



City of La Vista, Nebraska

FY 2013-2014 Budget



Mayor Douglas Kindig

Councilmembers:

Mike Crawford, President — Ward I	Kim Thomas — Ward I
Ron Sheehan — Ward II	Terrilyn Quick — Ward II
Deb Hale — Ward III	Alan Ronan — Ward III
Anthony Gowan — Ward IV	Kelly Sell — Ward IV

BUDGET GUIDE

This budget guide is a summary of the information contained in each section of the budget document. There are three main sections; introduction, Fund Summaries and Details, and Appendix.

Introduction

This section provides general information about the City. It includes:

- City organizational chart;
- List of City officials;
- Summary of the budget process; and
- Staffing summary.

Fund Summaries and Details

The City has a combination of governmental funds and enterprise funds.

Governmental funds are those through which most general governmental functions of the City are financed.

- General Fund
- Debt Service Fund
- Capital Fund
- Lottery Fund
- Economic Development Fund
- Off-Street Parking Fund

Enterprise funds are used to account for the City's ongoing organizations and activities that are similar to those often found in the private sector.

- Sewer Fund
- Golf Fund

This section gives summaries of each of the funds followed by the departmental detail. Justifications for each department are also included.

Appendix

This section contains a chart of the City's tax levy history, a line item description and detail, and departmental organizational charts.

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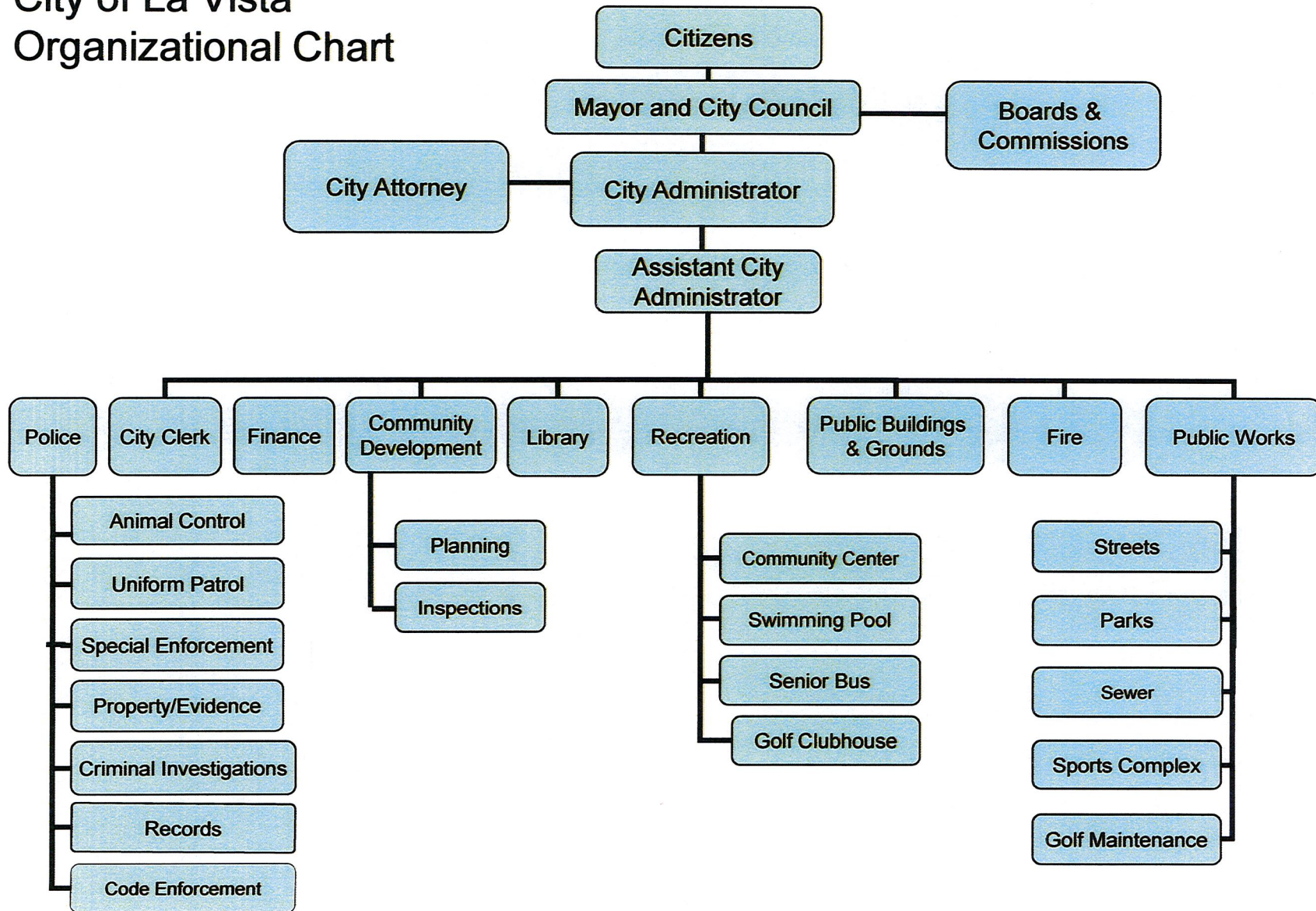
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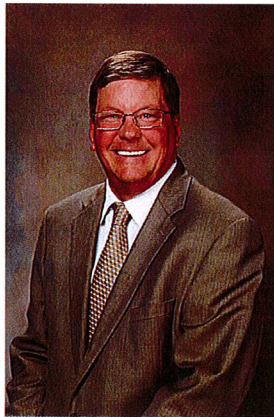
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City of La Vista Organizational Chart



Mayor Douglas Kindig



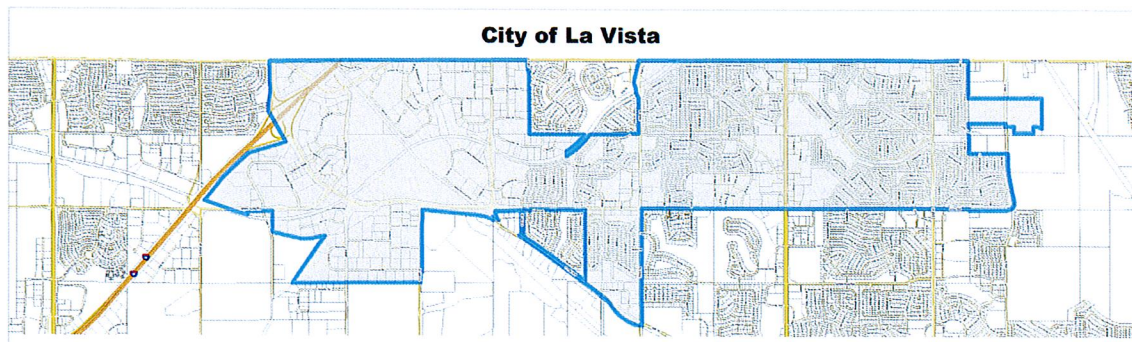
Mayor Douglas Kindig has served the City of La Vista in a variety of positions since 1994, ranging from the Park and Recreation Advisory Board to his current position as Mayor. He served on the City Council from 2000 to November 2005, when he was appointed mayor.

Mayor Kindig was elected in November 2008 and reelected in 2012 to serve as Mayor of La Vista through the year 2016.

Mayor Kindig also serves as the President of the MAPA Board of Officials, is a member of the board of directors for Sarpy County Economic Development Corporation and the La Vista Community Foundation, and is a past member of the Executive Board of the League of Nebraska Municipalities.

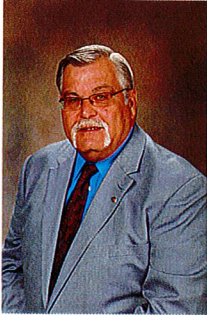
In 2012 Mayor Kindig was selected as the Elected Official of the Year by the Nebraska Planning and Zoning Association and he has been recognized by the Sarpy County Chamber of Commerce as the Sarpy County Public Official of the Year and the Sarpy County Economic Development Corporation with the Partner in Economic Development Award.

Mayor Kindig's vision for economic development has always been to promote new business growth, not only in La Vista but also statewide. He has led efforts forming legislation to protect the growth of cities, helped form the partnership of the fire department and continues to work on merging Douglas and Sarpy County 911 centers, which could have the potential savings of \$22 million in the first five years.



City Council Ward 1

Council President Mike Crawford

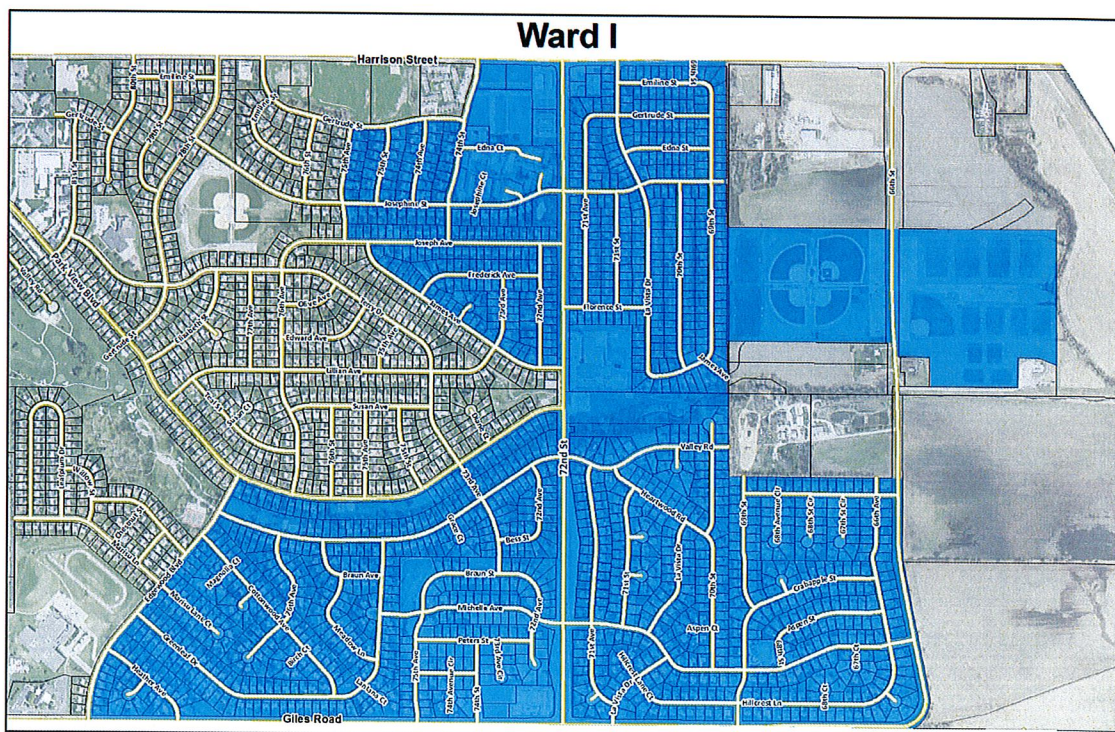


Mike Crawford was elected to the City Council Ward II in November of 2008 and reelected in 2012 to Ward I. His current term runs through 2016.

Council Member Kim Thomas



Kim Thomas was appointed to the City Council in February 2013. His current term runs through 2014.



City Council Ward II

Council Member Ronald Sheehan

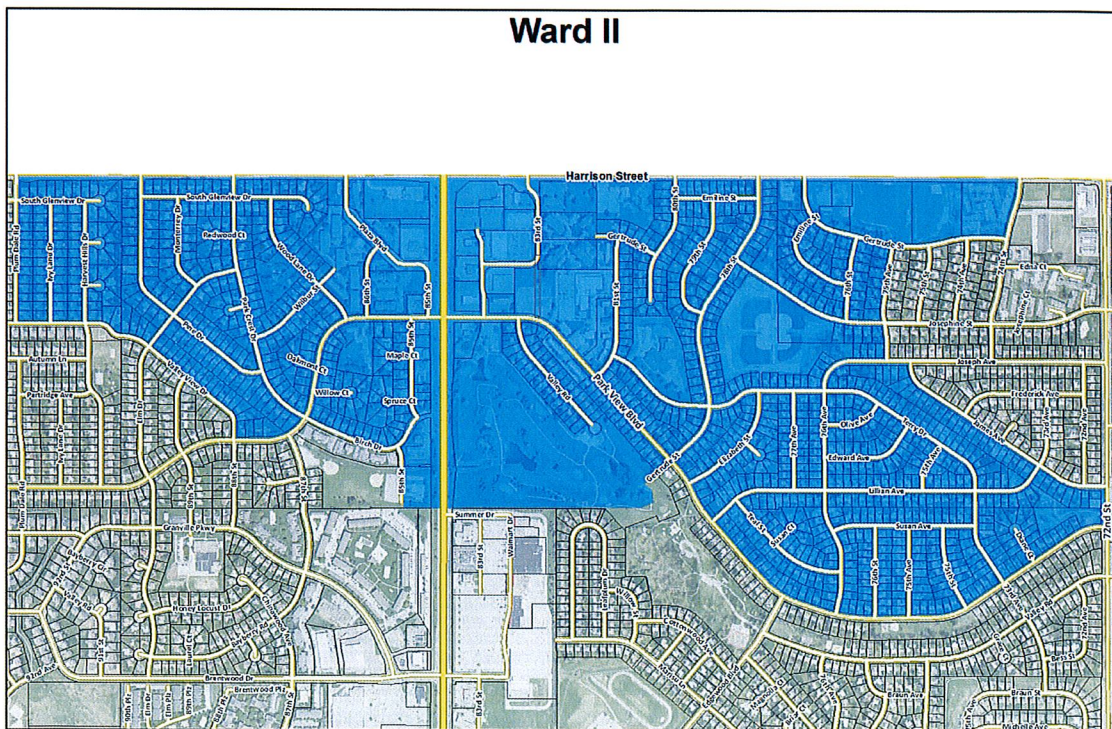


Councilmember Sheehan was elected to the City Council from Ward I in November of 1988. Sheehan has been re-elected to the Council in 1992, 1996, 2000, 2004, 2008 and 2012. His current term runs through 2016.

Council Member Terrilyn Quick



Terrilyn Quick served on the City's Planning Commission from 1983 through 1986. She was elected to the City Council in November 1986 from Ward II and has been re-elected in 1990, 1994, 1998, 2002, 2006 and 2010. Her current term runs through 2014.



City Council Ward III

Council Member Deb Hale

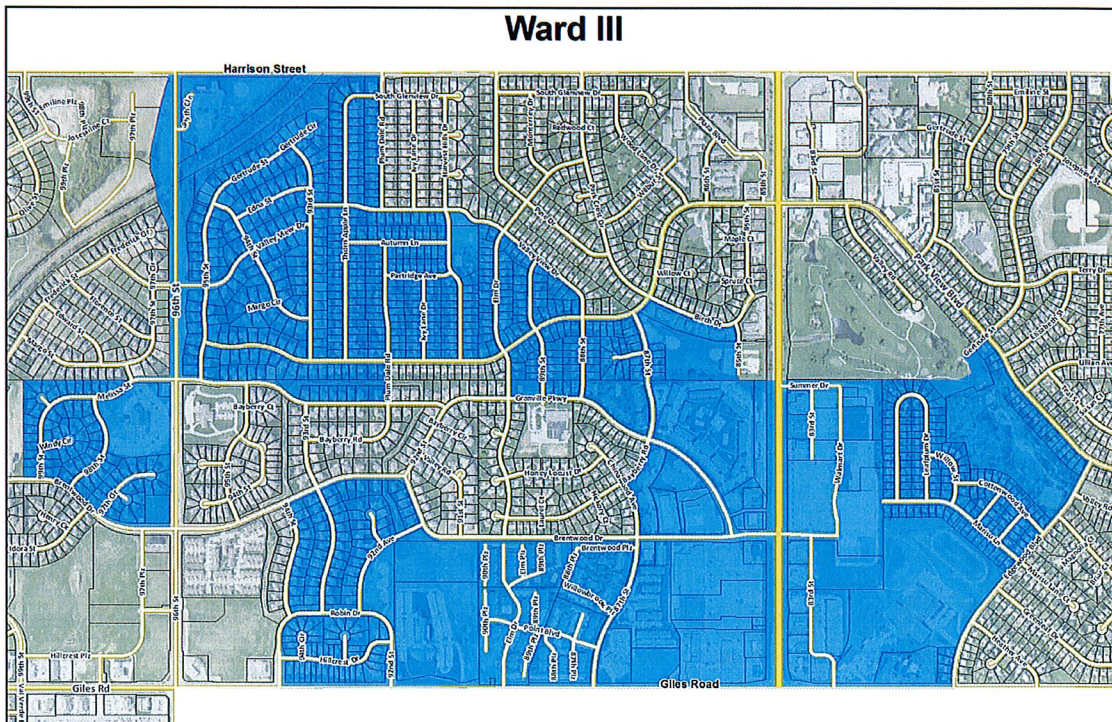


Deb Hale-Ellerbeck was elected to the City Council from Ward III in November of 2012. Her current term runs through 2016.

Council Member Alan Ronan

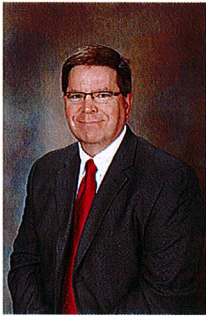


Alan Ronan was elected to the City Council from Ward III in November 1994. He was re-elected in 1998, 2002, 2006 and 2010. His current term runs through 2014.



City Council Ward IV

Council Member Tony Gowan



Anthony Gowan was elected to the City Council from Ward IV in November 2002. He was appointed by the Mayor to a vacant Ward IV Council seat in 2005, extending his term of office through 2008. Gowan was re-elected in November 2008 and 2012 and his current term runs through 2016.

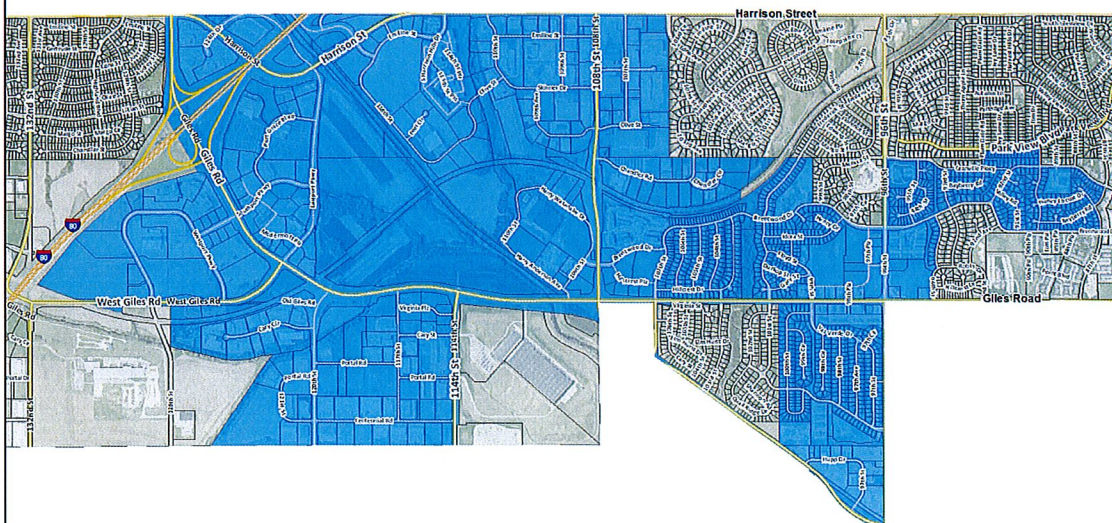
Council Member Kelly Sell

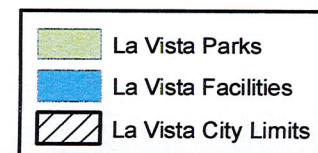
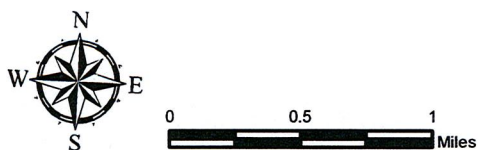
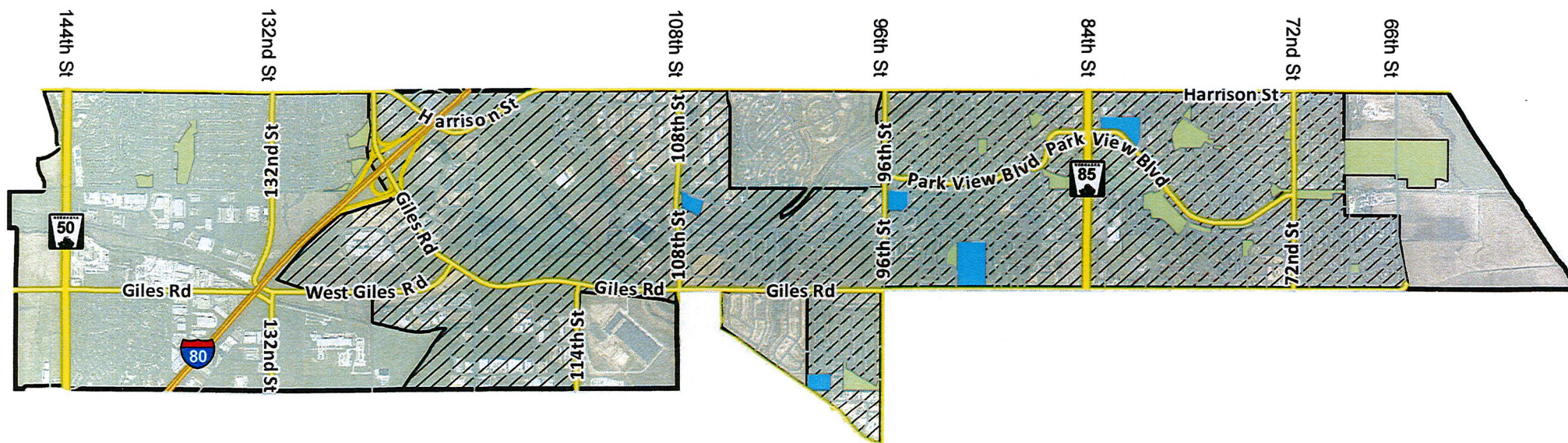


Kelly Sell served on the City's Planning Commission from 1985 through 1987, and again from 1988 through 1989. During that time he also served as the Planning Commission member of the Board of Adjustment. In a special election held in December of 1989, Sell was elected to fill a vacancy on the City Council in Ward I.

He was elected to the City Council in November 1990 and served through 1994. In January of 2006 the Mayor appointed Sell to fill a vacancy on the City Council in Ward IV. Kelly Sell was elected in November 2006 and 2010. His current term runs through 2014.

Ward IV





La Vista at a Glance

La Vista has the advantages of a small town with the opportunities of a large city. It's a small, friendly community. The roadways, signs, street lights, and developments have been designed to create a beautiful place to live. The people who live and work in La Vista are proud of their community. City leaders and citizens have a progressive vision for La Vista that started with its incorporation 53 years ago. La Vista offers an exceptional quality of life in a great suburban community and presents numerous opportunities for business. Sitting at the gateway to the Omaha metro area, La Vista is one of the fastest growing cities in Nebraska. Take a brief look at La Vista.

Form of Government

Mayor: Elected at large
City Council: 8 members elected from 4 wards
City Administrator: Appointed by Mayor

Origination: La Vista was founded on Feb. 23, 1960, with a population of 1,360.00. 193 residents filed a petition requesting La Vista become a city.

Population: 17,883 (2013 est.)

Location

Omaha metro area in eastern Nebraska

Population Growth

1970	4,858
1980	9,588
1990	9,850
2000	11,699
2010	15,758

Cost of Living: La Vista 91.5; U.S. 100

Assessed Valuation Growth

1990	\$ 185 M
2000	\$ 397 M
2010	\$1,050 B
2013	\$1,244 B

Housing

Median value of housing units: \$143,700
Vacancy rate of housing units: 3.15%
Average housing permits per year: 128

Schools

Papillion-La Vista School District
Number of students: 10,393 (2013)

Services

- Over 20 restaurants
- 6 major malls within 16 miles
- La Vista Public Library
- Churches of many denominations
- Metro Community College

Employment Profile by Industry

Transportation, Information,	
Professional	18.4%
Education, Health, Social Services	20.1%
Miscellaneous Services	16.2%
Manufacturing	6.3%
Retail Trade	13.2%
Finance	13.8%
Construction	7.7%
Wholesale Trade	4.2%
Agriculture	0.2%

Business Development

- Six of the largest employers in Sarpy County are located in La Vista.
- Land is available for development; commercial, industrial, and residential.
- Diverse businesses are attracted to La Vista because of the solid infrastructure, convenient location, skilled residents, and safe, family-oriented culture.

Recreation

- 17 parks cover 86.35 acres
- Premier 62-acre sports complex
- La Vista Falls Golf Course: 30 acres
- Municipal Pool
- Community Center
- Baseball, softball, soccer, football fields
- Youth recreation programs
- Miles of walking trails
- Senior Programs
- Outdoor activities, festivals, and special events

Unique Qualities

- Youngest city in Sarpy County
- One of the fastest growing cities in Nebraska
- 5 of the 11 busiest intersections in Sarpy County
- Housing options in all price ranges
- Accessibility to all areas of Omaha in minutes
- Nearly 860,000 potential customer and employees in the Omaha metro area



Budget Message

October 1, 2013

The Honorable Mayor Douglas Kindig
Members of the City Council

The City of La Vista Management Team presents the FY 14 municipal budget approved by the City Council on September 3, 2013. The budget was prepared using the City's 2012-2014 Strategic Plan as the major guiding principle. The Mayor and City Council's ongoing efforts to ensure that the City continues to meet the needs of our residents while balancing the budget in an uncertain economic environment were also a significant consideration. Current service levels are generally maintained in spite of significant unpredictable cost drivers such as increased electricity, fuel and personnel costs, as well as lower property valuations.

Following preparation of the FY 14 budget the City received a letter from the Nebraska Department of Revenue advising that \$2.46M of sales and use tax revenue would be withheld in FY 14 for refunds associated with the Nebraska Advantage Act, an economic development incentive program with contracts confidentially negotiated by the State. The notice further indicated that this amount did not include refund claims filed under other incentive programs such as LB 775 which do not require municipal notification.

Obviously this is significant as the originally proposed budget anticipated receiving \$3,375,000 in sales and use tax revenue in FY 14. As a result of the incentive withholdings, the City will now likely only receive 1/3 of this amount, assuming there aren't other sizeable refunds.

Over the past 10 years, the City's sales and use tax revenues have shown a steady growth. Despite the loss of businesses in the 84th Street redevelopment area, growth in the western part of the City, coupled with a successful hotel and conference center complex have provided some stability. With the exception of January 2013, there haven't been any obvious fluctuations that would have led us to anticipate such sizeable refund claims.

In January 2013 the City received an unusually high sales and use tax payment from the State. Inquiry into the situation resulted in a sense that the bulk of the revenue (\$1.2M) was likely associated with a potential refund. Subsequently, \$1.2M was put in a

separate reserve account in anticipation that it would be rebated at some point. We have been advised that this amount is part of the \$2.46M refund.

To address the situation in the adopted FY 14 budget, adjustments were made to include the \$1.2M reserve as FY 13 revenue. Because expenditures recommended in the FY 14 budget were already conservative, hasty decisions to make specific or across the board cuts were not made. While the City maintains a cash reserve sufficient to withstand the current challenges related to sales and use tax rebates, we will be looking for cost saving measures in all areas including contracts, filling positions, making capital expenditures and proceeding with projects. At this time, the unknown future created by the confidentiality requirements of the State of Nebraska economic development incentive contracts is of great concern.

The lack of transparency related to the incentive agreements negotiated by the State has always been an issue. From 2000 – 2012 it is estimated that \$1,205,791 was withheld from La Vista sales and use taxes for incentive or other refunds. In FY 13 alone, the City's sales and use tax revenue was reduced by approximately \$209,213 for incentives or other refunds that were not anticipated. There are currently 12 companies identified as "La Vista" in the 2012 Annual Tax Incentive Report to the Legislature. The inability to obtain adequate sales and use tax information makes it virtually impossible to anticipate and prepare for future rebates. As such, it is necessary to seek legislative changes to ensure the accuracy, transparency and predictability of sales and use tax information.

About La Vista

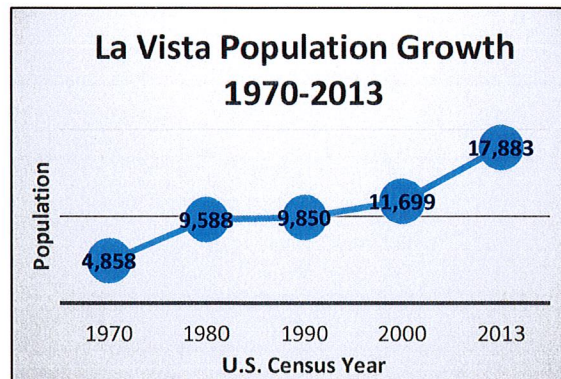
As identified on the table and chart below, since 2000 the City of La Vista has experienced nearly a 53% growth in population, providing municipal services to approximately 17,883 residents as a result of annexations and new development. During this same period the City platted over 900 residential acres, 280 acres of commercial and 800 acres of industrial ground. As a rapidly growing City in the highest growth area of the State, La Vista continues to face the challenges of such rapid growth and the desire to provide high quality and efficient public services.

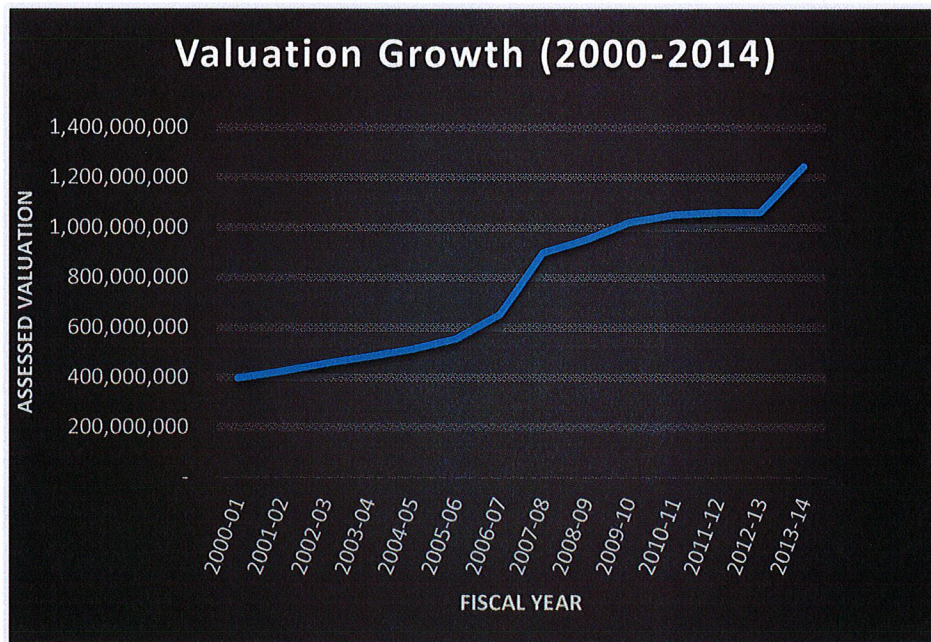
Population Growth 1970-2013		
Year	Population	Growth Rate
1970	4,858	
1980	9,588	97%
1990	9,850	3%
2000	11,699	19%
2013	17,883	53%

***Note:** Not official 2010 U.S. Census population.
This estimate is based on 2010 aerial image & building
Permit review.

The dramatic change in our economy over the past few years continues to impact the City's revenues through declining property values. While the City's assessed valuation has averaged about a 10.46% annual growth rate over the past 10 years, the increase in valuation for FY 14 is 17.31%, up from \$1,060,374,615 in FY13 to \$1,243,966,760 in FY 14 based on information provided by the County Assessor's office. This growth can be attributed to the recent Supreme Court decision upholding the City's annexation of SID 59 and its subsequent incorporation into the City and the recently completed annexations of the Mayfair and I-80 Business Park subdivisions. These two actions account for almost all of the growth.

The leveling of growth of the City's tax base can most likely be attributed to declining property values associated with the recent economic situation specifically related to market sales, another year of reduced housing valuations and locally vacant commercial properties, especially in the 84th Street corridor. The following chart shows the City's growth in valuation since 2000.





Strategic Planning Initiatives

The Strategic Plan establishes the foundation for long-range planning processes and outlines the City's vision for the future. The Governing Body has established the following eight (8) strategic priorities that guide the City's activity. The items identified below each priority are included within various funds in the FY 14 budget as part of the implementation strategy.

- **Pursue revitalization of the 84th Street Corridor & other economic development opportunities**
 - a. Attendance at annual ICSC conference — \$11,370(travel)
 - b. Vision 84 Implementation Strategy — \$100,000
- **Provide for planned, fiscally responsible expansion of the City's boundaries**
 - a. Comprehensive Plan Update & Community-wide Strategic Plan — \$100,000

- **Maintain the quality of older residential neighborhoods**
 - a. Thompson Creek-Phase IV — \$1,454,750
- **Enhance La Vista's identity and raise awareness of the City's many qualities**
 - a. Increase communications with La Vista residents and other key stakeholders
 - i. Improvements to Council Chambers Audio/Video — \$91,000
 - ii. CityWise quarterly newsletter — \$30,636 (printing, design & postage)
 - b. Develop and aggressively market a La Vista community identity through strategic partnerships with the Chamber of Commerce and the Community Foundation
 - i. Provide funding for updating community marketing materials \$10,000
 - ii. ICSC Booth — \$12,000
 - iii. La Vista Daze & other event marketing \$22,600
- **Improve and expand the City's Quality of life amenities for residents and visitors to the community**
 - a. Create new opportunities that bring residents together for celebration, leisure pursuits or civic engagement
 - Summer Concert Series — \$5,000
 - Movie Nights — \$1,875
 - Urban Race — \$5,560
 - Splash Bash — \$1,000
 - La Vista Daze — \$28,800
 - 5K Race — \$2,934
 - Various community events — \$9,150 (*i.e. Halloween Safe Night, Tree Lighting & Chili Feed, etc.*)
 - Marketing (*all events*) — \$22,600
 - Employee Activity Committee — \$1,000
 - b. Vision 84 - Implementation — \$100,000
 - c. Winter Holiday Decorations — \$50,000
- **Maintain and enhance City's existing and future park areas and green spaces**
 - a. Develop Recreation Program Master Plan — \$25,000
 - b. Adoption & implementation of 1&4 Year Tree Plan — \$5,000
- **Pursue action that enables the City to be more proactive on legislative issues**
 - a. Continue funding lobbyist in collaboration with other Sarpy County municipalities for issues of common interest — \$10,000
 - ♦ Identify legislative issues of specific interest to La Vista and allocate resources for lobbying efforts — \$13,000
- **Adopt and implement standards of excellence for the administration of city services**
 - a. The approved budget incorporates \$718,036 for the merger of Fire & EMS services in April 2014. Funding of \$215,300 is also incorporated into the budget to help address coverage issues prior to the merger.
 - b. Utilize technology to create more efficient financial processes

- i. Replacement of existing financial software — \$115,000
 - c. Expand formal learning opportunities for employee development
 - i. Provide and fund training opportunities — \$197,328
 - ii. Succession planning and training
 - Leadership Development — \$6,000
 - LEAD — \$4,169
 - d. Identify opportunities for developing Boards & Commissions
 - i. Provide training opportunities for members — \$3,895
 - e. Begin process of developing a high performance work culture
 - i. Leadership Development — \$6,000 (same as above)
 - ii. LEAD Training — \$4,169 (same as above)
 - iii. Organizational performance measurement program (ICMA-CPM) — \$3,885
 - f. Ensure that citizen feedback is solicited and utilized in the evaluation and development of programs and services
 - i. Recreation Program Master Plan — \$25,000 (same as above)
- **Insure efficient, effective investment in technology to enhance service delivery**
- a. IT Disaster Recovery — \$75,000
 - b. Financial Software — \$115,000 (same as above)
 - c. Council Chamber Technology Upgrade — \$91,000
 - d. Radio Replacement — \$70,149
 - e. Fiber — \$46,200

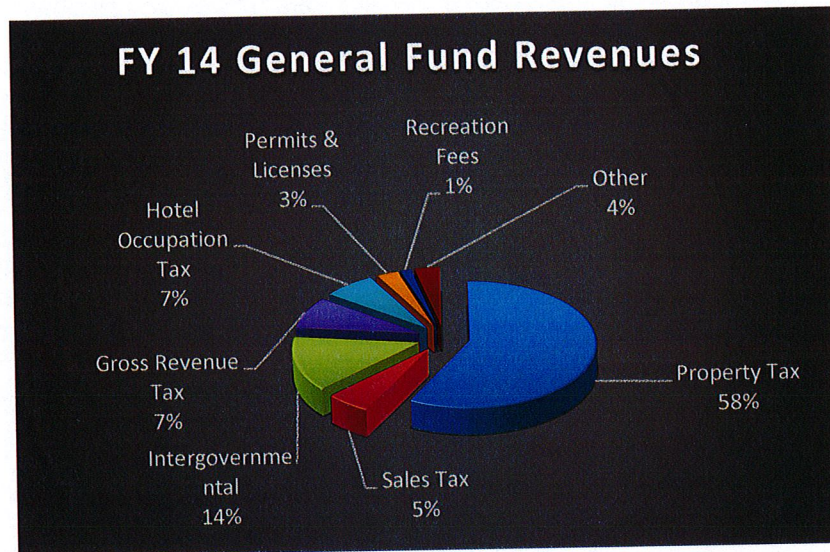
General Fund

Revenues

Effects of the economic recession continue to be evidenced in the City's revenue stream as it is relatively stagnant in most areas, especially in valuation growth. In FY 14 total General Fund revenues are budgeted at \$11,341,892 as compared to the \$15,015,269 in revenues estimated to be received in FY13. *(FY 13 year end estimate includes \$1.2M in sales and use tax funds anticipated to be rebated in FY 14 as a result of State incentive agreements).*

In the approved FY 14 General Fund budget, property tax accounts for 58% of the revenue. The projected property tax is \$6,095,437 for FY 14 based upon \$1,243,966,760 in assessed valuation, which results in a General Fund tax levy of \$0.49.

The City will likely go over 8 months without receiving a sales and use tax payment from the State. *(The initially proposed FY 14 budget projected receiving \$2,250,000 of sales & use tax, the approved budget anticipates only \$608,610).* Sales and use tax revenue went from 17% of the budget to around 5%.



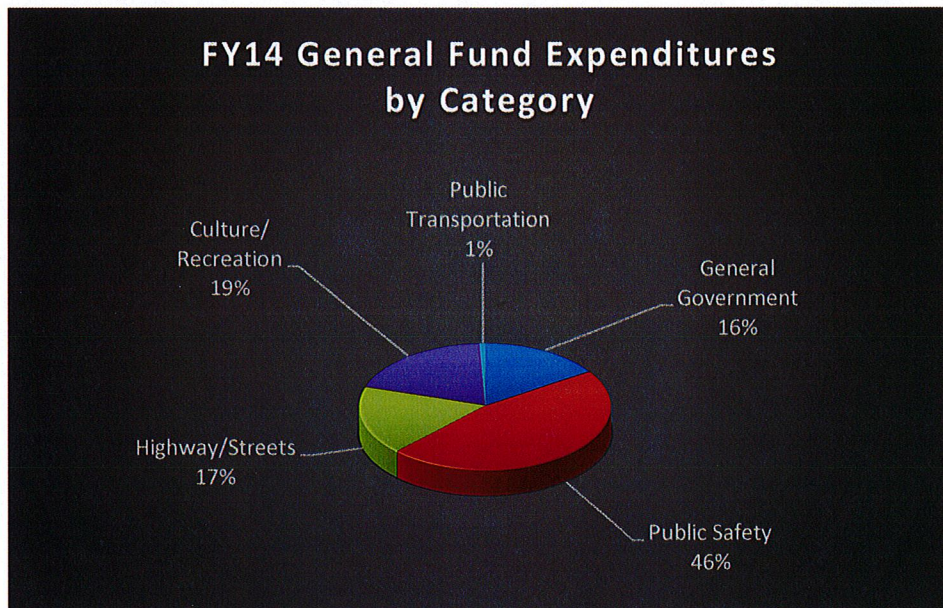
Expenditures

Not only has the City's population and business activity grown, so too has the everyday cost of doing business. Maintaining existing services and providing support for the personnel who deliver the services the community expects is a priority and comprises the majority of the City's operating budget.

