

# MINUTE RECORD

No. 729 — REEDIE & COMPANY, INC. OMAHA E1107788LD

## LA VISTA CITY COUNCIL MEETING December 18, 2012

A meeting of the City Council of the City of La Vista, Nebraska was convened in open and public session at 7:00 p.m. on December 18, 2012. Present were Councilmembers: Gowan, Ronan, Sheehan, Carlisle, Crawford, Quick, Hale, and Sell. Also in attendance were City Attorney McKeon, City Administrator Gunn, Assistant City Administrator Ramirez, City Clerk Buethe, Finance Director Lindberg, Police Chief Lausten, Fire Chief Uhl, Public Works Director Soucie, City Planner Solberg, Public Building and Grounds Director Archibald, Recreation Program Coordinator South, Library Director Barcal, and City Engineer Kottmann.

A notice of the meeting was given in advance thereof by publication in the Times on December 5, 2012. Notice was simultaneously given to the Mayor and all members of the City Council and a copy of the acknowledgment of the receipt of notice attached to the minutes. Availability of the agenda was communicated to the Mayor and City Council in the advance notice of the meeting. All proceedings shown were taken while the convened meeting was open to the attendance of the public. Further, all subjects included in said proceedings were contained in the agenda for said meeting which is kept continuously current and available for public inspection at City Hall during normal business hours.

Mayor Kindig called the meeting to order and led the audience in the pledge of allegiance.

Mayor Kindig announced that a copy of the Open Meetings Act was posted on the west wall of the Council Chambers and copies were also available in the lobby of City Hall.

Mayor Kindig made an announcement regarding the agenda policy statement providing for an expanded opportunity for public comment on the agenda items.

### PRESENTATION OF SERVICE AWARD – BRYAN WAUGH – 15 YEARS

Mayor Kindig recognized Bryan Waugh for 15 years of service to the City.

### APPOINTMENTS – BOARD OF ADJUSTMENTS – RANDY JORDAN – 3 YEAR TERM: LIBRARY ADVISORY BOARD – JILL FREDERICK AND CAROL WESTLUND - 2 YEAR TERM.

Mayor Kindig stated, with the approval of the City Council, he would like to re-appoint Randy Jordan to a three year term on the Board of Adjustments and Jill Federick and Carol Westlund to a two year term on the Library Advisory Board. Councilmember Sell motioned the approval, seconded by Councilmember Sheehan. Councilmembers voting aye: Gowan, Ronan, Sheehan, Carlisle, Crawford, Quick, Hale, and Sell. Nays: None. Abstain: None. Absent: None. Motion carried.

### SPECIAL PRESENTATION – TOBY CHURCHILL – SARPY COUNTY ECONOMIC DEVELOPMENT CORPORATION – THIRD QUARTER REPORT

Toby Churchill was unable to attend and make the presentation.

#### A. CONSENT AGENDA

1. APPROVAL OF THE AGENDA AS PRESENTED
2. APPROVAL OF CITY COUNCIL MINUTES FROM DECEMBER 4, 2012
3. APPROVAL OF CITY COUNCIL ORGANIZATIONAL MEETING MINUTES FROM DECEMBER 4, 2012
4. APPROVAL OF THE MINUTES OF THE JULY 12, 2012 CIVIL SERVICE COMMISSION MEETING
5. MONTHLY FINANCIAL REPORT – NOVEMBER 2012
6. PAY REQUEST – FELSBURG HOLD & ULLEVIG – PROFESSIONAL SERVICES – GILES ROAD SIGNAL COORDINATION - \$1,387.46
7. PAY REQUEST – DISPLAY SALES – BANNERS - \$9,124.00
8. PAY REQUEST – SUCCESS FACTORS – PROFESSIONAL SERVICES - \$8,470.00
9. PAY REQUEST – HUNDEN STRATEGIC PARTNERS - \$5,914.95
10. APPROVAL OF CLAIMS

