

# **01-24 Sports Complex**

---

## Municipal Budget Notes – FY 13/14

### 01-24 Sports Complex

#### Budget Line Item

- 101 Full Time Salaries**  
This line item provides funding for four full time positions. A 2% base factor is included for potential salary increases in accordance with the compensation ordinance. An additional \$1,061 has been requested to transition an existing MWI position to a MWII classification. There comes a point where the MWI has acquired the knowledge, work experience, training and licensing that are required of the MWII. And at that point they are performing the same duties on a daily basis as the MWII's. This line item also shows an increase as the funding for one full time parks maintenance worker was moved to the Sports Complex budget. The position has been performing duties at the Sports Complex on a regular basis and the funding was changed to reflect actual duties/costs associated with the maintenance of the Complex.
- 102 Part Time Salaries**  
This line item provides funding for two seasonal positions with a full time equivalent of .84.
- 103 Overtime**  
Overtime is approved on an as-needed basis and is normally used for winter operations, La Vista Days, sport tournaments and other special city functions. This line item shows an increase due to the MWI transition and the funding for one full time parks maintenance worker being moved to the Sports Complex budget.
- 104 FICA**  
This is a mandatory withholding match that is a fixed percentage of salaries. This line item shows an increase due to the MWI transition and the funding for one full time parks maintenance worker being moved to the Sports Complex budget.
- 105 Insurance**  
This line item funds the City's portion of health, dental, life and disability insurance for employees. The Affordable Care Act is scheduled to take effect in 2014, which will likely impact the group health insurance rates to an unknown degree. A 6% increase has been factored into the budget and the Employee Focus Group continues to meet and will again make recommendations for changes in an attempt to stay within the budgeted amount. This line item also increased due to the funding for one full time parks maintenance worker being moved to the Sports Complex budget.
- 107 Civilian Pension**  
This line item funds the City's portion of the employee pension contribution. An increase is requested due to the MWI transition and the funding for one full time parks maintenance worker being moved to the Sports Complex budget.

## **Municipal Budget Notes – FY 13/14**

### **01-24 Sports Complex**

- 203 Food Supplies**  
This funds two breakfast meetings with supervisory staff and the City Engineer. Funding requested at same level as last year.
- 204 Wearing Apparel**  
This line item funds the purchase of safety boots, safety shirts, rain gear and safety equipment. An increase is shown due to funding for one full time parks maintenance worker position being moved to the Sports Complex budget.
- 205 Motor Vehicle Supplies**  
This line item funds the purchase of fuel, oil, anti-freeze and tires for motor vehicles associated with the Sports Complex operation. An ongoing increase of \$1,500 is requested based on actual costs.
- 206 Lab and Maintenance Supplies**  
This line item provides funding for purchasing replacement tools and equipment such as power tools, field maintenance tools, shovels, rakes and other field related maintenance items. Funding requested at same level as last year.
- 207 Janitorial Supplies**  
This line item provides funding for paper products and cleaning supplies used at the Sports Complex restrooms. Funding requested at same level as last year.
- 208 Chemical Supplies**  
This line item funds chemicals used for turf, tree and shrub care. Funding requested at same level as last year.
- 302 Telephone**  
This line item provides funding for the two telephones located at each concession stand and cell phone reimbursement for the foreman. The concession phone system also has a fax machine used for communicating game schedules with the Recreation Department. These phones are not for public use. Funding requested at same level as last year.
- 303 Professional Services – Other**  
Funding request is the same as last year. This line item provides funding for employee drug testing and any additional professional services.
- 304 Utilities**  
This line item provides funding for natural gas, water, propane and electricity at the Complex. An ongoing increase of \$1,855 is requested in anticipation of a 5% increase in utility costs.
- 311 Travel Expenses**  
This line item funds all authorized trips and expenses related to meals, lodging, transportation and miscellaneous incidental costs. A one-time increase of \$1,254 is requested for the Sports Complex Foreman to attend the PGMS National

## **Municipal Budget Notes – FY 13/14**

### **01-24 Sports Complex**

Conference. This conference rotates every other year between the parks and sports complex budget.

**312 Towel/Cleaning Service**

This line item is for laundering the Public Works employees' uniforms. An increase is requested due to the funding for one full time parks maintenance worker being moved to the Sports Complex budget.

**313 Training**

This line item includes all training courses and seminar costs. A one-time increase of \$350 is requested for the Sports Complex Foreman to attend the PGMS National Conference. This conference rotates every other year between the parks and sports complex budget. Additionally, an ongoing request of \$330 is included for the addition of Irrigation and Pool classes as well as general price increases.

**314 Other Contractual**

This line item funds the contracts for Barone Security, Papillion Sanitation and Best Care EAP. Funding is higher than last year due to a requested increase in the service level provided by Papillion Sanitation.