With operating expenditures at \$13,152,296 and capital expenditures of \$410,468, the adopted FY 14 General Fund budgeted expenditures increased about 11.85% over FY 13. Growth in General Fund expenditures has averaged about 7.6% over the past ten years. *(Personnel costs, including insurance have increased by about an average of 7.9% during the same period).* The significant increase in FY 14 reflects increased costs associated with the new fire & EMS service contract with the City of Papillion and the Papillion Rural Fire District; the addition of SID 59 into the City's corporate limits as a result of the 2013 Supreme Court ruling; and the annexation of Mayfair and the I-80 Business Park subdivisions.

The FY 14 General Fund budget projects a 30% cash reserve. The budget for Administration, Street Administration and Human Resources is split 70/30 with the Sewer Fund.

As you can see in the following chart, Public Safety (*Police, Fire, Animal Control and Community Development*) requires the most significant expenditures (46%). This is followed by Culture/Recreation at 19% (*Parks, Recreation, Library, Sports Complex and Pool*); General Government at 16% (*Mayor & Council, Boards & Commissions, Administration, and Human Resources*); Highways/Streets (Public Works) at 17% and Public Transportation at 1%.



Personnel

- Payroll costs in the General Fund cover 100 full-time positions as well as 26.39 full-time equivalent positions (FTEs) and 1.37 FTE intern positions. Beginning in April 2014, fire and emergency medical services will be provided by the City of Papillion via interlocal cooperation agreement with Papillion and the Papillion Rural Fire District.
- The budget for each department includes a 2% base factor for the Pay for Performance (PFP) compensation system applicable to all employees not covered by a collective bargaining agreement. Employees covered by the FOP contract will also receive 2%.

- The amount budgeted organizationally for health and dental insurance is \$1,179,000, which is a 3% increase over FY 13. Long range planning shows that this trend is unsustainable and as such, alternatives are currently being reviewed to determine a more sustainable approach.
- Currently, all employees who elect to participate in the City's group health/dental insurance pay a portion of the premium. At this time, employees who elect single coverage pay 10% of the cost of that premium. The estimated annual cost to the City per full-time employee with single health insurance coverage is \$6,688. Employees who elect any tier of benefit other than single coverage currently pay 20% of the cost of that premium. The estimated annual cost to the City per full-time employee with family health insurance coverage is \$16,239.

Other

- Funding of \$100,000 is being recommended for ongoing costs associated with implementation of Vision 84 and the redevelopment of 84th Street.
- Travel and training requests are approximately 1% of the general fund budget which is slightly less than the current fiscal year.
- In FY 14 \$1.6M was requested to fund capital expenditures. In an effort to preserve the cash reserve, it was determined that \$410,468 could be made available for capital purchases. The Department Heads determined the funding distribution.
Note: Because of uncertainties related to the impact of confidential economic development incentives negotiated by the State in all likelihood a number of the purchases funded in the FY 14 budget will be delayed pending better understanding of future impacts.

Sewer Fund

The Sewer User Rate Study completed at the end of FY 09 established a long-term rate structure necessary to sustain the Sewer Fund. This study accounts for the impact that Omaha's Combined Sewer Overflow (CSO) Control Program has on the City of La Vista as well as increasing the City's users to include those within the extraterritorial jurisdiction (ETJ).

The study indicated that income from sewer fees would not keep up with the expenses of operating and maintaining the sewer system without regular increases. As such, the rate study recommended that the City increase fees for connection to sewer and

drainage systems and facilities for residential and commercial users (including industrial users). The study also recommends an annual 8% increase in sewer user fees. The sewer rate study is scheduled to be updated during FY 14.

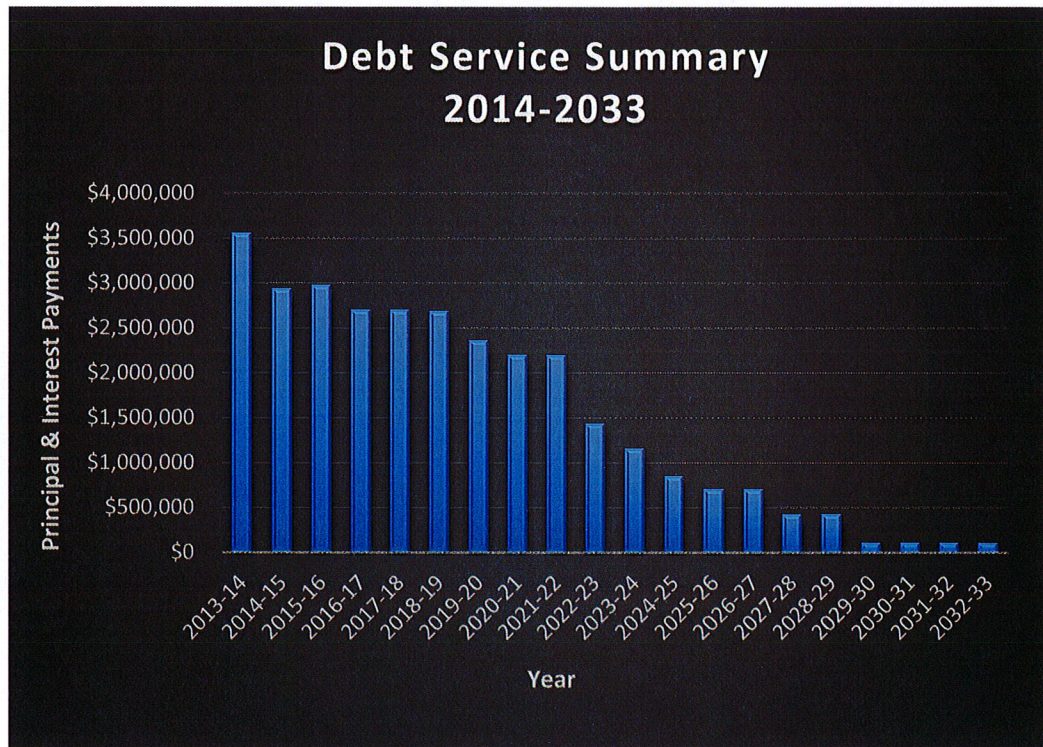
Sewer administration reflects 30% of the expenses of the General Fund Administration, Streets Administration and Human Resource budgets. The budget also reflects 50% of the expenses for the City Engineer, Secretary and Public Works Intern. Capital requests of \$20,000 were proposed and funded.

As the City's sewer infrastructure begins to show its age, it is anticipated that significant repair/reconstruction will be required in the future. In FY12, the City budgeted a Sewer Replacement Reserve for funds in excess of a 25% cash reserve. The Sewer Replacement Reserve currently has a balance is \$300,000. Additional funding will be reviewed and determined annually based on current conditions.

It is imperative that we keep up with a rate structure that will enable us to meet our upcoming needs and save where possible to have funding available for necessary future improvements.

Debt Service Fund

The Debt Service Fund budget includes revenue from one-half of one percent local option sales tax (\$304,305) and a six-cent levy of property tax (\$746,380). The following Debt Service Summary chart shows the City's annual debt payments reach a peak in FY 14 and gradually decline. Strategies will continue to be pursued to ensure the sustainability of this fund and to accommodate future projects. The City has an A1 bond rating by Moody's Investors Service.



Capital Improvement Fund

Project requests for FY 14 totaled \$2,528,628 with funding from a variety of sources. There are several carryover projects from FY13, including the Hell Creek channel improvements and the Giles Road traffic signal coordination. Funding is also included for the development and implementation of an IT Disaster Recovery plan, the research and purchase of new financial software, a technology upgrade for the City Council Chambers, continued implementation of Vision 84, a new library materials security system, the 3rd phase of replacing the City's 800MHz radios with digital technology. Budgeted street projects include installation of a traffic signal at Eastport Parkway and a traffic signal and turn bays at 120th & Giles Road.

Lottery Fund

The Lottery budget anticipates \$900,000 in annual revenues. The budgeted expenditures include funding for community events and transfers to the Debt Service Fund for the FY 14 principal and interest on the Police Facility bond issue. Transfers will also be made to the General Fund, Golf Course and to the Capital Fund.

Golf Fund

Golf proceeds for FY 14 are estimated to be \$218,000, which is a 2.3% increase over the FY13 budget of \$213,000. The projected increase is mainly due to an increase in the golfer's confidence that the course will remain open during the FY 14 season. The projected lottery transfer will remain consistent with the FY 13 transfer of \$250,000. The Golf Course debt will be paid off in December 2013 with a principal and interest payment of \$128,407.

Economic Development Program (EDP Fund)

Under the City's Local Option Economic Development Program, a \$300,000 sales tax transfer from the General Fund and a \$300,000 transfer from the Debt Service Fund have been budgeted to make the debt service payment on the \$3 million grant and \$18 million loan made to John Q. Hammons (JQH) to facilitate the construction of the Embassy Suites Hotel and Conference Center and the Marriott Courtyard. Since its inception, including the budgeted \$600,000 transfers scheduled in FY 14, the City will have transferred \$2,280,000 of sales tax revenue into the Economic Development fund.

Off-Street Parking District (OSP Fund)

The Off-Street Parking District is funded through a sales tax transfer from the General Fund. The requested transfer for FY 14 is \$605,000. This will provide funding for debt service in the amount of \$576,960 and \$38,400 for routine maintenance.

Summary

As a growing community, the City of La Vista will continue to face both challenges and opportunities over the next several years. One of the most daunting hurdles relates to the unknown and unpredictable State economic development incentives.

Similar to past fiscal years the budget is designed to meet existing and emerging needs of the City through implementation of the Strategic Plan. In addition to the strategic priorities established by the Mayor and Council, the goal is to continue to provide quality and efficient public services to all areas of our growing community while remaining sensitive to the financial burdens our residents and business owners are experiencing. As the nation continues to recover from one of the most severe economic recessions in history, there remains a great deal of uncertainty surrounding many of the traditional economic indicators. Despite the current economic situation, the public's expectations of maintaining or even expanding service levels continue to grow.

In the recently released results from the 2013 National Citizen Survey, most residents reported experiencing a good quality of life in the City of La Vista and believe that La Vista is a good place to live. The overall quality of life in the City of La Vista was rated as "excellent" or "good" by 90% of the respondents. Respondents also demonstrated a strong trust in local government. A majority rated the overall direction being taken by the City of La Vista as "excellent" or "good". Those residents who had interacted with an employee of the City in the previous 12 months gave high marks to those employees as nearly all rated their overall impression of employees as "excellent" or "good". Residents also gave generally favorable ratings to most local government services.

The proposed budget recognizes the uncertain economic environment and difficult budget choices that the City has made over the last several years. It is fiscally conservative and does not fund all desired City services or projects. In a growing city such as La Vista, not adding staff, delaying the purchase of equipment and waiting on desired projects is very similar to making budget cuts. Disciplined, sustainable growth does not occur without vision and strategic leadership as good decisions result when policy leaders keep their focus on the long term and avoid hasty reactions to immediate crises. Through the diligent efforts of the Mayor & City Council La Vista has become well known for long range planning and implementation. Despite our challenges, there is little doubt that La Vista will continue to thrive.

Preparation of the FY 14 municipal budget would not have been possible without the collaborative efforts of Mid-Level Managers and Department Heads. I would like to thank these people and recognize Finance Director Sheila Lindberg for her ongoing budget leadership.

Respectfully submitted,


Brenda S. Gunn
City Administrator

BUDGET PROCESS

Adopting the municipal budget is probably the single most important policy issue that the City Council will make in support of the citizens of La Vista. This document is much more than an allocation of revenues and expenditures. It is a plan of work, an allocation of human resources and a contract with the La Vista community. Since it is human nature to desire more services and projects than can be accomplished with limited available resources, the budget also reflects trade-offs and compromises necessary to fulfill the City's responsibility within our existing revenues and to protect the sustainability of the long-term fiscal health of the community. The Strategic Plan is the guiding force behind the budget.

The following is a schedule for the FY13/14 budget process:

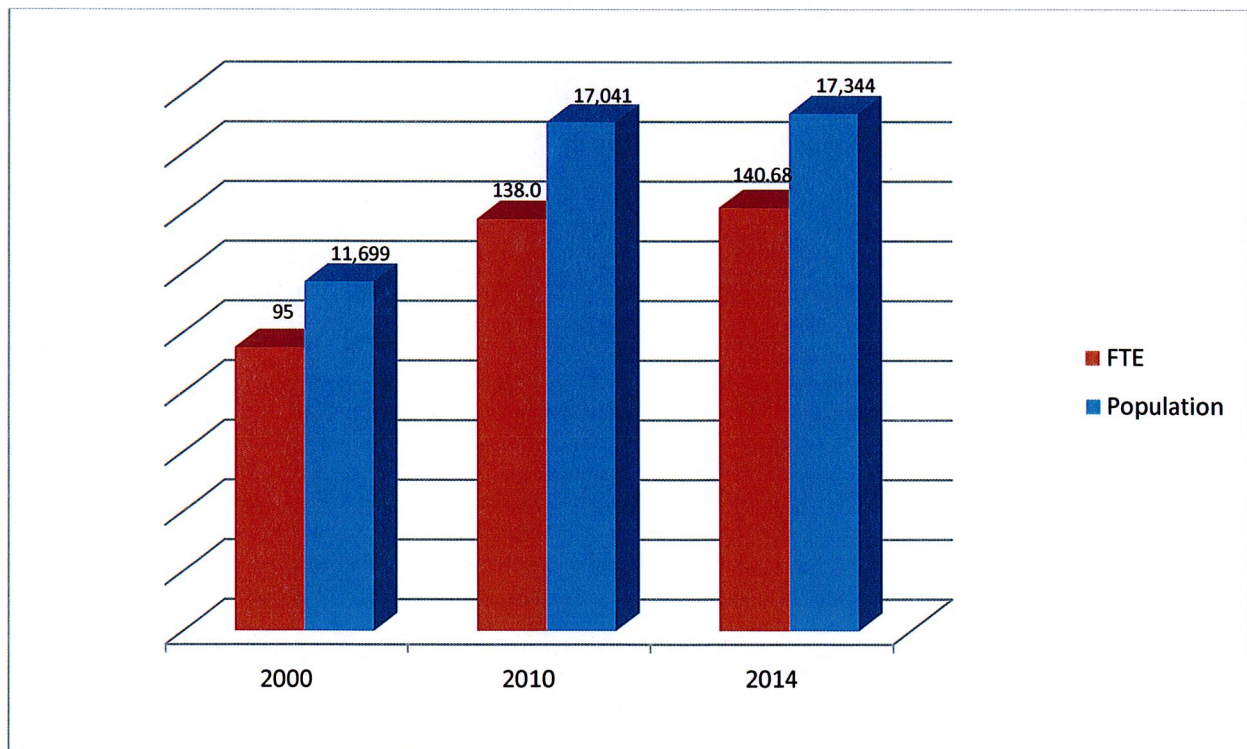
CIP Project Detail Sheets Distributed	Wednesday, December 5 th
CIP Project Detail Sheets due to Ass't City Adm.	Friday, January 11 th
Department Workshop - Budget	Week of April 8 th
FY 13/14 Budget Packets Distributed	Week of April 8 th
FY 13/14 Budget Worksheets due from Departments to Finance	Friday, May 10 th
FY 13/14 Department Budget Meetings	Week of June 10 th
FY 13/14 Budget Proposed to City Council	Friday, July 5 th
Budget Workshop	Monday, July 15 th
Budget Workshop	Wednesday, July 17 th
Budget Workshop (optional)	Thursday, July 18 th
Budget Public Hearing & 1 st Reading of Ordinance	Tuesday, August 6 th
Budget - 2 nd Reading of Ordinance	Tuesday, August 20 th
Budget - Final Reading of Ordinance	Tuesday, September 3 rd

POSITION SUMMARY

The City's staffing number for FY 14 is 140.68 FTE (Full Time Equivalency). This number breaks down into 109 Full Time positions and 31.68 FTE positions that are filled by multiple part time and seasonal employees. Staffing numbers have remained consistent for the last several years, increasing by only two FTE positions since FY 10.

The only notable staffing changes for FY 14 were making the part time clerical position at Public Works full time (an addition of .38 FTE), and the addition of some part time hours for Senior Bus drivers to allow for increasing services if the rider numbers warrant (an addition of .45 FTE).

The chart below compares staffing increases with population increases from 2000 to 2014. In 2000 there were 8.12 staff members per 1,000 population and in 2014 there are 8.11 staff members per 1,000 population, indicating that the ratio of staff to population has remained virtually the same.



2014 POSITION SUMMARY TABLE

	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY2010	FY2011	FY2012	FY2013	FY2014
General Fund											
Administration											
City Administrator's Office	2.00	2.00	3.00	3.00	3.00	3.00	4.00	4.00	4.00	4.88	4.88
Finance	2.00	2.00	2.00	2.00	2.00	2.50	2.50	2.50	2.50	2.50	2.50
City Clerk	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Human Resources	0.50	1.00	1.00	1.00	1.00	1.00	1.00	1.50	1.50	1.50	1.50
Intern (Unpaid)		1.00	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25
Public Buildings & Grounds											
Building & Grounds	2.50	2.50	2.50	3.50	3.50	3.50	3.50	3.50	3.50	3.50	3.50
Community Development											
Director's Office	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Planning	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Building Inspection	2.50	2.50	2.75	2.75	3.50	3.50	3.50	3.50	3.50	3.50	3.50
Code Enforcement	1.00	1.00	1.00	1.00	1.00	1.00	1.00				
Intern (Paid)		1.00	0.50	0.50	0.50	0.50	0.50	0.00	0.50	0.50	0.50
Public Safety											
Police (Sworn)	24.00	24.00	29.00	31.00	31.00	33.00	33.00	34.00	34.00	34.00	34.00
Police (Civilian)	4.50	4.50	4.50	4.50	4.50	4.50	4.50	5.50	5.50	5.50	5.50
Fire Chief's Office	1.00	1.00	1.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Intern (Unpaid)			0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	
Volunteers	60.00	70.00	90.00	47.00	57.00	70.00	75.00	75.00	75.00	75.00	
Public Works											
Streets Administration										4.24	4.62
Streets Operating	13.00	13.00	14.00	15.50	16.50	17.50	19.00	19.24	19.24	15.62	15.62
Streets PT and Seasonal	1.50	1.50	1.26	1.80	1.88	1.88	1.88	1.88	1.88	1.88	1.88
Parks	9.00	9.00	9.00	10.00	11.00	11.00	8.00	8.00	8.00	8.00	7.00
Parks Seasonal	3.00	3.00	1.26	2.52	3.36	3.36	3.36	3.36	3.36	3.36	3.36
Sports Complex							3.00	3.00	3.00	3.00	4.00
Sports Complex Seasonal	0.75	0.75	1.00	0.84	0.84	1.26	0.84	0.84	0.84	0.84	0.84
Library											
Library Director's Office	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00
Circulation Clerks	3.75	3.75	4.80	4.80	4.80	5.20	5.80	5.90	5.90	5.90	5.90
Library Seasonal							0.50	0.25	0.25	0.25	0.25
Recreation											
Recreation Director's Office	4.00	4.00	4.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00
Recreation Assistants	2.75	2.75	3.25	3.25	3.25	3.25	4.00	4.00	4.00	3.30	3.30
Senior Bus					1.30	1.30	1.30	1.30	1.30	1.30	1.75
Swimming Pool (Seasonal)	3.50	3.50	3.75	3.99	3.99	3.99	3.99	3.99	3.99	3.99	3.99
General Fund Total	92.25	93.75	100.57	109.95	114.92	119.24	123.17	124.26	124.76	125.56	126.39
Sewer Fund											
Sewer											
Sewer Division	4.00	4.00	5.00	5.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00
Sewer Division Seasonal & PT	1.00	1.00	1.10	1.04	1.66	2.08	2.08	2.08	2.08	2.08	2.08
Sewer Fund Total	5.00	5.00	6.10	6.04	7.66	8.08	8.08	8.08	8.08	8.08	8.08
Golf Fund											
Golf Maintenance	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	1.12	1.12
Golf Maintenance (Seasonal)	1.00	1.00	0.85	1.26	1.26	1.26	1.26	1.26	1.26	1.92	1.92
Golf Clubhouse	1.00	1.00	1.50	1.50	1.50	1.34	1.34	1.34	1.00	1.00	1.00
Golf Clubhouse (Seasonal)	2.00	2.50	2.00	2.00	2.12	1.12	2.17	2.17	2.70	2.17	2.17
Golf Fund Total	6.00	6.50	6.35	6.76	6.88	5.72	6.77	6.77	6.96	6.21	6.21
All Funds Total	103.25	105.25	113.02	122.75	129.46	133.04	138.02	139.11	139.80	139.85	140.68
Note: Staffing Numbers are shown as Full Time Equivalent (FTE)											

General Fund

In FY 14, total General Fund revenues are projected to be \$11,341,892 (including grants of \$209,570). Property tax accounts for 58% of the revenue budget and other significant sources of funding include: Sales Tax, Hotel Occupation Tax and Gross Revenue Tax. The total of property taxes projected in the General Fund is \$6,095,437 based on \$1,243,966,760 in assessed valuation. This results in a \$.49 tax levy in the General Fund.

Sales tax for FY 14 is budgeted at \$608,610 as a result of the State of Nebraska's economic development incentive program. The original budget of (\$2,250,000) had to be reduced by \$(1,641,390) in order to fund the confidential incentives negotiated by the State. The City will likely go over 8 months without receiving a sales and use tax payment from the State.

General Fund Source of Funds Summary				
Sources of Funds	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Adopted
Property Tax	5,612,173	5,595,836	5,778,738	6,549,437
Sales Tax	2,980,927	2,033,982	3,850,000	608,610
Payments in Lieu of Taxes	181,963	185,000	210,000	241,500
State Revenue	1,284,732	1,073,300	1,313,300	1,326,025
Occupation and franchise taxes	886,215	825,000	890,000	944,500
Hotel Occupation Tax	776,539	684,682	780,000	780,000
Licenses and permits	364,171	368,750	338,750	325,250
Interest Income	12,476	10,000	12,000	12,000
Recreation Fees	163,084	124,000	124,000	144,000
Special Services	28,556	24,590	24,590	22,000
Grant Income	233,449	179,665	179,665	209,570
Miscellaneous	982,320	776,348	1,514,226	179,000
Total Revenue	13,506,605	11,881,153	15,015,269	11,341,892
Transfers and Reserves	2,853,277	2,736,225	3,755,922	6,150,032
Total General Fund Sources	16,359,882	14,617,378	18,771,191	17,491,924

General Fund Expenditure Summary by Department

Total Expenditures	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Adopted
Mayor and Council	144,965	176,706	165,337	182,737
Boards and Commissions	6,418	12,350	9,195	15,220
Public Buildings & Grounds	495,299	582,487	599,944	592,144
Adminstration	727,649	836,777	908,275	887,650
Police	3,850,559	4,025,638	3,827,476	4,265,386
Animal Control	48,011	46,000	44,050	47,000
Fire	501,299	567,219	501,501	1,278,023
Community Development	733,077	673,722	544,107	702,611
Street Administration	213,511	231,907	229,751	218,126
Street Operating	1,915,029	2,007,000	1,893,156	2,144,744
Parks	707,412	744,710	733,590	871,492
Sports Complex	318,839	334,226	317,760	370,303
Library	631,842	679,093	684,147	710,990
Recreation	507,267	546,612	545,475	582,097
Swimming Pool	101,436	112,876	107,198	116,878
Human Resources	457,589	454,611	435,860	479,186
Special Services Bus	63,135	85,084	77,792	98,177
Public Transportation	7,994	8,600	8,000	0
Total Expenditures	11,431,330	12,125,618	11,632,614	13,562,764

The FY 14 budgeted expenditures are about an 11.85% increase over FY 13. The increased costs associated with the new Fire and EMS service contract with the City of Papillion and the Papillion Rural Fire District; the addition of SID 59 into the City's corporate limits as a result of the 2013 Supreme Court ruling; and the annexation of Mayfair and the I-80 Business Park subdivisions are the main reasons for the significant increase.

Transfers to the Economic Development Program (EDP), Off-Street Parking (OSP) and Capital Improvement Program Funds amount to \$1,105,000. Historically, General Fund budgets have shown actual operational savings at the end of the year. Because of the large transfers to other funds the General Fund reserve has decreased. It should be noted however, that some of the significant revenue increases in the General Fund are the result of the City's investments in the EDP and OSP. It is anticipated that the transfer relief will come in FY17 when the La Vista Conference Center loan is paid in full.

The growth in General Fund expenditures has averaged about 7.6% over the past ten years.

CITY OF LA VISTA**FY 13-14 BUDGET****GENERAL FUND SUMMARY**

	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Adopted
REVENUES				
Property Tax	5,612,173	5,595,836	5,778,738	6,549,437
Sales Tax	2,980,927	2,033,982	3,850,000	608,610
Payments in Lieu of Taxes	181,963	185,000	210,000	241,500
State Revenue	1,284,732	1,073,300	1,313,300	1,326,025
Occupation and franchise taxes	886,215	825,000	890,000	944,500
Hotel Occupation Tax	776,539	684,682	780,000	780,000
Licenses and permits	364,171	368,750	338,750	325,250
Interest Income	12,476	10,000	12,000	12,000
Recreation Fees	163,084	124,000	124,000	144,000
Special Services	28,556	24,590	24,590	22,000
Grant Income	233,449	179,665	179,665	209,570
Miscellaneous	982,320	776,348	1,514,226	179,000
Total Revenue	13,506,605	11,881,153	15,015,269	11,341,892
EXPENDITURES				
Salary & Benefits	7,502,974	8,121,911	7,699,492	8,798,551
Operating Expenditures	3,756,682	3,788,207	3,762,892	4,353,745
Total Expenditures	11,259,656	11,910,118	11,462,384	13,152,296
Other Financing Sources (Uses)				
Lottery Transfer	66,620	67,370	82,370	116,455
Debt Service Transfer	0	0	0	0
EDP Transfer	(600,000)	(600,000)	(600,000)	(300,000)
OSP Transfer	(550,000)	(605,000)	(605,000)	(605,000)
CIP Transfer	(102,167)	(100,000)	(50,000)	(200,000)
Total Other Uses of Funds	(1,185,547)	(1,237,630)	(1,172,630)	(988,545)
Operating Cash Annual Inc/(Dec)	1,061,402	(1,266,595)	2,380,255	(2,798,949)
Total Capital	171,674	215,500	170,230	410,468
Prior Year Cash	4,038,824	3,973,855	4,928,552	7,138,577
End of Year Cash Total	4,928,552	2,491,759	7,138,577	3,929,160
Target Reserve	1,876,609	1,985,020	1,910,397	2,192,049
Excess Cash Over Reserves	3,051,943	506,740	5,228,179	1,737,111

01-11 Mayor & Council

Municipal Budget Notes – FY 13/14

01-11 Mayor & Council

Budget Line Item

- 102 Part Time Salaries**
Salaries for the Mayor and City Council are included in this line item. No increase from previous year.
- 104 FICA**
This is a mandatory withholding match that is a fixed percentage of salaries. No increase from previous year.
- 201 Office Supplies**
Funding requested at the same level as last year.
- 203 Food Supplies**
Funding requested at the same level as last year for food supplies.
- 204 Wearing Apparel**
No funding requested in this line item.
- 301 Postage**
Funding requested at the same level as last year for postage.
- 302 Telephone**
No funding requested in this line item as the Mayor has elected not to receive a phone allowance.
- 303 Professional Services – Other**
No funding requested in this line item.
- 307 Car Allowance**
This line item funds the car allowance for the Mayor. No change requested.
- 308 Legal Ads**
This line item funds notices for City Council meetings and the publication of minutes and ordinances are funded in this line item. No change is requested from the previous year.
- 309 Printing**
This line item funds a portion of the printing of the City Wise newsletter. An increase is requested from the previous year due to the increase cost of printing.
- 310 Dues/Subscriptions**
Funding for the City's membership in the National League of Cities, the League of Nebraska Municipalities and the Sarpy County Chamber is included in this line item, as well as one ICSC membership. An increase of \$2,000 is included due to the annual increase in dues for The League of Nebraska Municipalities.

Municipal Budget Notes – FY 13/14

01-11 Mayor & Council

- 311 Travel Expenses**
This line item funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs. Proposed funding includes sending two elected officials to the National League of Cities Congress in Boston, MA., the Mayor to NLC Leadership Training (Boston, MA) and to the International Council of Shopping Centers Convention in Las Vegas, two elected officials to the League of Nebraska Municipalities Mid-Winter Conference, six elected officials to the League of Nebraska Municipalities Annual Conference (which is being held in La Vista this year) and for all elected officials to attend further in-house training and various dinners such as MAPA, SCEDC, etc. Also included is funding for team building activities associated with the annual Strategic Planning session. An increase in this line item is shown to allow two elected officials to attend the National Civic League All America City Awards Presentation Program.
- 313 Training**
This line item includes all training courses and seminar costs associated with two elected officials attending the National League of Cities Congress Boston, MA, the Mayor attending NLC Leadership Training (Boston, MA) and the International Council of Shopping Centers Convention in Las Vegas, two elected officials attending the League of Nebraska Municipalities Mid-Winter Conference, six elected officials to attend the League of Nebraska Municipalities Annual Conference (which is being held in La Vista this year), the annual Strategic Planning session, and in-house training for all elected officials. An increase in this line item is shown to allow two elected officials to attend the National Civic League All America City Awards Presentation Program.
- 314 Other Contractual Services**
This line item includes funding for telephone and computer maintenance as well as lobbyist services, consulting needs associated with legislative initiatives, and the City Administrator's Performance Evaluation.
- 321 Professional Services – Legal**
No change is requested from the previous year.
- 505 Other Charges**
This line item funds election expenses and other miscellaneous expenses for receptions, meetings, special publication ads, strategic planning initiatives, and senior events. No change is requested from the previous year.

11-MAYOR AND COUNCIL		FY11-12 Actual	FY12-13 Budget	FY12-13 Estimate	FY13-14 Adopted
PERSONNEL SERVICES					
102	Salaries	45,359.08	45,360.00	45,360.00	45,360.00
104	FICA	3,607.46	3,470.00	3,470.00	3,470.00
107	Pension				
Total Personnel Services		48,966.54	48,830.00	48,830.00	48,830.00
COMMODITIES					
201	Office Supplies	497.94	1,000.00	700.00	1,000.00
203	Food Supplies	0.00	250.00	250.00	250.00
204	Wearing Apparel	0.00	0.00	0.00	0.00
205	Motor Vehicle Supplies	0.00	0.00	0.00	0.00
211	Other Commodities	0.00	0.00	0.00	0.00
Total Commodities		497.94	1,250.00	950.00	1,250.00
CONTRACTUAL SERVICES					
301	Postage	392.38	650.00	450.00	650.00
302	Tele/Cell/Pager	1,152.06	1,152.00	480.00	0.00
303	Professional Services-Other	0.00	0.00	0.00	0.00
305	Insurance and Bonds	0.00	0.00	0.00	0.00
307	Car Allowance	1,800.00	1,800.00	1,800.00	1,800.00
308	Legal Advertising	4,465.17	5,500.00	5,500.00	5,500.00
309	Printing	2,086.75	2,110.00	2,110.00	2,225.00
310	Dues and Subscriptions	32,631.00	33,717.00	33,717.00	35,717.00
311	Travel Expense	3,625.71	8,877.00	5,000.00	10,791.00
313	Training	750.00	12,020.00	5,700.00	12,674.00
314	Other Contractual Services	23,559.30	25,500.00	25,500.00	28,000.00
320	Professional Services-Auditing	0.00	0.00	0.00	0.00
321	Professional Services-Legal	19,589.96	26,000.00	26,000.00	26,000.00
Total Contractual Services		90,052.33	117,326.00	106,257.00	123,357.00
OTHER CHARGES					
505	Other	5,447.95	9,300.00	9,300.00	9,300.00
Total Other Charges		5,447.95	9,300.00	9,300.00	9,300.00
CAPITAL OUTLAY					
610	Office Equipment				
618	Other Capital				
Total Capital Outlay					
TOTAL		144,964.76	176,706.00	165,337.00	182,737.00

01-12 Boards & Commissions

Municipal Budget Notes – FY 13/14

01-12 Boards & Commissions

**Budget
Line Item**

- 201 Office Supplies**
Funding requested at the same level as last year for office supplies.
- 301 Postage**
Funding requested for postage is an increase due to increase cost of postage.
- 308 Legal Ads**
Notices for Board and Commission meetings are funded in this line item.
Funding requested at the same level as last year for postage.
- 309 Printing**
Funding requested for printing is an increase due increase costs of printing.
- 311 Travel Expenses**
This line item funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs. Funding is included in this line item for Board and Commission members to attend local meetings and/or training opportunities. Funding is requested at the same level as last year.
- 313 Training**
Funding is included in this line item for Board and Commission members to attend local meetings and/or training opportunities. Funding requested at the same level as last year for training.
- 314 Other Contractual Services**
This line item includes funding for telephone and computer maintenance.
Funding requested at the same level as last year for other contractual services.
- 321 Professional Services – Legal**
Funding requested at the same level as last year.
- 505 Other Charges**
Funding requested at the same level as last year.

12-ADVISORY BOARDS & COMMISSIONS		FY11-12 Actual	FY12-13 Budget	FY12-13 Estimate	FY13-14 Adopted
COMMODITIES					
201	Office Supplies	68.70	100.00	80.00	100.00
202	Books and Periodicals				
203	Food Supplies				
205	Motor Veh Supplies - Fuel				
206	Maint. Tool Supply				
207	Janitor Supplies				
208	Chemical Supplies				
211	Other Commodities				
Total Commodities		68.70	100.00	80.00	100.00
CONTRACTUAL SERVICES					
301	Postage	368.43	540.00	600.00	600.00
303	Professional Services-Other				
308	Legal Advertising	743.06	1,000.00	900.00	1,000.00
309	Printing	2,086.75	1,915.00	1,915.00	2,225.00
311	Travel Expense	0.00	3,085.00	800.00	3,085.00
313	Training Assistance	0.00	810.00	700.00	810.00
314	Other Contractual Services	2,942.49	4,000.00	3,500.00	6,500.00
320	Prof Services-Auditing	0.00	0.00	0.00	0.00
321	Professional Services-Legal	0.00	500.00	400.00	500.00
Total Contractual Services		6,140.73	11,850.00	8,815.00	14,720.00
OTHER CHARGES					
505	Other	208.73	400.00	300.00	400.00
Total Other Charges		208.73	400.00	300.00	400.00
CAPITAL OUTLAY					
610	Office Equipment				
Total Capital Outlay		0.00	0.00	0.00	0.00
TOTAL		6,418.16	12,350.00	9,195.00	15,220.00

01-13

Public Buildings & Grounds

Municipal Budget Notes - FY 13/14

01-13 Public Building & Grounds

**Budget
Line Item**

- 101 Full Time Salaries**
Salaries for the three full time Public Buildings & Grounds employees are included in this line item. A 2% base factor is included for potential salary increases in accordance with the compensation ordinance.
- 102 Part Time Salaries**
This line item funds the part-time custodian position that services the portions of the Community Center and the Golf Course Clubhouse not covered by the contractual janitorial service. The position also assists with minor maintenance and snow removal. A 2% base factor is included for potential salary increases in accordance with the compensation ordinance.
- 103 Overtime**
This line item funds overtime hours. A slight increase to compensate for the proposed salary increase is requested.
- 104 FICA**
This is a mandatory withholding match that is a fixed percentage of salaries.
- 105 Insurance**
This line item funds the City's portion of health, dental, life and disability insurance for employees. The Affordable Care Act is scheduled to take effect in 2014, which will likely impact the group health insurance rates to an unknown degree. A 6% increase has been factored into the budget and the Employee Focus Group continues to meet and will again make recommendations for changes in an attempt to stay within the budgeted amount.
- 107 Civilian Pension**
This line item funds the City's portion of employee pension contributions.
- 201 Office Supplies**
This line item funds basic office supplies such as copy paper, pens, pads, toner, ink, etc. for the Buildings and Grounds Department. Funding requested at the same level as last year.
- 202 Books and Periodicals**
Funding requested at the same level as last year
- 204 Wearing Apparel**
This line item provides for uniforms for the Department. Funding requested at the same level as last year.
- 205 Motor Vehicle Supplies**
This line item funds gasoline, oil, lubricants, and parts for 3 pickups and 3 pieces of equipment. Funding requested at same level as last year.

Municipal Budget Notes - FY 13/14

01-13 Public Building & Grounds

- 206 Lab & Maintenance Supplies**
This line funds hand tools and small power tools. Funding requested at same level as last year.
- 207 Janitorial Supplies**
This line item funds janitorial supplies such as paper towels, hand soap, toilet paper, etc. for the City Hall/Community Center, Police Facility, Fire District 1, and Fire District 2. Funding requested at same level as last year.
- 208 Chemical Supplies**
This line item funds chemical supplies to fertilize and control weeds, remove ice from sidewalks and treat the water serving the heating and cooling systems. Funding requested at same level as last year.
- 210 Botanical**
This line item funds replacement and additional trees and shrubs at City facilities. A \$2,500 decrease in funding is shown due to grant funding that was included last year but not this year.
- 211 Other Commodities**
This line item includes items that do not fall into another category such as flags. Last year a decision was made to discontinue the rental of entry mats for City facilities due to the ongoing cost increases. Funding request shows an increase of \$5,000 for the purchase of entry mats. The rental funding was previously included in Line Item 314.
- 301 Postage**
This line item funds postage costs including a portion of the mailing for the City Wise newsletter. Funding requested at same level as last year.
- 302 Telephone**
This line item funds a cellular telephone for the Buildings and Grounds Director, which is needed for daily contact as well as emergency night and weekend calls. It also includes reimbursement for the Maintenance Foreman's use of his personal phone for City business.
- 304 Utilities**
This is an additional line item for Buildings & Grounds for FY14 and will fund the utilities being taken over for the existing Fire Stations that fell under the Fire Department Budget in the past. Funding requested is a 5% increase over what was requested in the fire budget last year due to rising utility costs.
- 306 Rentals**
This line item funds the rental of equipment that is not used often enough to warrant purchasing. Funding requested at same level as last year.

Municipal Budget Notes - FY 13/14

01-13 Public Building & Grounds

- 309 Printing**
This line item funds printing costs including a portion of the printing of the City Wise newsletter.
- 310 Dues and Subscriptions**
This line item funds dues to professional organizations and subscriptions costs. An increase of \$350 is shown for ICMA dues.
- 311 Travel Expense**
This line item funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs. The requested funding is for seminars in the Metro area and is at the same level as last year
- 313 Training Assistance**
This line item funds all training courses and seminar costs. A slight increase is requested due to an increase in the cost of monthly BOMA meetings & learning sessions.
- 314 Other Contractual Services**
This line item funds on-going maintenance agreements including, but not limited to the following: required testing and inspections of various building systems, alarm services, computer services, janitorial services, trash removal and recycling, as well as the City's portion of maintenance services for the Library/Metro Sarpy Center. Several adjustments have been made to this line item resulting in an overall decrease: \$20,000 was deleted for funding of concrete repairs at the Library/Metro Sarpy Center (this project was completed during the current budget year); entry mat rental costs were deleted and mat purchase costs were moved to Line Item 211; funding for contracted lawn mowing was removed and will be done in-house; the ongoing Metro facility maintenance budget, which we pay a percentage of, was increased; there was an increase in computer services costs; and there is additional funding included for alarm monitoring services at District 1 due to the installation of an alarm system.
- 401 Buildings & Grounds Maintenance**
This line item funds routine maintenance supplies and labor for repair and upkeep of City Hall/Community Center, the Police Facility and Fire Districts 1 & 2, as well as the City owned interior finishes, furnishings and equipment in the Library. A one-time increase of \$15,430 is shown for refinishing all the wood floors in the recreation center to include the stage, gymnasium, weight room and racquetball courts. These floors have not been refinished in over ten years and they are starting to show considerable wear and become slippery.
- 409 Machine Tool & Equipment Maintenance**
This line item funds the repair of tools and equipment including snow equipment. Funding requested at same level as last year.