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AAT, supplies	490
ACTION BATTERIES, supplies	150.64
ACUFF CONSULTING, services	450
ALAMAR UNIFORMS, apparel	239.96
AMAZING ARTHUR, events	775
APPLIED INFORMATION MGMT, services	3,239.00
ARAMARK, services	467.99
ATLAS AWNING, maint.	75
BAKER & TAYLOR, books	326.45
BISHOPS, services	438.48
BKD, services	7,375.00
BLACHERE-ILLUMINATION, services	750
BLACK HILLS ENERGY, utilities	657.98
BOUND TREE MEDICAL, supplies	377.7
BUILDERS SUPPLY, supplies	427.71
CARDMEMBER SERVICE, supplies	7,121.12
CITY OF BELLEVUE POLICE DEPT, training	2,250.00
COX, utilities	207.3
DELL, supplies	1,729.52
DICE, D., services	1,912.50
EBEL, T., maint.	500
FELSBURG HOLT & ULLEVIG, services	870
FILTER CARE, maint.	170.35
FOCUS PRINTING, printing	4,646.55
GALE, books	236.15
GCR TIRE CENTERS, maint.	222
GODFATHER'S PIZZA, supplies	57.96
GOLEY, C., auto	100
GOVERNMENT FINANCE OFFICER'S, dues	190
GRAYBAR ELECTRIC, bld&grnds	162.98
H & H CHEVY, maint.	43.42
HANEY SHOE STORE, apparel	191.9
HOME DEPOT, supplies	36.85
HORNADY, supplies	1,157.30
ICSC, dues	200
J Q OFFICE, supplies	1,646.57
JI SPECIAL RISKS INSURANCE, ins.	525
JOHNSTONE SUPPLY, bld&grnds	262.58
LAUGHLIN, KATHLEEN A, TRUSTEE	474
LIFE ASSIST, supplies	499.65
LINCOLN NATIONAL LIFE INS CO	10,418.98
LOGAN CONTRACTORS, maint.	4.2
MAT, services	610
MATHESON TRI-GAS, apparel	184.5
MCC, utilities	16,249.25
METROPOLITAN CHIEFS ASSN, dues	30
MINARDI, N., refund	50
MNJ TECHNOLOGIES, services	778
NE STATE FIRE MARSHALL, training	360
NEX TRAQ, equip.	125
OFFICE DEPOT, supplies	346.52
OMAHA WORLD HERALD COMPANY, dues	88.4
OPPD, utilities	43,709.73
ORFE, S., refund	50
PARAMOUNT LINEN & UNIFORM, services	463.59
PERFORMANCE CHRYSLER JEEP, maint.	52.28
PETTY CASH	240
PETTY CASH	66.1

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PFEIFER, V., auto	100
PITNEY BOWES, services	408
PLAINS EQUIPMENT GROUP, maint.	351.34
RALSTON AUTO SERVICE, supplies	142.5
RAMIREZ, R., travel	56.05
REGAL AWARDS, supplies	41
RETRIEVEX, services	85.11
RICK NELSON PHOTOGRAPHY, events	268.75
RUNZA RESTAURANT, events	650
S & W HEALTHCARE, supplies	305
SAM'S CLUB, supplies	691.04
SARPY COUNTY LANDFILL, services	12.43
SARPY COUNTY TREASURER, services	37,955.71
SMITH, M., auto	100
TARGET BANK, events	185.92
TED'S MOWER SALES & SERVICE, equip.	802.88
TORNADO WASH, maint.	100
ULTRAMAX, supplies	988.8
UPS, postage	23.32
VAIL, A., auto	100
WASTE MANAGEMENT NE, services	257.65
WHITE CAP CONSTR SUPPLY/HDS, supplies	36

Councilmember Carlisle made a motion to approve the consent agenda. Seconded by Councilmember Crawford. Councilmember Sell reviewed the claims for this period and stated everything was in order. Councilmembers voting aye: Gowan, Ronan, Sheehan, Carlisle, Crawford, Quick, Hale, and Sell. Nays: None. Abstain: None. Absent: None. Motion carried.

## REPORTS FROM CITY ADMINISTRATOR AND DEPARTMENT HEADS

City Administrator Gunn reminded the Mayor and Council that the City Offices would be closed on December 24<sup>th</sup> and December 25<sup>th</sup>.

City Clerk Buethe reminded the Mayor and Council that the next meeting would be held on January 2<sup>nd</sup>, 2013 at 6:00 p.m. Deputy City Clerk Garrod gave an overview of the new prescription drug discount card offered by the city in conjunction with CVS/Caremark and the National League of Cities. Mayor Kindig thanked Councilmember Sell for suggesting the program as it will be a great benefit the city can offer its residents.

Police Chief Lausten stated that the Police Department is working with local school districts on specific disaster plans for each location in the event of an intruder and ways to prevent this from happening.

## **B. RESOLUTION – NEW STANDARD OPERATING POLICY – SOCIAL MEDIA**

Councilmember Quick introduced and moved for the adoption of Resolution No. 12-114; A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA, APPROVING A STANDARD OPERATION POLICY.

WHEREAS, the City Council has determined that it is necessary and desirable to establish Standard Operation Policies as a means of establishing guidelines and direction to the members of the City Council and to the city administration in regard to various issues which regularly occur; and

WHEREAS, it has been determined that the City wishes to establish a social media presence as an additional communication tool to promote City events and provide information; and

WHEREAS, a Standard Operation Policy entitled Social Media has been reviewed and recommended.

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NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council of La Vista, Nebraska, do hereby approve the Standard Operation Policy entitled Social Media, subject to such revisions as the City Attorney in consultation with the City Administrator determines necessary or advisable, and do further hereby direct the distribution of said Standard Operation Policy, as revised, to the appropriate City Departments.

