth: 17
 - Senior: 59
 - Employee: 1

Rentals:

- Meeting Room Rentals: 10
- Wallyball/Racquetball Court: 21

Operational Changes:

- Due to inclement weather the Community Center experienced the following facility adjustments
 - Activity and class cancelations: 1/8, 1/9, 1/16
 - Closures: 1/8 facility closed at 5:00 p.m., 1/12, 1/13
- Introduced new monthly Open Gym calendar to communicate availability of classes and activities in the basketball courts

Building Maintenance:

- Basketball goals were inspected. West court main goal was repaired January 29
- Painting of facility began December 12, 2023, and is ongoing

- Basketball Court resurfacing project expected April 2024. Staff is receiving quotes and working on design for court lines
- Meeting Room floor installation set for February 5 – 11

Community Center Classes:

Class	Participants
Aikido	13
Ballroom Dance Private Lessons	10
Ballroom Dance Group Class	8
Belly Dance Beginners Class	13
Belly Dance Intermediate Class	8
Belly Dance Troupe Rehearsal Class	6
Drop-in Pickleball	212
Drop-in OMACA	20
Drop-in Yoga	3

- Winter 2023 (December 1-31) Community Center Class Evaluations were conducted for all instructor led programs/classes which included Aikido, Ballroom Private Lessons, Ballroom Group Class, Omaha Armed Combat Association (Fencing/Swords), and Yoga. Belly Dance classes and Fit4Mom's class did not participate as they did not hold classes during the month of December. Participants were asked to rate the following on a scale of Excellent, Above Average, Satisfactory:
 - Instructor Organization & Time Management
 - Appropriateness of Information/Skills Taught
 - Facility Cleanliness
 - Learning Experience
 - Value for Money
 - Community Center Staff Service

21 responses were received. Overall classes received an average rating of excellent in all areas.

RECREATION/EVENTS:

Operational Changes:

COMMUNITY EVENTS:

Operational Changes:

- 2024 Calendar of Events was approved by City Administrator and distributed to City Council and City staff

Upcoming Community Events:

From The Heart

Thursday, February 8

6 – 8 p.m.

La Vista Library

From The Heart

Thursday, February 15

6 – 8 p.m.

La Vista Library

From The Heart

Thursday, February 22

6 – 8 p.m.

La Vista Library

Easter Egg Hunt

Saturday, March 30

10 a.m. – 12 p.m.

La Vista Soccer Fields at Sports Complex

Past Community Events:

- There were no events held in January

POOL:

Operational Changes:

- Seasonal job applications open January 8. Hiring for Pool Manager, Assistant Pool Manager, Lifeguard, and Pool Attendants
- Hiring Fair: Saturday, March 2 from 10 a.m. – 12 p.m. and Wednesday, March 13 from 3 – 5 p.m. at the Community Center
- 2024 Pool Season dates approved

Open Swim

Saturday, May 25 – Sunday, August 4

Monday – Sunday, 1:00 - 9:00 p.m.

August 10 – September 2

Saturday - Sunday, 1:00 – 6:00 p.m.

Monday, September 2, 1:00 - 6:00 p.m

RECREATION PROJECTS (on-going):

- Central Park East Playground Ribbon Cutting set for December 2 is postponed to Spring 2024. The pour in place surfacing requires temperatures to be above 40 degrees for 48 hours straight. As the seasons have changed, the forecast does not accommodate these needed temperatures. This prevents the contractor from safely installing the surfacing at this time
- Meeting room floor installation approved by City Council December 19 in the amount of \$19,988. Luxury Vinyl Plank flooring will be installed beginning February 5
- Basketball court resurface approved by City Council December 19 in the amount of \$17,927.50, expected April 2024 after basketball season
- Recreation Department Special Services Bus was awarded a 50% reimbursement 5310 Grant in the amount of \$23,851.00. Staff submitted supporting documentation December 13, 2023, and are awaiting a response from Metropolitan Area Planning Agency (MAPA)