Municipal Budget Notes - FY 13/14

01-13 Public Building & Grounds

- 410 Motor Vehicle Maintenance**
This line item funds needed and routine maintenance of 3 pickups, trailer, Cub Cadet, 2 lifts and one John Deere 1145 snow machine. Funding requested at same level as last year.
- 411 Radio Maintenance**
This line item funds radio repairs and purchase of batteries and accessories for four 800 MHz radios. Funding requested at same level as last year.
- 412 Other Maintenance**
This line item is used for items that do not fit into another category including the repair of US, State and City flags. Funding requested at same level as last year.
- 505 Other Charges**
This line item provides for unexpected costly repairs. Funding requested at same level as last year.
- 613 Motor Vehicle - \$6,000**
A new trailer to transport the building & grounds scissors lift between facilities is being requested at a cost of \$6,000. The lift, which weighs approximately 4,500 pounds and requires a low-angle for proper loading and unloading, is currently being transported on a general duty utility trailer that is not rated for the weight of the lift and does not have the proper loading angle. This creates a safety hazard and maintenance issues for the lift.

	FY11-12 Actual	FY12-13 Budget	FY12-13 Estimate	FY13-14 Adopted
13-PUBLIC BUILDINGS & GROUNDS				
PERSONNEL SERVICES				
101 Salaries - Full-Time	151,593.80	155,237.00	155,237.00	159,120.00
102 Salaries - Part-Time	9,872.88	10,324.00	10,324.00	10,378.00
103 Overtime Salaries	884.94	2,322.00	1,750.00	2,391.00
104 FICA	12,161.73	12,843.00	12,843.00	13,150.00
105 Insurance Charges	17,266.56	17,925.00	17,925.00	19,300.00
106 Other Personnel Services	0.00	0.00	0.00	0.00
107 Pension	9,148.64	9,454.00	9,454.00	9,691.00
109 Self Insurance Expense	0.00	0.00	0.00	0.00
Total Personnel Services	200,928.55	208,105.00	207,533.00	214,030.00
COMMODITIES				
201 Office Supplies	221.74	240.00	240.00	240.00
202 Books and Periodicals	0.00	70.00	0.00	70.00
203 Food Supplies	18.30	0.00	0.00	0.00
204 Wearing Apparel	519.57	500.00	500.00	500.00
205 Motor Veh Supplies - Fuel	2,245.72	3,000.00	3,000.00	3,000.00
206 Maint. Tool Supply	673.77	700.00	700.00	700.00
207 Janitor Supplies	3,496.97	5,500.00	5,500.00	5,500.00
208 Chemical Supplies	2,026.04	3,000.00	3,000.00	3,000.00
210 Botanical Supplies	995.00	3,500.00	1,000.00	1,000.00
211 Other Commodities	3,138.91	3,500.00	3,500.00	8,500.00
Total Commodities	13,336.02	20,010.00	17,440.00	22,510.00
CONTRACTUAL SERVICES				
301 Postage	368.88	600.00	600.00	600.00
302 Telephone	1,638.02	1,488.00	1,488.00	1,440.00
303 Professional Services-Other	0.00	0.00	0.00	0.00
304 Utilities	0.00	0.00	0.00	22,250.00
306 Rentals	0.00	150.00	0.00	150.00
308 Legal Advertising	0.00	0.00	0.00	0.00
309 Printing	2,086.75	2,550.00	2,500.00	2,500.00
310 Dues and Subscriptions	654.72	900.00	900.00	1,250.00
311 Travel Expense	0.00	100.00	0.00	100.00
313 Training Assistance	298.00	1,200.00	1,200.00	1,300.00
314 Other Contractual	231,520.78	281,384.00	271,384.00	258,584.00
320 Prof Services-Auditing	0.00	0.00	0.00	0.00
321 Professional Services-Legal				
Total Contractual	236,567.15	288,372.00	278,072.00	288,174.00
MAINTENANCE				
401 Bldg. and Grounds	26,962.57	32,000.00	62,000.00	47,430.00
409 Machine Equip & Tool Maint.	683.68	600.00	600.00	600.00
410 Vehicle Maintenance	519.34	1,500.00	1,500.00	1,500.00
411 Radio R & M/Contracts	366.00	400.00	300.00	400.00
412 Other Repair & Maint.	3,213.10	1,000.00	1,000.00	1,000.00
Total Maintenance	31,744.69	35,500.00	65,400.00	50,930.00
OTHER CHARGES				
505 Other	12,722.21	10,500.00	10,500.00	10,500.00
Total Other Charges	12,722.21	10,500.00	10,500.00	10,500.00
CAPITAL OUTLAY				
602 Buildings				
610 Office Equipment				
611 Machinery & Tools				
613 Motor Vehicles		20,000.00	20,999.00	
617 Radio Systems				
618 Other Capital	0.00	0.00	0.00	6,000.00
Total Capital Outlay	0.00	20,000.00	20,999.00	6,000.00
TOTAL	495,298.62	582,487.00	599,944.00	592,144.00

01-14 Administration

Municipal Budget Notes – FY 13/14

01-14 Administration

(Note: 30% of the cost of the Administration budget is funded by the Sewer Fund.)

**Budget
Line Item**

- 101 Full Time Salaries**
Salaries for City Hall administrative staff are included in this line item. (A portion of the ACA position is also funded from the HR budget.) A 2% base factor is included for potential salary increases in accordance with the compensation ordinance.
- 102 Part Time Salaries**
A 2% base factor is included for potential salary increases in accordance with the compensation ordinance.
- 103 Overtime**
An increase in funding is requested. The Executive Assistant is required to attend evening and weekend events on occasion and she attempts to adjust her time accordingly. There are instances, however, when this is not feasible. There is also an increase due to employee involvement in La Vista Daze events and this time is difficult to flex since the additional time falls all within one pay period.
- 104 FICA**
This is a mandatory withholding match that is a fixed percentage of salaries. The line item has been increased in proportion to the proposed salary increases.
- 105 Insurance**
This line item funds the City's portion of health, dental, life and disability insurance for employees. The Affordable Care Act is scheduled to take effect in 2014, which will likely impact the group health insurance rates to an unknown degree. A 6% increase has been factored into the budget and the Employee Focus Group continues to meet and will again make recommendations for changes in an attempt to stay within the budgeted amount.
- 107 Civilian Pension**
This line item funds the City's portion of employee pension contributions.
- 108 Civilian Pension**
This line item funds the City's portion of employee pension contributions for the City Administrator.
- 201 Office Supplies**
This line item funds the administrative share of the postage meter lease and supplies, the monthly base and overage charges for the copy machines, cartridges and toners for the printers, and other miscellaneous office supplies. An increase is being requested in the amount of \$284 based on actual expenses.

Municipal Budget Notes – FY 13/14

01-14 Administration

- 202 Books/Periodicals**
This line item funds the purchase of new NE Rev. Statute books and periodic updates as well as the purchase of other books and periodicals. No additional funding is being requested.
- 203 Food Supplies**
No additional funding is being requested.
- 204 Wearing Apparel**
No funding requested in this line item.
- 301 Postage**
No additional funding is being requested.
- 302 Telephone**
No additional funding is being requested.
- 303 Professional Services – Other**
This line item funds new employee physicals for administration personnel. Funding requested at same level as last year.
- 304 Utilities**
This line item funds all utility costs for the City Hall facility. An increase of \$4,125 is requested based on actual expenses and a projected 5% increase in utility costs.
- 307 Car Allowance**
This line item funds car allowances for the City Administrator, Assistant City Administrator, City Clerk and Community Relations Coordinator.
- 308 Legal Ads**
Funding requested at same level as last year.
- 309 Printing**
This line item funds City Hall's portion of printing the CityWise newsletter as well as other miscellaneous printing costs. Funding requested at same level as last year.
- 310 Dues/Subscriptions**
Administrative professional memberships and subscriptions are included in this line item. Funding requested at same level as last year.
- 311 Travel Expenses**
This line item funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs. An increase in total funding requested due to changes in travel requests. Funding is included for most department heads to attend their respective national conferences, the

Municipal Budget Notes – FY 13/14

01-14 Administration

Community Relations Coordinator to attend the 3CMA Conference, five employees to attend the International Council of Shopping Centers Annual Spring Convention in Las Vegas, three employees to attend the Alliance for Innovation Transforming Local Government Conference, four employees to attend the National Civic League All America City Awards Presentation Program, and six employees to attend the League of Nebraska Municipalities Annual Conference (which will be held in La Vista this year). Several other in-state conferences and various MAPA, SCEDC, etc. events are funding in this line item.

313 Training

An increase in total funding requested in this line item due to changes in travel requests. Funding is included for most department heads to attend their respective national conferences, the Community Relations Coordinator to attend the 3CMA Conference, five employees to attend the International Council of Shopping Centers Annual Spring Convention in Las Vegas, three employees to attend the Alliance for Innovation Transforming Local Government Conference, four employees to attend the National Civic League All America City Awards Presentation Program, and six employees to attend the League of Nebraska Municipalities Annual Conference (which will be held in La Vista this year). Additional funding was requested for several in-state conferences and to provide executive development services for the City Administrator, as required by contract.

314 Other Contractual Services

This line item includes funding for special projects and/or grant writing work, telephone and computer maintenance, and the yearly fee for American Legal to provide statute updates for the code book.

320 Professional Services – Audit

Funding for the City's annual financial audit is included in this line item. Amount requested is based on the City's auditing contract.

321 Professional Services – Legal

Funding requested at same level as last year.

505 Other Charges

In addition to other miscellaneous administrative expenses, this line item includes \$3,500 (70%) for the annual contribution to SCEDC. A 50% reduction in the amount of this contribution is being recommended based on actual services provided over the past several years. Total contribution in the past has been \$10,000; recommendation is to decrease this to \$5,000. A one-time expense of \$1,000 is requested to purchase replacement office chairs.

510 County Treasurer Fees

These fees are charged as a percentage of the tax collections made by the Sarpy County Treasurer.

	FY11-12 Actual	FY12-13 Budget	FY12-13 Estimate	FY13-14 Adopted
14-ADMINISTRATION				
PERSONNEL SERVICES				
101 Salaries - Full-Time	393,239.92	445,192.00	436,387.00	460,179.00
102 Salaries - Part-Time	11,085.49	13,195.00	13,000.00	16,590.00
103 Overtime Salaries	118.03	200.00	2,000.00	1,000.00
104 FICA	29,184.14	35,082.00	32,700.00	36,550.00
105 Insurance Charges	44,881.60	54,257.00	48,430.00	53,897.00
106 Other Personnel Services	0.00	0.00	0.00	0.00
107 Pension	18,165.60	20,615.00	20,522.00	21,368.00
108 Pension/ICMA	5,439.02	5,833.00	5,781.00	5,979.00
109 Self Hlth Insurance	0.00	0.00	0.00	0.00
110 Excess Ins Reimbursement	0.00	0.00	0.00	0.00
Total Personnel Services	502,113.80	574,374.00	558,820.00	595,563.00
COMMODITIES				
200 Inter-Fund Transfers	0.00	0.00	0.00	0.00
201 Office Supplies	8,703.83	8,120.00	9,000.00	8,404.00
202 Books and Periodicals	341.21	1,000.00	300.00	1,000.00
203 Food Supplies	0.00	250.00	150.00	250.00
204 Wearing Apparel	59.26	0.00	0.00	0.00
205 Motor Vehicle Supplies	0.00	0.00	0.00	0.00
211 Other - auto supplies	0.00	0.00	0.00	0.00
Total Commodities	9,104.30	9,370.00	9,450.00	9,654.00
CONTRACTUAL SERVICES				
301 Postage	1,175.19	3,000.00	3,000.00	3,000.00
302 Telephone	3,252.59	4,302.00	3,386.00	4,235.00
303 Professional Services-Other	87.50	1,050.00	0.00	1,050.00
304 Utilities	16,734.77	15,400.00	17,466.00	18,340.00
305 Insurance and Bonds	0.00	0.00	0.00	0.00
306 Rentals	0.00	0.00	0.00	0.00
307 Car Allowance	3,780.00	4,284.00	4,200.00	3,612.00
308 Legal Advertising	684.89	700.00	250.00	700.00
309 Printing	1,803.72	3,000.00	1,700.00	3,000.00
310 Dues and Subscriptions	3,405.84	4,020.00	4,020.00	4,020.00
311 Travel Expense	14,489.50	19,590.00	19,590.00	23,903.00
313 Training Assistance	5,809.30	12,501.00	12,501.00	16,998.00
314 Other Contractual Services	13,688.41	16,391.00	15,000.00	33,670.00
320 Prof Services-Auditing	34,090.00	38,500.00	35,000.00	37,100.00
321 Professional Services-Legal	47,140.88	70,000.00	75,000.00	75,000.00
Total Contractual Services	146,142.59	192,738.00	191,113.00	224,628.00
MAINTENANCE				
401 Building and Grounds	0.00	0.00	0.00	0.00
409 Machine Equip & Tool Maint.	0.00	0.00	0.00	0.00
410 Vehicle Maintenance	0.00	0.00	0.00	0.00
Total Maintenance	0.00	0.00	0.00	0.00
OTHER CHARGES				
505 Other Charges	17,202.34	15,295.00	93,000.00	7,805.00
509 Refunds	0.00	0.00	0.00	0.00
510 County Treasurer Fee	53,086.32	45,000.00	55,892.00	50,000.00
514 Financial Lending Bond Fees	0.00	0.00	0.00	0.00
515 Fee Expense	0.00	0.00	0.00	0.00
Total Other Charges	70,288.66	60,295.00	148,892.00	57,805.00
CAPITAL OUTLAY				
610 Office Equipment	0.00	0.00	0.00	0.00
618 Other Capital Outlay	0.00	0.00	0.00	0.00
Total Capital Outlay	0.00	0.00	0.00	0.00
TOTAL	727,649.35	836,777.00	908,275.00	887,650.00

*Thirty percent of the Administration Fund is allocated to Sewer Fund 02-41.

01-15 Police

Municipal Budget Notes – FY 13/14

01-15 Police

**Budget
Line Item**

- 101 Full Time Salaries**
This line item funds salaries for all full time Police Department employees. A 2% base factor is included for potential salary increases in accordance with the compensation ordinance for all non-FOP employees. Additionally, a proposal is included to reclassify the current Administrative Assistant position to a Police Records Manager/Office Manager position. The duties of this position have evolved over the past several years and, in addition to providing administrative support to the Police Chief and Police Captains, now include, among other things, supervisory oversight of all of the records clerk positions at the Police Department. The position would move from a pay range of 130 to a pay range of 165.
- 102 Part Time Salaries**
This line item funds the salary of the Evidence Technician position. A 2% base factor is included for potential salary increase in accordance with the compensation ordinance.
- 103 Overtime**
This line item provides funding for overtime as detailed in the FOP contract. It includes \$ 60,000 of grant reimbursed overtime. The department has planned several traffic safety projects in FY14, including DUI checkpoints, DUI saturation patrols, Project Extra Mile enforcements, Speed Zone enforcement, and narcotics investigations which may be reimbursed through the Department of Justice.
- 104 FICA**
This is a mandatory withholding match that is a fixed percentage of salaries. The line item has been increased in proportion to the proposed salary increases and additional grant funded overtime.
- 105 Insurance**
This line item funds the City's portion of health, dental, life and disability insurance for employees. The Affordable Care Act is scheduled to take effect in 2014, which will likely impact the group health insurance rates to an unknown degree. A 6% increase has been factored into the budget and the Employee Focus Group continues to meet and will again make recommendations for changes in an attempt to stay within the budgeted amount.
- 107 Civilian Pension**
This line item funds the City's portion of employee pension contributions for civilian police personnel and was increased in proportion to the salary increases.

Municipal Budget Notes – FY 13/14

01-15 Police

- 108 Police Pension**
This line item funds the City's portion of employee pension contributions for sworn police personnel. The amount has been increased to reflect the statutory increase in pension contributions from 6% to 6-1/2% that takes effect October 1, 2013. (This amount will increase again in October of 2015 to 7%.) Additionally, the line item was increased in proportion to the salary increases and additional grant funded overtime.
- 201 Office Supplies**
No additional funding was requested based on FY13 year-end estimate.
- 202 Books/Periodicals**
State statute books, police reference books, etc. are funded in this account and are needed for effective delivery of services. No additional funding was requested based on FY13 year-end estimate.
- 203 Food Supplies**
No additional funding was requested based on FY13 year-end estimate. Supplies for hosted training activities at the police station are funded in this line item.
- 204 Wearing Apparel**
The purchase and replacement of police uniforms and uniform equipment, to include ballistic vests, is included in this line item. The amount budgeted is based on historical data of replacement and need and the increase shown is based on a \$2,500.00 grant reimbursement for ballistic vest purchases.
- 205 Motor Vehicle Supplies**
This line item provides for fuel and oil used in the police vehicles and includes a request for a \$7,700 increase. The instability of fuel prices in the past three years has been taken into consideration as well as the addition of vehicle usage by the Code Enforcement Officer.
- 206 LAB/Main Supplies**
This line item provides for supplies including narcotic test kits, sexual assault kits, DNA kits and DUI testing supplies, etc. Funding requested at same level as last year.
- 208 Chemical Supplies**
This line item provides for supplies related to the Evidence processing area. Funding requested at same level as last year.
- 211 Other Commodities**
No funding was requested for this line item.
- 301 Postage**
Based on FY13 year-end estimates, funding requested at same level as last year.

Municipal Budget Notes – FY 13/14

01-15 Police

- 302 Telephone**
This line item provides for telephone service, both landline and cellular. Contractual cost for landline and cellular phone increased so additional \$1,000 is requested based on actual expenses.
- 303 Professional Services-Other**
Pre-employment testing (medical, psychological and polygraphs) is funded in this line. A decrease is shown based on actual costs.
- 304 Utilities**
This line item funds all utility costs for the Police facility. An increase of \$3,950 is requested based on actual expenses and a projected 5% increase in utility costs.
- 306 Rentals**
This line item provides for a contingency if rental equipment is needed for police operations. Based on actual expenses, a decrease in funding is recommended.
- 308 Legal Ads**
This line item provides funding for legal ads and notices including employment advertising. Funding requested at same level as last year.
- 309 Printing**
This line item provides for the printing of numerous items, including the quarterly city newsletter, tickets, manuals, etc. Based on actual expenses an increase of \$700 was requested.
- 310 Dues & Subscriptions**
This line item includes funding for membership in the International Association of Chiefs of Police, the Nebraska Police Chiefs Association, Nebraska Notaries, FBI Academy, and additional memberships. Funding requested at same level as last year.
- 311 Travel Expense**
This line item funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs. Funding is included for command staff to attend the IACP Conference, and other various leadership and professional training opportunities. Funding requested at same level as last year.
- 312 Towel/Uniform/Cleaning Service**
This line item provides for the cleaning of police uniforms. A decrease is shown based on actual costs.

Municipal Budget Notes – FY 13/14

01-15 Police

- 313 Training**
This line item provides for tuition reimbursement as well as tuition and fees for police training courses. It also includes grant funded training, funding for command staff to attend the IACP Conference, and other various leadership and professional training opportunities. Requested funding shows a slight increase.
- 314 Other Contractual Services**
This line item includes payment for contract services including Douglas County Crime Scene services, computer support, copier costs, lease payments on police vehicles, Project Harmony and other miscellaneous contractual services. This line item also includes the increased payments to Sarpy County for 911 Communication radio and dispatch services. Decrease shown is due to final payments being made on vehicle leases.
- 321 Professional Services (Legal)**
This line item provides funding to prosecute city ordinance violations. Additionally, any police-related legal expenses are billed to this account. Based on actual expenses an increase of \$500 was requested.
- 409 Repair and Maintenance**
This line item funds the repair and maintenance of equipment in the police station. Funding requested at the same level as last year.
- 410 Motor Vehicle Maintenance**
This line item provides funding for the repair of police vehicles. Repair costs have increased and based on the actual expenses an increase of \$7,000 was requested. If no new vehicles are purchased, this increase would need to be significantly higher.
- 411 Radio Maintenance**
This line item provides for the repair and maintenance of police radio equipment. Funding request decreased by \$500 from last year.
- 412 Other Maintenance**
This line item provides for the repair and maintenance of equipment not listed in line 409. Funding requested at same level as last year.
- 505 Other Charges**
This line item provides funding for crime prevention supplies, DARE, ammunition, SWAT team supplies, and all other associated charges. The PD has switched from shotguns to rifles, requiring a different type of ammunition. Additionally, an ammunition shortage has caused the cost of ammunition to skyrocket and has pushed back the time it takes to receive an ammunition order to nearly nine months. Additional funding is requested due to the significant increase in ammunition costs.

Municipal Budget Notes – FY 13/14

01-15 Police

613 Motor Vehicles

Police Cars - \$80,000

Funds are requested to include the purchase two (2) marked police cars from the State Bid. January 2014 would be the earliest any vehicles would be ordered and the vehicles would be in use by April 2014.

618 Other Capital

Mobile Data Computers - \$10,600

The original Mobile Data Computers (MDC) were purchased in 2005. At that time the department purchased 7 of these units, which are still in operation; however, with technological advances and additional software added, the computers are becoming outdated and are having difficulty running newer software. A replacement plan of two MDCs per year is proposed, which will result in all the 2005 MDCs being replaced by FY16.

15-POLICE

	FY11-12 Actual	FY12-13 Budget	FY12-13 Estimate	FY13-14 Adopted
PERSONNEL SERVICES				
101 Salaries - Full-Time	2,411,587.76	2,550,507.00	2,480,681.00	2,662,985.00
102 Salaries - Part-Time	18,310.40	23,438.00	19,300.00	23,534.00
103 Overtime Salaries	205,349.58	184,334.00	185,000.00	228,422.00
104 FICA	191,830.87	210,996.00	204,000.00	222,955.00
105 Insurance Charges	440,602.88	478,989.00	395,000.00	488,412.00
106 Other Personnel Services	0.00	0.00	0.00	0.00
107 Pension/Civilian	9,780.72	10,450.00	10,100.00	10,584.00
108 Pension/Police	149,210.67	153,641.00	150,000.00	176,096.00
109 Self Insurance Expense				
Total Personnel Services	3,426,672.88	3,612,355.00	3,444,081.00	3,812,988.00
COMMODITIES				
200 Inter-Fund Transfers				
201 Office Supplies	5,450.34	5,000.00	5,000.00	5,000.00
202 Books and Periodicals	267.90	500.00	500.00	500.00
203 Food Supplies	122.94	250.00	150.00	200.00
204 Wearing Apparel	17,163.14	14,500.00	15,000.00	14,500.00
205 Motor Vehicle Supplies	74,945.91	77,800.00	80,500.00	85,000.00
206 Lab and Maint Supplies	2,391.78	1,200.00	1,000.00	1,200.00
208 Chemical Supplies	306.98	300.00	300.00	300.00
211 Other Commodities	0.00	0.00	0.00	0.00
Total Commodities	100,648.99	99,550.00	102,450.00	106,700.00
CONTRACTUAL SERVICES				
301 Postage	2,198.29	3,000.00	2,500.00	3,000.00
302 Telephone	11,498.40	10,000.00	10,800.00	13,544.00
303 Prof Services-Other	1,065.00	2,000.00	1,750.00	2,000.00
304 Utilities	52,607.60	45,000.00	46,600.00	48,950.00
305 Insurance and Bonds	0.00	0.00	0.00	0.00
306 Rentals	0.00	250.00	50.00	150.00
307 Car Allowance	0.00	0.00	0.00	0.00
308 Legal Advertising	63.53	50.00	50.00	50.00
309 Printing	4,232.08	4,300.00	5,250.00	5,000.00
310 Dues and Subscriptions	1,062.52	1,000.00	1,000.00	1,000.00
311 Travel Expense	5,893.47	11,110.00	10,000.00	9,200.00
312 Towel and Cleaning Service	1,651.41	1,500.00	1,200.00	1,400.00
313 Training Assistance	8,082.40	10,040.00	11,000.00	8,414.00
314 Other Contractual Services	87,295.29	91,583.00	92,100.00	98,390.00
320 Prof Services-Auditing	0.00	0.00	0.00	0.00
321 Professional Services-Legal	6,463.04	2,000.00	2,725.00	2,500.00
Total Contractual Services	182,113.03	181,833.00	185,025.00	193,598.00
MAINTENANCE				
401 Building and Grounds				
409 Machine Equip and Tool Maint.	783.57	1,000.00	1,000.00	1,000.00
410 Motor Vehicle Maintenance	40,235.27	21,000.00	27,120.00	28,000.00
411 Radio Maintenance	3,105.22	2,000.00	1,800.00	1,500.00
412 Other Maintenance	1,532.09	1,000.00	1,000.00	1,000.00
Total Maintenance	45,656.15	25,000.00	30,920.00	31,500.00
OTHER CHARGES				
505 Other Charges	18,247.03	24,400.00	25,000.00	30,000.00
520 Emergency Expenditures				
Total Other Charges	18,247.03	24,400.00	25,000.00	30,000.00
CAPITAL OUTLAY				
610 Office Equipment				
613 Motor Vehicles	77,220.50	82,500.00	40,000.00	80,000.00
617 Radio Systems	0.00			
618 Other Capital Outlay	0.00	0.00	0.00	10,600.00
Total Capital Outlay	77,220.50	82,500.00	40,000.00	90,600.00
TOTAL	3,850,558.58	4,025,638.00	3,827,476.00	4,265,386.00

01-16 Animal Control

Municipal Budget Notes – FY 13/14

01-16 Animal Control

**Budget
Line Item**

314 Other Contractual Services

The City contracts with the Nebraska Humane Society (NHS) for animal control services. Service rates are based on population and the CPI.

321 Professional Services (Legal)

This line item provides funding for animal control-related legal expenditures and the prosecution of animal control violations by the City Attorney, if needed.

		FY11-12 Actual	FY12-13 Budget	FY12-13 Estimate	FY13-14 Adopted
16-ANIMAL CONTROL					
<hr/>					
	CONTRACTUAL SERVICES				
314	Other Contractual Services	41,867.28	45,000.00	43,550.00	46,000.00
321	Professional Services-Legal	6,143.37	1,000.00	500.00	1,000.00
	Total Contractual Services	48,010.65	46,000.00	44,050.00	47,000.00
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	TOTAL	48,010.65	46,000.00	44,050.00	47,000.00

01-17 Fire

Municipal Budget Notes – FY 13/14

01-17 Fire

Note: An interlocal agreement with the City of Papillion and the Papillion Rural Fire District has been approved to create a merged Fire Service beginning in the spring of 2014. Consequently, the 2013-2014 Fire Department budget is a modified version of what is typically presented. Estimated operational costs (in many cases based on the year-end estimates for the current operation), to keep our department functional for the first six months of the fiscal year have been included. It is acknowledged that certain line items will potentially not have any expenditures in FY13/14 based on the merger taking place.

Budget Line Item

- | | |
|------------|---|
| 101 | Full Time Salaries
Salaries for the Fire Department's two paid positions are included in this line item. |
| 102 | Part Time Salaries
This line item would fund any personnel related expenses that may be necessary to help ensure Fire and EMS coverage until a potential merger can occur. |
| 103 | Overtime
Overtime for the Administrative Assistant is included in this line item. |
| 104 | FICA
This is a mandatory withholding match that is a fixed percentage of salaries. (Firefighters in the State of Nebraska are not required to contribute to the social security system for retirement purposes. They do contribute the Medicare portion, 1.45% of salary.) |
| 105 | Insurance
This line item funds the City's portion of health, dental, life and disability insurance for employees. The Affordable Care Act is scheduled to take effect in 2014, which will likely impact the group health insurance rates to an unknown degree. A 6% increase has been factored into the budget and the Employee Focus Group continues to meet and will again make recommendations for changes in an attempt to stay within the budgeted amount. |
| 107 | Civilian Pension
This line item funds the City's portion of employee pension contributions for civilian employees of the Fire Department. |
| 108 | Firefighter Pension
This line item funds the City's portion of employee pension contributions for the Fire Chief. |
| 111 | Disability Insurance
This line item funds the City's portion of the Fire Chief's disability insurance and the short term disability coverage for volunteers. |

Municipal Budget Notes – FY 13/14

01-17 Fire

- 201 Office Supplies**
Funding for general office supplies is included in this line item.
- 202 Books/Periodicals**
Funding for purchased publications is included in this line item.
- 203 Food Supplies**
Funding for department food supplies is included in this line item.
- 204 Wearing Apparel**
Funding for firefighter apparel is included in this line item.
- 205 Motor Vehicle Supplies**
This line item provides funding for fuel and oil used in the fire vehicles.
- 206 LAB/Main Supplies**
This line item funds lab and maintenance supplies.
- 207 Janitor Supplies**
This line item funds the purchase of janitorial supplies for the two fire stations.
- 208 Chemical Supplies**
This line item provides for the stocking and replacement of fire fighting foam, which is used for flammable liquid and ordinary combustible fires.
- 211 Other Commodities**
This line items includes funding for the cyclical replacement of bunker gear.
- 215 Squad Supplies**
This account is used to replenish disposable items for four rescue squads. Supplies include intravenous access and drug stock, various bandages and associated supplies, and all other BLS and ALS disposable items.
- 301 Postage**
Postage for general mailing as well as a portion of the CityWise Newsletter is included in this line item.
- 302 Telephone**
This line item provides for both landline and cellular telephone service.
- 303 Professional Services-Other**
This line item funds required medical services for volunteers such as TB testing, Hepatitis B shots, titer draws, and physical assessments.
- 304 Utilities**
This account funds utility payments for both fire stations.

Municipal Budget Notes – FY 13/14

01-17 Fire

- 307 Car Allowance**
This line item provides for a car allowance for two Assistant Fire Chiefs to cover personal automobile expenses.
- 308 Legal Ads**
This line item provides for legal ads and notices that are required to be published, including employment advertising.
- 309 Printing**
This line item provides for the printing of numerous items, including the city newsletter, public relations materials, educational material, and recruitment material.
- 310 Dues & Subscriptions**
This line item includes funding for membership in the International Association of Fire Chiefs, other memberships, and fire service publications.
- 311 Travel Expense**
This line item funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs.
- 313 Training**
This line item funds tuition and fees for fire training courses.
- 314 Other Contractual Services**
This line item funds payments to Sarpy County for radio and dispatch services.
***** (Note: During FY13 the City entered into a contract with Nixle for emergency notification services. The funds budgeted in FY13 covered two years of service and, consequently, nothing is shown in this line item for FY14. However, funding will again need to be included beginning in FY15.)***
- 321 Professional Services (Legal)**
This line item provides for legal services if required.
- 401 Buildings and Grounds**
Funding for any necessary building and grounds supplies or repairs is included in this line item.
- 409 Repair and Maintenance**
This line item funds repair and maintenance of fire department equipment, specifically, equipment that requires specialty tools and paraphernalia necessary for compliance. Also included are repairs and maintenance to station and mobile computers.
- 410 Motor Vehicle Maintenance**
This line item provides funding for the repair and maintenance of fire vehicles and apparatus.

Municipal Budget Notes – FY 13/14

01-17 Fire

- 411 Radio Maintenance**
Funding for any necessary radio repairs is included in this line item.
- 505 Other Charges**
This line item provides funding for the firefighters' banquet and for recruitment initiatives.
- 520 Emergency**
This line item provides funding for emergency management training for all city employees. An Emergency Management Team has been created to facilitate the planning and implementation of this training.

		FY11-12 Actual	FY12-13 Budget	FY12-13 Estimate	FY13-14 Adopted
17-FIRE					
PERSONNEL SERVICES					
101	Salaries - Full Time	133,957.97	137,523.00	137,523.00	139,856.00
102	Salaries - Part-Time				199,800.00
103	Overtime Salaries	502.33	860.00	860.00	868.00
104	FICA	3,940.67	4,525.00	4,525.00	20,082.00
105	Employee Benefit - Insurance	26,960.49	31,551.00	31,551.00	29,630.00
107	Pension/Civilian	2,401.75	2,437.00	2,437.00	2,461.00
108	Pension/Fire	12,276.16	12,709.00	12,709.00	12,963.00
110	Excess Ins. Reimbursement				
111	Disability Insurance	4,954.35	4,955.00	4,955.00	4,955.00
Total Personnel Services		184,993.72	194,560.00	194,560.00	410,615.00
COMMODITIES					
201	Office Supplies	1,584.23	3,000.00	1,700.00	1,000.00
202	Books and Periodicals	190.26	1,500.00	800.00	400.00
203	Food Supplies	4,434.73	6,000.00	6,000.00	3,000.00
204	Wearing Apparel	8,281.25	12,800.00	4,000.00	3,000.00
205	Motor Vehicle Supplies	15,090.23	22,000.00	22,000.00	11,000.00
206	Lab and Maint Supplies	374.75	1,000.00	500.00	250.00
207	Janitor Supplies	478.46	1,350.00	1,350.00	1,175.00
208	Chemical Supplies	125.00	1,000.00	700.00	350.00
211	Other Commodities	12,309.89	18,500.00	15,000.00	2,500.00
215	Squad Supplies	12,310.16	15,000.00	15,000.00	9,000.00
Total Commodities		55,178.96	82,150.00	67,050.00	31,675.00
CONTRACTUAL SERVICES					
301	Postage	457.13	1,000.00	1,000.00	500.00
302	Telephone	6,407.75	5,919.00	5,919.00	2,164.00
303	Prof Services-Other	1,768.00	3,500.00	3,000.00	1,500.00
304	Utilities	53,367.07	60,000.00	60,000.00	30,000.00
305	Insurance and Bonds				
307	Car Allowance	4,700.00	6,000.00	6,000.00	3,000.00
308	Legal Advertising	0.00	300.00	100.00	50.00
309	Printing	4,384.01	6,500.00	4,000.00	2,000.00
310	Dues and Subscriptions	2,776.61	2,200.00	2,200.00	1,100.00
311	Travel Expense	10,022.77	17,948.00	8,000.00	4,000.00
313	Training Assistance	41,017.31	45,220.00	20,000.00	10,000.00
314	Other Contractual Services	74,774.54	81,822.00	74,822.00	47,583.00
320	Prof Services-Auditing	0.00	0.00	0.00	0.00
321	Professional Services-Legal	0.00	600.00	600.00	300.00
Total Contractual Services		199,675.19	231,009.00	185,641.00	102,197.00
MAINTENANCE					
401	Building and Grounds	0.00	0.00	0.00	
409	Machine Equip and Tool Maint.	6,477.05	3,750.00	3,750.00	2,500.00
410	Motor Vehicle Maintenance	7,038.33	15,000.00	12,000.00	8,000.00
411	Radio Maintenance	18,280.61	20,000.00	5,000.00	2,500.00
412	Other Maintenance	37.94	0.00	0.00	
Total Maintenance		31,833.93	38,750.00	20,750.00	13,000.00
OTHER CHARGES					
505	Other Charges	7,740.17	18,250.00	16,000.00	718,036.00
520	Emergency Expenditures	6,447.67	2,500.00	17,500.00	2,500.00
Total Other Charges		14,187.84	20,750.00	33,500.00	720,536.00
CAPITAL OUTLAY					
610	Office Equipment	0.00	0.00	0.00	0.00
611	Machines and Tools	0.00	0.00	0.00	0.00
613	Motor Vehicles	0.00			
615	Fire Hose				
617	Radio Systems				
618	Other Capital Outlay	15,429.40	0.00	0.00	0.00
Total Capital Outlay		15,429.40	0.00	0.00	0.00
TOTAL		501,299.04	567,219.00	501,501.00	1,278,023.00

01-18 Community Development

Municipal Budget Notes — FY 13/14

01-18 Community Development

Budget Line Item

- 101 Full-Time Salaries**
This line item includes salaries for all full-time CD employees. A 2.0% base factor is included for potential salary increases in accordance with the compensation ordinance. An additional \$1,500 is included for increases in the certification stipends for the Chief Building Official and each of the two building inspector positions.
- 102 Part-Time Salaries**
The Department currently has an authorized position of PT Building Inspector. This position would only be filled if needed and on a temporary basis.
- This line item has included funding in previous years for a PT Planning Intern. Because of the current workload and projects planned for FY13/14, there is a need for a paid PT Planning Intern. It is anticipated that the Intern would provide assistance with planning-related research, drafting reports and correspondence, initial review of sign permits, GIS Mapping, CUP annual reviews, file reorganization, assistance with the planned Comprehensive Plan Update, etc.
- 103 Overtime**
This account includes overtime pay for the Community Development Secretary who attends the Planning Commission meetings and Appeals Board meetings.
- 104 FICA**
This is a mandatory withholding match that is a fixed percentage of salaries. The line item has been increased in proportion to the proposed salary increases.
- 105 Insurance**
This line item funds the City's portion of health, dental, life and disability insurance for employees. The Affordable Care Act is scheduled to take effect in 2014, which will likely impact the group health insurance rates to an unknown degree. A 6% increase has been factored into the budget and the Employee Focus Group continues to meet and will again make recommendations for changes in an attempt to stay within the budgeted amount.
- 107 Civilian Pension**
This line item funds the City's portion of employee pension contributions.
- 201 Office Supplies**
This line item includes all office supplies designed for general use. Funding requested at same level as last year.
- 202 Books and Periodicals**
This line item includes the purchases of books, magazines, pamphlets, etc. This includes the purchase of the new 2012 ICC Code Books. Funding requested at same level as last year.

Municipal Budget Notes — FY 13/14

01-18 Community Development

- 203 Food Supplies**
This line item funds refreshments for meetings. Funding requested at same level as last year.
- 204 Wearing Apparel**
This line item includes the purchase of protective or work clothing, including safety boots, hats, gloves and City logo shirts, sweatshirts and jackets. Funding requested at same level as last year.
- 205 Motor Vehicle Supplies**
This line item includes all purchases of fuel, lubricants, and expendable appurtenances used by motor vehicles. No increase has been proposed.
- 301 Postage**
This line item includes postage meter charges and other postage expenses related to outgoing departmental mail. Funding requested at same level as last year.
- 302 Telephone**
This line item includes all expenses involved in telephone service for the Department. Funding requested at same level as last year.
- 303 Professional Services - Other**
This line item provides for fees for the retention of professional or technical services from outside individuals or firms, and includes engineering review by Thompson, Dreessen & Dorner when needed and building design review by BCDM. Funding is requested at the same level as last year; however actual expenditures will be dependent upon projects submitted during the year.
- 307 Car Allowance**
This line item funds a car allowance for the Community Development Director and the City Planner. Due to the use of a new methodology proposed to calculate auto and phone allowances, any approved changes would be incorporated into this line item.
- 308 Legal Advertising**
This line item includes the costs of classified and legal advertising for planning related projects and commission/board meetings, and the occasional fee associated with recording a document. Funding requested at same level as last year.
- 309 Printing**
This line item includes all costs of materials, printing or processing involved in the reproduction of items by an outside firm for use by the Department, and includes a share of the newsletter printing costs. Funding requested at the same level as last year.

Municipal Budget Notes — FY 13/14

01-18 Community Development

310

Dues and Subscriptions

This line item includes subscriptions to periodical magazines and professional publications, as well as charges for dues to the following professional organizations: the American Planning Association (APA), the International Code Council (ICC), the Nebraska Code Officials Association (NCOA), the Nebraska Floodplain and Stormwater Managers Association (NeFSMA), and the Nebraska Planning & Zoning Association (NPZA). Based on actual expenditures over the last two years and cost increases in these job related/required memberships and certification renewals, an increase is requested at this time.

