CITY OF LA VISTA
COUNCIL POLICY STATEMENT

USE OF TOBACCO PRODUCTS
AT CITY FACILITIES

Issued: 1991
Updated: May 7, 2002
Resolution No. 02-049

It shall be the policy of the City Council of the City of La Vista that the use of tobacco products at City facilities shall be closely restricted. For the purpose of this policy tobacco products shall be defined as cigarettes, cigars, pipes, and chewing tobacco.

In an effort to consider the needs and concerns of employees who use tobacco products and those who do not, and to provide a healthy *tobacco free* working environment, the City has adopted the following restrictions.

All employees, volunteers, customers and visitors are expected to extinguish and properly dispose of any tobacco products prior to entering City Hall, the Community Center, the Fire Department, the Golf Course Clubhouse, the Police Department, the Public Library, or the Public Works Building.

To facilitate this policy the City shall post signage identifying the City Hall, the Community Center, the Fire Department, the Golf Course Clubhouse, the Police Department, the Public Library, the Public Works Facility and the Swimming Pool as *tobacco free* facilities at all public entrances and provide ashtrays for disposal.

Any tobacco use will be prohibited throughout the buildings and grounds at City Hall, the Community Center, the Fire Department, the Police Department, the Public Library, the Public Works Facility and the Swimming Pool except for designated areas identified as tobacco permitted locations and posted with appropriate signage. Installation of appropriate signage will be coordinated with the Public Buildings and Grounds Supervisor. Tobacco permitted areas will be designated by the Department Head with approval of the City Administrator and such designated areas must be outdoors or outdoors in nature, such as garage area.

Tobacco use will be permitted on the Golf Course grounds.

Employees and volunteers may not use tobacco products in City vehicles or while operating City equipment.