**401 Buildings and Grounds**

This line item funds general maintenance and repair of the complex, including the annual purchase of ball field aggregate in the amount of \$7,500. A one-time increase of \$3,000 is included for replacing sprinkler heads on softball field #4 (\$1,500) and for replacing batting cage net (\$1,500).

**409 Machine – Equipment and Tools**

This line item funds the repair, maintenance and replacement of tools and equipment such as chain saws, weed eaters and chalkers. Funding requested at same level as last year.

**410 Motor Vehicle Maintenance**

This line item is for repair and maintenance of vehicles and equipment. Funding requested at same level as last year.

**505 Other Charges**

This line item funds the purchase of items that do not logically fall into any of the scheduled accounts such as charges associated with the annual employee appreciation dinner. Funding requested at same level as last year.

## **Municipal Budget Notes – FY 13/14**

### **01-24 Sports Complex**

**618**

#### **Other Capital**

##### **Back Stop Replacement Field #2 - \$9,000**

The backstop on field #2 is deteriorating to the point of becoming a safety hazard. The original backstop was installed 24 years ago. General wear and tear has necessitated its replacement.

	FY11-12 Actual	FY12-13 Budget	FY12-13 Estimate	FY13-14 Adopted
<b>24-SPORTS COMPLEX</b>				
<b>PERSONNEL SERVICES</b>				
101 Salary - Full Time	125,869.88	128,944.00	126,000.00	161,539.00
102 Salary - Part Time	26,827.13	22,500.00	20,000.00	22,500.00
103 Salary - Overtime	6,495.56	10,072.00	6,000.00	12,059.00
104 FICA	11,371.83	12,356.00	11,628.00	15,001.00
105 Insurance	28,153.53	38,636.00	32,841.00	47,196.00
107 Civilian Pension	7,976.67	8,322.00	7,920.00	10,398.00
<b>Total Personnel Services</b>	<b>206,694.60</b>	<b>220,830.00</b>	<b>204,389.00</b>	<b>268,693.00</b>
<b>COMMODITIES</b>				
200 Inter-Fund Transfers				
203 Food Supplies	11.73	30.00	30.00	30.00
204 Wearing Apparel	508.25	1,015.00	800.00	1,240.00
205 Motor Veh Supplies	5,639.41	6,200.00	7,700.00	7,700.00
206 Lab and Maint Supplies	458.90	1,000.00	1,000.00	1,000.00
207 Janitorial Supplies	706.18	750.00	750.00	750.00
208 Chemical Supplies	2,028.75	2,000.00	2,268.00	2,000.00
<b>Total Commodities</b>	<b>9,353.22</b>	<b>10,995.00</b>	<b>12,548.00</b>	<b>12,720.00</b>
<b>CONTRACTUAL SERVICES</b>				
302 Tele/Cellular/Paging	413.28	450.00	450.00	450.00
303 Prof Services-Other	448.00	300.00	300.00	300.00
304 Utilities	60,414.87	37,100.00	35,000.00	38,955.00
305 Insurance and Bonds				
306 Rentals				
311 Travel Expense	1,492.07	308.00	100.00	1,562.00
312 Towel/Cleaning	560.10	600.00	600.00	800.00
313 Training	1,352.75	790.00	790.00	1,470.00
314 Other Contractual Services	901.00	1,396.00	1,525.00	2,896.00
320 Prof Services-Auditing				
321 Professional Services-Legal				
<b>Total Contractual Services</b>	<b>65,582.07</b>	<b>40,944.00</b>	<b>38,765.00</b>	<b>46,433.00</b>
<b>MAINTENANCE</b>				
401 Building and Grounds	22,662.12	28,500.00	29,500.00	24,500.00
409 Mach/Equip/Tools	958.26	2,857.00	3,515.00	2,857.00
410 Motor Veh Maintenance	5,568.38	6,000.00	6,000.00	6,000.00
<b>Total Maintenance</b>	<b>29,188.76</b>	<b>37,357.00</b>	<b>39,015.00</b>	<b>33,357.00</b>
<b>OTHER CHARGES</b>				
505 Other Charges	91.03	100.00	82.00	100.00
<b>Total Other Charges</b>	<b>91.03</b>	<b>100.00</b>	<b>82.00</b>	<b>100.00</b>
<b>CAPITAL OUTLAY</b>				
618 Other Capital Outlay	7,929.80	24,000.00	22,961.00	9,000.00
<b>Total Capital Outlay</b>	<b>7,929.80</b>	<b>24,000.00</b>	<b>22,961.00</b>	<b>9,000.00</b>
<b>TOTAL</b>	<b>318,839.48</b>	<b>334,226.00</b>	<b>317,760.00</b>	<b>370,303.00</b>