311

Travel Expense

This line item funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs. Included are the travel costs for the Chief Building Official and two Building Inspectors to attend ICC and NCOA conferences, for the Building Inspectors to test for certifications, the NPZA conference for the Chief Building Official, the City Planner, the intern and also the Community Development Director. The City Planner and the Community Development Director will be attending APA National. An increase is requested this year due to increased travel costs and allowing the intern to attend the NPZA conference.

313

Training

This line item includes funding for all testing costs, training courses and seminar costs associated with registration for the Chief Building Official and two Building Inspectors to attend ICC & NCOA conferences; for the Chief Building Official, the City Planner, the intern and the Community Development Director to attend the NPZA conference; for the City Planner and Community Development Director to attend the APA National Conference. Funding has been added this year for the Community Development Director, City Planner, the intern and Chief Building Official to attend the League of Nebraska Municipalities Annual Conference, which will be held in La Vista, and for the intern to attend the NPZA conference.

314

Other Contractual Services

This line item includes the contract with Sarpy County to provide GIS services for the City, ESRI annual license for Planning Department, Sprint data cards for Building Department, the fee for the BluePrince and PDSPECT software used by the Building Department, and other computer service fees. Contract costs for Sprint data cards and Sarpy GIS Contract remained the same. Funding requested at same level as last year.

321

Professional Services - Legal

This line item includes the fees for legal services performed by the City Attorney or other attorneys retained to handle such services for the City. The City is no longer in litigation regarding the Rental Inspection Program and the SID 59 Annexation. However, legal services are still expected to be needed for redevelopment activities and Rental Inspection Program enforcement. A reduction of these fees is anticipated.

Municipal Budget Notes — FY 13/14

01-18 Community Development

410

Motor Vehicle Maintenance

This line item includes all repair or replacement purchases of parts and supplies for the Department's vehicles. Funding requested at same level as last year.

411

Radio Maintenance

This line item includes all repair or replacement purchases of parts and supplies used for the Department's radios. Funding requested at same level as last year.

505

Other Charges

This line item includes other purchases which may be made that do not fall into other accounts, including building demolition costs and Great Plains locate tickets. An increase is requested due to the potential of the City having to bring a house at 7727 Park View Blvd. into compliance with City Code. This house was the scene of a traffic accident several years ago and sustained significant damage. It was purchased and a building permit was taken out to make repairs; however there has been minimal activity at the site and the permit has nearly expired.

18-COMMUNITY DEVELOPMENT		FY11-12 Actual	FY12-13 Budget	FY12-13 Estimate	FY13-14 Adopted
PERSONNEL SERVICES					
101	Salaries - Full Time	332,804.73	343,050.00	270,600.00	351,339.00
102	Salaries - Part-Time	19,868.63	18,958.00	14,388.00	20,655.00
103	Overtime Salaries	449.35	636.00	750.00	659.00
104	FICA	25,574.00	27,742.00	21,935.00	28,853.00
105	Employee Benefit - Insurance	74,710.92	76,245.00	53,702.00	82,204.00
107	Civilian Pension City's Exp	20,257.91	20,621.00	16,304.00	21,120.00
108	Pension/ICMA	0.00	0.00	0.00	0.00
109	Self Insurance Expense				
Total Personnel Services		473,665.54	487,252.00	377,679.00	504,830.00
COMMODITIES					
200	Inter-Fund Transfers	0.00	0.00	0.00	0.00
201	Office Supplies	7,330.22	4,500.00	7,063.00	4,500.00
202	Books and Periodicals	189.47	1,000.00	477.00	1,000.00
203	Food Supplies	469.11	350.00	408.00	350.00
204	Wearing Apparel	131.71	1,500.00	450.00	1,500.00
205	Motor Vehicle Supplies	2,156.63	3,000.00	1,450.00	3,000.00
211	Other Commodities	0.00	0.00	0.00	0.00
Total Commodities		10,277.14	10,350.00	9,848.00	10,350.00
CONTRACTUAL SERVICES					
301	Postage	2,917.35	3,000.00	3,200.00	3,000.00
302	Telephone	1,254.72	1,500.00	700.00	1,284.00
303	Prof Services-Other	23,487.93	40,000.00	21,500.00	40,000.00
305	Insurance and Bonds	0.00	0.00	0.00	0.00
307	Car Allowance	720.00	720.00	720.00	840.00
308	Legal Advertising	1,922.20	2,000.00	2,000.00	2,000.00
309	Printing	2,658.27	4,000.00	8,800.00	4,000.00
310	Dues and Subscriptions	1,214.54	1,200.00	1,900.00	1,650.00
311	Travel Exp(Net)/Mileage	9,129.06	12,305.00	8,300.00	13,639.00
313	Training	11,331.00	7,135.00	4,860.00	7,480.00
314	Other Contractual	17,244.12	19,910.00	24,400.00	24,188.00
320	Prof Services-auditing	0.00	0.00	0.00	0.00
321	Professional Services-legal	169,726.02	75,000.00	65,000.00	70,000.00
Total Contractual Services		241,605.21	166,770.00	141,380.00	168,081.00
MAINTENANCE					
410	Motor Vehicle Maintenance	668.76	500.00	100.00	500.00
411	Radio Maintenance	95.00	350.00	100.00	350.00
412	Other Maintenance				
Total Maintenance		763.76	850.00	200.00	850.00
OTHER CHARGES					
505	Other	6,765.02	8,500.00	15,000.00	18,500.00
509	Refunds				
Total Other Charges		6,765.02	8,500.00	15,000.00	18,500.00
CAPITAL OUTLAY					
610	Office Equipment				
613	Motor Vehicle				
617	Radio Systems				
618	Other Capital Outlay				
Total Capital Outlay		0.00	0.00	0.00	0.00
TOTAL		733,076.67	673,722.00	544,107.00	702,611.00

01-19 Street Administration

Municipal Budget Notes – FY 13/14

01-19 Street Administration

(Note: 30% of the cost of the overall Streets Administration budget is funded by the Sewer Fund. Additionally, 50% of the salary costs for the City Engineer/Assistant Public Works Director, the Secretary/Receptionist and the intern are funded by the Sewer Fund.)

Budget Line Item

- 101 Full Time Salaries**
This line item provides funding for the salaries of the Public Works Director, City Engineer/Assistant Public Works Director and Administrative Secretary. A 2% base factor is included for potential salary increases in accordance with the compensation ordinance. An increase is included to change the part-time Secretary/Receptionist position to a full-time position. This is needed due to the increased work load that has resulted from annexations since 1998. In past years the workload was addressed with a part-time position and overtime as needed. The recent annexations of SID 59 along with the upcoming annexation of SID 195, in addition to the overall increase in reporting and documentation requirements, create the need to make this a full time position.
- 102 Part Time Salaries**
This line item funds one part time intern position.
- 103 Overtime**
This line item funds costs associated with occasional overtime hours by the Administrative Secretary. Overtime hours are normally required in conjunction with community events such as La Vista Daze and large annual reports such as the 1 & 6 Year Road Plan and State of Nebraska Annual Report. A decrease is shown.
- 104 FICA**
This is a mandatory withholding match that is a fixed percentage of salaries. The line item has been increased in proportion to the proposed salary increases and for converting the part-time Secretary/Receptionist position to a full-time position.
- 105 Insurance**
This line item funds the City's portion of health, dental, life and disability insurance for employees. The Affordable Care Act is scheduled to take effect in 2014, which will likely impact the group health insurance rates to an unknown degree. A 6% increase has been factored into the budget and the Employee Focus Group continues to meet and will again make recommendations for changes in an attempt to stay within the budgeted amount.
- 107 Civilian Pension**
This line item funds the City's portion of employee pension contributions. The line item has been increased in proportion to the proposed salary increases and

Municipal Budget Notes – FY 13/14

01-19 Street Administration

for converting the part-time Secretary/Receptionist position to a full-time position.

201 Office Supplies

This line item provides funding for office supplies used in the front office. Funding requested at same level as last year.

302 Telephone

This line item funds cell phone expenses of the Public Works Director and City Engineer/Assistant Public Works Director. Funding requested at same level as last year.

309 Printing

This line item funds printing costs such as business cards, stationery and letterhead. Funding requested at same level as last year.

310 Dues & Subscriptions

This line item provides funding for membership dues for professional organizations such as the American Public Works Association (APWA), American Concrete Institute (ACI), local chapter of the Institute of Transportation Engineers (LOCATE), Certified Professional in Erosion and Sediment Control (CPESC), and International Erosion Control Association (IECA). A slight increase is shown due to the City Engineer's PE license being up for renewal this year (renewal is good for a two-year period).

311 Travel & Mileage

This line item funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs. Rate increases and the addition of the APWA Mid-America Conference that occurs every three years are the reasons for an increase in this line item.

313 Training Assistance

The line item includes all training courses and seminar costs. Rate increases and the addition of the APWA Mid-America Conference that occurs every three years are the reasons for an increase in this line item.

314 Other Contractual Services

This line item includes funding for the lease of the office copier and annual renewal of the AutoCad software license. The funding request has been reduced to reflect savings in the new copier contracts.

505 Other Charges

This line item funds the purchase of items that do not logically fall into any of the scheduled accounts such as expenses related to the Employee Appreciation Dinner. A small increase is shown to allow for rising costs.

	FY11-12 Actual	FY12-13 Budget	FY12-13 Estimate	FY13-14 Adopted
19-STREET ADMINISTRATION				
PERSONNEL SERVICES				
101 Salaries - Full-Time	159,892.32	162,814.00	162,138.00	161,984.00
102 Salaries - Part-Time	8,437.39	22,660.00	21,930.00	9,547.00
103 Overtime Salaries	1,144.80	936.00	1,591.00	615.00
104 FICA	12,494.51	14,220.00	14,205.00	13,169.00
105 Insurance Charges	14,305.82	13,251.00	13,251.00	15,090.00
106 Other Personnel Services	0.00	0.00	0.00	0.00
107 Pension	9,662.35	9,794.00	9,795.00	9,756.00
108 Pension/ICMA	0.00	0.00	0.00	0.00
109 Self Insurance Expense	0.00	0.00	0.00	0.00
Total Personnel Services	205,937.19	223,675.00	222,910.00	210,161.00
COMMODITIES				
200 Inter-Fund Transfers				
201 Office Supplies	79.85	80.00	80.00	80.00
Total Commodities	79.85	80.00	80.00	80.00
CONTRACTUAL SERVICES				
302 Tele/Cell/Pager	1,023.74	1,008.00	1,008.00	924.00
303 Prof Services - Other	0.00	0.00	0.00	0.00
307 Car Allowance	0.00	0.00	0.00	0.00
308 Legal Advertising	0.00	0.00	0.00	0.00
309 Printing	59.50	42.00	0.00	42.00
310 Dues & Subscriptions	403.15	329.00	329.00	371.00
311 Travel & Mileage	783.97	1,524.00	1,348.00	2,289.00
312 Uniform Cleaning	0.00	0.00	0.00	0.00
313 Training Assistance	1,012.20	1,624.00	1,344.00	1,939.00
314 Other Contractual Services	4,121.22	3,485.00	2,485.00	2,160.00
320 Prof Services-Auditing	0.00	0.00	0.00	0.00
321 Professional Services-Legal	0.00	0.00	0.00	0.00
Total Contractual Services	7,403.78	8,012.00	6,514.00	7,725.00
OTHER CHARGES				
505 Other	89.93	140.00	247.00	160.00
509 Refunds				
Total Other Charges	89.93	140.00	247.00	160.00
CAPITAL OUTLAY				
618 Other Capital Outlay				
Total Capital Outlay	0.00	0.00	0.00	0.00
TOTAL	213,510.75	231,907.00	229,751.00	218,126.00

*Thirty percent of the operating expenditures Streets Administration Fund is allocated to Sewer Fund 02-41.
Fifty percent of three positions are allocated to the Sewer Fund 02-41.

01-20 Street Operating

Municipal Budget Notes – FY 13/14

01-20 Street Operating

**Budget
Line Item**

- 101 Full Time Salaries**
This line item provides funding for 15 full time positions. A 2% base factor is included for potential salary increases in accordance with the compensation ordinance.
- 102 Part Time Salaries**
This line item funds a part time position with a full time equivalent of .62 and seasonal positions with a full time equivalent of 1.26.
- 103 Overtime**
This line item includes funding for overtime for 15 full-time and 3 seasonal positions. Overtime is approved on an as needed basis. The major contributing factor to overtime is snow removal operations. Overtime is also needed during La Vista Days, Cleanup Days, Fall Leaf Collection and other special city events along with concrete pours and occasional emergency call-outs.
- 104 FICA**
This is a mandatory withholding match that is a fixed percentage of salaries.
- 105 Insurance**
This line item funds the City's portion of health, dental, life and disability insurance for employees. The Affordable Care Act is scheduled to take effect in 2014, which will likely impact the group health insurance rates to an unknown degree. A 6% increase has been factored into the budget and the Employee Focus Group continues to meet and will again make recommendations for changes in an attempt to stay within the budgeted amount.
- 107 Pension**
This line item funds the City's portion of employee pension contributions.
- 201 Office Supplies**
This line item provides funding for office supplies used in the front office, Street Superintendent's office, Shop Foreman's office, and for general use by hourly employees. Funding requested at same level as last year.
- 203 Food Supplies**
This line item funds two breakfast meetings with supervisory staff and the City Engineer. Funding requested at same level as last year.
- 204 Wearing Apparel**
This line item funds the purchase of safety boots, safety shirts, rain gear, and safety equipment for 15 full-time and 3 seasonal employees.

Municipal Budget Notes – FY 13/14

01-20 Street Operating

- 205 Motor Vehicle Supplies**
This line item funds the purchase of fuel, oil, anti-freeze and tires for 33 vehicles and 24 pieces of gas powered equipment. An additional \$2,550 is included due to the recent annexations and an additional \$1,200 for a one-time purchase of tires for unit #1130.
- 206 Lab and Maintenance Supplies**
This line item funds the purchase of replacement tools and equipment such as power tools, concrete finishing tools, asphalt tools, mechanic tools, shovels, rakes and all other construction related tools. Funding requested at same level as last year.
- 207 Janitorial Supplies**
This line item is for paper products and cleaning supplies for the Public Works Facility. Funding requested at same level as last year.
- 209 Welding Supplies**
This line item provides for welding supplies used to maintain 33 vehicles and 68 pieces of equipment, in addition to any building and grounds repairs. An additional \$400 is being requested for price increase adjustments.
- 301 Postage**
This line item is to cover costs associated with the mailing of the CityWise newsletter and general department mailings. An increase of \$205 is being requested based on actual expenses and increased postal fees.
- 302 Telephone**
Funding is included for the phone system at the Public Works Facilities and the Street Superintendent's cell phone and data package. Funding requested at same level as last year.
- 303 Professional Services - Other**
This line item provides funding for the State of Nebraska fuel license, employee drug testing and any additional professional services. Funding requested at same level as last year.
- 304 Utilities**
This line item funds all utilities at the Public Works Facility, street lighting, and traffic signals throughout the city. An additional \$19,287 is being requested due to a projected 5% increase in utility costs, and an additional \$50,524 is being requested due to recent annexations.
- 308 Legal Ads**
This line item is for advertising open positions and publishing announcements in the paper. Funding requested at same level as last year.

Municipal Budget Notes – FY 13/14

01-20 Street Operating

- 309 Printing**
This line item covers printing costs for letterhead, stationary, etc. and also includes the Street Department's portion of the CityWise newsletter printing. An additional \$310 is being requested due to printing price increases.
- 310 Dues and Subscriptions**
This line item funds the professional memberships and certifications for 15 full-time employees. Examples include the American Public Works Association Membership, American Concrete Institute Membership, and Pesticide Applicators Certification. An additional \$150 is requested to provide and APWA membership for another foreman.
- 311 Travel Expenses**
This line item funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs. Funds allow participation in the APWA National Conference, Nebraska Chapter APWA Spring and Fall Conferences, Concrete Seminars, Bridge Inspection School, ASE Certification, the Asphalt Paving Conference, Traffic Signal School, Vector Control Seminar, and VISION Hi-Tech Training. An additional \$275 is being requested due to travel price increases.
- 312 Towel/Cleaning Service**
This line item is for laundering the Public Works employees' uniforms.
- 313 Training**
This line item includes all training courses, seminar costs and any tuition reimbursement. A one-time request of \$1,446 is included to allow the Street Superintendent and one Street Foreman to attend the Mid-American Conference in Overland Park, Kansas. A tuition reimbursement request of \$800 is also included for the Shop Foreman who is currently enrolled in machining courses. This line item shows a decrease as funding was included last year for the Street Superintendent to attend LEAD.
- 314 Other Contractual Services**
This line item funds contracts in place for the following services: bank loan payments for a dump truck, street sweeper, and loader; computer services; One-Call locates; Heritage Crystal Clean; O'Keefe Elevator Service; Beacon Building Service; EAP; Skid Steer Rental; Micro Paver Updates; Papillion Sanitation trash service; Sarpy County radio and dispatch services; and Simplex Grinnell Fire System service. Total funding request is lower than last year as two vehicle loan payments will end in April and July of 2014.
- 321 Professional Services - Legal**
Funding requested at same level as last year.

Municipal Budget Notes – FY 13/14

01-20 Street Operating

- 401 Buildings and Grounds**
This line item funds repairs to the Public Works Facility and pedestrian overpass. A decrease is shown due to a one-time expenditure that was included in last year's budget.
- 406 Storm Sewer**
This line item provides funding for the repair of storm sewers throughout the city. Funding requested at same level as last year.
- 407 Sidewalk Maintenance**
This line item is used for the maintenance, repair and construction of sidewalks. Funding requested at same level as last year.
- 408 Street Maintenance**
Street maintenance includes removal and replacement of concrete and asphalt street panel, curb and gutter repair, street sweeping, crack sealing and other street maintenance related items. An additional \$4,000 is being included due to recent annexations.
- 409 Machine – Equipment and Tool Maintenance**
This line item provides for the repair, maintenance and replacement of maintenance tools and equipment such as chain saws, weed eaters, concrete saws, table saws, etc.
- 410 Motor Vehicle Maintenance**
This line item is for the purchase of replacement parts for 33 vehicles and 68 pieces of equipment. An increase of \$3,000 is included due to recent annexations.
- 411 Radio Maintenance**
This line item is for the repair and maintenance of the radio system.
- 412 Winter Maintenance**
This line item is associated with winter operations and is for the purchase of sand, salt, plow blades, liquid deicer and equipment parts. An additional \$2,500 is included due to the recent annexations.
- 413 Traffic Signs**
This line item funds the maintenance, repair and purchase of traffic control signs and pavement markings. An additional \$2,375 is being requested due to the recent annexations. Funding is included in the amount of \$4,500 to install an electrical disconnect on the traffic signal at 96th & Giles Road. The electrical disconnect allows all power running to the traffic signal control cabinet to be shut off prior to performing any maintenance work in the cabinet. New electrical codes and specifications require an electrical disconnect to be installed on all traffic signal cabinets.

Municipal Budget Notes – FY 13/14

01-20 Street Operating

505

Other Charges

This line item funds the purchase of items that do not logically fall into any of the scheduled accounts such as the charges associated with the annual employee appreciation dinner. Funding requested at same level as last year.

618

Other Capital

A-Frame and Dump Body for Dump Truck- \$17,500

This request is to purchase an A- Frame and dump body for dump truck number #1122. This vehicle has a “Swap Loader” system on it and is capable of instantly dropping the sander or dumpster that we currently have and quickly loading another attachment. We currently do not possess the dump body. With the dump body we would have the capability to haul snow, dirt, storm debris, etc., or to drop either the dump body or the dumpster and leave them on site for various yard cleanups and still be able to use the truck for other purposes.

Service Truck- \$80,000

Our current service truck is 17 years old and has over 150,000 miles on it. The electric motor on the lift crane is corroded beyond repair, requiring employees to lift heavy objects in and out of the bed manually. The jumpstarting unit was removed several years ago because the electrical components were beyond repair. There is no air compressor to run power tools or lift jacks for the repair of vehicles and equipment on a jobsite. Four years ago the snow plow from a pickup that was sold at auction was installed on the service truck and it is currently being used in every snow event. This creates a conflict when equipment breaks down during a snowstorm because time is lost getting the truck back to the shop to load the necessary parts and tools needed for the repairs. In these instances the employee who is driving the service truck has to then find another piece of equipment to use or wait until the repairs are made and the service truck is again free for plowing.

	FY11-12 Actual	FY12-13 Budget	FY12-13 Estimate	FY13-14 Adopted
20-STREETS OPERATING				
PERSONNEL SERVICES				
101 Salaries - Full-Time	665,806.26	678,761.00	648,000.00	689,414.00
102 Salaries - Part-Time	36,252.76	67,000.00	42,000.00	67,000.00
103 Overtime Salaries	23,977.11	32,523.00	23,000.00	32,840.00
104 FICA	52,459.16	59,570.00	54,545.00	60,590.00
105 Insurance Charges	174,317.55	185,605.26	167,044.00	203,800.00
106 Other Personnel Services	0.00	0.00	0.00	0.00
107 Pension	41,352.09	42,677.00	40,260.00	43,232.00
109 Self Insurance Expense	0.00	0.00	0.00	0.00
110 Excess Ins Reimbursement	0.00	0.00	0.00	0.00
Total Personnel Services	994,164.93	1,066,136.26	974,849.00	1,096,876.00
COMMODITIES				
201 Office Supplies	1,009.98	1,000.00	1,000.00	1,000.00
202 Books and Periodicals	0.00	0.00	0.00	0.00
203 Food Supplies	69.30	170.00	170.00	170.00
204 Wearing Apparel	2,689.64	2,350.00	2,950.00	3,350.00
205 Motor Vehicle Supplies	57,824.49	69,950.00	69,950.00	71,200.00
206 Lab and Maint Supplies	3,516.20	3,000.00	2,500.00	3,000.00
207 Janitor Supplies	1,400.85	1,300.00	1,387.00	1,300.00
208 Chemical Supplies	0.00	0.00	0.00	0.00
209 Welding Supplies	1,999.25	1,700.00	1,700.00	2,100.00
211 Other Commodities	0.00	0.00	0.00	0.00
Total Commodities	68,509.71	79,470.00	79,657.00	82,120.00
CONTRACTUAL SERVICES				
301 Postage	444.30	595.00	800.00	805.00
302 Telephone	2,872.28	3,632.00	3,032.00	3,200.00
303 Prof Services-Other	6,385.50	5,120.00	5,120.00	5,120.00
304 Utilities	408,336.55	385,730.00	385,730.00	455,541.00
306 Rentals	0.00	0.00	0.00	0.00
308 Legal Advertising	0.00	50.00	50.00	50.00
309 Printing	2,087.02	2,525.00	2,525.00	2,835.00
310 Dues and Subscriptions	665.48	594.00	724.00	744.00
311 Travel Expense	4,846.82	5,050.00	4,000.00	5,962.00
312 Towel and Cleaning Service	4,812.73	5,650.00	4,500.00	4,000.00
313 Training Assistance	3,900.25	7,655.00	5,500.00	4,645.00
314 Other Contractual Services	141,226.36	140,826.00	140,826.00	128,904.00
320 Prof Services-Auditing	0.00	0.00	0.00	0.00
321 Professional Services-Legal	111.60	1,000.00	1,000.00	1,000.00
Total Contractual Services	575,688.89	558,427.00	553,807.00	612,806.00
MAINTENANCE				
401 Buildings and Grounds	17,022.43	22,400.00	22,400.00	6,500.00
406 Storm Sewers	354.30	1,500.00	500.00	1,500.00
407 Sidewalk & Curb Maint	1,546.75	6,000.00	5,000.00	6,000.00
408 Street Maintenance	67,194.41	72,109.00	67,000.00	76,109.00
409 Machine Equip and Tool Maint.	4,322.76	3,500.00	3,000.00	3,500.00
410 Motor Vehicle Maintenance	47,089.28	53,910.00	53,910.00	48,910.00
411 Radio Maintenance	822.45	250.00	250.00	250.00
412 Winter Maintenance	73,700.42	76,098.00	69,000.00	78,598.00
413 Traffic Signs	35,408.37	26,800.00	25,000.00	33,675.00
Total Maintenance	247,461.17	262,567.00	246,060.00	255,042.00
OTHER CHARGES				
505 Other Charges	244.31	400.00	497.00	400.00
Total Other Charges	244.31	400.00	497.00	400.00
CAPITAL OUTLAY				
613 Motor Vehicles				80,000.00
614 Road Machinery				
618 Other Capital Outlay	28,960.00	40,000.00	38,286.00	17,500.00
Total Capital Outlay	28,960.00	40,000.00	38,286.00	97,500.00
TOTAL	1,915,029.01	2,007,000.26	1,893,156.00	2,144,744.00

01-22 Park Maintenance

Municipal Budget Notes – FY 13/14

01-22 Park Maintenance

Budget Line Item

- 101 Full Time Salaries**
This line item includes funding for 7 full time positions, a reduction of one position from last year and shows an overall decrease as the funding for one full time Parks maintenance worker was moved to the Sports Complex budget. The position has been performing duties at the Sports Complex on a regular basis and the funding was changed to reflect actual duties/costs associated with the maintenance of the Complex. A 2% base factor is included for potential salary increases in accordance with the compensation ordinance. An additional increase of \$ 1,061 is requested for the transition of (1) MWI position to a MWII position. At a certain point the MWI employees have acquired the knowledge, work experience, training and licensing that are required of the MWII position and at that point they are performing the same duties on a daily basis as the MWII's.
- 102 Part Time Salaries**
This line item provides funding for eight seasonal positions with a full time equivalent of 3.36. A slight increase is requested.
- 103 Overtime**
This line item provides overtime funding for 7 full time positions and 8 seasonal positions. Overtime is approved on an as needed basis. The major contributing factor to overtime is snow removal operations. Overtime is also required during La Vista Days, Cleanup Days, Fall Leaf Collection, sports tournaments and occasional emergency call-outs. This line item shows an overall decrease due to funding for one full time position being moved to the Sports Complex budget.
- 104 FICA**
This is a mandatory withholding match that is a fixed percentage of salaries. An increase of \$81 requested for the MWI transition; however an overall decrease is shown due to funding for one full time position being moved to the Sports Complex budget.
- 105 Insurance**
This line item funds the City's portion of health, dental, life and disability insurance for employees. The Affordable Care Act is scheduled to take effect in 2014, which will likely impact the group health insurance rates to an unknown degree. A 6% increase has been factored into the budget and the Employee Focus Group continues to meet and will again make recommendations for changes in an attempt to stay within the budgeted amount.
- 107 Civilian Pension**
This line item funds the City's portion of employee pension contributions. An increase of \$64 requested for the MWI transition; however an overall decrease is shown due to funding for one full time position being moved to the Sports Complex budget.

Municipal Budget Notes – FY 13/14

01-22 Park Maintenance

- 203 Food Supplies**
This funds two breakfast meetings with supervisory staff and the City Engineer. A request has been made to fund an ongoing price adjustment.
- 204 Wearing Apparel**
This line item funds the purchase of safety boots, safety shirts, rain gear and safety equipment for 7 full time employees and 8 seasonal employees. This line item shows an increase over last year due to the addition of funding for the annual purchase and replacement of safety harness equipment used for trimming trees and working from the boom trucks.
- 205 Motor Vehicle Supplies**
This line item funds the purchase of fuel, oil, anti-freeze and tires for 6 vehicles and 100 pieces of equipment. An increase of \$5,000 is shown due to actual expenses, which have been over budget the last 3 years.
- 206 Lab and Maintenance Supplies**
This line item funds the purchase of replacement tools and equipment such as power tools, field maintenance tools, shovels, rakes, loppers and other park maintenance related tool requirements. Funding requested at the same level as last year.
- 207 Janitorial Supplies**
This line item is for paper products and cleaning supplies used in the park restroom facilities. Funding requested at the same level as last year.
- 208 Chemical Supplies**
This line item is for the purchase of chemicals necessary for turf and tree care in the city parks. Funding requested at the same level as last year.
- 209 Welding Supplies**
This line item provides for the purchase of welding and grinding supplies. The Parks Department has been performing more welding and grinding on aging mower decks. This is a first time request of \$400.
- 210 Botanical Supplies**
This line item funds the purchase of fertilizer and weed control products for the parks as well as trees and flowers. While the FY 12/13 year end estimate reflects a \$9,100 overrun, grants were received from the Papio NRD and Trees for Nebraska Towns for that amount. Grants for tree planting will be submitted to these two organizations again next year. An additional \$5,000 has been added to this line item for the development and implementation of a One and Four Year Tree Plan. The City Code calls for such a plan, which will be developed in conjunction with the Park and Recreation Advisory Board.

Municipal Budget Notes – FY 13/14

01-22 Park Maintenance

- 301 Postage**
Parks related postage costs are included in this line item. Funding requested at the same level as last year.
- 302 Telephone**
The Park Superintendent's cell phone costs are included in this line item. Funding requested at the same level as last year.
- 303 Professional Services - Other**
This line item provides funding for the State of Nebraska fuel license, employee drug testing and any additional professional services. An additional \$500 is requested for stormwater monitoring for the Applewood Creek Channel Project. The grant funding associated with this project requires the project be monitored and reported for 4-years. TD2 is under contract to perform this service at \$500 per year for the next four years.
- 304 Utilities**
This line item provides for gas, electricity and water in all the parks. An increase of \$751 requested for an anticipated overall 5% increase in utility costs.
- 308 Legal Advertising**
This line item funds advertising for seasonal positions. We do utilize the City's CareerLink membership to advertise employment opportunities; however this is contingency funding for a local newspaper ad, if necessary. Funding requested at the same level as last year.
- 309 Printing**
This line item provides for printing business cards, city letterhead and stationery. An increase of \$100 is requested as our actual expenses have continued to exceed our \$100 budget.
- 310 Dues and Subscriptions**
This line item provides for professional memberships and certifications for parks employees. Examples include: Professional Grounds Maintenance Society (PGMS), National Playground Safety Institute and Nebraska Pesticide Applicators Certification. Funding requested at the same level as last year.
- 311 Travel Expenses**
This line item funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs. A decrease is shown as the Park Foreman attended the PGMS training in the last fiscal year. This training will rotate to the Foreman at the Sports Complex this year.
- 312 Towel/Cleaning Service**
This line item is for laundering the Public Works employees' uniforms. The decrease in this line item is due to funding for one full time position being moved to the Sports Complex budget.

Municipal Budget Notes – FY 13/14

01-22 Park Maintenance

- 313 Training**
This line item includes all training courses and seminar costs. A decrease is shown as the Park Foreman attended the PGMS training last fiscal year. This training will rotate to the Foreman at the Sports Complex this year. Additionally, the Snow Plow Rodeo training was removed and Irrigation and Pool Operator classes were added.
- 314 Other Contractual Services**
This line item funds contracts with Papillion Sanitation, EAP, for weed spraying, equipment loan payments and special event activities. Funding is requested at the same level as last year.
- 401 Buildings and Grounds**
This line item funds repairs to park equipment and facilities. Funding requested at the same level as last year.
- 409 Machine – Equipment and Tool Maintenance**
This line item provides for the repair, maintenance and replacement of tools and equipment such as chain saws, weed eaters, power pruners, etc. Funding requested at the same level as last year.
- 410 Motor Vehicle Maintenance**
This line item funds replacement parts for 6 vehicles and 100 pieces of equipment. Funding requested at the same level as last year.
- 411 Radio Maintenance**
This line item provides for the maintenance and repair of the radio system. Funding requested at the same level as last year.
- 412 Other Maintenance**
This line item is for maintenance and replacement costs associated with playground equipment. Funding requested at the same level as last year.
- 505 Other Charges**
This line item funds the purchase of items that do not logically fall into any of the scheduled line items and for charges associated with the annual employee appreciation dinner. Funding requested at the same level as last year.
- 618 Other Capital**

Bucket Truck (65 foot reach) - \$185,000
The City's current bucket truck is in need of \$6,000 in repairs. This vehicle is a 1986 model and many repair parts are unavailable as the lift manufacturer is no longer in business. This truck is used to repair street lights, traffic cameras, traffic signals, ball field lights, hang street banners, trim trees, and to decorate the City Christmas tree.

22-PARK MAINTENANCE		FY11-12 Actual	FY12-13 Budget	FY12-13 Estimate	FY13-14 Adopted
PERSONNEL SERVICES					
101	Salaries - Full-Time	321,244.28	339,417.00	332,000.00	311,154.00
102	Salaries - Part-Time	59,385.67	69,700.00	69,700.00	70,002.00
103	Overtime Salaries	10,961.93	18,600.00	12,000.00	16,522.00
104	FICA	28,853.67	32,720.00	31,648.00	30,555.00
105	Insurance Charges	59,623.36	65,834.00	65,834.00	71,354.00
106	Other Personnel Services	0.00	0.00	0.00	0.00
107	Pension	19,881.45	21,482.00	20,640.00	19,660.00
109	Self Insurance Expense	0.00	0.00	0.00	0.00
110	Excess Ins Reimb	0.00	0.00	0.00	0.00
Total Personnel Services		499,950.36	547,753.00	531,822.00	519,247.00
COMMODITIES					
200	Inter-Fund Transfers				
202	Books and Periodicals				
203	Food Supplies	45.65	70.00	70.00	70.00
204	Wearing Apparel	1,407.05	1,610.00	1,610.00	2,072.00
205	Motor Vehicle Supplies	28,108.13	24,760.00	29,760.00	29,760.00
206	Lab and Maint Supplies	3,014.67	2,700.00	2,200.00	2,700.00
207	Janitor Supplies	840.87	1,000.00	1,000.00	1,000.00
208	Chemical Supplies	3,160.08	2,650.00	2,650.00	2,650.00
209	Welding Supplies	0.00	0.00	0.00	400.00
210	Botanical Supplies	8,612.85	9,000.00	18,100.00	24,000.00
211	Other Commodities	0.00	0.00	0.00	0.00
Total Commodities		45,189.30	41,790.00	55,390.00	62,652.00
CONTRACTUAL SERVICES					
301	Postage	8.06	35.00	35.00	35.00
302	Telephone-Cellular-Pager	1,152.00	1,440.00	1,152.00	1,008.00
303	Prof Services-Other	1,707.49	1,620.00	700.00	2,120.00
304	Utilities	20,415.73	15,025.00	15,025.00	15,776.00
305	Insurance and Bonds	0.00	0.00	0.00	0.00
307	Auto Allowance	0.00	0.00	0.00	0.00
308	Legal Advertising	0.00	100.00	0.00	100.00
309	Printing	207.49	100.00	200.00	200.00
310	Dues and Subscriptions	592.75	600.00	590.00	600.00
311	Travel Expense	1,760.42	3,538.00	2,300.00	1,985.00
312	Towel and Cleaning Service	2,080.61	1,968.00	1,200.00	1,268.00
313	Training Assistance	4,528.75	2,975.00	2,123.00	2,735.00
314	Other Contractual Services	35,634.86	23,266.00	23,266.00	23,266.00
320	Prof Services-Auditing				
321	Professional Services-Legal				
Total Contractual Services		68,088.16	50,667.00	46,591.00	49,093.00
MAINTENANCE					
401	Building and Grounds	38,214.52	18,450.00	16,000.00	18,450.00
407	Sidewalk & Curb Maint	0.00	0.00	0.00	0.00
408	Street Maintenance	0.00	0.00	0.00	0.00
409	Machine Equip and Tool Maint.	2,983.15	3,000.00	3,307.00	3,000.00
410	Motor Vehicle Maintenance	26,837.05	27,500.00	25,500.00	27,500.00
411	Radio Maintenance	204.48	150.00	393.00	150.00
412	Other Maintenance	5,852.14	6,000.00	6,000.00	6,000.00
Total Maintenance		74,091.34	55,100.00	51,200.00	55,100.00
OTHER CHARGES					
505	Other Charges	2,756.45	400.00	603.00	400.00
Total Other Charges		2,756.45	400.00	603.00	400.00
CAPITAL OUTLAY					
613	Motor Vehicle	0.00	49,000.00	47,984.00	185,000.00
617	Radio Systems				
618	Other Capital Outlay	17,336.45	0.00	0.00	0.00
Total Capital Outlay		17,336.45	49,000.00	47,984.00	185,000.00
TOTAL		707,412.06	744,710.00	733,590.00	871,492.00

01-23 Recreation

Municipal Budget Notes — FY 13/14

01-23 Recreation

Budget Line Item

- 101 Full-Time Salaries**
Salaries for fulltime Recreation administrative staff are included in the line item. (Note: Salary expenses in the amount of approximately \$8,000 are included in the Special Services Bus budget for hours spent by staff members on that program.) A 2% base factor is included for potential salary increases in accordance with the compensation ordinance.
- 102 Part-Time Salaries**
Salaries for part-time Recreation staff are included in this line item. A 2% base factor is included for potential salary increases in accordance with the compensation ordinance.
- 103 Overtime**
This line item funds occasional overtime for the Administrative Assistant position for required work at evening or weekend events. Typically she adjusts her work schedule; however, there are instances when this is not feasible.
- 104 FICA**
This is a mandatory withholding match that is a fixed percentage of salaries.
- 105 Insurance**
This line item funds the City's portion of health, dental, life and disability insurance for employees. The Affordable Care Act is scheduled to take effect in 2014, which will likely impact the group health insurance rates to an unknown degree. A 6% increase has been factored into the budget and the Employee Focus Group continues to meet and will again make recommendations for changes in an attempt to stay within the budgeted amount.
- 107 Civilian Pension**
This line item funds the City's portion of employee pension contributions.
- 201 Office Supplies**
Funding requested at the same level as last year for office supplies.
- 202 Books/Periodicals**
No funding requested in this line item.
- 203 Food Supplies**
This line item funds food supplies associated with the Senior Program and additional special events. Additional ongoing funding of \$500.00 requested due to the growth of our Senior Valentine and St. Patrick's Day lunches.
- 204 Wearing Apparel**
This line item funds the purchase of employee staff shirts and sport league uniforms. A slight decrease is shown.

Municipal Budget Notes — FY 13/14

01-23 Recreation

- 205 Motor Vehicle Supplies**
This line item funds the purchase of motor vehicle supplies, including fuel. Funding requested at same level as last year.
- 211 Other Commodities**
This line item includes funding for youth and adult sport league equipment, as well as other equipment. A slight decrease is shown.
- 301 Postage**
This line item includes funding for mailings and the City Wise newsletter. A slight decrease is shown.
- 302 Telephone**
This line item includes funding for office telephones, the pay telephone in the Community Center, and a cell phone allowance for the Recreation Director. Funding requested at same level as last year.
- 303 Professional Services**
This line item funds new employee physicals. Funding requested at same level as last year.
- 304 Utilities**
This line item funds all utility costs for the Community Center. An increase requested due to actual expenses and an anticipated 5% overall increase in utility costs.
- 306 Rentals**
This line item funds the rental of portable toilets at various parks and occasional special events. Funding requested at same level as last year.
- 307 Auto Allowance**
This line item funds an auto allowance for the Recreation Director. Funding requested at same level as last year.
- 308 Legal Ads**
This item includes program and employment advertising. Funding requested at same level as last year.
- 309 Printing**
This line item funds the printing of recreation receipts, facility usage forms and the City Wise newsletter. Funding requested at same level as last year.
- 310 Dues/Subscriptions**
This line item includes administration professional memberships and subscriptions. Funding requested at same level as last year.