Seconded by Councilmember Carlisle. Councilmember Sheehan asked that staff ensure that these social networks are not used for anything political. Assistant City Administrator Ramirez reported on the background used to determine the policy. Community Relations Coordinator Beaumont presented information on how social networks will work as mediums for the city. Councilmembers voting aye: Gowan, Ronan, Sheehan, Carlisle, Crawford, Quick, Hale, and Sell. Nays: None. Abstain: None. Absent: None. Motion carried.

## C. SPECIAL ASSESSMENTS

### 1. PUBLIC HEARING

At 7:16 p.m. Mayor Kindig opened the public hearing and stated the floor was now open for discussion on the Special Assessments.

At 7:16 p.m. Councilmember Hale made a motion to close the public hearing. Seconded by Councilmember Sell. Councilmembers voting aye: Gowan, Ronan, Sheehan, Carlisle, Crawford, Quick, Hale, and Sell. Nays: None. Abstain: None. Absent: None. Motion carried.

### 2. RESOLUTION

Councilmember Ellerbeck introduced and moved for the adoption of Resolution No. 12-115; A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA AUTHORIZING THE LA VISTA CITY CLERK TO FILE WITH THE SARPY COUNTY TREASURER A SPECIAL ASSESSMENT FOR PROPERTY IMPROVEMENTS AT LOCATIONS AND IN AMOUNTS CITED HEREIN.

WHEREAS, the property owners of  
10202 Brentwood Dr/Lot 178 Val Vista, \$107.95;  
10204 Brentwood Dr/Lot 177 Val Vista, \$107.95;  
10208 Brentwood Dr/Lot 176 Val Vista, \$107.95;  
10618 Brentwood Dr/Lot 154 Val Vista, \$107.95;  
10216 Brentwood Dr/Lot 175 Val Vista, \$107.95;  
10619 Hillcrest Drive/Lot 2A Val Vista, \$107.98;  
10615 Hillcrest Drive/Lot 3 Val Vista; \$107.98; and  
10611 Hillcrest Drive/Lot 4 Val Vista; \$107.98;

were notified to clean up their property as they were in violation of the City Municipal Code, Section 133.01, or the City would do so and bill them accordingly, and

WHEREAS, the property owners of said addresses chose not to clean the property, thus necessitating the City to do the clean up, and

WHEREAS, the City sent the property owners bills for said clean up which have not been paid, and

WHEREAS, the City may file a Special Assessment for Improvements against property for which a City bill for services has not been paid.

NOW THEREFORE BE IT RESOLVED, that the La Vista City Clerk is hereby authorized to file with the Sarpy County Treasurer Special Assessments for Improvements in the amounts and against the properties specified above, all located within Sarpy County, La Vista, Nebraska.

Seconded by Councilmember Gowan. Councilmembers voting aye: Gowan, Ronan, Sheehan, Carlisle, Crawford, Quick, Hale, and Sell. Nays: None. Abstain: None. Absent: None. Motion carried.

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Councilmember Crawford made a motion to move Comments from the Floor up on the agenda ahead of Item D Executive Session. Seconded by Councilmember Sell. Councilmembers voting aye: Gowan, Ronan, Sheehan, Carlisle, Crawford, Quick, Hale, and Sell. Nays: None. Abstain: None. Absent: None. Motion carried.

## COMMENTS FROM THE FLOOR

There were no comments from the floor.

## D. EXECUTIVE SESSION – CONTRACT NEGOTIATIONS: PERSONNEL

At 7:18 p.m. Councilmember Carlisle made a motion to go into executive session for protection of the public interest for contract negotiations and for the protection of the reputation of an individual to discuss personnel matters. Seconded by Councilmember Crawford. Councilmembers voting aye: Gowan, Ronan, Sheehan, Carlisle, Crawford, Quick, Hale, and Sell. Nays: None. Abstain: None. Absent: None. Motion carried. Mayor Kindig stated the executive session would be limited to the subject matter contained in the motion.

At 9:10 p.m. the Council came out of executive session. Councilmember Crawford made a motion to reconvene in open and public session. Seconded by Councilmember Gowan. Councilmembers voting aye: Gowan, Ronan, Sheehan, Carlisle, Crawford, Quick, Hale, and Sell. Nays: None. Abstain: None. Absent: None. Motion carried.

## COMMENTS FROM MAYOR AND COUNCIL

The Mayor reminded the Council of the upcoming La Vista Community Foundation Gala.

Councilmember Sheehan stated that he was disappointed in the Nebraska and Iowa Governors comments regarding gun control issues and the timing of the conversation.

At 9:12 p.m. Councilmember Crawford made a motion to adjourn the meeting. Seconded by Councilmember Quick. Councilmembers voting aye: Gowan, Ronan, Sheehan, Carlisle, Crawford, Quick, Hale, and Sell. Nays: None. Abstain: None. Absent: None. Motion carried.

PASSED AND APPROVED THIS 2ND DAY OF JANUARY, 2013

CITY OF LA VISTA

\_\_\_\_\_  
Douglas Kindig, Mayor

ATTEST:

\_\_\_\_\_  
Pamela A. Buethe, CMC  
City Clerk