Municipal Budget Notes — FY 13/14

01-23 Recreation

- 311 Travel Expense**
This line item funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs. This also funds expenses for one staff member to attend the NRPA National Congress and other local travel/training expenses. Funding requested at same level as last year.
- 313 Training**
This line item funds employee training opportunities. This also funds expenses for one staff member to attend the NRPA National Congress and other local training expenses. Funding requested at same level as last year.
- 314 Other Contractual**
This line item includes referee fees and telephone and computer service maintenance. Funding was included in the FY 12/13 budget for the facilitation of a study to determine the City's recreational programming needs, philosophy and future direction. Staff is currently contacting other cities which have conducted similar studies and are putting together an RFP. A major component of this project will be to engage stakeholders in discussion regarding the recreational programming needs of the City. It is anticipated that no funds will be expended during the current fiscal year and consequently, it is requested the funding (\$25,000) be carried over into the next budget year in order to complete this project.
- 321 Professional Services-Legal**
Funding requested at the same level as last year.
- 401 Building & Grounds**
This line item funds repairs and maintenance of the Community Center facility. One time funding requested in the amount of \$1,994 to purchase a directional door counter. This equipment will enable staff to compile reliable facility usage data, which will be used in the Performance Measurement process.
- 409 Machine Equipment and Tool Maintenance**
This line item funds repair and maintenance of mechanical equipment in Community Center. Funding requested at the same level as last year.
- 410 Motor Vehicle Maintenance**
This line item includes all repair or replacement purchases of parts and supplies for the Department's vehicles. Funding requested at same level as last year.
- 412 Other Maintenance**
This line item includes miscellaneous repairs and maintenance of facility. Funding requested at same level as last year.
- 505 Other Charges**
This line item funds youth and adult sports league awards, registration fees and miscellaneous items. Funding requested at same level as last year.

Municipal Budget Notes — FY 13/14
01-23 Recreation

618

Other Capital

Treadmill - \$6,076

Funds are requested to purchase one (1) MATRIX T5X Treadmill as a replacement for an existing treadmill.

Recumbent Step Machine - \$4,292

Funds are requested to add a NUSTEP T4R Recumbent Step Machine to the inventory of exercise equipment.

23-RECREATION

	FY11-12 Actual	FY12-13 Budget	FY12-13 Estimate	FY13-14 Adopted
PERSONNEL SERVICES				
101 Salaries - Full-Time	242,299.79	247,213.00	247,213.00	252,245.00
102 Salaries - Part-Time	54,045.56	65,540.00	65,540.00	65,611.00
103 Salaries - Overtime	244.02	361.00	361.00	363.00
104 FICA	21,612.50	23,953.00	23,953.00	24,344.00
105 Insurance Charges	42,192.63	42,821.00	42,821.00	53,225.00
106 Personnel Services	0.00	0.00	0.00	0.00
107 Pension	14,552.83	14,854.00	14,854.00	15,156.00
109 Self Insurance Expense	0.00	0.00	0.00	0.00
Total Personnel Services	374,947.33	394,742.00	394,742.00	410,944.00
COMMODITIES				
201 Office Supplies	2,138.15	2,100.00	1,800.00	2,100.00
202 Books and Periodicals	0.00	0.00	0.00	0.00
203 Food Supplies	3,093.77	3,721.00	3,721.00	4,221.00
204 Wearing Apparel	6,162.34	11,750.00	9,000.00	11,030.00
205 Motor Vehicle Supplies	77.02	250.00	250.00	250.00
207 Janitorial Supplies	0.00	0.00	0.00	0.00
208 Chemical Supplies	0.00	0.00	0.00	0.00
211 Other Commodities	11,226.44	12,000.00	12,000.00	11,280.00
Total Commodities	22,697.72	29,821.00	26,771.00	28,881.00
CONTRACTUAL SERVICES				
301 Postage	1,184.11	2,450.00	2,200.00	2,265.00
302 Telephone	1,823.88	2,660.00	2,000.00	2,276.00
303 Prof Services-Other	140.00	500.00	3,000.00	500.00
304 Utilities	44,103.31	40,900.00	42,945.00	42,945.00
305 Insurance and Bonds	0.00	0.00	0.00	0.00
306 Rentals	546.10	300.00	300.00	300.00
307 Auto Allowance	1,414.80	1,440.00	1,440.00	1,200.00
308 Legal Advertising	218.88	3,000.00	1,500.00	3,000.00
309 Printing	2,682.95	2,920.00	2,920.00	2,920.00
310 Dues and Subscriptions	307.42	750.00	3,000.00	750.00
311 Travel Exp/Mileage	3,099.66	1,822.00	1,000.00	1,822.00
313 Training Assistance	3,889.00	2,350.00	700.00	2,350.00
314 Other Contractual Services	21,042.90	48,050.00	48,050.00	54,675.00
320 Prof Services-Auditing	0.00	0.00	0.00	0.00
321 Professional Services-Legal	268.22	500.00	500.00	500.00
Total Contractual Services	80,721.23	107,642.00	109,555.00	115,503.00
MAINTENANCE				
401 Building and Grounds	13.35	3,055.00	3,055.00	5,049.00
409 Machine Equip & Tool Maint.	0.00	1,820.00	1,820.00	1,820.00
410 Motor Vehicle Expense	38.81	250.00	250.00	250.00
412 Other Maintenance	144.85	500.00	500.00	500.00
Total Maintenance	197.01	5,625.00	5,625.00	7,619.00
OTHER CHARGES				
500 Donations	0.00	0.00	0.00	0.00
505 Other Charges	10,974.25	8,782.00	8,782.00	8,782.00
509 Refunds	0.00	0.00	0.00	0.00
Total Other Charges	10,974.25	8,782.00	8,782.00	8,782.00
CAPITAL OUTLAY				
601 Land				
623 Grant Money Expenditures				
610 Office Equipment				
618 Other Capital Outlay	17,729.74	0.00	0.00	10,368.00
Total Capital Outlay	17,729.74	0.00	0.00	10,368.00
TOTAL	507,267.28	546,612.00	545,475.00	582,097.00

01-24 Sports Complex

Municipal Budget Notes – FY 13/14

01-24 Sports Complex

Budget Line Item

- 101 Full Time Salaries**
This line item provides funding for four full time positions. A 2% base factor is included for potential salary increases in accordance with the compensation ordinance. An additional \$1,061 has been requested to transition an existing MWI position to a MWII classification. There comes a point where the MWI has acquired the knowledge, work experience, training and licensing that are required of the MWII. And at that point they are performing the same duties on a daily basis as the MWII's. This line item also shows an increase as the funding for one full time parks maintenance worker was moved to the Sports Complex budget. The position has been performing duties at the Sports Complex on a regular basis and the funding was changed to reflect actual duties/costs associated with the maintenance of the Complex.
- 102 Part Time Salaries**
This line item provides funding for two seasonal positions with a full time equivalent of .84.
- 103 Overtime**
Overtime is approved on an as-needed basis and is normally used for winter operations, La Vista Days, sport tournaments and other special city functions. This line item shows an increase due to the MWI transition and the funding for one full time parks maintenance worker being moved to the Sports Complex budget.
- 104 FICA**
This is a mandatory withholding match that is a fixed percentage of salaries. This line item shows an increase due to the MWI transition and the funding for one full time parks maintenance worker being moved to the Sports Complex budget.
- 105 Insurance**
This line item funds the City's portion of health, dental, life and disability insurance for employees. The Affordable Care Act is scheduled to take effect in 2014, which will likely impact the group health insurance rates to an unknown degree. A 6% increase has been factored into the budget and the Employee Focus Group continues to meet and will again make recommendations for changes in an attempt to stay within the budgeted amount. This line item also increased due to the funding for one full time parks maintenance worker being moved to the Sports Complex budget.
- 107 Civilian Pension**
This line item funds the City's portion of the employee pension contribution. An increase is requested due to the MWI transition and the funding for one full time parks maintenance worker being moved to the Sports Complex budget.

Municipal Budget Notes – FY 13/14

01-24 Sports Complex

- 203 Food Supplies**
This funds two breakfast meetings with supervisory staff and the City Engineer. Funding requested at same level as last year.
- 204 Wearing Apparel**
This line item funds the purchase of safety boots, safety shirts, rain gear and safety equipment. An increase is shown due to funding for one full time parks maintenance worker position being moved to the Sports Complex budget.
- 205 Motor Vehicle Supplies**
This line item funds the purchase of fuel, oil, anti-freeze and tires for motor vehicles associated with the Sports Complex operation. An ongoing increase of \$1,500 is requested based on actual costs.
- 206 Lab and Maintenance Supplies**
This line item provides funding for purchasing replacement tools and equipment such as power tools, field maintenance tools, shovels, rakes and other field related maintenance items. Funding requested at same level as last year.
- 207 Janitorial Supplies**
This line item provides funding for paper products and cleaning supplies used at the Sports Complex restrooms. Funding requested at same level as last year.
- 208 Chemical Supplies**
This line item funds chemicals used for turf, tree and shrub care. Funding requested at same level as last year.
- 302 Telephone**
This line item provides funding for the two telephones located at each concession stand and cell phone reimbursement for the foreman. The concession phone system also has a fax machine used for communicating game schedules with the Recreation Department. These phones are not for public use. Funding requested at same level as last year.
- 303 Professional Services – Other**
Funding request is the same as last year. This line item provides funding for employee drug testing and any additional professional services.
- 304 Utilities**
This line item provides funding for natural gas, water, propane and electricity at the Complex. An ongoing increase of \$1,855 is requested in anticipation of a 5% increase in utility costs.
- 311 Travel Expenses**
This line item funds all authorized trips and expenses related to meals, lodging, transportation and miscellaneous incidental costs. A one-time increase of \$1,254 is requested for the Sports Complex Foreman to attend the PGMS National

Municipal Budget Notes – FY 13/14

01-24 Sports Complex

Conference. This conference rotates every other year between the parks and sports complex budget.

312 Towel/Cleaning Service

This line item is for laundering the Public Works employees' uniforms. An increase is requested due to the funding for one full time parks maintenance worker being moved to the Sports Complex budget.

313 Training

This line item includes all training courses and seminar costs. A one-time increase of \$350 is requested for the Sports Complex Foreman to attend the PGMS National Conference. This conference rotates every other year between the parks and sports complex budget. Additionally, an ongoing request of \$330 is included for the addition of Irrigation and Pool classes as well as general price increases.

314 Other Contractual

This line item funds the contracts for Barone Security, Papillion Sanitation and Best Care EAP. Funding is higher than last year due to a requested increase in the service level provided by Papillion Sanitation.

401 Buildings and Grounds

This line item funds general maintenance and repair of the complex, including the annual purchase of ball field aggregate in the amount of \$7,500. A one-time increase of \$3,000 is included for replacing sprinkler heads on softball field #4 (\$1,500) and for replacing batting cage net (\$1,500).

409 Machine – Equipment and Tools

This line item funds the repair, maintenance and replacement of tools and equipment such as chain saws, weed eaters and chalkers. Funding requested at same level as last year.

410 Motor Vehicle Maintenance

This line item is for repair and maintenance of vehicles and equipment. Funding requested at same level as last year.

505 Other Charges

This line item funds the purchase of items that do not logically fall into any of the scheduled accounts such as charges associated with the annual employee appreciation dinner. Funding requested at same level as last year.

Municipal Budget Notes – FY 13/14

01-24 Sports Complex

618

Other Capital

Back Stop Replacement Field #2 - \$9,000

The backstop on field #2 is deteriorating to the point of becoming a safety hazard. The original backstop was installed 24 years ago. General wear and tear has necessitated its replacement.

	FY11-12 Actual	FY12-13 Budget	FY12-13 Estimate	FY13-14 Adopted
24-SPORTS COMPLEX				
PERSONNEL SERVICES				
101 Salary - Full Time	125,869.88	128,944.00	126,000.00	161,539.00
102 Salary - Part Time	26,827.13	22,500.00	20,000.00	22,500.00
103 Salary - Overtime	6,495.56	10,072.00	6,000.00	12,059.00
104 FICA	11,371.83	12,356.00	11,628.00	15,001.00
105 Insurance	28,153.53	38,636.00	32,841.00	47,196.00
107 Civilian Pension	7,976.67	8,322.00	7,920.00	10,398.00
Total Personnel Services	206,694.60	220,830.00	204,389.00	268,693.00
COMMODITIES				
200 Inter-Fund Transfers				
203 Food Supplies	11.73	30.00	30.00	30.00
204 Wearing Apparel	508.25	1,015.00	800.00	1,240.00
205 Motor Veh Supplies	5,639.41	6,200.00	7,700.00	7,700.00
206 Lab and Maint Supplies	458.90	1,000.00	1,000.00	1,000.00
207 Janitorial Supplies	706.18	750.00	750.00	750.00
208 Chemical Supplies	2,028.75	2,000.00	2,268.00	2,000.00
Total Commodities	9,353.22	10,995.00	12,548.00	12,720.00
CONTRACTUAL SERVICES				
302 Tele/Cellular/Paging	413.28	450.00	450.00	450.00
303 Prof Services-Other	448.00	300.00	300.00	300.00
304 Utilities	60,414.87	37,100.00	35,000.00	38,955.00
305 Insurance and Bonds				
306 Rentals				
311 Travel Expense	1,492.07	308.00	100.00	1,562.00
312 Towel/Cleaning	560.10	600.00	600.00	800.00
313 Training	1,352.75	790.00	790.00	1,470.00
314 Other Contractual Services	901.00	1,396.00	1,525.00	2,896.00
320 Prof Services-Auditing				
321 Professional Services-Legal				
Total Contractual Services	65,582.07	40,944.00	38,765.00	46,433.00
MAINTENANCE				
401 Building and Grounds	22,662.12	28,500.00	29,500.00	24,500.00
409 Mach/Equip/Tools	958.26	2,857.00	3,515.00	2,857.00
410 Motor Veh Maintenance	5,568.38	6,000.00	6,000.00	6,000.00
Total Maintenance	29,188.76	37,357.00	39,015.00	33,357.00
OTHER CHARGES				
505 Other Charges	91.03	100.00	82.00	100.00
Total Other Charges	91.03	100.00	82.00	100.00
CAPITAL OUTLAY				
618 Other Capital Outlay	7,929.80	24,000.00	22,961.00	9,000.00
Total Capital Outlay	7,929.80	24,000.00	22,961.00	9,000.00
TOTAL	318,839.48	334,226.00	317,760.00	370,303.00

01-25 Library

Municipal Budget Notes — FY 13/14

01-25 Library

Budget Line Item

- 101 Full Time Salaries**
Salaries for all full-time library staff are included in this line item. A 2% base factor is included for potential salary increases in accordance with the compensation ordinance.
- 102 Part Time Salaries**
Salaries for all part-time library staff are included in this line item. A 2% base factor is included for potential salary increases in accordance with the compensation ordinance. Funding is included to increase the wages for three permanent part time positions. These positions will now be limited to working less than 30 hours per week or 130 hours per month due to regulations associated with the Affordable Care Act.
- 104 FICA**
This is a mandatory withholding match that is a fixed percentage of salaries.
- 105 Insurance**
This line item funds the City's portion of health, dental, life and disability insurance for employees. The Affordable Care Act is scheduled to take effect in 2014, which will likely impact the group health insurance rates to an unknown degree. A 6% increase has been factored into the budget and the Employee Focus Group continues to meet and will again make recommendations for changes in an attempt to stay within the budgeted amount.
- 107 Civilian Pension**
This line item funds the City's portion of employee pension contributions.
- 201 Office Supplies**
This line item supports general library supplies (copy paper, envelopes, library cards, processing materials, security strips for materials, toner for the copy machines and printers), as well as supplies for all story times, teen and adult programming, and crafts. Anticipated grants of \$2,250 have been included.
- Note: The year-end estimate is over budget in part because the library was awarded two grants totaling \$3,808. This line item also includes an additional \$6,327 collected for copies and lamination fees.
- 201.01 CD Rom/Electronic**
This line item includes funding for twelve library database subscriptions. All of the existing databases see substantial use or are essential for library cataloging.
- 202 Books and Periodicals**
This line item funds book and periodical purchases in all collections including adult, teen and children's books, reference books, large print materials, fiction and non-fiction titles. The age of the current print collection averages at year

Municipal Budget Notes — FY 13/14

01-25 Library

2000 (with a median age of 2004), both of which are below the ideal age of 2009. A \$3,500 ongoing increase is included to maintain books and periodicals and a \$2,500 increase is included due to annexations. A grant in the amount of \$1,560 is also anticipated.

Note: The year-end estimate is over budget because of a \$100 grant from the Papillion La Vista School Foundation and a \$500 grant from the La Vista Community Foundation. This line item also includes an additional \$5,900 collected for book replacement fees.

203 Food

This line item funds refreshments and snacks throughout the year for the Children, Teen, and Adult programming. A \$500 grant has been included.

211 Programming

This line item will fund adult programming including a winter reading program for adults. A slight increase is requested.

212 Media

This line item funds the CD audio books including the electronic, downloadable audio books through Overdrive, DVDs, children's audiovisual kits, and music CDs. An increase is shown due to the fact that costs associated with the digital magazine database Zinio were moved to this line item from line item 202. A \$500 grant has been included.

213 Summer Reading Program

This line item funds the supplies, prizes, speakers, programs, and float materials for the children and teen summer reading programs. For the past four years, patrons have requested extending the Summer Reading Programs through mid-August or until school starts. A \$500 grant has been included.

Note: The year-end estimate is over budget because the library was awarded a \$1,000 grant.

301 Postage

This line item supports the library's mailing of weekly overdue notices, books for the book clubs, and inter-library loan mailings, as well as the Library's portion of the City quarterly newsletter postage. A decrease in funding is shown from last year.

302 Telephone

This line item supports all telephones within the library as well as the fax machine. A slight increase is requested based on the budgetary information provided by Metropolitan Community College.

303 Prof. – Other

No funding requested in this line item.

Municipal Budget Notes — FY 13/14

01-25 Library

- 304 Utilities**
The line item funds utility costs for the Library. An increase is requested based on an anticipated rise in utility costs.
- 306 Rentals**
This line item funds the lease payments for the staff copier/scanner/fax machine as well as the public copy machine. A reduction is shown based on the new copier leases.
- 307 Car Allowance**
This line item funds the car allowances for the director and assistant director. Funding requested at same level as last year.
- 308 Legal Ads**
This line item has funded advertising for open library positions. Due to advertising online through CareerLink and the Nebraska Library Commission, no funding is requested.
- 309 Printing**
This line item supports the printing of the City's quarterly newsletter and any other printing charges billed back to the library. Based on actual expenses, a slight increase is requested.
- 310 Dues**
This line item supports the Nebraska Library Association membership. A slight increase is requested for one additional staff member.
- 311 Travel Expense**
This line item funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs. Funding is included for staff members to attend the Nebraska Library Association Annual Conference in Kearney and for the director to attend the Public Library Association Conference in Indianapolis, IN. An ongoing increase is requested for the Assistant Director to attend the Association for Library Service to Children Conference.
- Note: The year-end estimate is over budget because the library was awarded the ICMA Conference Grant for \$1,565.
- 313 Training Assistance**
This line item funds all training courses and seminar costs for staff attending the Nebraska Library Association Annual Conference in Kearney and attendance of the director at the Public Library Association Conference in Indianapolis, IN. An ongoing amount is requested for the Assistant Director to attend the Association for Library Service to Children Conference. This line item shows a decrease due to funding for the Assistant Library Director to attend LEAD being removed from the budget (she attended this year).

Municipal Budget Notes — FY 13/14

01-25 Library

314 Other Contractual Services

This line item is for computer updates for the library. Funding is included for the purchase of two computers for the lab and two AWE children's computers/early literacy stations. Additional one-time funding of \$3,086 is requested to purchase one additional AWE children's computer/early literacy station.

315 Inter-Library Book Loan

This line item reflects expenses for the inter-library loan program. If La Vista Public Library does not want to purchase a book based on need and/or age of the item, patrons can pay a fee that assists in covering a portion of the mailing cost associated with requesting the book from another library. A slight decrease requested.

409 Machine Equipment and Maintenance

This line item supports the licensing for the Apollo automation system which includes cataloging, circulation, web page access, the antivirus software for all computers in the library, and the 3M security license. An increase is shown from the previous year because the 3M security license was funded out of a different line item.

Note: The year-end estimate is over budget due to increased renewal costs for 3M.

505 Other Charges

This is a new line item that covers chair replacement for the library. There are twenty six general leisure chairs in the cycle for replacement. Chairs are showing age and wear. The chairs with the most damage will be replaced.

	FY11-12 Actual	FY12-13 Budget	FY12-13 Estimate	FY13-14 Adopted
25-LIBRARY				
PERSONNEL SERVICES				
101 Salaries - Full-Time	252,658.62	259,429.00	256,429.00	262,230.00
102 Salaries - Part-Time	103,785.33	127,201.00	127,201.00	138,641.00
103 Overtime Salaries	219.15	0.00	0.00	0.00
104 FICA	27,136.84	29,550.00	29,550.00	30,667.00
105 Insurance Charges	24,606.03	25,600.00	25,600.00	27,542.00
106 Other Personnel Services	0.00	0.00	0.00	0.00
107 Pension	15,172.34	15,566.00	15,566.00	15,734.00
109 Self Insurance Expense	0.00	0.00	0.00	0.00
Total Personnel Services	423,578.31	457,346.00	454,346.00	474,814.00
COMMODITIES				
200 Interfund Transfers				
201 Office Supplies	8,599.89	8,500.00	13,827.00	11,750.00
201 CD Rom/Electronic	18,837.42	17,100.00	17,100.00	17,444.00
202 Books and Periodicals	53,012.81	66,182.00	63,547.00	62,150.00
203 Food Supplies	1,411.16	1,700.00	1,600.00	2,400.00
207 Janitorial Supplies	0.00	0.00	0.00	0.00
208 Chemical Supplies	0.00	0.00	0.00	0.00
211 Other Commodities	690.70	940.00	840.00	1,140.00
212 Media	10,934.56	13,671.00	11,671.00	16,808.00
213 Summer Reading Program	3,839.34	3,500.00	4,000.00	5,200.00
Total Commodities	97,325.88	111,593.00	112,585.00	116,892.00
CONTRACTUAL SERVICES				
301 Postage	1,899.08	4,000.00	4,000.00	3,700.00
302 Telephone	302.25	211.00	211.00	279.00
303 Prof Services-Other	105.00	0.00	0.00	0.00
304 Utilities	67,743.10	68,500.00	68,500.00	70,766.00
305 Insurance and Bonds	0.00	0.00	0.00	0.00
306 Rentals	6,102.25	7,108.00	7,108.00	6,000.00
307 Car Allowance	1,800.00	1,800.00	1,800.00	1,800.00
308 Legal Advertising	31.35	0.00	0.00	0.00
309 Printing	2,298.21	1,915.00	2,750.00	2,225.00
310 Dues and Subscriptions	349.92	340.00	465.00	485.00
311 Travel Expense	4,324.85	2,700.00	4,142.00	4,683.00
313 Training Assistance	4,724.00	5,000.00	5,000.00	1,990.00
314 Other Contractual Services	4,322.65	12,110.00	12,110.00	15,886.00
315 Inter-Library Book Loan	104.98	370.00	370.00	200.00
316 Internet/Phone	0.00	0.00	0.00	0.00
320 Prof Services-Auditing	0.00	0.00	0.00	0.00
321 Professional Services-Legal	355.72	0.00	0.00	0.00
Total Contractual Services	94,463.36	104,054.00	106,456.00	108,014.00
MAINTENANCE				
401 Building and Grounds				
409 Machine Equip & Tool Maint.	8,741.00	4,100.00	8,760.00	9,270.00
Total Maintenance	8,741.00	4,100.00	8,760.00	9,270.00
OTHER CHARGES				
500 Donations				
505 Other Charges	665.78	2,000.00	2,000.00	2,000.00
Total Other Charges	665.78	2,000.00	2,000.00	2,000.00
CAPITAL OUTLAY				
610 Office Equipment				
611 Computer/Internet/Equ	7,068.04			
618 Other Capital Outlay				
Total Capital Outlay	7,068.04	0.00	0.00	0.00
TOTAL	631,842.37	679,093.00	684,147.00	710,990.00

01-27 Swimming Pool

Municipal Budget Notes — FY 13/14

01-27 Swimming Pool

**Budget
Line Item**

- 102 Part-Time Salaries**
Salaries for Seasonal Pool staff are included in this line item.
- 104 FICA**
This is a mandatory withholding match that is a fixed percentage of salaries.
- 201 Office Supplies**
This line item funds the office supplies associated with this program. Funding requested at same level as last year.
- 203 Food Supplies**
Funding requested for concessions at the same level as last year.
- 204 Wearing Apparel**
This line item includes funding for staff shirts at the same level as last year.
- 208 Chemical Supplies**
This line item funds chemicals used for the operation of the pool. Funding requested at same level as last year.
- 211 Other Commodities**
Funding requested at the same level as last year for cleaning supplies, tissue/paper supplies, soap, first aid supplies, etc.
- 302 Telephone**
Funding requested at the same level as last year for telephone.
- 303 Professional Services - Other**
This line item funds new employee physicals. Funding requested at same level as last year.
- 304 Utilities**
Funding included in this line item for gas, water and electric services. Request for an ongoing increase of 5% due to increased utility costs.
- 308 Legal Advertising**
This line item includes promotional and employment advertising for the pool. Funding requested at same level as last year.
- 314 Other Contractual**
The City's contract with the American Red Cross for swim lesson certification is funded in this line item. Funding requested at same level as last year.

Municipal Budget Notes — FY 13/14
01-27 Swimming Pool

- 401 Building & Grounds**
This line item provides funds for landscaping and maintenance. Funding requested at same level as last year.
- 409 Machine Equipment/Tool**
This line item funds maintenance and repairs of equipment. Funding requested at same level as last year.
- 412 Other Maintenance**
This line item funds other maintenance items. Funding requested at same level as last year.
- 505 Other Charges**
Funding in this line item provides for purchases that do not typically fall into any of the other accounts. Funding requested at same level as last year.

27-SWIMMING POOL		FY11-12 Actual	FY12-13 Budget	FY12-13 Estimate	FY13-14 Adopted
PERSONNEL SERVICES					
102	Salaries - Part-Time	72,204.09	82,272.00	75,000.00	85,736.00
104	FICA	5,540.10	6,294.00	5,738.00	6,559.00
Total Personnel Services		77,744.19	88,566.00	80,738.00	92,295.00
COMMODITIES					
201	Office Supplies	198.12	300.00	200.00	300.00
203	Concessions	5,745.32	2,500.00	5,000.00	2,500.00
204	Wearing Apparel	436.00	700.00	300.00	700.00
206	Lab and Maint Supplies				
207	Janitor Supplies				
208	Chemical Supplies	2,052.23	2,800.00	2,800.00	2,800.00
211	Other Commodities	2,000.86	1,370.00	1,370.00	1,370.00
Total Commodities		10,432.53	7,670.00	9,670.00	7,670.00
CONTRACTUAL SERVICES					
302	Telephone	447.98	1,040.00	1,040.00	1,040.00
303	Prof Services-Other	665.00	2,000.00	1,000.00	2,000.00
304	Utilities	6,108.51	5,450.00	5,450.00	5,723.00
308	Legal Ads	0.00	600.00	400.00	600.00
314	Other Contractual Services	0.00	250.00	250.00	250.00
321	Prof Services-Legal				
Total Contractual Services		7,221.49	9,340.00	8,140.00	9,613.00
MAINTENANCE					
401	Building and Grounds	3,620.74	3,450.00	4,800.00	3,450.00
409	Machine Equip and Tool Maint.	0.00	900.00	900.00	900.00
412	Other Maintenance	1,106.55	2,450.00	2,450.00	2,450.00
Total Maintenance		4,727.29	6,800.00	8,150.00	6,800.00
OTHER CHARGES					
505	Other Charges	1,310.27	500.00	500.00	500.00
Total Other Charges		1,310.27	500.00	500.00	500.00
CAPITAL OUTLAY					
602	Building				
618	Other Capital Outlay	0.00	0.00	0.00	0.00
Total Capital Outlay		0.00	0.00	0.00	0.00
TOTAL		101,435.77	112,876.00	107,198.00	116,878.00

01-28 Human Resources

Municipal Budget Notes – FY 13/14

01-28 Human Resources

(Note: 30% of the cost of the Human Resources budget is funded by the Sewer Fund.)

**Budget
Line Item**

- 101 Full Time Salaries**
Salaries for the Human Resources Generalist and a portion the Assistant City Administrator are included in this line item. A 2% base factor is included for potential salary increases in accordance with the compensation ordinance.
- 102 Part Time Salaries**
Salary for the part time Human Resources Clerical Assistant is included in this line item. A 2% base factor is included for potential salary increases in accordance with the compensation ordinance.
- 104 FICA**
This is a mandatory withholding match that is a fixed percentage of salaries.
- 105 Insurance**
This line item funds the City's portion of health, dental, life and disability insurance for employees. The Affordable Care Act is scheduled to take effect in 2014, which will likely impact the group health insurance rates to an unknown degree. A 6% increase has been factored into the budget and the Employee Focus Group continues to meet and will again make recommendations for changes in an attempt to stay within the budgeted amount.
- 107 Civilian Pension**
This line item funds the City's portion of employee pension contributions.
- 201 Office Supplies**
Total funding requested at same level as last year.
- 303 Professional Services – Other**
Funding is included for on-going organizational strategic planning activities in the amount of \$3,500.
- 305 Insurance & Bonds**
This line item funds the City's property, casualty, liability, auto, and worker's compensation insurance coverage. It also includes funding for bonds for elected and appointed officials as well as unemployment insurance reimbursement. An increase is included based on actual expenses and projections for next year.
- 310 Dues/Subscriptions**
This line item funds professional memberships in several Human Resource organizations including the Society of Human Resources Management (SHRM), the International Public Management Association for HR (IPMA-HR), and the Human Resource Association of the Midlands (HRAM) as well as the purchase

Municipal Budget Notes – FY 13/14

01-28 Human Resources

of annual salary surveys. Total funding requested is a slight decrease from last year.

311 Travel Expenses

This line item funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs. Funding is requested for the HR Generalist and the Office Manager to attend the IPMA-HR Conference and for the HR Generalist to attend the PRIMA Conference (Midwest region).

313 Training

Funding is requested for the HR Generalist and the Office Manager to attend the IPMA-HR Conference and for the HR Generalist to attend the PRIMA Conference (Midwest region). Funding is also included in this line item for local training opportunities and Myers Briggs testing for all employees.

314 Other Contractual Services

This line item includes funding for the City's annual contract with Career Link, the on-line job posting service utilized by the City; the annual fee for Success Factors, the on-line personnel appraisal system; the annual fee for NeoGov, the on-line applicant tracking system; the annual fee for computer services and the annual fee for the City's Employee Assistance Program. An increase is shown due to the addition of an annual contract with Total Administrative Services Corporation (TASC) to insure the City's compliance with requirements regarding health care notices for employees and the annual fee for the ICMA Center for Performance Measurement program the City has participated in for the past two years.

321 Professional Services – Legal

This line item was significantly over budget due to FOP negotiations and an EEOC case. An increase is requested based on actual expenses and in light of the fact that FOP negotiations will begin again during the upcoming fiscal year (Spring of 2014).

505 Other Charges

Funding in this line item is for Safety Committee activities, Wellness activities and miscellaneous HR items such as police testing materials and service pins. Also included are fees associated with the City's Flexible Spending Account (FSA) program. This year funding for the annual trust fees for the City's ICMA Retirement Plans has been added.

	FY11-12 Actual	FY12-13 Budget	FY12-13 Estimate	FY13-14 Adopted
28 HUMAN RESOURCES				
PERSONNEL SERVICES				
101 Salaries - Full Time	47,276.37	49,094.00	48,000.00	49,770.00
102 Salaries - Part-Time	6,770.25	10,000.00	6,300.00	11,357.00
104 FICA	3,927.94	4,521.00	4,000.00	4,676.00
105 Insurance Charges	9,350.77	9,815.00	8,062.00	10,569.00
107 Pension	2,832.90	2,946.00	2,851.00	2,986.00
108 Pension/Police	0.00	0.00	0.00	0.00
109 Self Insurance Expense	0.00	0.00	0.00	0.00
Total Personnel Services	70,158.23	76,376.00	69,213.00	79,358.00
COMMODITIES				
201 Office Supplies	0.00	0.00	0.00	350.00
204 Wearing Apparel	0.00	0.00	0.00	0.00
205 Motor Vehicle Supplies	0.00	0.00	0.00	0.00
211 Other Commodities	0.00	0.00	0.00	0.00
Total Commodities	0.00	0.00	0.00	350.00
PERSONNEL SERVICES				
303 Prof. -Other	900.00	3,500.00	4,182.00	3,500.00
305 Insurance and Bonds	331,546.18	335,000.00	320,000.00	340,000.00
310 Dues/Subscrp	601.30	1,075.00	605.00	868.00
311 Travel Expense	4.90	1,315.00	0.00	2,734.00
313 Training Assistance	8,861.19	6,817.00	41.00	4,463.00
314 Other Contractual Services	9,778.60	10,833.00	8,219.00	15,453.00
321 Prof Services- Legal	27,593.61	10,000.00	26,000.00	20,000.00
Total Personnel Services	379,285.78	368,540.00	359,047.00	387,018.00
OTHER CHARGES				
505 Other Charges	8,144.90	9,695.00	7,600.00	12,460.00
Total Other Charges	8,144.90	9,695.00	7,600.00	12,460.00
TOTAL	457,588.91	454,611.00	435,860.00	479,186.00

01-29 Public Transportation

Municipal Budget Notes — FY 13/14
01-29 Public Transportation

**Budget
Line Item**

505

Other Charges

This line item funds the City's portion of the cost for Metro-Area Transit System to provide the Tri-City bus route.

	FY11-12 Actual	FY12-13 Budget	FY12-13 Estimate	FY13-14 Adopted
29-PUBLIC TRANSPORTATION				
CONTRACTUAL SERVICES				
303 Professional Services-Other				
320 Prof Services-Auditing				
321 Professional Services-Legal				
Total Contractual Services				
OTHER CHARGES				
505 Other Charges	7,994.00	8,600.00	8,000.00	0.00
Total Other Charges	7,994.00	8,600.00	8,000.00	0.00
TOTAL	7,994.00	8,600.00	8,000.00	0.00

01-30 Special Services Bus

Municipal Budget Notes — FY 13/14

01-30 Special Services Bus

Budget Line Item

- 101 Full-Time Salaries**
Portions of the following salaries in a total amount of \$8,011.82 have been included in this line item based on their involvement with the administrative operation of the Senior Bus Service: Recreation Director (39 hours), Program Coordinator (104 hours), and Administrative Assistant (260 hours). A 2% base factor is proposed for potential salary increases in accordance with the compensation ordinance.
- 102 Part-Time Salaries**
This line item includes salaries for Special Services Bus drivers. A 2% base factor is proposed for potential salary increases in accordance with the compensation ordinance. An additional \$6,832 has been requested for the potential addition of a second driver two days per week for a six month period of time if number of passengers/trips warrant.
- 103 O/T Salaries**
This line item includes overtime salaries for Special Services Bus drivers. Funding requested at same level as last year. Overtime is needed to compensate for the occasional situation when only one driver is available due to vacations and/or sick time for the second driver.
- 104 FICA**
This is a mandatory withholding match that is a fixed percentage of salaries.
- 105 Insurance**
This line item funds the City's portion of health, dental, life and disability insurance for employees. The Affordable Care Act is scheduled to take effect in 2014, which will likely impact the group health insurance rates to an unknown degree. A 6% increase has been factored into the budget and the Employee Focus Group continues to meet and will again make recommendations for changes in an attempt to stay within the budgeted amount.
- 107 Civilian Pension**
This line item funds the City's portion of employee pension contributions.
- 201 Office Supplies**
This line item funds the office supplies associated with this program. Funding requested at same level as last year.
- 204 Wearing Apparel**
This line item funds uniforms for staff members. Funding requested at same level as last year.

Municipal Budget Notes — FY 13/14

01-30 Special Services Bus

- 205 Motor Vehicle Supplies**
This line item provides funding for fuel, tires, and brakes for the vehicles used in the Senior Bus program. This cost will be partially reimbursed by the City of Ralston and the State of Nebraska. Funding requested at same level as last year.
- 302 Telephone**
This line item funds cell phones for the bus drivers. Drivers take calls directly and schedule their own appointments. Funding requested at same level as last year.
- 303 Professional Services - Other**
This line item funds new employee physicals. Funding requested at same level as last year.
- 308 Legal Ads**
No funding requested at same level as last year.
- 410 Motor Vehicle Maintenance**
Funding is included in this line item for repairs and maintenance to the vehicles in the fleet. Funding requested at same level as last year.
- 613 Capital Expenses**
Funding included for purchase of new special services bus at a cost of \$12,000. Total cost of the vehicle would be split between Metro Area Transit (83%) and the City of La Vista (17%). The new bus would replace van #409.

	FY11-12 Actual	FY12-13 Budget	FY12-13 Estimate	FY13-14 Adopted
30-SPECIAL SERVICES BUS				
PERSONNEL SERVICES				
101 Salaries - Full-Time	7,629.66	7,931.00	7,931.00	8,012.00
102 Salaries - Part-Time	29,143.49	42,306.00	35,474.00	43,700.00
103 Overtime	1,561.92	750.00	750.00	750.00
104 FICA	2,863.44	3,900.00	3,900.00	3,955.00
105 Insurance Charges	2,211.45	2,851.00	2,851.00	2,409.00
107 Pension	472.23	476.00	476.00	481.00
Total Personnel Services	43,882.19	58,214.00	51,382.00	59,307.00
COMMODITIES				
201 Office Supplies	226.13	300.00	300.00	300.00
204 Wearing Apparel	780.00	1,300.00	1,040.00	1,300.00
205 Motor Vehicle Supplies	14,760.56	17,784.00	17,784.00	17,784.00
211 Other Commodities	59.94	800.00	800.00	800.00
Total Commodities	15,826.63	20,184.00	19,924.00	20,184.00
CONTRACTUAL SERVICES				
301 Postage	0.00	0.00	0.00	0.00
302 Telephone	583.90	1,100.00	900.00	1,100.00
303 Prof Services-Other	0.00	200.00	200.00	200.00
305 Insurance and Bonds				
307 Auto Allowance	25.20			
308 Legal Advertising	0.00	0.00	0.00	0.00
313 Training Assistance				
314 Other Contractual Services				
320 Prof Services-Auditing				
321 Professional Services-Legal	0.00	0.00	0.00	0.00
Total Contractual Services	609.10	1,300.00	1,100.00	1,300.00
MAINTENANCE				
410 Motor Vehicle Maintenance	2,816.61	5,386.00	5,386.00	5,386.00
412 Other Maintenance	0.00	0.00	0.00	0.00
Total Maintenance	2,816.61	5,386.00	5,386.00	5,386.00
CAPITAL OUTLAY				
613 Motor Vehicles		0.00	0.00	12,000.00
Total Capital Outlay	0.00	0.00	0.00	12,000.00
TOTAL	63,134.53	85,084.00	77,792.00	98,177.00

Capital Outlay

GENERAL FUND CAPITAL OUTLAY

	Description	FY 13/14 Adopted	Comments
Department 13	Public Buildings & Grounds		
	Scissors Lift Trailer	\$ 6,000.00	
Department 15	Police		
	Police Car - 2	\$ 80,000.00	Replace 2 Police Cars
	Mobile Data Computer - 2	\$ 10,600.00	
Department 20	Streets Operating		
	A-Frame & Dump Body for #1122	\$ 17,500.00	
	Truck, Service	\$ 80,000.00	Replaces 1996 Chevy Service Truck
Department 22	Parks		
	Truck, Bucket 65' reach	\$ 185,000.00	
Department 23	Recreation		
	Treadmill, Matrix T5X	\$ 6,076.00	Replaces treadmill
	Stepper, Recumbent NUSTEP T4R	\$ 4,292.00	New Equipment
Department 24	Sports Complex		
	Backstop, Field #2	\$ 9,000.00	Replaces Field #2 Backstop
Department 30	Special Services Bus		
	Bus, Special Services	\$ 12,000.00	Replaces 1997 Ford #409
Total General Fund		\$ 410,468.00	

Travel & Training

GENERAL FUND TRAVEL AND TRAINING

Employee	Total # Requested	Name of Conference	Location	Total Travel Cost	Total Training Cost
Mayor/Council -11					
Elected Officials	2	National League of Cities	Seattle WA	\$ 3,812	\$ 900
Elected Officials	2	LNM Mid Winter Conference	Lincoln NE	\$ 544	\$ 750
Elected Officials	6	LNM Fall Conference	La Vista NE	\$ 84	\$ 504
Elected Officials		MAPA/SCEDC	Local	\$ 1,120	\$ -
Elected Officials		Governance Training	Local	\$ -	\$ 9,020
Mayor	1	All American City	TBD	\$ 915	\$ 75
Mayor	1	NLC Leadership Training and Annual Conf.	Seattle WA	\$ 1,956	\$ 900
Elected Officials	1	All American City	TBD	\$ 915	\$ 75
Mayor	1	ICSC Annual Conference	Las Vegas NV	\$ 1,445	\$ 450
Sub Total Mayor/Council				\$ 10,791	\$ 12,674
Boards & Commissions -12					
PC or BOA	3	NPZA Conference	Kearney NE	\$ 1,155	\$ 210
Board or Commission Members	4	Misc. Training	Unknown	\$ 1,930	\$ 600
Sub Total Bds & Comm				\$ 3,085	\$ 810
Public Buildings & Grounds -13					
Various	2	BOMA monthly workshop	Local	\$ 50	\$ 550
Various	2	Turf Care Workshops	Local	\$ 25	\$ 300
Various	3	Tree Care Workshops	Local	\$ 25	\$ 150
Various	3	In-town training	Local	\$ -	\$ 300
Sub Total Pb Bldg & Grnds				\$ 100	\$ 1,300
Administration -14					
CA/ACA/ATCA	3	International City Managers Association	Charlotte NC	\$ 3,675	\$ 1,659
TBD	3	Transforming Local Government	TBA	\$ 3,605	\$ 945
TBD	4	Nat'l. Civic League All American City	Denver CO	\$ 2,562	\$ -
CRC	1	3CMA Annual Conference	TBA	\$ 840	\$ 455
FD	1	GFOA Annual Conference	Minneapolis MN	\$ 10	\$ 406
CA	1	SEI Alumni On-Core	Charlottesville VA	\$ 1,299	\$ 1,190
TBD	2	LNM Mid Winter Conference	Lincoln NE	\$ 364	\$ 525
TBD	6	LNM Fall Conference	La Vista NE	\$ 84	\$ 504
FD/CC/DC	1	Municipal Acctg & Finance Conf	Kearney NE	\$ 259	\$ 266
CC/DC	2	PRIMA NE/IA/SD	TBA	\$ 559	\$ 84
TBD	various	Miscellaneous Seminars/Training/Webinars	Local	\$ -	\$ 2,708
CC	1	Clerk's Academy	Kearney NE	\$ 409	\$ 203
Various Staff	various	MAPA dinners/SCEDC dinners, etc.	Nebraska	\$ 525	\$ -
TBD	3	ICAN Women's Leadership Conference	Local	\$ 14	\$ 630
Various Staff	various	Local Professional Training	Local	\$ 210	\$ 840
CA	1	Executive Coach	Metro Area	\$ -	\$ 3,500
CC	1	PRIMA Annual Conference	TBA	\$ 616	\$ 490
CA, ACA,CDD, CP	5	ICSC Annual Conference	Las Vegas NV	\$ 7,225	\$ 2,250
Sub Total Administration*				\$ 23,903	\$ 16,998

*This is 70% of the total cost - 30% of the cost is charged to the Sewer Fund 02-41

GENERAL FUND TRAVEL AND TRAINING

Employee	Total # Requested	Name of Conference	Location	Total Travel Cost	Total Training Cost
Police -15					
Officer/Sergeant	various	TBA	NLETC Grand Island NE	\$ 500	\$ 774
Sergeant/Captain	1	Leadership in Police Organizaztions	Omaha/Lincoln area	\$ -	\$ 200
Officer/Sergeant	various	TBA	TBA	\$ 600	\$ 1,500
Chief/Capts/Sgts	various	Professional Meetings	TBA	\$ 600	\$ 750
Officer Ruhge	1	Critical Incident Debriefing	TBA	\$ 30	\$ 100
Officer Danderand	1	Critical Incident Debriefing	TBA	\$ 280	\$ 100
Detectives	various	TBA	TBA	\$ 600	\$ 750
Civilian Staff	various	TBA	Omaha/Lincoln Area	\$ -	\$ 500
Chief Lausten	1	FBINAA Conference	Philadelphia PA	\$ 1,650	\$ 300
Captain/Sergeant	2	IACP	Philadelphia PA	\$ 1,650	\$ 300
Officer/Sergeant	1	Handgun Instructor	NLETC Grand Island NE	\$ 150	\$ 100
Officer/Sergeant	1	Shotgun armor	Omaha/Lincoln Area	\$ -	\$ 450
Officer/Sergeant	2	Glock Armor	Omaha/Lincoln Area	\$ -	\$ 390
Officer/Sergeant	1	Urban Rifle/Carbine Course Instructor	Omaha/Lincoln Area	\$ -	\$ 350
Officer/Sergeant	various	Southwest Iowa LE Center Range	Iowa	\$ -	\$ 480
Office/Sergeant	1	Taser Instructor	Omaha/Lincoln Ar	\$ -	\$ 350
SWAT	5	SWAT Training Camp	Iowa	\$ 1,700	\$ 500
Recruit Officer	1	NLETC	Grand Island NE	\$ 1,200	\$ 130
Officer/Sergeant	2	Hostage Negotiations Level III	Camp Dodge IA	\$ 240	\$ -
Stolley/Harrod	2	Edge FX online Basic Diagram		\$ -	\$ 390
Sub Total Police				\$ 9,200	\$ 8,414
Community Development -18					
CDD	1	NPZA/NEAPA Annual Conference	Kearney NE	\$ 435	\$ 140
CDD	1	APA National Conference	Atlanta GA	\$ 2,281	\$ 750
CDD	1	LNM Fall Conference	La Vista NE	\$ -	\$ 350
CP	1	NPZA/NEAPA Annual Conference	Kearney NE	\$ 540	\$ 140
CP	1	APA National Conference	Atlanta GA	\$ 2,281	\$ 750
CP	1	LNM Fall Conference	La Vista NE	\$ -	\$ 350
CBO	1	NPZA/NEAPA Annual Conference	Kearney NE	\$ 435	\$ 140
CBO	1	I.C.C. Annual Business Meeting	Atlantic City NJ	\$ 1,466	\$ 600
CBO	1	LNM Fall Conference	La Vista NE	\$ -	\$ 350
CBO	1	Const. Exam Center	Englewood CO	\$ 860	\$ 695
CBO	1	Colorado Code Institute	Denver CO	\$ 942	\$ 195
CBO	1	NCOA Summer Quarterly Meeting	Misc NE Cities	\$ 360	\$ 125
CBO	1	NCOA Spring Quarterly Meeting	Omaha Metro	\$ -	\$ 125
Bldg Inspector A	1	NCOA Spring Quarterly Meeting	Omaha Metro	\$ -	\$ 125
Bldg Inspector A	1	NCOA Fall Quarterly Meeting	Lincoln NE	\$ -	\$ 125
Bldg Inspector A	1	Const. Exam Center	Englewood CO	\$ 860	\$ 695
Bldg Inspector A	1	Colorado Code Institute	Denver CO	\$ 942	\$ 195
Bldg Inspector B	1	Colorado Code Institute	Denver CO	\$ 942	\$ 195
Bldg Inspector B	1	NCOA Spring Quarterly Meeting	Omaha Metro	\$ -	\$ 125
Bldg Inspector B	1	NCOA Fall Quarterly Meeting	Lincoln NE	\$ -	\$ 125
Bldg Inspector B	1	Const. Exam Center	Englewood CO	\$ 860	\$ 695
CD Secretary	1	NPZA/NEAPA Annual Conference	Kearney NE	\$ -	\$ -
CD Secretary	1	APA Site Plan Review Training	Chicago IL	\$ -	\$ -
CD Secretary	1	Tuition Reimbursement		\$ -	\$ -
CD Intern	1	NPZA/NEAPA Annual Conference	Kearney NE	\$ 435	\$ 140
CD Intern	1	LNM Fall Conference	La Vista NE	\$ -	\$ 350
Sub Total Community Development				\$ 13,639	\$ 7,480

GENERAL FUND TRAVEL AND TRAINING

Employee	Total # Requested	Name of Conference	Location	Total Travel Cost	Total Training Cost
Mayor/Council -11					
Elected Officials	2	National League of Cities	Seattle WA	\$ 3,812	\$ 900
Elected Officials	2	LNM Mid Winter Conference	Lincoln NE	\$ 544	\$ 750
Elected Officials	6	LNM Fall Conference	La Vista NE	\$ 84	\$ 504
Elected Officials		MAPA/SCEDC	Local	\$ 1,120	\$ -
Elected Officials		Governance Training	Local	\$ -	\$ 9,020
Mayor	1	All American City	TBD	\$ 915	\$ 75
Mayor	1	NLC Leadership Training and Annual Conf.	Seattle WA	\$ 1,956	\$ 900
Elected Officials	1	All American City	TBD	\$ 915	\$ 75
Mayor	1	ICSC Annual Conference	Las Vegas NV	\$ 1,445	\$ 450
Sub Total Mayor/Council				\$ 10,791	\$ 12,674
Boards & Commissions -12					
PC or BOA	3	NPZA Conference	Kearney NE	\$ 1,155	\$ 210
Board or Commission Members	4	Misc. Training	Unknown	\$ 1,930	\$ 600
Sub Total Bds & Comm				\$ 3,085	\$ 810
Public Buildings & Grounds -13					
Various	2	BOMA monthly workshop	Local	\$ 50	\$ 550
Various	2	Turf Care Workshops	Local	\$ 25	\$ 300
Various	3	Tree Care Workshops	Local	\$ 25	\$ 150
Various	3	In-town training	Local	\$ -	\$ 300
Sub Total Pb Bldg & Grnds				\$ 100	\$ 1,300
Administration -14					
CA/ACA/ATCA	3	International City Managers Association	Charlotte NC	\$ 3,675	\$ 1,659
TBD	3	Transforming Local Government	TBA	\$ 3,605	\$ 945
TBD	4	Nat'l. Civic League All American City	Denver CO	\$ 2,562	\$ -
CRC	1	3CMA Annual Conference	TBA	\$ 840	\$ 455
FD	1	GFOA Annual Conference	Minneapolis MN	\$ 10	\$ 406
CA	1	SEI Alumni On-Core	Charlottesville VA	\$ 1,299	\$ 1,190
TBD	2	LNM Mid Winter Conference	Lincoln NE	\$ 364	\$ 525
TBD	6	LNM Fall Conference	La Vista NE	\$ 84	\$ 504
FD/CC/DC	1	Municipal Acctg & Finance Conf	Kearney NE	\$ 259	\$ 266
CC/DC	2	PRIMA NE/IA/SD	TBA	\$ 559	\$ 84
TBD	various	Miscellaneous Seminars/Training/Webinars	Local	\$ -	\$ 2,708
CC	1	Clerk's Academy	Kearney NE	\$ 409	\$ 203
Various Staff	various	MAPA dinners/SCEDC dinners, etc.	Nebraska	\$ 525	\$ -
TBD	3	ICAN Women's Leadership Conference	Local	\$ 14	\$ 630
Various Staff	various	Local Professional Training	Local	\$ 210	\$ 840
CA	1	Executive Coach	Metro Area	\$ -	\$ 3,500
CC	1	PRIMA Annual Conference	TBA	\$ 616	\$ 490
CA, ACA,CDD, CP	5	ICSC Annual Conference	Las Vegas NV	\$ 7,225	\$ 2,250
Sub Total Administration*				\$ 23,903	\$ 16,998

*This is 70% of the total cost - 30% of the cost is charged to the Sewer Fund 02-41

GENERAL FUND TRAVEL AND TRAINING

Employee	Total # Requested	Name of Conference	Location	Total Travel Cost	Total Training Cost
Sports Complex -24					
Park Foreman	1	Parks & Rec Operation & Maint Workshop	Lincoln NE	\$ 12	\$ 50
Various	4	Irrigation Seminar	Omaha NE	\$ -	\$ 100
Various	4	Nebraska Turfgrass Conference	Omaha NE	\$ 48	\$ 520
Various	4	Tree Care Workshop	Omaha NE	\$ 48	\$ 180
Various	2	Pesticide Applicator License	Omaha NE	\$ 24	\$ 120
Various	3	Pool Operators Class	Omaha NE	\$ -	\$ 150
Park Foreman	1	PGMS National Conference	Louisville KY	\$ 1,430	\$ 350
Sub Total Sports Complex				\$ 1,562	\$ 1,470
Library -25					
Director	1	Nebraska Library Association	Kearney NE	\$ 401	\$ 125
Director	1	Public Library Association	Indianapolis IN	\$ 1,916	\$ 220
Assistant Director	1	Assoc. for Library Services to Children	Oakland CA	\$ 1,308	\$ 435
Assistant Director	1	Nebraska Library Association	Kearney NE	\$ 401	\$ 125
Librarian II	1	Nebraska Library Association	Kearney NE	\$ -	\$ 125
Teen Coord	1	Nebraska Library Association	Kearney NE	\$ 299	\$ 30
Various	1	Miscellaneous Training	Various Locations	\$ -	\$ 480
Director	1	Miscellaneous Training	Various Locations	\$ -	\$ 250
Assistant Director	1	Miscellaneous Training	Various Locations	\$ -	\$ 200
Various	Various	Miscellaneous Training General Mileage Reimb	Various Locations	\$ 360	\$ -
Sub Total Library				\$ 4,685	\$ 1,990
Human Resources -28					
HR Generalist/Office Mgr	2	IPMA-HR Annual Conference	Philadelphia PA	\$ 3,250	\$ 1,300
HR Generalist	1	PRIMA Conference (Midwest)	Aberdeen SD	\$ 655	\$ 75
All Employees		Meyers Briggs Training	La Vista NE	\$ -	\$ 5,000
Sub Total Human Resources				\$ 2,734	\$ 4,463
				*This is 70% of the total cost - 30% of the cost is charged to the Sewer Fund 02-41	
Total General Fund				\$ 81,757	\$ 67,268

Grants

GENERAL FUND GRANTS

Department	Agency	Account	Total Grant Expenditure	Total Grant Revenue
15 Police	Hiwy Safety/OCEDEF/Safe Streets	Overtime - 103	\$ 72,000.00	\$ 72,000.00
	Hiwy Safety/OCEDEF/Safe Streets	FICA - 104	\$ 5,470.00	\$ 5,470.00
	Hiwy Safety/OCEDEF/Safe Streets	Pension - 108	\$ 4,300.00	\$ 4,300.00
	Bullet Proof Vests	Wearing Apparel - 204	\$ 2,500.00	\$ 2,500.00
	Safe Street Grant	Telephone - 302	\$ 2,400.00	\$ 2,400.00
	Safe Street Grant	Other Contractual - 314	\$ 8,790.00	\$ 8,790.00
	Hiwy Safety & Foundations	Other Charges - 505	\$ 4,000.00	\$ 4,000.00
Sub Total Police			\$ 99,460.00	\$ 99,460.00
22 Parks	Papio NRD Tree Program	Tree Planting Program	\$ 5,000.00	\$ 5,000.00
	Statewide Arboreteum	Tree Planting Program	\$ 5,000.00	\$ 5,000.00
Sub-Total Parks			\$ 10,000.00	\$ 10,000.00
25 Library	State Aid	Media - 212	\$ 500.00	\$ 500.00
	La Vista Fire Fighters Association	Summer Reading Program - 213	\$ 500.00	\$ 500.00
	Local *	Office Supplies - 201	\$ 1,500.00	\$ -
	Local	Food Supplies - 203	\$ 500.00	\$ 500.00
Sub Total Library			\$ 5,310.00	\$ 3,810.00
30 Special Services Bus	State Aid	Special Services Bus Program	\$ 20,000.00	\$ 20,000.00
Sub Total Special Services Bus			\$ 20,000.00	\$ 20,000.00
TOTAL GRANTS			\$ 134,770.00	\$ 133,270.00

Note: These are anticipated grants; therefore the expenditures are not authorized unless the grants are awarded.

* The grant was received in FY13 but not expended until FY14.

Sewer Fund

The Sewer Fund is a type of proprietary fund, which is considered an enterprise fund. Enterprise funds account for business-type activities supported largely through user charges. The main purpose of this business-like approach is to provide services to consumers at a price that will cover both the current cost of operations (expenses) and the maintenance and financing of the necessary capital assets.

The User Rate Study completed at the end of FY 09 established a long-term rate structure necessary to sustain the fund. The Wastewater Service Agreement and Addendum between the City of Omaha and City of La Vista was adopted by the City Council on April 7, 2009. As a result, sewer use fees increased as the City began collecting from subdivisions within the extraterritorial jurisdiction (ETJ) east to the interstate and then in January 2011 collection was expanded to include those west of the interstate. Omaha's Combined Sewer Overflow (CSO) Control Program also affects the rate structure and as a result we are billing the Omaha CSO rates.

Based on the User Rate Study, including the CSO charges, an annual increase of 8% in sewer use fees is reflected in the Master Fee Ordinance and the Sewer Fund budget. The sewer rate study is scheduled to be updated in FY 14.

Sewer administration reflects 30% of the expenses of the General Fund (Administration), General Fund (Streets Administration) and General Fund (Human Resources). This has been the split since FY 10. However a new split emerged related to the personnel time required for the Sewer Rate Study. Beginning in FY 14, the salary and benefits of the Assistant Public Works Director/City Engineer; Secretary; and Intern will be split 50/50 between Streets Administration and Sewer Administration.

Sewer operating expenditures were increased by approximately \$250,000 to cover the increase in sewer treatment fees as a result of Omaha's increased rates (CSO) and our recent annexations.

A capital expenditure of \$20,000 was approved to purchase a pole camera. The sewer fund's reserve is projected to be at approximately 20%.

The City's sewer infrastructure is beginning to show its age and it is anticipated that in the future significant repair/reconstruction will be required. In anticipation of this, in FY 12 the City budgeted a Sewer Replacement Reserve for funds in excess of a 25% cash reserve. \$300,000 was put into the reserve however no additional funding was added in FY 13 and not planned for FY 14. Additional funding will be reviewed and determined annually based on current conditions.

CITY OF LA VISTA**FY 13-14 BUDGET****SEWER FUND SUMMARY**

	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Adopted
REVENUES				
Sewer Service Charges	194,529	236,668	225,000	234,755
Sewer User Fees	2,052,555	2,159,320	2,159,320	2,557,023
Sales Tax Collection Fee	289	200	200	200
Sewer Hookup Fee	131,070	125,000	135,000	125,000
Interest Income	3,155	5,000	3,000	3,000
Grant Income	24,082	0	24,082	24,082
Miscellaneous	3,159	0	1,000	0
Total Revenue	2,408,838	2,526,188	2,547,602	2,944,060
EXPENDITURES				
Salary & Benefits	683,211	744,874	734,114	813,970
Operating Expenditures	1,463,766	1,834,014	1,714,178	2,139,734
Total Expenditures	2,146,977	2,578,888	2,448,292	2,953,704
Operating Cash Annual Inc/(Dec)	261,860	(52,700)	99,310	(9,644)
Total Capital	214,344	40,000	36,000	20,000
Prior Year Cash	1,077,249	799,375	824,765	888,075
Sewer Replacement Reserve	300,000	300,000	300,000	300,000
End of Year Cash Total	824,765	406,675	588,075	558,431
Target Reserve	536,744	644,722	612,073	738,426
Excess Cash Over Reserves	288,021	(238,047)	(23,998)	(179,995)

02-41 Sewer Administration

	FY11-12 Actual	FY12-13 Budget	FY12-13 Estimate	FY13-14 Adopted
41-SEWER ADMINISTRATION				
PERSONNEL SERVICES				
101 Salaries - Full-Time	257,983.50	281,614.00	277,082.00	321,808.00
102 Salaries - Part-Time	11,268.34	19,653.00	17,500.00	21,524.00
103 Overtime Salaries	886.17	487.00	1,539.00	1,264.00
104 FICA	19,622.05	23,066.00	24,050.00	26,356.00
105 Insurance Charges	29,367.44	33,138.00	29,890.00	39,580.00
106 Other Personnel Services	0.00	0.00	0.00	0.00
107 Pension	13,200.95	14,295.00	14,215.00	16,653.00
108 Pension/ICMA	2,331.14	2,500.00	2,478.00	2,562.00
109 Self Insurance Expense	0.00	0.00	0.00	0.00
Total Personnel Services	334,659.59	374,753.00	366,754.00	429,747.00
COMMODITIES				
200 Inter-Fund Transfers				
201 Office Supplies	3,719.98	3,514.00	3,891.00	3,786.00
202 Books and Periodicals	146.24	429.00	129.00	429.00
203 Food Supplies	0.00	107.00	64.00	107.00
204 Wearing Apparel	25.38	0.00	0.00	0.00
205 Motor Vehicle Supplies	0.00	0.00	0.00	0.00
211 Other Commodities	0.00	0.00	0.00	0.00
Total Commodities	3,891.60	4,050.00	4,084.00	4,322.00
CONTRACTUAL SERVICES				
301 Postage	505.14	1,286.00	1,286.00	1,286.00
302 Telephone	1,841.55	2,275.00	1,883.00	2,211.00
303 Professional Services-Other	460.50	1,950.00	1,792.00	1,950.00
304 Utilities	7,241.58	6,600.00	7,485.00	7,860.00
305 Insurance & Bonds	0.00	0.00	0.00	0.00
306 Rentals	0.00	0.00	0.00	0.00
307 Car Allowance	1,620.00	1,836.00	1,800.00	1,548.00
308 Legal Advertising	293.44	300.00	107.00	300.00
309 Printing	773.55	1,304.00	729.00	1,304.00
310 Dues and Subscriptions	1,761.56	2,325.00	2,123.00	2,254.00
311 Travel Expense	3,047.35	9,612.00	5,292.00	11,468.00
312 Uniform Cleaning	0.00	0.00	0.00	0.00
313 Training Assistance	6,992.08	8,975.00	4,451.00	9,739.00
314 Other Contractual Services	11,088.30	13,160.00	11,016.00	21,978.00
320 Prof Services-Auditing	14,610.00	16,500.00	15,000.00	15,900.00
321 Professional Services-Legal	23,040.11	34,286.00	43,286.00	40,714.00
Total Contractual Services	73,275.16	100,409.00	96,250.00	118,512.00

	FY11-12 Actual	FY12-13 Budget	FY12-13 Estimate	FY13-14 Adopted
MAINTENANCE				
401 Building and Grounds	0.00	0.00	0.00	0.00
409 Machine Equip & Tool Maint	0.00	0.00	0.00	0.00
410 Vehicle Maintenance	0.00	0.00	0.00	0.00
Total Maintenance	0.00	0.00	0.00	0.00
OTHER CHARGES				
505 Other Charges	5,205.05	10,770.00	11,077.00	8,754.00
509 Refunds/Judgements	0.00	0.00	0.00	0.00
510 County Treasurer Fee	0.00	0.00	0.00	0.00
514 Financial Lending Bond Fees	0.00	0.00	0.00	0.00
515 "Fee" Expense	0.00	0.00	0.00	0.00
Total Other Charges	5,205.05	10,770.00	11,077.00	8,754.00
CAPITAL OUTLAY				
610 Office Equipment	0.00	0.00	0.00	0.00
618 Other Capital Outlay	0.00	0.00	0.00	0.00
Total Capital Outlay	0.00	0.00	0.00	0.00
TOTAL	417,031.40	489,982.00	478,165.00	561,335.00

02-42 Sewer Operating

Municipal Budget Notes – FY 13/14

02-42 Sewer Operating

Budget Line Item

- 101 Full Time Salaries**
This line item provides funding for six full time positions. A 2% base factor is included for potential salary increases in accordance with the compensation ordinance.
- 102 Part Time Salaries**
This line item provides funding for one part time and two seasonal positions with a full time equivalent of 1.46. Funding requested at same level as last year.
- 103 Overtime**
This line item provides overtime funding for six full-time positions. Overtime is approved on an as-needed basis. The major contributing factor to overtime is snow removal operations. Overtime is also needed during La Vista Days, sewer plugs and occasional emergency call-outs from dispatch. A slight decrease is shown.
- 104 FICA**
This is a mandatory withholding match that is a fixed percentage of salaries.
- 105 Insurance Charges**
This line item funds the City's portion of health, dental, life and disability insurance for employees. The Affordable Care Act is scheduled to take effect in 2014, which will likely impact the group health insurance rates to an unknown degree. A 6% increase has been factored into the budget and the Employee Focus Group continues to meet and will again make recommendations for changes in an attempt to stay within the budgeted amount.
- 107 Civilian Pension**
This line item funds the City's portion of employee pension contributions.
- 201 Office Supplies**
This line item funds supplies used in the front office, Sewer Foreman's office and general use by hourly employees. Funding requested at same level as last year.
- 203 Food Supplies**
This line item funds two breakfast meetings with supervisory staff and the City Engineer. Funding requested at same level as last year.
- 204 Wearing Apparel**
This line item funds the purchase of safety boots, safety shirts, rain gear, and safety equipment for six full time, one part time and two seasonal employees. Funding requested at same level as last year.

Municipal Budget Notes – FY 13/14

02-42 Sewer Operating

- 205 Motor Vehicle Supplies**
This line item funds the purchase of fuel, oil, anti-freeze and tires for 8 vehicles and 12 pieces of equipment. An ongoing increase of \$3,500 is included based on actual costs over the last three years. An additional increase of \$3,000 is included in conjunction with the recent annexations.
- 206 Lab and Maintenance Supplies**
This line item funds the purchase of replacement tools and equipment such as power tools, mechanic tools, sewer tools, shovels, rakes and all other construction related tool requirements. An overall increase of \$500 was requested.
- 207 Janitorial Supplies**
This line item funds paper products and cleaning supplies for the Sewer Shop. Funding requested at same level as last year.
- 208 Chemical Supply**
This line item is for the purchase of chemical products used to treat sanitary sewer lines and related right-of-way areas. Funding at same level as last year.
- 209 Welding Supplies**
This line item funds welding supplies to maintain 8 vehicles and 12 pieces of equipment in addition to any building and grounds repairs. Funding requested at same level as last year.
- 211 Other Commodities**
No request for funding in this line item.
- 301 Postage**
This line item covers the sewer operating share of mailing the City Newsletter and general mailing. Funding requested at same level as last year.
- 303 Professional Services - Other**
This line item funds the State of Nebraska fuel tank registration, employee drug testing, engineering services and any additional professional services. Funding request is the same as last year.
- 304 Utilities**
This line item funds natural gas and electricity service for the sewer shop and old sewer treatment plant. A 5% increase requested based on anticipated rate increases.
- 308 Legal Advertising**
This line item funds advertising for seasonal employment positions. Funding requested at same level as last year.

Municipal Budget Notes – FY 13/14

02-42 Sewer Operating

- 309 Printing**
This line item provides funding for printing the City Newsletter, letterhead and stationery. An increase of \$310 requested for increased printing costs.
- 310 Dues and Subscriptions**
This line item funds the professional memberships and certifications for 6 full time employees. Examples include Nebraska Pesticide Applicators License and Water Operators License. Funding requested at same level as last year.
- 311 Travel Expenses**
This line item funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs. A decrease is shown due to the removal of the Snow Plow Rodeo training.
- 312 Towel/Cleaning Service**
This line item funds the laundering of Public Works uniforms. Funding requested at same level as last year.
- 313 Training**
This line item includes all training courses and seminar costs. A decrease is shown due to the removal of the Snow Plow Rodeo training.
- 314 Contractual Services**
This line item funds contracts for the following services: City of Omaha sewer treatment; Heritage Crystal Clean; Papillion Sanitation; Simplex Grinnel; Sarpy County Computer Services; Sarpy County 800 MHz; One Call; Cummings Generator Inspection and vehicle loan payment. An additional \$253,134 is being requested for sewer treatment rates in conjunction with City of Omaha rate increases.
- 321 Professional Services – Legal**
Funding requested at same level as last year.
- 401 Building and Grounds**
Funds in this line item are used for the repair and maintenance of the sewer shop and old sewer treatment building. A one-time increase of \$2,800 is requested to allow for the painting of the exterior of the sewer shop. The price includes the purchase of a wash neutralizer, paint and the rental of a power washer. Labor will be done in-house.
- 405 Sanitary Sewer Maintenance**
This line item provides funding for the repair and maintenance of the sanitary sewer system. A one-time increase of \$3,000 requested for the purchase of Pipe Patch materials.

Municipal Budget Notes – FY 13/14

02-42 Sewer Operating

- 409 Machine – Equipment and Tool Maintenance**
This line item funds the repair, maintenance and replacement of tools and equipment such as marking paint, pry bars, blowers and generators. An ongoing increase of \$1,212 is requested due to the recent annexations.
- 410 Motor Vehicle Maintenance**
This line item funds replacement parts for 8 vehicles and 12 pieces of equipment.
- 411 Radio Maintenance**
This line item funds the repair and maintenance of the radio system. Funding requested at same level as last year.
- 505 Other Charges**
This line item funds the purchase of supplies that do not logically fall into any one of the scheduled accounts such as expenses for the annual employee appreciation dinner. An increase of \$50.00 is requested for additional staff to attend recognition banquet.
- 618 Other Capital**

Pole Camera - \$20,000
We currently do our inspections on manholes by setting up a tripod over the manhole and calling in a confined space entry permit, then sending an employee down into the manhole to do the inspection. This process can take up to forty minutes per manhole. The purchase of a pole camera would provide the ability to observe conditions that can't be seen with a sewer camera unit and enhance employee safety by avoiding the necessity of having employees enter a manhole. It could be used for the inspection of sanitary sewer manholes, storm inlet boxes and storm sewer outfalls. The pole camera has the capability of recording video to a Micro SD card, which would allow the transfer of the video to a computer. This unit will save time and reduce the potential for injury.

	FY11-12 Actual	FY12-13 Budget	FY12-13 Estimate	FY13-14 Adopted
42-SEWER OPERATIONS				
PERSONNEL SERVICES				
101 Salaries - Full-Time	237,858.88	241,054.00	241,054.00	239,911.00
102 Salaries - Part-Time	16,806.78	28,713.00	28,713.00	28,713.00
103 Overtime Salaries	9,756.81	12,148.00	9,718.00	12,102.00
104 FICA	19,393.32	21,566.00	21,381.00	21,542.00
105 Insurance Charges	49,887.28	51,448.00	51,448.00	66,783.00
106 Other Personnel Services	0.00	0.00	0.00	0.00
107 Pension	14,848.68	15,192.00	15,046.00	15,172.00
108 Pension/ICMA	0.00	0.00	0.00	0.00
109 Self Insurance	0.00	0.00	0.00	0.00
Total Personnel Services	348,551.75	370,121.00	367,360.00	384,223.00
COMMODITIES				
200 Inter-Fund Transfers				36,000.00
201 Office Supplies	151.83	200.00	200.00	200.00
203 Food Supplies	57.39	100.00	100.00	100.00
204 Wearing Apparel	1,195.25	1,400.00	1,400.00	1,400.00
205 Motor Vehicle Supplies	24,402.63	22,639.00	27,139.00	25,639.00
206 Maint/Lab/Med Tool Supply	710.52	500.00	601.00	1,000.00
207 Janitor Supplies	290.00	200.00	300.00	200.00
208 Chemical Supplies	6,402.54	8,500.00	8,500.00	8,500.00
209 Welding Supplies	673.96	700.00	700.00	700.00
211 Other Commodities	0.00	0.00	0.00	0.00
Total Commodities	33,884.12	34,239.00	38,940.00	73,739.00
CONTRACTUAL SERVICES				
301 Postage	414.17	675.00	675.00	675.00
302 Telephone	0.00	0.00	0.00	0.00
303 Professional Services-Other	4,189.02	2,664.00	2,664.00	2,664.00
304 Utilities	3,242.21	9,000.00	7,000.00	9,000.00
305 Insurance and Bonds	117,053.18	130,000.00	122,000.00	130,000.00
306 Rentals	0.00	0.00	0.00	0.00
308 Legal Advertising	0.00	150.00	150.00	150.00
309 Printing	2,087.02	2,015.00	2,015.00	2,325.00
310 Dues and Subscriptions	9.64	120.00	120.00	120.00
311 Travel Expense	4,412.51	6,846.00	4,900.00	6,064.00
312 Towel and Cleaning Services	1,245.58	1,500.00	1,500.00	1,500.00
313 Training Assistance	1,838.35	2,765.00	2,765.00	2,395.00
314 Other Contractual Services	1,139,948.86	1,411,784.00	1,315,054.00	1,670,613.00
320 Prof Services-Auditing	6,000.00	6,000.00	6,000.00	5,000.00
321 Professional Services-Legal	36,153.35	15,000.00	7,500.00	15,000.00
Total Contractual Services	1,316,593.89	1,588,519.00	1,472,343.00	1,845,506.00

	FY11-12 Actual	FY12-13 Budget	FY12-13 Estimate	FY13-14 Adopted
MAINTENANCE				
401 Building and Grounds	0.00	0.00	0.00	0.00
409 Machine Equip & Tool Maint	0.00	0.00	0.00	0.00
410 Vehicle Maintenance	0.00	0.00	0.00	0.00
Total Maintenance	0.00	0.00	0.00	0.00
OTHER CHARGES				
505 Other Charges	5,205.05	10,770.00	11,077.00	8,754.00
509 Refunds/Judgements	0.00	0.00	0.00	0.00
510 County Treasurer Fee	0.00	0.00	0.00	0.00
514 Financial Lending Bond Fees	0.00	0.00	0.00	0.00
515 "Fee" Expense	0.00	0.00	0.00	0.00
Total Other Charges	5,205.05	10,770.00	11,077.00	8,754.00
CAPITAL OUTLAY				
610 Office Equipment	0.00	0.00	0.00	0.00
618 Other Capital Outlay	0.00	0.00	0.00	0.00
Total Capital Outlay	0.00	0.00	0.00	0.00
TOTAL	417,031.40	489,982.00	478,165.00	561,335.00

02-43 Storm Water Management

Municipal Budget Notes – FY 13/14

02-43 Storm Water Management

**Budget
Line Item**

505

Other Charges

This account was created to manage grant funding made available by the Nebraska Department of Environmental Quality (NDEQ) for implementation of the Storm Water Management Plan (SWMP) for the City of La Vista. These funds must be used only for implementation of the SWMP. These funds may not be used for normal operation and maintenance or flood control. The City is required to provide a 20% match for all grant funding. The City received a grant for \$19,884.00 in 2006; \$25,000 in 2007; \$27,980 in 2008; \$27,389 in 2009, \$26,154 in 2010, \$24,082 in 2011 and \$24,082 in 2012. Public Works will be applying for a \$24,082 grant in 2013. Funds are currently being used to finance activities associated with the Papillion Creek Watershed Partnership (PCWP). Projects which have been completed to date include: conducting an inventory of the entire storm water system and placing it onto a GIS overlay; storm drain stenciling program to prevent illegal dumping in catch basins and curb inlets; installation of a storm water trash and debris separator on a storm line that dumps into the golf course lake; purchase of a GIS handheld unit for collecting data internally, and purchase of automatic vehicle locating systems to track application of deicing chemicals and street sweeping. Future projects may include the installation of several more debris separators, the purchase of I-Pads for field work, the equipping of the sewer camera truck with access to the Sarpy GIS system to access sewer maps for information and updating, installation of a sediment/grit trap at Public Works to improve water quality of runoff from wash down activities, and other activities in our Storm Water Management Plan.

		FY11-12 Actual	FY12-13 Budget	FY12-13 Estimate	FY13-14 Adopted
<hr/>					
43-STORM WATER MANAGEMENT					
<hr/>					
OTHER CHARGES					
505	Other Charges	6,829.99	60,283.00	60,283.00	47,885.00
TOTAL		6,829.99	60,283.00	60,283.00	47,885.00

Capital Outlay

SEWER FUND CAPITAL OUTLAY

Description		FY 13-14 Adopted	Comments
Department 42	Sewer Operating		
	Camera, Pole	\$ 20,000.00	
Subtotal		\$ 20,000.00	
Total Sewer Fund		\$ 20,000.00	

Travel & Training

Sewer Fund Travel & Training

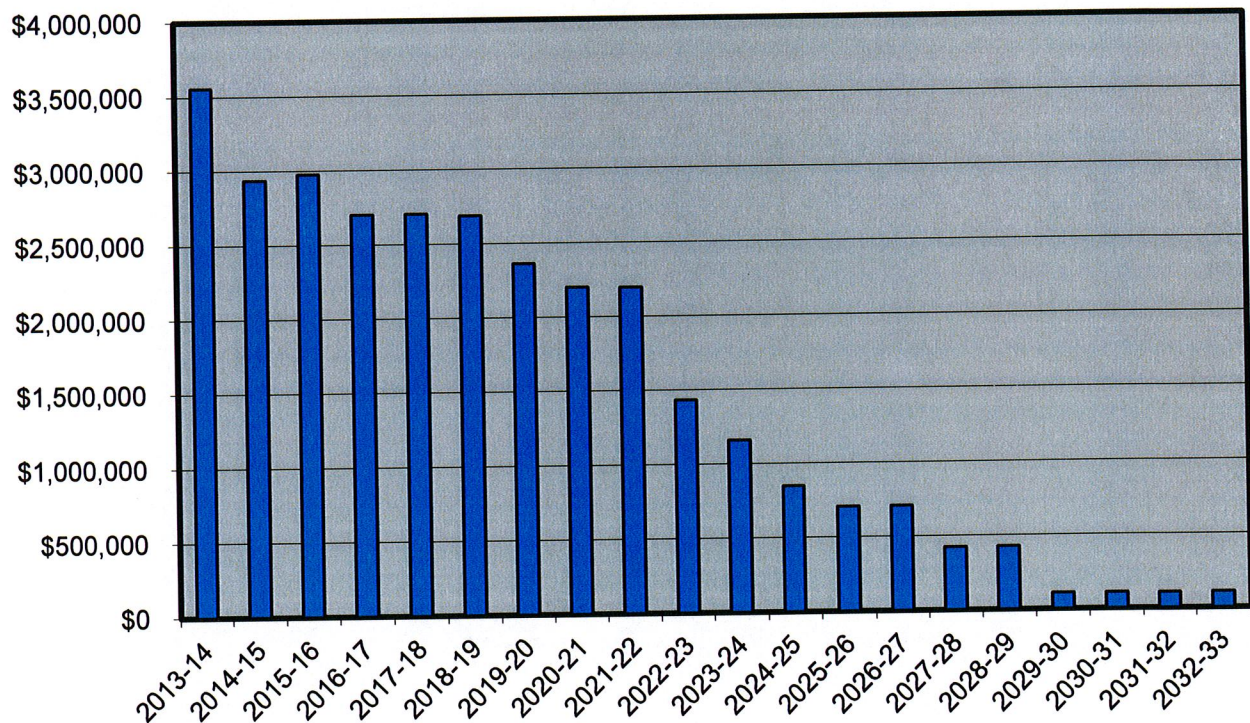
Department	Employee	Total # Requested	Name of Conference	Location	Total Travel	Total Training
Sewer Operating -42						
	Sewer Foreman, MWII, MWI	6	Sewer Maintenance Workshop	Kearney NE	\$ 608	\$ 240
	Sewer Foreman, MWII, MWI	6	NWOD Wastewater Operators Conference	Kearney NE	\$ 1,324	\$ 810
	Sewer Foreman, MWII, MWI	6	LNW - Wastewater O&M Workshops	TBA	\$ 664	\$ 450
	Sewer Foreman, MWII, MWI	2	Pumper Expo	Indianapolis IN	\$ 2,908	\$ 100
	Sewer Foreman, MWII, MWI	6	Pesticide Applicator Training	Omaha NE	\$ 72	\$ 360
	Sewer Foreman/MWII/MWI	1	Metam Sodium License	Kansas City KS	\$ 370	\$ 200
	MWII	1	AWWA Conference	Kearney NE	\$ 118	\$ 135
	Various	2	Pool Operator License	Omaha NE	\$ -	\$ 100
Total Sewer Fund					\$ 6,064	\$ 2,395

Debt Service Fund

The Debt Service Fund budget includes revenue from one-half of one percent local option sales tax (\$304,305) which is a decrease (\$ 820,695) due to the state's economic development incentive program direct refunding of sales and use tax. The City will not likely receive sales and use tax revenue for approximately 8 months in FY 14.

Also included in the FY 14 budget is a six cent property tax levy of (\$746,380) based on the valuation of \$1,243,966,760 for FY 14. The six cent levy remains consistent with FY 13. The City's bond rating by Moody's Investors Service is A1. The City's annual debt payments peak in FY 14 as shown below.

Debt Service Summary



CITY OF LA VISTA**FY 13-14 BUDGET****DEBT SERVICE FUND SUMMARY**

	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Adopted
REVENUES				
Property Tax	549,339	637,325	692,606	747,480
Sales Tax	1,490,464	1,016,991	1,925,000	304,305
Special Assessments - Principal	117,338	250,000	125,000	250,000
Special Assessments - Interest	94,325	75,000	75,000	75,000
Bond Proceeds	8,915,000	0	0	0
Interest Income	16,798	20,000	20,000	20,000
Other	0	668,450	682,605	0
Total Revenue	11,183,264	2,667,766	3,520,211	1,396,785
EXPENDITURES				
Operating				
Debt Service - Bond Principal	11,090,511	2,565,000	2,810,175	2,795,000
Debt Service - Bond Interest	1,151,393	803,307	834,807	760,648
Warrant/BAN - Principal	0	0	0	0
Warrant/BAN - Interest	0	0	0	0
County Treasurer Fees	8,179	15,000	15,000	15,000
Reserve/Bond Payment	0	0	0	0
Financial/Legal Fees	116,293	75,000	75,000	75,000
Total Expenditures	12,366,375	3,458,307	3,734,982	3,645,648
Other Financing Sources (Uses)				
Lottery Transfer	659,430	701,934	701,934	626,331
CIP Transfer	(530,752)	(811,303)	(431,913)	(590,400)
EDP Transfer	0	0	0	(300,000)
Total Other Sources/Uses of Funds	128,678	(109,369)	270,021	(264,070)
Operating Cash Annual Inc/(Dec)	(1,054,433)	(899,910)	55,250	(2,512,932)
Prior Year Cash	5,941,366	4,539,804	4,886,933	4,942,183
End of Year Cash Total	4,886,933	3,639,894	4,942,183	2,429,251
Target Reserve	2,473,275	691,661	746,996	729,130
Excess Cash Over Reserves	2,413,658	2,948,233	4,195,187	1,700,121

City of La Vista
Debt Service Schedule
2013-14 Through 2032-33

Bond Issue	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
\$1,370,000 Public Safety Bonds	105,453.75	-	-	-	-	-	-	-	-	-	-	-
\$6,795,000 Refunding Bonds	601,062.50	-	-	-	-	-	-	-	-	-	-	-
\$2,600,000 Bonds (SID 59)	311,975.00	-	-	-	-	-	-	-	-	-	-	-
\$1,550,000 Refunding Bonds (SID 195)	140,922.50	309,580.00	311,520.00	312,610.00	317,810.00	316,895.00	-	-	-	-	-	-
\$3,520,000 G.O. Bonds	137,531.25	144,122.50	151,747.50	148,860.00	145,657.50	147,140.00	148,180.00	143,752.50	149,095.00	148,782.50	147,997.50	146,720.00
\$990,000 Highway Allocation Bonds	75,312.50	-	-	-	-	-	-	-	-	-	-	-
\$3,050,000 Police Refunding Bonds	289,372.50	78,812.50	77,112.50	75,312.50	78,400.00	76,318.75	79,062.50	76,687.50	79,125.00	76,375.00	78,500.00	75,500.00
\$8,320,000 V P Refunding Bonds	865,815.00	288,012.50	296,235.00	293,572.50	290,326.25	291,510.00	291,951.25	291,620.00	290,628.75	-	-	-
\$3,645,000 Refunding Bonds	321,935.00	765,727.50	770,602.50	764,321.25	761,127.50	751,127.50	739,750.00	579,802.50	576,336.25	581,620.00	305,700.00	-
\$4,975,000 Fire Facility Refunding Bonds	336,957.50	327,335.00	327,345.00	287,347.50	282,530.00	282,235.00	281,228.75	284,513.75	282,117.50	279,152.50	280,568.75	281,252.50
\$8,915,000 Refunding Bonds	369,310.00	1,021,026.25	1,039,582.50	817,900.00	825,617.50	821,306.25	820,117.50	822,105.00	817,400.00	346,480.00	344,910.00	342,792.50
	3,555,647.50	2,934,616.25	2,974,145.00	2,699,923.75	2,701,468.75	2,686,532.50	2,360,290.00	2,198,481.25	2,194,702.50	1,432,410.00	1,157,676.25	846,265.00

City of La Vista
Debt Service Schedule
2013-14 Through 2032-33

Bond Issue	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	Total
\$1,370,000 Public Safety Bonds	-	-	-	-	-	-	-	-	105,453.75
\$6,795,000 Refunding Bonds	-	-	-	-	-	-	-	-	601,062.50
\$2,600,000 Bonds (SID 59)	-	-	-	-	-	-	-	-	1,880,390.00
\$1,550,000 Refunding Bonds (SID 195)	-	-	-	-	-	-	-	-	1,762,977.50
\$3,520,000 G.O. Bonds	-	-	-	-	-	-	-	-	137,531.25
\$990,000 Highway Allocation Bonds	77,375.00	79,000.00	75,500.00	76,875.00	-	-	-	-	1,235,268.75
\$3,050,000 Police Refunding Bonds	-	-	-	-	-	-	-	-	2,623,228.75
\$8,370,000 V P Refunding Bonds	-	-	-	-	-	-	-	-	7,461,930.00
\$3,645,000 Refunding Bonds	276,272.50	280,568.75	-	-	-	-	-	-	4,074,402.50
\$4,975,000 Fire Facility Refunding Bonds	-	-	-	-	-	-	-	-	336,957.50
\$8,915,000 Refunding Bonds	349,977.50	346,520.00	347,540.00	347,950.00	106,456.25	108,287.50	105,037.50	106,706.25	10,207,022.50
	<u>703,625.00</u>	<u>706,088.75</u>	<u>423,040.00</u>	<u>424,825.00</u>	<u>106,456.25</u>	<u>108,287.50</u>	<u>105,037.50</u>	<u>106,706.25</u>	<u>30,426,225.00</u>

City of La Vista
\$1,370,000 Public Safety Bonds
Dated December 21, 2007

Date	Principal	Coupon	Interest	Period Total	Fiscal Total
11/15/2013	85,000.00	3.650000	20,453.75	105,453.75	
	85,000.00		20,453.75		105,453.75

City of La Vista
\$6,795,000 Refunding Bonds
Dated July 15, 2008

Date	Principal	Coupon	Interest	Period Total	Fiscal Total
10/15/2013	590,000.00	3.750000	11,062.50	601,062.50	601,062.50
	590,000.00		11,062.50		601,062.50

City of La Vista
\$2,600,000 Bonds (SID 59)
Dated July 1, 2009

Date	Principal	Coupon	Interest	Period Total	Fiscal Total
1/1/2014			28,487.50	28,487.50	
7/1/2014	255,000.00	2.900000	28,487.50	283,487.50	311,975.00
1/1/2015			24,790.00	24,790.00	
7/1/2015	260,000.00	3.100000	24,790.00	284,790.00	309,580.00
1/1/2016			20,760.00	20,760.00	
7/1/2016	270,000.00	3.300000	20,760.00	290,760.00	311,520.00
1/1/2017			16,305.00	16,305.00	
7/1/2017	280,000.00	3.500000	16,305.00	296,305.00	312,610.00
1/1/2018			11,405.00	11,405.00	
7/1/2018	295,000.00	3.700000	11,405.00	306,405.00	317,810.00
1/1/2019			5,947.50	5,947.50	
7/1/2019	305,000.00	3.900000	5,947.50	310,947.50	316,895.00
1,665,000.00			215,390.00	1,880,390.00	

City of La Vista
\$1,550,000 Refunding Bonds (SID 195)
Dated April 15, 2011

Date	Principal	Coupon	Interest	Period Total	Fiscal Total
10/15/2013			25,461.25	25,461.25	
4/15/2014	90,000.00	2.000000	25,461.25	115,461.25	140,922.50
10/15/2014			24,561.25	24,561.25	
4/15/2015	95,000.00	2.500000	24,561.25	119,561.25	144,122.50
10/15/2015			23,373.75	23,373.75	
4/15/2016	105,000.00	2.750000	23,373.75	128,373.75	151,747.50
10/15/2016			21,930.00	21,930.00	
4/15/2017	105,000.00	3.050000	21,930.00	126,930.00	148,860.00
10/15/2017			20,328.75	20,328.75	
4/15/2018	105,000.00	3.350000	20,328.75	125,328.75	145,657.50
10/15/2018			18,570.00	18,570.00	
4/15/2019	110,000.00	3.600000	18,570.00	128,570.00	147,140.00
10/15/2019			16,590.00	16,590.00	
4/15/2020	115,000.00	3.850000	16,590.00	131,590.00	148,180.00
10/15/2020			14,376.25	14,376.25	
4/15/2021	115,000.00	4.050000	14,376.25	129,376.25	143,752.50
10/15/2021			12,047.50	12,047.50	
4/15/2022	125,000.00	4.250000	12,047.50	137,047.50	149,095.00
10/15/2022			9,391.25	9,391.25	
4/15/2023	130,000.00	4.450000	9,391.25	139,391.25	148,782.50
10/15/2023			6,498.75	6,498.75	
4/15/2024	135,000.00	4.650000	6,498.75	141,498.75	147,997.50
10/15/2024			3,360.00	3,360.00	
4/15/2025	140,000.00	4.800000	3,360.00	143,360.00	146,720.00
1,370,000.00			392,977.50	1,762,977.50	

City of La Vista
\$3,520,000 G.O. Bonds
Dated September 19, 2008

Date	Principal	Coupon	Interest	Period Total	Fiscal Total
11/15/2013	135,000.00	3.750000	2,531.25	137,531.25	137,531.25
	135,000.00		2,531.25		137,531.25

City of La Vista
\$990,000 Highway Allocation Bonds
Dated September 19, 2008

Date	Principal	Coupon	Interest	Period Total	Fiscal Total
11/15/2013	35,000.00	4.000000	20,506.25	55,506.25	
5/15/2014			19,806.25	19,806.25	75,312.50
11/15/2014	40,000.00	4.000000	19,806.25	59,806.25	
5/15/2015			19,006.25	19,006.25	78,812.50
11/15/2015	40,000.00	4.500000	19,006.25	59,006.25	
5/15/2016			18,106.25	18,106.25	77,112.50
11/15/2016	40,000.00	4.500000	18,106.25	58,106.25	
5/15/2017			17,206.25	17,206.25	75,312.50
11/15/2017	45,000.00	4.500000	17,206.25	62,206.25	
5/15/2018			16,193.75	16,193.75	78,400.00
11/15/2018	45,000.00	4.750000	16,193.75	61,193.75	
5/15/2019			15,125.00	15,125.00	76,318.75
11/15/2019	50,000.00	4.750000	15,125.00	65,125.00	
5/15/2020			13,937.50	13,937.50	79,062.50
11/15/2020	50,000.00	4.750000	13,937.50	63,937.50	
5/15/2021			12,750.00	12,750.00	76,687.50
11/15/2021	55,000.00	5.000000	12,750.00	67,750.00	
5/15/2022			11,375.00	11,375.00	79,125.00
11/15/2022	55,000.00	5.000000	11,375.00	66,375.00	
5/15/2023			10,000.00	10,000.00	76,375.00
11/15/2023	60,000.00	5.000000	10,000.00	70,000.00	
5/15/2024			8,500.00	8,500.00	78,500.00
11/15/2024	60,000.00	5.000000	8,500.00	68,500.00	
5/15/2025			7,000.00	7,000.00	75,500.00
11/15/2025	65,000.00	5.000000	7,000.00	72,000.00	
5/15/2026			5,375.00	5,375.00	77,375.00
11/15/2026	70,000.00	5.000000	5,375.00	75,375.00	
5/15/2027			3,625.00	3,625.00	79,000.00
11/15/2027	70,000.00	5.000000	3,625.00	73,625.00	
5/15/2028			1,875.00	1,875.00	75,500.00
11/15/2028	75,000.00	5.000000	1,875.00	76,875.00	76,875.00
855,000.00			380,268.75		1,235,268.75

City of La Vista
\$3,050,000 Police Refunding Bonds
Dated November 1, 2009

Date	Principal	Coupon	Interest	Period Total	Fiscal Total
3/15/2014	215,000.00	3.000000	38,798.75	253,798.75	
9/15/2014			35,573.75	35,573.75	289,372.50
3/15/2015	220,000.00	2.850000	35,573.75	255,573.75	
9/15/2015			32,438.75	32,438.75	288,012.50
3/15/2016	235,000.00	3.100000	32,438.75	267,438.75	
9/15/2016			28,796.25	28,796.25	296,235.00
3/15/2017	240,000.00	3.350000	28,796.25	268,796.25	
9/15/2017			24,776.25	24,776.25	293,572.50
3/15/2018	245,000.00	3.450000	24,776.25	269,776.25	
9/15/2018			20,550.00	20,550.00	290,326.25
3/15/2019	255,000.00	3.600000	20,550.00	275,550.00	
9/15/2019			15,960.00	15,960.00	291,510.00
3/15/2020	265,000.00	3.750000	15,960.00	280,960.00	
9/15/2020			10,991.25	10,991.25	291,951.25
3/15/2021	275,000.00	3.900000	10,991.25	285,991.25	
9/15/2021			5,628.75	5,628.75	291,620.00
3/15/2022	285,000.00	3.950000	5,628.75	290,628.75	
9/30/2022			-	-	290,628.75
2,235,000.00			388,228.75		2,623,228.75

City of La Vista
\$8,320,000 V P Refunding Bonds
Dated November 2009

Date	Principal	Coupon	Interest	Period Total	Fiscal Total
11/15/2013	680,000.00	2.250000	96,732.50	776,732.50	
5/15/2014			89,082.50	89,082.50	865,815.00
11/15/2014	595,000.00	2.500000	89,082.50	684,082.50	
5/15/2015			81,645.00	81,645.00	765,727.50
11/15/2015	615,000.00	2.500000	81,645.00	696,645.00	
5/15/2016			73,957.50	73,957.50	770,602.50
11/15/2016	625,000.00	2.750000	73,957.50	698,957.50	
5/15/2017			65,363.75	65,363.75	764,321.25
11/15/2017	640,000.00	3.000000	65,363.75	705,363.75	
5/15/2018			55,763.75	55,763.75	761,127.50
11/15/2018	650,000.00	3.200000	55,763.75	705,763.75	
5/15/2019			45,363.75	45,363.75	751,127.50
11/15/2019	660,000.00	3.300000	45,363.75	705,363.75	
5/15/2020			34,386.25	34,386.25	739,750.00
11/15/2020	520,000.00	3.450000	34,386.25	554,386.25	
5/15/2021			25,416.25	25,416.25	579,802.50
11/15/2021	535,000.00	3.550000	25,416.25	560,416.25	
5/15/2022			15,920.00	15,920.00	576,336.25
11/15/2022	560,000.00	3.650000	15,920.00	575,920.00	
5/15/2023			5,700.00	5,700.00	581,620.00
11/15/2023	300,000.00	3.800000	5,700.00	305,700.00	
9/30/2024			-	-	305,700.00
6,380,000.00			1,081,930.00	7,461,930.00	

City of La Vista
\$3,645,000 Refunding Bonds
Dated June 30, 2011

Date	Principal	Coupon	Interest	Period Total	Fiscal Total
12/15/2013	225,000.00	2.000000	49,592.50	274,592.50	
6/15/2014			47,342.50	47,342.50	321,935.00
12/15/2014	235,000.00	2.000000	47,342.50	282,342.50	
6/15/2015			44,992.50	44,992.50	327,335.00
12/15/2015	240,000.00	2.200000	44,992.50	284,992.50	
6/15/2016			42,352.50	42,352.50	327,345.00
12/15/2016	205,000.00	2.300000	42,352.50	247,352.50	
6/15/2017			39,995.00	39,995.00	287,347.50
12/15/2017	205,000.00	2.400000	39,995.00	244,995.00	
6/15/2018			37,535.00	37,535.00	282,530.00
12/15/2018	210,000.00	2.700000	37,535.00	247,535.00	
6/15/2019			34,700.00	34,700.00	282,235.00
12/15/2019	215,000.00	2.950000	34,700.00	249,700.00	
6/15/2020			31,528.75	31,528.75	281,228.75
12/15/2020	225,000.00	3.150000	31,528.75	256,528.75	
6/15/2021			27,985.00	27,985.00	284,513.75
12/15/2021	230,000.00	3.350000	27,985.00	257,985.00	
6/15/2022			24,132.50	24,132.50	282,117.50
12/15/2022	235,000.00	3.500000	24,132.50	259,132.50	
6/15/2023			20,020.00	20,020.00	279,152.50
12/15/2023	245,000.00	3.650000	20,020.00	265,020.00	
6/15/2024			15,548.75	15,548.75	280,568.75
12/15/2024	255,000.00	3.800000	15,548.75	270,548.75	
6/15/2025			10,703.75	10,703.75	281,252.50
12/15/2025	260,000.00	3.950000	10,703.75	270,703.75	
6/15/2026			5,568.75	5,568.75	276,272.50
12/15/2026	275,000.00	4.050000	5,568.75	280,568.75	280,568.75
3,260,000.00			814,402.50	4,074,402.50	

City of La Vista
\$4,975,000 Fire Facility Refunding Bonds
Dated July 15, 2011

[illegible]

City of La Vista
\$8,915,000 Refunding Bonds
Dated June 30, 2012

Date	Principal	Coupon	Interest	Period Total	Fiscal Total
12/15/2013	220,000.00	0.004000	74,875.00	294,875.00	
6/15/2014			74,435.00	74,435.00	369,310.00
12/15/2014	875,000.00	0.006500	74,435.00	949,435.00	
6/15/2015			71,591.25	71,591.25	1,021,026.25
12/15/2015	900,000.00	0.008000	71,591.25	971,591.25	
6/15/2016			67,991.25	67,991.25	1,039,582.50
12/15/2016	685,000.00	0.009000	67,991.25	752,991.25	
6/15/2017			64,908.75	64,908.75	817,900.00
12/15/2017	700,000.00	0.012000	64,908.75	764,908.75	
6/15/2018			60,708.75	60,708.75	825,617.50
12/15/2018	705,000.00	0.014500	60,708.75	765,708.75	
6/15/2019			55,597.50	55,597.50	821,306.25
12/15/2019	715,000.00	0.017000	55,597.50	770,597.50	
6/15/2020			49,520.00	49,520.00	820,117.50
12/15/2020	730,000.00	0.019000	49,520.00	779,520.00	
6/15/2021			42,585.00	42,585.00	822,105.00
12/15/2021	740,000.00	0.021000	42,585.00	782,585.00	
6/15/2022			34,815.00	34,815.00	817,400.00
12/15/2022	280,000.00	0.022500	34,815.00	314,815.00	
6/15/2023			31,665.00	31,665.00	346,480.00
12/15/2023	285,000.00	0.024000	31,665.00	316,665.00	
6/15/2024			28,245.00	28,245.00	344,910.00
12/15/2024	290,000.00	0.025500	28,245.00	318,245.00	
6/15/2025			24,547.50	24,547.50	342,792.50
12/15/2025	305,000.00	0.027000	24,547.50	329,547.50	
6/15/2026			20,430.00	20,430.00	349,977.50
12/15/2026	310,000.00	0.028000	20,430.00	330,430.00	
6/15/2027			16,090.00	16,090.00	346,520.00
12/15/2027	320,000.00	0.029000	16,090.00	336,090.00	
6/15/2028			11,450.00	11,450.00	347,540.00
12/15/2028	330,000.00	0.030000	11,450.00	341,450.00	
6/15/2029			6,500.00	6,500.00	347,950.00
12/15/2029	95,000.00	0.032500	6,500.00	101,500.00	
6/15/2030			4,956.25	4,956.25	106,456.25
12/15/2030	100,000.00	0.032500	4,956.25	104,956.25	
6/15/2031			3,331.25	3,331.25	108,287.50
12/15/2031	100,000.00	0.032500	3,331.25	103,331.25	
6/15/2032			1,706.25	1,706.25	105,037.50
12/15/2032	105,000.00	0.032500	1,706.25	106,706.25	
9/30/2033				-	106,706.25
	8,790,000.00		1,417,022.50		10,207,022.50

Capital Fund

The Capital Improvement Program (CIP) is a multi-year planning tool similar to the One & Six Year Road Plan. Projects approved through the CIP process are included in the Capital Fund budget. Each year Council is asked to approve the first year of the CIP in conjunction with the annual budget.

There are several carryover projects from FY 13 included in the CIP for FY 14. Many of these projects have already been started or have other funding sources such as grants or federal programs to which we have committed. Carryover projects include the Hell Creek Channel improvements, the Giles Road traffic signal coordination, the research and purchase of new Financial Software, the Council Chamber Technology Upgrade, the development and implementation of an IT Disaster Recovery Plan, the Thompson Creek Erosion Control project, and the improvements to 132nd & West Giles Road.

In addition to the carryover projects, the Capital Budget for FY 14 includes funding for Server Infrastructure Improvements, an update to the Comprehensive Plan, continued implementation of Vision 84, a new Library materials security system and the third phase of replacing the City's 800 MHz radios with digital technology. Streets projects include the installation of a traffic signal and turn bays at the intersection of 120th & Giles Road with funding divided between FY 14 and FY 15, and the installation of a traffic signal at Eastport Parkway and Harrison Street. This project is contingent upon the receipt of half of the project cost from another entity. Two small sewer repair projects are also included in the CIP for FY 14.

As adopted, project requests for FY 14 total \$2,528,628 with funding from a variety of sources. The City's portion of the Thompson Creek project, the West Papio Trail project and all of the streets projects would be funded either completely or in part with sales tax dollars that are earmarked for street and other capital improvements (\$590,400). The Lottery Fund would pay for project costs totaling \$449,093, which includes the IT disaster recovery project, new financial software, upgrading the City Council chambers, server infrastructure improvements, the new library materials security system and the next phase of the radio replacement. The General Fund will finance project costs totaling \$200,000. Funding through grants, MAPA and inter-agency transfers will provide \$1,253,135 in funding for the Thompson Creek channel improvements and streets projects. The Sewer Fund will provide \$36,000 in funding for sewer repair projects.

CITY OF LA VISTA**FY 13-14 BUDGET****CAPITAL FUND SUMMARY**

	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Adopted
REVENUES				
Sales Tax	530,752	811,303	431,913	590,400
Grants	1,019,584	547,860	672,770	1,178,135
Lottery Transfer	123,665	351,114	89,400	449,093
Intergovernmental Transfers	140,715	170,807	71,558	75,000
Sewer Fund Transfer	0	0	0	36,000
General Fund Transfer	102,167	100,000	50,000	200,000
Bond Ant. Notes/Warrants	0	0	0	0
Bond Proceeds	0	0	0	0
Interest Income	0	0	0	0
Total Revenue	1,916,882	1,981,084	1,315,641	2,528,628
CIP				
Streets	445,418	1,411,290	771,704	358,785
Parks	892,672	43,680	126,336	1,484,750
B&G	0	0	0	0
Sewer	0	75,000	78,438	36,000
Golf	0	0	0	0
Recreation	0	0	0	0
Public Safety	0	0	0	70,149
Other	578,792	451,114	339,163	578,944
Total Capital	1,916,882	1,981,084	1,315,641	2,528,628

Capital Improvement Projects

City of La Vista, Nebraska
Capital Improvement Program
 2014 thru 2018

PROJECTS BY YEAR

Project Name	Department	Project #	Priority	Project Cost
2014				
IT Disaster Recovery	Administration	ADM-11-001	n/a	75,000
Financial Software	Administration	ADM-12-002	n/a	115,000
Server Infrastructure Improvements	Administration	ADM-14-001	n/a	50,000
Council Chamber Technology Upgrade	Administration	ADM-14-002	n/a	91,000
Vision 84 Implementation	Community Development	CD-11-001	n/a	100,000
Comprehensive Plan Update	Community Development	CD-14-001	n/a	100,000
Library Security System	Library	LIB-15-001	n/a	47,944
Radio Replacement	Multiple Departments	MDE-12-001	n/a	70,149
Thompson Creek - Phase VI (Part 2)	Public Works - Parks	PWP-12-002	n/a	1,454,750
West Papio Trail - 90th to Giles	Public Works - Parks	PWP-14-006	1	30,000
85th Street San. Sr. Replacement	Public Works - Sewer	PWSE-14-002	1	20,000
69th St. San. Sr. Lining	Public Works - Sewer	PWSE-14-003	2	16,000
132nd & West Giles Road	Public Works - Streets	PWST-08-001	n/a	10,500
Giles Road Traffic Signal Coordination	Public Works - Streets	PWST-10-013	n/a	43,285
120th & Giles Traffic Signal and Turn Bays	Public Works - Streets	PWST-12-012	n/a	120,000
Hell Creek Channel Improvements Phase II	Public Works - Streets	PWST-13-010	n/a	35,000
Eastport Parkway & Harrison St. Traffic Signal	Public Works - Streets	PWST-17-001	n/a	150,000
Total for 2014				2,528,628
2015				
IT Disaster Recovery	Administration	ADM-11-001	n/a	50,000
Records/Agenda Management System	Administration	ADM-12-001	n/a	75,000
Financial Software	Administration	ADM-12-002	n/a	135,000
Server Infrastructure Improvements	Administration	ADM-14-001	n/a	16,000
Vision 84 - Redevelopment of Brentwood Crossing	Community Development	14-002	n/a	18,000,000
Radio Replacement	Multiple Departments	MDE-12-001	n/a	41,236
Thompson Creek - Phase VI (Part 2)	Public Works - Parks	PWP-12-002	n/a	460,000
132nd & West Giles Road	Public Works - Streets	PWST-08-001	n/a	200,800
66th Street	Public Works - Streets	PWST-10-001	n/a	175,000
120th & Giles Traffic Signal and Turn Bays	Public Works - Streets	PWST-12-012	n/a	119,500
84th Street Adaptive Signals	Public Works - Streets	PWST-13-011	n/a	37,500
Traffic Signal 96th & Robin Plaza	Public Works - Streets	PWST-14-009	n/a	150,000
Harrison Street Sidewalks	Public Works - Streets	PWST-15-001	n/a	50,000
Total for 2015				19,510,036
2016				
IT Disaster Recovery	Administration	ADM-11-001	n/a	50,000
Sports Complex Lighting Rehab	Public Works - Sports Complex	PWSC-11-002	n/a	150,000
66th Street	Public Works - Streets	PWST-10-001	n/a	170,000
Total for 2016				370,000
2017				
IT Disaster Recovery	Administration	ADM-11-001	n/a	50,000

Project Name	Department	Project #	Priority	Project Cost
Sports Complex Lighting Rehab	Public Works - Sports Complex	PWSC-11-002	n/a	125,000
Harrison Street	Public Works - Streets	PWST-13-005	n/a	300,000
Harrison Street Bridge	Public Works - Streets	PWST-13-006	n/a	115,000
Giles Road Resurfacing	Public Works - Streets	PWST-15-002	n/a	317,000
Total for 2017				907,000

2018

Sports Complex Lighting Rehab	Public Works - Sports Complex	PWSC-11-002	n/a	125,000
Island Removal Phase I	Public Works - Streets	PWST-12-006	n/a	208,000
Total for 2018				333,000

GRAND TOTAL				23,648,664
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City of La Vista, Nebraska
Capital Improvement Program
 2014 thru 2018

PROJECTS BY FUNDING SOURCE

Source	Project#	Priority	2014	2015	2016	2017	2018	Total
Federal Funding (Stimulus)								
Harrison Street	PWST-13-005	n/a				240,000		240,000
Federal Funding (Stimulus) Total						240,000		240,000
G. O. Bonds (Revelopment Agency)								
Vision 84 - Redevelopment of Brentwood Crossing	14-002	n/a		18,000,000				18,000,000
G. O. Bonds (Revelopment Agency) Total				18,000,000				18,000,000
General Fund								
Vision 84 Implementation	CD-11-001	n/a	100,000					100,000
Comprehensive Plan Update	CD-14-001	n/a	100,000					100,000
General Fund Total			200,000					200,000
Grants								
Thompson Creek - Phase VI (Part 2)	PWP-12-002	n/a	1,134,850	396,000				1,530,850
Grants Total			1,134,850	396,000				1,530,850
Inter-Agency Transfers								
Eastport Parkway & Harrison St. Traffic Signal	PWST-17-001	n/a	75,000					75,000
Inter-Agency Transfers Total			75,000					75,000
Lottery								
IT Disaster Recovery	ADM-11-001	n/a	75,000	50,000	50,000	50,000		225,000
Records/Agenda Management System	ADM-12-001	n/a		75,000				75,000
Financial Software	ADM-12-002	n/a	115,000	135,000				250,000
Server Infrastructure Improvements	ADM-14-001	n/a	50,000	16,000				66,000
Council Chamber Technology Upgrade	ADM-14-002	n/a	91,000					91,000
Library Security System	LIB-15-001	n/a	47,944					47,944
Radio Replacement	MDE-12-001	n/a	70,149	41,236				111,385
Lottery Total			449,093	317,236	50,000	50,000		866,329
Sales Tax								
Thompson Creek - Phase VI (Part 2)	PWP-12-002	n/a	319,900	64,000				383,900
West Papio Trail - 90th to Giles	PWP-14-006	1	30,000					30,000
Sports Complex Lighting Rehab	PWSC-11-002	n/a			150,000	125,000	125,000	400,000
132nd & West Giles Road	PWST-08-001	n/a	10,500	200,800				211,300

Source	Project#	Priority	2014	2015	2016	2017	2018	Total
66th Street	PWST-10-001	n/a		175,000	170,000			345,000
Island Removal Phase I	PWST-12-006	n/a					208,000	208,000
120th & Giles Traffic Signal and Turn Bays	PWST-12-012	n/a	120,000	119,500				239,500
Harrison Street	PWST-13-005	n/a				60,000		60,000
Harrison Street Bridge	PWST-13-006	n/a				115,000		115,000
Hell Creek Channel Improvements Phase II	PWST-13-010	n/a	35,000					35,000
84th Street Adaptive Signals	PWST-13-011	n/a		37,500				37,500
Giles Road Resurfacing	PWST-15-002	n/a				317,000		317,000
Eastport Parkway & Harrison St. Traffic Signal	PWST-17-001	n/a	75,000					75,000
Sales Tax Total			590,400	596,800	320,000	617,000	333,000	2,457,200
Sewer Fund								
85th Street San. Sr. Replacement	PWSE-14-002	1	20,000					20,000
69th St. San. Sr. Lining	PWSE-14-003	2	16,000					16,000
Sewer Fund Total			36,000					36,000
Special Assessment								
Traffic Signal 96th & Robin Plaza	PWST-14-009	n/a		150,000				150,000
Harrison Street Sidewalks	PWST-15-001	n/a		50,000				50,000
Special Assessment Total				200,000				200,000
STP Funds (MAPA)								
Giles Road Traffic Signal Coordination	PWST-10-013	n/a	43,285					43,285
STP Funds (MAPA) Total			43,285					43,285
GRAND TOTAL			2,528,628	19,510,036	370,000	907,000	333,000	23,648,664

City of La Vista, Nebraska
Capital Improvement Program
 2014 thru 2018

PROJECTS & FUNDING SOURCES BY DEPARTMENT

Department	Project#	Priority	2014	2015	2016	2017	2018	Total
Administration								
IT Disaster Recovery	ADM-11-001	n/a	75,000	50,000	50,000	50,000		225,000
Records/Agenda Management System	ADM-12-001	n/a		75,000				75,000
Financial Software	ADM-12-002	n/a	115,000	135,000				250,000
Server Infrastructure Improvements	ADM-14-001	n/a	50,000	16,000				66,000
Council Chamber Technology Upgrade	ADM-14-002	n/a	91,000					91,000
Administration Total			331,000	276,000	50,000	50,000		707,000
Lottery			331,000	276,000	50,000	50,000		707,000
Administration Total			331,000	276,000	50,000	50,000		707,000
Community Development								
Vision 84 - Redevelopment of Brentwood Crossing	14-002	n/a		18,000,000				18,000,000
Vision 84 Implementation	CD-11-001	n/a	100,000					100,000
Comprehensive Plan Update	CD-14-001	n/a	100,000					100,000
Community Development Total			200,000	18,000,000				18,200,000
G. O. Bonds (Revelopment Agency)				18,000,000				18,000,000
General Fund			200,000					200,000
Community Development Total			200,000	18,000,000				18,200,000
Library								
Library Security System	LIB-15-001	n/a	47,944					47,944
Library Total			47,944					47,944
Lottery			47,944					47,944
Library Total			47,944					47,944
Multiple Departments								
Radio Replacement	MDE-12-001	n/a	70,149	41,236				111,385
Multiple Departments Total			70,149	41,236				111,385

Department	Project#	Priority	2014	2015	2016	2017	2018	Total
Lottery			70,149	41,236				111,385
Multiple Departments Total			70,149	41,236				111,385
Public Works - Parks								
Thompson Creek - Phase VI (Part 2)	PWP-12-002	n/a	1,454,750	460,000				1,914,750
West Papio Trail - 90th to Giles	PWP-14-006	1	30,000					30,000
Public Works - Parks Total			1,484,750	460,000				1,944,750
Grants			1,134,850	396,000				1,530,850
Sales Tax			349,900	64,000				413,900
Public Works - Parks Total			1,484,750	460,000				1,944,750
Public Works - Sewer								
85th Street San. Sr. Replacement	PWSE-14-002	1	20,000					20,000
69th St. San. Sr. Lining	PWSE-14-003	2	16,000					16,000
Public Works - Sewer Total			36,000					36,000
Sewer Fund			36,000					36,000
Public Works - Sewer Total			36,000					36,000
Public Works - Sports Complex								
Sports Complex Lighting Rehab	PWSC-11-002	n/a			150,000	125,000	125,000	400,000
Public Works - Sports Complex Total					150,000	125,000	125,000	400,000
Sales Tax					150,000	125,000	125,000	400,000
Public Works - Sports Complex Total					150,000	125,000	125,000	400,000
Public Works - Streets								
132nd & West Giles Road	PWST-08-001	n/a	10,500	200,800				211,300
66th Street	PWST-10-001	n/a		175,000	170,000			345,000
Giles Road Traffic Signal Coordination	PWST-10-013	n/a	43,285					43,285
Island Removal Phase I	PWST-12-006	n/a					208,000	208,000
120th & Giles Traffic Signal and Turn Bays	PWST-12-012	n/a	120,000	119,500				239,500
Harrison Street	PWST-13-005	n/a				300,000		300,000
Harrison Street Bridge	PWST-13-006	n/a				115,000		115,000
Hell Creek Channel Improvements Phase II	PWST-13-010	n/a	35,000					35,000
84th Street Adaptive Signals	PWST-13-011	n/a		37,500				37,500
Traffic Signal 96th & Robin Plaza	PWST-14-009	n/a		150,000				150,000
Harrison Street Sidewalks	PWST-15-001	n/a		50,000				50,000

Department	Project#	Priority	2014	2015	2016	2017	2018	Total
Giles Road Resurfacing	PWST-15-002	n/a				317,000		317,000
Eastport Parkway & Harrison St. Traffic Signal	PWST-17-001	n/a	150,000					150,000
Public Works - Streets Total			358,785	732,800	170,000	732,000	208,000	2,201,585
<i>Federal Funding (Stimulus)</i>						240,000		240,000
<i>Inter-Agency Transfers</i>			75,000					75,000
<i>Sales Tax</i>			240,500	532,800	170,000	492,000	208,000	1,643,300
<i>Special Assessment</i>				200,000				200,000
<i>STP Funds (MAPA)</i>			43,285					43,285
Public Works - Streets Total			358,785	732,800	170,000	732,000	208,000	2,201,585
Grand Total			2,528,628	19,510,036	370,000	907,000	333,000	23,648,664

City of La Vista, Nebraska
Capital Improvement Program
 2014 thru 2018

DEPARTMENT SUMMARY

Department	2014	2015	2016	2017	2018	Total
Administration	331,000	276,000	50,000	50,000		707,000
Community Development	200,000	18,000,000				18,200,000
Golf Course Maintenance	20,000					20,000
Library	47,944					47,944
Multiple Departments	70,149	41,236				111,385
Public Works - Parks	1,644,750	460,000				2,104,750
Public Works - Sewer	96,000					96,000
Public Works - Sports Complex			150,000	125,000	125,000	400,000
Public Works - Streets	538,785	732,800	170,000	732,000	208,000	2,381,585
TOTAL	2,948,628	19,510,036	370,000	907,000	333,000	24,068,664

CAPITAL PROJECTS

Capital Projects

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Council Chamber Technology Upgrade	16
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Comprehensive Plan Update	18
Library Security System	19
Radio Replacement	20
Thompson Creek – Phase VI (Part 2)	21
West Papio Trail – 90 th to Giles	22
85 th Street Sanitary Sewer Replacement	23
69 th Street Sanitary Sewer Lining	24
132 nd & West Giles Road	25
Giles Road Traffic Signal Coordination	26
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Hell Creek Channel Improvements Phase II	28
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Capital Improvement Program

City of La Vista, Nebraska

Data in Year 2014

Project # ADM-11-001
Project Name IT Disaster Recovery

Type Consulting Services
Useful Life 25 years
Category Information Technology
Plan Name
Dept Priority 1 - Critical
Department Administration
Contact IT Committee Chair
Priority N/A
Account Number 05.71.0848

Description **Total Project Cost:** \$250,000

Disaster recovery is the process, policies and procedures related to preparing for recovery or continuation of the City's critical technology infrastructure after a disaster.

Justification

With the increasing importance of information technology to facilitate the continuation of the City's critical functions, protecting the City's data and IT infrastructure in the event of a disruptive situation has become a more visible priority in recent years. It is anticipated that an RFP for consulting services to develop an IT Disaster Recovery and Business Continuity Plan will be issued and completed in FY2014. Funding is shown in out years for any improvements that are outlined in the plan.

Prior	Expenditures	2014	2015	2016	2017	2018	Total
25,000	Equipment/Furnishings 05	75,000	50,000	50,000	50,000		225,000
Total	Total	75,000	50,000	50,000	50,000		225,000

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
25,000	Lottery	75,000	50,000	50,000	50,000		225,000
Total	Total	75,000	50,000	50,000	50,000		225,000

Budget Impact/Other

Monthly expenditures for file storage and an increase in annual IT services.

Prior	Budget Items	2014	2015	2016	2017	2018	Total
16,000	Maintenance	8,000	8,000	8,000	8,000		32,000
Total	Total	8,000	8,000	8,000	8,000		32,000

Capital Improvement Program

City of La Vista, Nebraska

Data in Year 2014

Project # ADM-12-002
Project Name Financial Software

Type Software Implementation **Department** Administration
Useful Life 15 years **Contact** Finance Director
Category Information Technology **Priority** N/A
Plan Name IT Plan **Account Number** 05.71.0859
Dept Priority 2 - Very Important

Description **Total Project Cost:** \$250,000

Replacement of the financial software package for all departments.

Justification

The IT Strategic Plan identifies the replacement of the City's existing financial software as a critical priority. The current software provides limited functionality to support city business processes. With the rate of growth the City has and will continue to experience over the next 5-10 years, it is necessary to update the financial software to allow for improved reporting and easy access to financial data.

Expenditures	2014	2015	2016	2017	2018	Total
Planning/Study/Design 01	15,000					15,000
Other 09	100,000	135,000				235,000
Total	115,000	135,000				250,000

Funding Sources	2014	2015	2016	2017	2018	Total
Lottery	115,000	135,000				250,000
Total	115,000	135,000				250,000

Budget Impact/Other

Annual license/support fees and possible update fees.

Budget Items	2014	2015	2016	2017	2018	Total
Other		20,000	20,000	20,000		60,000
Total		20,000	20,000	20,000		60,000

Capital Improvement Program

City of La Vista, Nebraska

Data in Year 2014

Project #	ADM-14-001
Project Name	Server Infrastructure Improvements

Type	Improvement	Department	Administration
Useful Life	15 years	Contact	IT Committee Chair
Category	Information Technology	Priority	N/A
Plan Name	IT Plan	Account Number	
Dept Priority	2 - Very Important		

Description	Total Project Cost: \$66,000
Make physical improvements to the room that houses the City's computer servers and reconfigure the servers to ensure redundancy and prevent data loss in the event of a hardware failure. Implement the use of a Storage Area Network (SAN).	

Justification
The City's IT Strategic Plan identifies these improvements as critical. The server room does not have adequate physical and environmental controls such as raised flooring, an HVAC system that is able to be powered by a generator, and a card access entry system. The City's servers are currently configured as a single host without redundancy. The lack of at least two hosts in a cluster configuration presents a risk that could result in significant downtime or data loss in the event of a hardware failure. Finally, the City currently stores all data on a local disk. A Storage Area Network (SAN) would provide simpler storage administration and add flexibility as well as providing a more effective disaster recovery process.

Expenditures	2014	2015	2016	2017	2018	Total
Equipment/Furnishings 05	50,000	16,000				66,000
Total	50,000	16,000				66,000

Funding Sources	2014	2015	2016	2017	2018	Total
Lottery	50,000	16,000				66,000
Total	50,000	16,000				66,000

Budget Impact/Other

Capital Improvement Program

City of La Vista, Nebraska

Data in Year 2014

Project # ADM-14-002
Project Name Council Chamber Technology Upgrade

Type Improvement **Department** Administration
Useful Life 20 years **Contact** IT Committee Chair
Category Information Technology **Priority** N/A
Plan Name IT Plan **Account Number** 05.71.0860
Dept Priority 1 - Critical

Description **Total Project Cost:** \$91,000

Systems upgrade for City Council Chambers to integrate video technology.

Justification

The City Council Chamber is outdated in terms of technology and has never had video presentation capability. The proposed project would incorporate up-to-date video equipment including screens and monitors in both the Council Chamber and the lobby. It would also include new voting software and equipment, electronic tablets for Council Members and a new lectern equipped with a camera. The City's recently adopted IT Plan calls for this upgrade.

Expenditures	2014	2015	2016	2017	2018	Total
Equipment/Furnishings 05	91,000					91,000
Total	91,000					91,000

Funding Sources	2014	2015	2016	2017	2018	Total
Lottery	91,000					91,000
Total	91,000					91,000

Budget Impact/Other

Prior

5,283

Total

Capital Improvement Program

City of La Vista, Nebraska

Data in Year 2014

Project # CD-11-001
Project Name Vision 84 Implementation

Type Consulting Services
Useful Life
Category Consulting Services
Plan Name
Dept Priority 2 - Very Important
Department Community Development
Contact Community Development Direc
Priority N/A
Account Number 05.71.0830



Description

Total Project Cost: \$280,000

Consulting services regarding the implementation of the Vision 84 redevelopment plan.

Justification

The Vision 84 redevelopment plan for the 84th Street corridor has been approved by the City Council. Phase II of this project consists of developing an implementation strategy that includes components such as a substandard and blight study, an infrastructure analysis, a master park plan for Civic Park, establishing design guidelines for buildings and public realm, preparing a financial analysis, and potentially identifying a development consultant. The blight study has been completed and work on an associated redevelopment plan is currently underway. The master park plan for Civic Park has been approved and we are finalizing a scope of services to develop a phasing plan and begin the preliminary work for the grant application process, which is expected to continue into FY 2014. It is also anticipated that we will start researching the procedure of identifying a master developer.

Prior	Expenditures	2014	2015	2016	2017	2018	Total
180,000	Planning/Study/Design 01	100,000					100,000
Total	Total	100,000					100,000

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
180,000	General Fund	100,000					100,000
Total	Total	100,000					100,000

Budget Impact/Other

Capital Improvement Program

City of La Vista, Nebraska

Data in Year 2014

Project # CD-14-001
Project Name Comprehensive Plan Update

Type Consulting Services **Department** Community Development
Useful Life **Contact** Community Development Direc
Category Consulting Services **Priority** N/A
Plan Name **Account Number**
Dept Priority 2 - Very Important

Description **Total Project Cost:** \$100,000
 Update of the City's existing Comprehensive Plan to include a community outreach component.

Justification
 The last full update of the City's comprehensive plan was in 1997. Since then, the plan has gone through many minor updates, mainly to the Future Land Use Map and the Annexation Plan. However, considering the amount of development that has taken place since 1997, the Plan is significantly out of date and in dire need of a complete update to bring it in line with the City's current goals. This update process will also include an emphasis on community outreach to garner citizen input into the Plan.

Expenditures	2014	2015	2016	2017	2018	Total
Planning/Study/Design 01	100,000					100,000
Total	100,000					100,000

Funding Sources	2014	2015	2016	2017	2018	Total
General Fund	100,000					100,000
Total	100,000					100,000

Budget Impact/Other

Capital Improvement Program

City of La Vista, Nebraska

Data in Year 2014

Project # LIB-15-001
Project Name Library Security System

Type Improvement **Department** Library
Useful Life 15 years **Contact** Library Director
Category Information Technology **Priority** N/A
Plan Name **Account Number**
Dept Priority 1 - Critical

Description **Total Project Cost:** \$47,944

Replacement of the security system for Library materials.

Justification

The current system used to manage the security of the books and other materials is outdated to the point that some components are no longer available when they need to be replaced.

Expenditures	2014	2015	2016	2017	2018	Total
Equipment/Furnishings 05	47,944					47,944
Total	47,944					47,944

Funding Sources	2014	2015	2016	2017	2018	Total
Lottery	47,944					47,944
Total	47,944					47,944

Budget Impact/Other

Capital Improvement Program

Data in Year 2014

City of La Vista, Nebraska

Project # MDE-12-001
Project Name Radio Replacement

Type Equipment Department Multiple Departments
Useful Life 15 years Contact Police Captain Pokorny
Category Radio Equipment Priority N/A
Plan Name Account Number 05.71.0853
Dept Priority 1 - Critical

Description Total Project Cost: \$248,206

Replacement of analog 800 MHz radios with digital P25 800 MHz radios and updating of civil defense sirens.

Justification

The current 800 MHz Sarpy County Communication system is over 15 years old and will no longer be supported by Motorola within the next three years. Consequently, any La Vista portable and mobile radios that do not conform to a P25 digital system will no longer be operational on a new digital system yet to be purchased by Sarpy County. An assessment of all city-owned radios was conducted and necessary replacement radio purchases were spread out over four years beginning in FY 2012. A total of 45 radios were purchased in FY 2012. A FEMA grant provided funding for 22 of those radios. The City's three civil defense sirens were also upgraded to digital receivers. Funding for the remaining radio purchases is spread out over the next two fiscal years.

Prior	Expenditures	2014	2015	2016	2017	2018	Total
136,821	Equipment/Furnishings 05	70,149	41,236				111,385
Total	Total	70,149	41,236				111,385

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
136,821	Lottery	70,149	41,236				111,385
Total	Total	70,149	41,236				111,385

Budget Impact/Other

Capital Improvement Program

City of La Vista, Nebraska

Data in Year 2014

Project # **PWP-12-002**
Project Name **Thompson Creek - Phase VI (Part 2)**



Type Improvement Department Public Works - Parks
Useful Life 50+ years Contact Public Works Director
Category Thompson Creek Channel Priority N/A
Plan Name Park & Rec Master Account Number 05.71.0855
Dept Priority 1 - Critical

Description **Total Project Cost: \$2,740,170**

Part 2 of this project is the stabilization of the creek banks to protect the remaining homes along Valley Road from the threat of erosion and to allow for future trail installation where property acquisition took place.

Part 1 of this project included the acquisition of 20 homes located primarily on the South side of Park View Blvd. from 72nd Street to 75th Street and four homes on the North side of Valley Road at approximately Braun Avenue, all abutting the creek channel, to facilitate Part 2 of the project.

Justification

Due to major channel degradation resulting in the loss of fences, back yards, sheds and garages, an extensive review and study of several alternatives for Thompson Creek from 72nd Street to the golf course was undertaken. In March 2008 the City Council identified a preferred solution to the erosion problems in this area and directed staff to pursue funding. Part 1 of this plan included the acquisition of 20 homes located primarily on the South side of Park View Blvd. from 72nd Street to 75th Street and four homes on the North side of Valley Road at approximately Braun Avenue. The major portion of this part of the project was funded with a Federal grant.

Part 2 of the project includes the channel stabilization work along the creek bank to protect the remaining homes and to prepare the route for a future trail on the acquired properties. Funding was included in 2012 for planning/study and grant application preparation. Minimal funding is included in 2013 for grant application services, public outreach and some monitoring of water quality followed by engineering and construction costs in 2014.

Prior	Expenditures	2014	2015	2016	2017	2018	Total
825,420	Planning/Study/Design 01	150,000	330,000				480,000
Total	Engineering (Construction) 02	75,000	20,000				95,000
	Construction Costs 03	1,214,750	80,000				1,294,750
	Education & Outreach	15,000	30,000				45,000
	Total	1,454,750	460,000				1,914,750

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
825,420	Grants	1,134,850	396,000				1,530,850
Total	Sales Tax	319,900	64,000				383,900
	Total	1,454,750	460,000				1,914,750

Budget Impact/Other

Capital Improvement Program

City of La Vista, Nebraska

Data in Year 2014

Project # PWP-14-006
Project Name West Papio Trail - 90th to Giles

Type Construction **Department** Public Works - Parks
Useful Life 40 years **Contact** Asst. Public Works Director
Category Park Improvement **Priority** 1
Plan Name Park & Rec Master **Account Number**
Dept Priority 1 - Critical



Description **Total Project Cost:** \$30,000

Extend trail along West Papio Creek from 90th Street to Giles Road

Justification

Provides community access to regional trails and compiles with Parks & Recreation Master Plan. Project is shown as high priority due to proposed interlocal agreement with PMRNRD & Papillion providing the bulk of the funding.

Expenditures	2014	2015	2016	2017	2018	Total
Engineering (Construction) 02	5,000					5,000
Construction Costs 03	25,000					25,000
Total	30,000					30,000

Funding Sources	2014	2015	2016	2017	2018	Total
Sales Tax	30,000					30,000
Total	30,000					30,000

Budget Impact/Other

None

Budget Items	2014	2015	2016	2017	2018	Total
Maintenance					1,000	1,000
Total					1,000	1,000

Capital Improvement Program

Data in Year 2014

City of La Vista, Nebraska

Project # PWSE-14-002
Project Name 85th Street San. Sr. Replacement

Type Construction **Department** Public Works - Sewer
Useful Life 50 years **Contact** Asst. Public Works Director
Category Sanitary Sewer Reconstruction **Priority** 1
Plan Name **Account Number**
Dept Priority 1 - Critical

Description **Total Project Cost:** \$20,000

Replace deteriorated sanitary sewer that serves commercial and multi-family property northwest of 85th Street and Park View Blvd.

Justification

The existing sewer has missing sections of pipe and voids forming under the pavement. May lead to loss of sewer service and pavement failure requiring emergency repairs.

Expenditures	2014	2015	2016	2017	2018	Total
Engineering (Construction) 02	3,400					3,400
Construction Costs 03	16,600					16,600
Total	20,000					20,000

Funding Sources	2014	2015	2016	2017	2018	Total
Sewer Fund	20,000					20,000
Total	20,000					20,000

Budget Impact/Other

This will reduce probability of plugged sewer and prevent emergency pavement repair.

Capital Improvement Program

City of La Vista, Nebraska

Data in Year 2014

Project # PWSE-14-003
Project Name 69th St. San. Sr. Lining

Type Construction **Department** Public Works - Sewer
Useful Life 40 years **Contact** Asst. Public Works Director
Category Sanitary Sewer Improvement **Priority** 2
Plan Name **Account Number**
Dept Priority 2 - Very Important

Description **Total Project Cost:** \$16,000

Install a liner in an existing sanitary sewer and reconnect service lines with remote, trenchless method.

Justification

The existing sewer has heavy root penetration at joints, cracked pipe, and limited amount of broken and missing pipe pieces. This section of sewer has been the location of repeat sewer plugs.

Expenditures	2014	2015	2016	2017	2018	Total
Construction Costs 03	16,000					16,000
Total	16,000					16,000

Funding Sources	2014	2015	2016	2017	2018	Total
Sewer Fund	16,000					16,000
Total	16,000					16,000

Budget Impact/Other

This will reduce probability of plugged sewer and prevent emergency callouts.

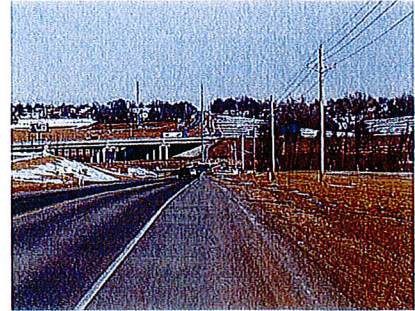
Capital Improvement Program

City of La Vista, Nebraska

Data in Year 2014

Project # **PWST-08-001**
Project Name **132nd & West Giles Road**

Type Construction Department Public Works - Streets
Useful Life 30 years Contact Asst. Public Works Director
Category Street Construction Priority N/A
Plan Name One & Six Year Road Account Number 05.71.0820
Dept Priority 1 - Critical



Description Total Project Cost: \$263,440

Improvements to the intersection of 132nd & West Giles Road (Short Term)

Justification

The Schemmer & Associates conducted a study of this intersection to look at future traffic problems. As Southport builds out improvements to this transportation corridor will be necessary. Recommendations were made for several short-term and long-term solutions. These intersection improvements are the short-term solution. An interlocal agreement has been entered into with Sarpy County and they will be the lead agency as the intersection is currently located within their boundaries. Total project cost is estimated at \$3.08 million with a Federal grant paying 80%. Sarpy County and La Vista will each provide approximately \$310,000 towards this project. Construction plans are nearly complete and the current schedule calls for ROW acquisition in 2014 and construction in 2015. (All federally funded projects are now under full federal oversight and major delays are occurring at every phase.)

Prior	Expenditures	2014	2015	2016	2017	2018	Total
52,140	ROW/Land Acquisition 07	10,500					10,500
	Construction Costs 03		200,800				200,800
Total	Total	10,500	200,800				211,300

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
52,140	Sales Tax	10,500	200,800				211,300
Total	Total	10,500	200,800				211,300

Budget Impact/Other

Capital Improvement Program

City of La Vista, Nebraska

Data in Year 2014

Project # PWST-10-013
Project Name Giles Road Traffic Signal Coordination



Type Improvement
Useful Life 25 years
Category Street Improvement
Plan Name One & Six Year Road
Dept Priority 2 - Very Important
Department Public Works - Streets
Contact Public Works Director
Priority N/A
Account Number 05.71.0856

Description **Total Project Cost:** \$97,300

Install new software, controllers, wireless communication and detectors at six signalized intersections on Giles Road from 108th Street to the interstate.

Justification

Project No. 209 in One and Six Year Road Plan. The Southport traffic study completed in 2006 recommended interconnecting traffic signals on the Giles Road corridor as Southport East and Southport West develop. Giles Road is currently carrying 23,000 vehicles per day and is projected to carry 32,000 vehicles per day. Congestion at peak hours is already causing delays and will continue to worsen as traffic volumes increase. Coordination of the traffic signals can reduce the delay and congestion, as well as defer major expenses to install additional traffic lanes. Federal Aid funding is available for this project.

Prior	Expenditures	2014	2015	2016	2017	2018	Total
54,015	Construction Costs 03	43,285					43,285
Total	Total	43,285					43,285

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
54,015	STP Funds (MAPA)	43,285					43,285
Total	Total	43,285					43,285

Budget Impact/Other

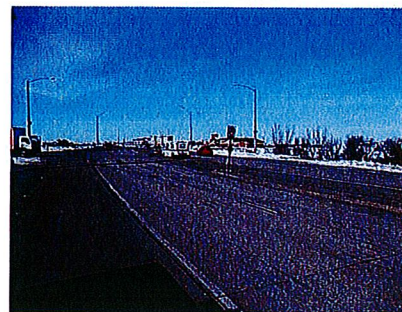
Capital Improvement Program

City of La Vista, Nebraska

Data in Year 2014

Project # **PWST-12-012**
 Project Name **120th & Giles Traffic Signal and Turn Bays**

Type Improvement Department Public Works - Streets
 Useful Life 25 years Contact Asst. Public Works Director
 Category Street Improvement Priority N/A
 Plan Name One & Six Year Road Account Number 05.71.0858
 Dept Priority 2 - Very Important



Description Total Project Cost: \$332,833

Installation of a traffic signal and right turn bays at 120th & Giles Road intersection

Justification

Project No. 215 in One and Six Year Road Plan. A number of requests have been received for a signal at this location. Informal observation indicates that side street traffic on 120th Street has difficulty getting on to Giles Road and risky maneuvers have been observed creating unsafe conditions. A traffic study was conducted and the intersection does meet volume warrants for installation of a signal. In order to facilitate the best use of a signal and keep traffic flow regulated it is recommended that turn bays be installed at the same time. We will be seeking joint participation with SID #217 for funding.

Prior	Expenditures	2014	2015	2016	2017	2018	Total
93,333	Construction Costs 03	120,000	119,500				239,500
Total	Total	120,000	119,500				239,500

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
93,333	Sales Tax	120,000	119,500				239,500
Total	Total	120,000	119,500				239,500

Budget Impact/Other

This installation will increase operation and maintenance costs, but will address potential safety issues.

Budget Items	2014	2015	2016	2017	2018	Total
Maintenance	500	500	500	500		2,000
Utilities	1,000	1,000	1,000	1,000		4,000
Total	1,500	1,500	1,500	1,500		6,000

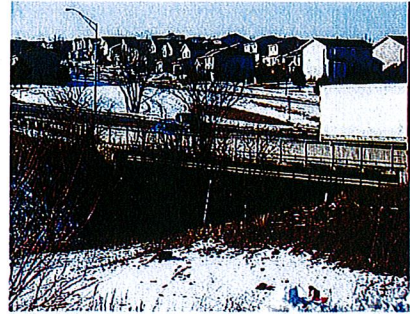
Capital Improvement Program

City of La Vista, Nebraska

Data in Year 2014

Project # PWST-13-010
Project Name Hell Creek Channel Improvements Phase II

Type Consulting Services
Useful Life 25 years
Category Creek Channel Improvement
Plan Name
Dept Priority 2 - Very Important
Department Public Works - Streets
Contact Asst. Public Works Director
Priority N/A
Account Number 05.71.0865



Description **Total Project Cost:** \$100,000

Begin design work for Phase II channel improvements to Hell Creek south of Harrison Street at approximately 109th Street.

Justification

Hell Creek has experienced moderate to severe stream bank erosion and degradation from the I-80 bridge to the West Papillion Creek, particularly around the four bridge structures. Phase I of the Hell Creek channel improvements was completed in a joint project with Douglas County, Sarpy County, City of Omaha and two SIDs. The cost for Phase 2 work will now be the responsibility of the City due to the settling of the lawsuit regarding the annexation of SID 59. Funds were included in FY 2013 to do the engineering work for Phase 2 and to address any erosion issues that might occur prior to the actual Phase 2 construction work being done. Funds are shown in FY 2014 to continue the engineering work and again to address any erosion issues that might need immediate attention. Once the engineering is complete, we will have project cost figures to include in the CIP. Phase 3 of the project will not involve La Vista and will be a cost share between Douglas County and the SID north of Harrison Street. Failure to complete this project could present a serious threat to each bridge structure and result in the potential closing of Harrison Street.

Prior	Expenditures	2014	2015	2016	2017	2018	Total
65,000	Engineering (Construction) 02	35,000					35,000
Total	Total	35,000					35,000

Prior	Funding Sources	2014	2015	2016	2017	2018	Total
65,000	Sales Tax	35,000					35,000
Total	Total	35,000					35,000

Budget Impact/Other

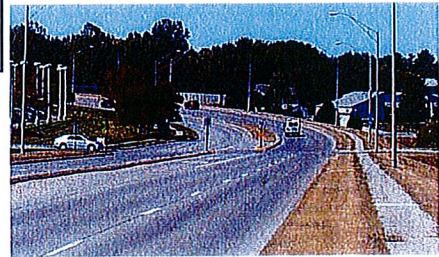
Capital Improvement Program

Data in Year 2014

City of La Vista, Nebraska

Project # PWST-17-001
Project Name Eastport Parkway & Harrison St. Traffic Signal

Type Improvement **Department** Public Works - Streets
Useful Life 25 years **Contact** Asst. Public Works Director
Category Street Improvement **Priority** N/A
Plan Name **Account Number**
Dept Priority 3 - Important



Description **Total Project Cost:** \$150,000

Installation of a traffic signal at Eastport Parkway and Harrison Street

Justification

This project was initiated as a request from Performance Auto Group. They had an engineering firm prepare a signal warrant study which does indicate that volume warrants for a signal are met at this location. There have been several accidents at this location and while a traffic signal will not eliminate the accident situation, it will likely reduce the frequency and severity of accidents. Performance Auto is seeking contributions from business owners in the Southport East Business Park to fund a portion of this project.

Expenditures	2014	2015	2016	2017	2018	Total
Engineering (Construction) 02	25,000					25,000
Construction Costs 03	125,000					125,000
Total	150,000					150,000

Funding Sources	2014	2015	2016	2017	2018	Total
Inter-Agency Transfers	75,000					75,000
Sales Tax	75,000					75,000
Total	150,000					150,000

Budget Impact/Other

Lottery Fund

The Lottery Fund is the financing source for the Police Station and District #2 Fire Station. The Lottery Fund also provides for the funding of desired community amenities that may not otherwise be possible.

The FY 14 budget for the Lottery fund includes:

- Lottery Revenue projections of \$900,000 under current contract agreement.
- A transfer to the Debt Service Fund for the FY 14 principal and interest on the Police Facility Refunding Bond Issue of \$289,373.
- A transfer to the Debt Service Fund for the FY 14 principal and interest on the 2nd Fire Station Refunding Bond Issue of \$336,958.
- A transfer of \$11,370 to the General Fund for ICSC related travel.
- A transfer of \$44,000 to the General Fund for 70% of the Community Relations Coordinator position.
- A transfer of \$13,000 to the General Fund for overtime costs associated with La Vista Daze.
- A transfer to the Golf Fund of \$250,000.
- A \$449,093 transfer to the Capital Fund including the items listed below:
 - \$125,000 for Technology projects.(i.e. *Disaster Recovery Plan*)
 - \$115,000 for Financial Management System. (*First year*)
 - \$70,149 for the Radio Replacement Program.
 - \$91,000 for Council Chamber Technology Upgrade.
 - \$47,944 for Library Materials Security System.
- Funding under professional services includes:
 - \$12,000 for apparel buy-back program, marketing and exhibition materials associated with ICSC and other City marketing items. (*This is consistent with the prior year*).
 - \$10,000 for City –wide marketing. (Not event specific).
 - \$50,000 for Holiday Decorations. (To continue the holiday decoration program).
 - \$ 1,000 for Music Licenses.
 - \$80,419 for La Vista Daze and other annual community events with \$28,900 in anticipated revenues.
 - \$ 5,000 for Summer Concert Series,
 - \$ 1,875 for Movie Nights,
 - \$ 2,934 for 5K Race,
 - \$ 5,560 for Urban Race,
 - \$ 1,000 for Splash Bash,
 - \$28,800 for La Vista Daze,(\$10,000 for the Beer Garden is included)
 - \$22,600 for Marketing all events,
 - \$ 2,500 for a La Vista Community Foundation Gala ad.
 - \$ 9,150 for various Community Events. (i.e. *Halloween Safe Night; Tree Lighting & Chili Feed, etc.*)

CITY OF LA VISTA**FY 13-14 BUDGET****LOTTERY FUND SUMMARY**

	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Adopted
REVENUES				
Community Betterment	966,368	900,000	900,000	900,000
Interest Income	13,478	10,000	10,000	10,000
Taxes - Form 51	353,608	300,000	300,000	300,000
Miscellaneous	20,481	112,667	40,315	59,215
Total Revenue	1,353,935	1,322,667	1,250,315	1,269,215
EXPENDITURES				
Professional Services	96,769	262,750	244,750	194,419
Other Contractual Services	2,600	2,500	2,500	2,600
Land Purchase	2,325	0	675,000	0
State Taxes	353,608	300,000	300,000	300,000
Total Expenditures	455,302	565,250	1,222,250	497,019
Other Financing Sources (Uses)				
General Fund Transfer	(66,620)	(67,370)	(82,370)	(116,455)
Debt Service Transfer	(659,430)	(701,934)	(701,934)	(626,331)
CIP Transfer	(123,665)	(351,114)	(89,400)	(449,093)
Golf Fund Transfer	(250,000)	(265,000)	(250,000)	(250,000)
Total Other Uses of Funds	(1,099,715)	(1,385,418)	(1,123,704)	(1,441,879)
Operating Cash Annual Inc/(Dec)	(201,082)	(628,001)	(1,095,639)	(669,683)
Prior Year Cash	2,979,291	2,696,837	2,778,209	1,682,570
End of Year Cash Total	2,778,209	2,068,836	1,682,570	1,012,887
Target Reserve	90,595	113,050	109,450	99,404
Excess Cash Over Reserves	2,687,614	1,955,786	1,573,120	913,483

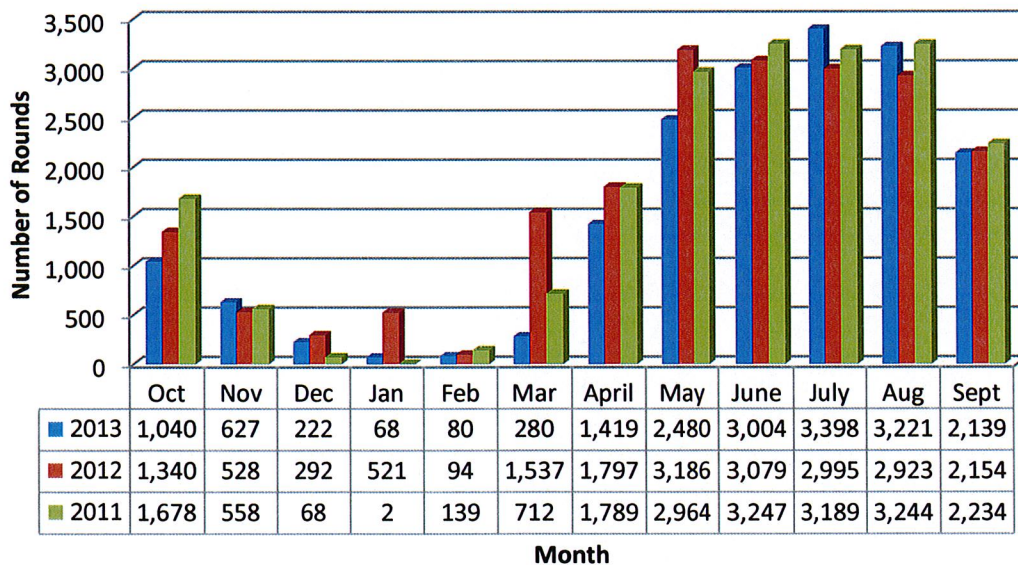
Golf Fund

Golf proceeds for FY 14 are budgeted at \$218,000, which is about a 2.3% increase over the FY 13 budget of \$213,000. The projected increase is mainly due to an increase in the confidence of golfers that the course will remain open during the FY 14 season. Personnel expenses remain consistent with the FY 13 staff reassignment. The lottery transfer will be consistent with the FY 13 transfer of \$250,000. The Golf Course debt will be paid off in December 2013 (FY 14) with the principal and interest payment of \$128,406.

The only funded capital item is the utility type rough mower for \$32,000. This mower would also be able to be used when the Golf Course becomes Civic Center Park.

The quality and appearance of the course, along with significant improvements in marketing and promotions have increased the interest in play at La Vista Falls.

Golf Round Comparisons



CITY OF LA VISTA**FY 13-14 BUDGET****GOLF FUND SUMMARY**

	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Adopted
REVENUES				
Green Fees	159,175	135,000	135,000	138,000
Cart Fees	58,918	48,000	48,000	50,000
Concession Sales	34,927	30,000	30,000	30,000
Sales Tax Collection Fee	361	200	200	200
Pro-Shop Merchandise	4,745	4,400	4,400	4,500
Miscellaneous	0	100	100	100
Interest Income	56	25	25	25
Total Revenue	258,181	217,725	217,725	222,825
EXPENDITURES				
Salary & Benefits	224,806	211,142	211,724	216,118
Operating Expenditures	141,801	130,863	126,818	129,184
Bond Principal and Interest	131,458	130,083	130,083	128,406
Total Expenditures	498,064	472,088	468,625	473,708
Other Financing Sources (Uses)				
Lottery Transfer	250,000	265,000	250,000	250,000
Total Other Uses of Funds	250,000	265,000	250,000	250,000
Operating Cash Annual Inc/(Dec)	10,117	10,637	(900)	(883)
Total Capital	0	14,000	13,700	32,000
Prior Year Cash	50,966	15,867	61,083	46,483
End of Year Cash Total	61,083	12,504	46,483	13,600
Target Reserve	73,321	68,401	67,708	69,060
Excess Cash Over Reserves	(12,238)	(55,897)	(21,225)	(55,460)

09-91 Golf Clubhouse

Municipal Budget Notes — FY 13/14

09-91 Golf Clubhouse

**Budget
Line Item**

- 101 Full-Time Salaries**
Salaries for full time Golf Clubhouse staff are included in this line item. A 2.0% base factor is included for potential salary increases in accordance with the compensation ordinance.
- 102 Part-Time Salaries**
Salaries for part time Golf Clubhouse staff are included in this line item. A 2.0% base factor is proposed for potential salary increases in accordance with the compensation ordinance.
- 104 FICA**
This is a mandatory withholding match that is a fixed percentage of salaries
- 105 Insurance**
This line item funds the City's portion of health, dental, life and disability insurance for employees. The Affordable Care Act is scheduled to take effect in 2014, which will likely impact the group health insurance rates to an unknown degree. A 6% increase has been factored into the budget and the Employee Focus Group continues to meet and will again make recommendations for changes in an attempt to stay within the budgeted amount.
- 107 Civilian Pension**
This line item funds the City's portion of employee pension contributions.
- 201 Office Supplies**
This line item funds Golf Clubhouse office supplies. Funding requested at same level as last year.
- 204 Wearing Apparel**
This line item includes funding for staff shirts. Funding requested at same level as last year.
- 207 Janitorial Supplies**
This line item funds cleaning supplies for the Golf Clubhouse. Funding requested at the same level as last year.
- 211 Other**
A one-time funding request of \$400 is being made in this line item to purchase the necessary materials to mark and light up the golf course for night time/glow ball outings.
- 301 Postage**
This line item includes postage for Golf Clubhouse and City Wise newsletter. Funding requested at same level as last year.

Municipal Budget Notes — FY 13/14

09-91 Golf Clubhouse

- 302 Telephone**
This line item funds telephone, internet and on-line cash register/credit card reader. Funding requested at a decrease of \$300 from last year.
- 303 Professional Services - Other**
This line item funds new employee physicals. Funding requested at the same level as last year.
- 304 Utilities**
This line items funds gas, water and electric service for the golf course clubhouse. A 5% increase is requested due to anticipated utility rate increases.
- 306 Rentals**
This line item funds the rental of portable toilets at the golf course. Funding requested at same level as last year.
- 308 Legal Ads**
This line item includes promotional and employment advertising. Funding requested at the same level as last year.
- 309 Printing**
This line item funds the printing of City Wise newsletter, scorecards and receipt books. Funding requested at same level as last year.
- 310 Dues/Subscriptions**
No funding is requested in this line item.
- 311 Travel Expense**
This line item funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs. One-time funding requested for the Golf Course Services Manager to attend the LEAD training.
- 313 Training**
This line item funds employee training opportunities. One-time funding requested for the Golf Course Services Manager to attend the LEAD training.
- 314 Other Contractual**
This line item funds security updates and yearly contracts. A \$300 increase requested due to increased contract costs.
- 320 Professional Services - Audit**
Funding for the City's annual financial audit is included in this line item.
- 401 Building & Grounds**
This line item funds repairs and maintenance of the Golf Clubhouse. A decrease is indicated due to an improvement project that was completed last year.

Municipal Budget Notes — FY 13/14
09-91 Golf Clubhouse

- 505 Other Charges**
This line item funds miscellaneous purchases for the Golf Clubhouse. Additional funding of \$1,100 is requested to cover credit card processing fees.
- 618 Other Capital**
No funding requested in this line item.
- 8100 Cart Lease-Misc**
This line item decreased by \$3,490 due to the final payment being made on five cart lease/purchase agreements. Two new lease/purchase agreements have been entered into for a period of five years.
- 8300 Pro Shop – Misc**
This line item funds Golf clubhouse merchandise (golf balls, gloves, etc.). Additional funding of \$1,000 is included to provide a wider variety of merchandise including glow in the dark golf balls for night golf.
- 8400 Concession-Other**
Funding requested at the same level as last year for concession products (beer, pop, food).

**FY11-12
Actual**

**FY12-13
Budget**

**FY12-13
Estimate**

**FY13-14
Adopted**

91-GOLF CLUB HOUSE

PERSONNEL SERVICES

101	Salaries - Full-Time	45,553.60	47,078.00	47,078.00	48,500.00
102	Salaries - Part-Time	29,100.65	43,818.00	43,818.00	44,180.00
103	Overtime Salaries	0.00	0.00	0.00	0.00
104	FICA	5,508.63	6,954.00	6,954.00	7,090.00
105	Insurance Charges	9,550.80	9,956.00	9,956.00	10,720.00
107	Pension	2,733.22	2,825.00	2,825.00	2,910.00
109	Self Insurance Expense	0.00	0.00	0.00	0.00
Total Personnel Services		92,446.90	110,631.00	110,631.00	113,400.00

COMMODITIES

200	Inter-Fund Transfers				
201	Office Supplies	510.56	580.00	580.00	580.00
204	Wearing Apparel	418.00	400.00	400.00	400.00
207	Janitorial Supply	730.10	792.00	792.00	792.00
211	Other Commodities	11.88			400.00
Total Commodities		1,670.54	1,772.00	1,772.00	2,172.00

CONTRACTUAL SERVICES

301	Postage	136.07	600.00	600.00	600.00
302	Telephone	1,714.07	3,000.00	2,700.00	2,700.00
303	Prof Services-Other	140.00	200.00	200.00	200.00
304	Utilities	9,805.95	9,500.00	9,500.00	9,975.00
305	Insurance and Bonds	4,713.00	5,000.00	5,000.00	5,000.00
306	Rentals	708.28	750.00	750.00	750.00
308	Advertising - Promo	1,826.34	1,800.00	1,800.00	1,800.00
308	Advert - Legal - Other	0.00	0.00	0.00	0.00
309	Printing	1,111.04	2,100.00	2,100.00	2,100.00
310	Dues & Subscriptions	36.60	0.00	0.00	0.00
311	Travel Expense	0.00	0.00	0.00	669.00
312	Towel/Uniform Cleaning	0.00	0.00	0.00	0.00
313	Training	0.00	0.00	0.00	3,500.00
314	Other Contract Services	1,148.67	800.00	1,100.00	1,200.00
320	Prof Services-Audit	350.00	500.00	500.00	500.00
321	Prof Services-Legal	0.00	0.00	0.00	0.00
8100	Cart Lease-Misc	16,624.77	16,204.00	16,204.00	12,714.00
8300	Pro Shop Misc	3,461.40	3,500.00	3,500.00	4,500.00
8400	Concess Food - Other	16,103.62	10,000.00	10,000.00	10,000.00
Total Contractual		57,879.81	53,954.00	53,954.00	56,208.00

		FY11-12 Actual	FY12-13 Budget	FY12-13 Estimate	FY13-14 Adopted
MAINTENANCE					
401	Buildings and Grounds	8,644.19	7,087.00	7,087.00	3,953.00
409	Repair & Maintenance	0.00	0.00	0.00	0.00
410	Vehicle Maintenance	0.00	0.00	0.00	0.00
411	Radio	0.00	0.00	0.00	0.00
412	Other	0.00	0.00	0.00	0.00
	Total Maintenance	8,644.19	7,087.00	7,087.00	3,953.00
OTHER CHARGES					
501	Bond/Principal Expense	115,000.00	120,000.00	120,000.00	125,000.00
502	Bond/Interest Expense	16,457.50	10,083.00	10,083.00	3,406.00
505	Other Charges	5,412.01	4,100.00	4,100.00	5,200.00
514	Financial/Lend/Bond Fees	725.26	1,000.00	1,000.00	1,000.00
	Total Other Charges	137,594.77	135,183.00	135,183.00	134,606.00
CAPITAL OUTLAY					
618	Other Capital Outlay	0.00	0.00	0.00	0.00
621	Trnsf To Debt Serv-Int				
	Total Capital Outlay	0.00	0.00	0.00	0.00
	Total Golf Club House	298,236.21	308,627.00	308,627.00	310,339.00

09-92 Golf Maintenance

Municipal Budget Notes – FY 13/14

09-92 Golf Maintenance

**Budget
Line Item**

- 101 Full Time Salaries**
This line item funds full time salaries for three positions. A 2% base factor is included for potential salary increases for the two current full time positions.
- 102 Part Time Salaries**
Funding is requested at the same level as last year. This line item provides salary funding for 1.28 FTE seasonal positions.
- 103 Overtime**
Funding requested at the same level as last year. This line item provides overtime funding for one full time position and two seasonal positions.
- 104 FICA**
This is a mandatory withholding match that is a fixed percentage of salaries. The line item has been increased in proportion to the proposed salary increases.
- 105 Insurance Charges**
This line item funds the City's portion of health, dental, life and disability insurance for employees. The Affordable Care Act is scheduled to take effect in 2014, which will likely impact the group health insurance rates to an unknown degree. A 6% increase has been factored into the budget and the Employee Focus Group continues to meet and will again make recommendations for changes in an attempt to stay within the budgeted amount.
- 107 Civilian Pension**
This line item funds the City's portion of employee pension contributions.
- 201 Office Supplies**
Funding request is the same as last year. This line item funds office supplies used at the Golf Course Maintenance Shop.
- 203 Food Supplies**
Funding request is the same as last year. This line item funds two breakfast meetings with supervisory staff and the City Engineer.
- 205 Motor Vehicle Supplies**
Funding request is the same as last year. This line item provides for the purchase of fuel, oil, anti-freeze and tires for two vehicles and thirty one pieces of equipment.
- 207 Janitorial Supplies**
Funding request is the same as last year. This line item provides for paper products and cleaning supplies for the maintenance building. Janitorial services are handled by staff.

Municipal Budget Notes – FY 13/14

09-92 Golf Maintenance

- 208 Chemical Supplies**
Funding request is the same as last year. This line provides for chemical purchases used in turf and tree care on the course.
- 210 Botanical Supplies**
Funding request is the same as last year. This line item funds the purchase of fertilizer and seed for the course.
- 301 Postage**
Funding request is reduced from last year. A major portion of this line item is the proportionate share of mailing the City Newsletter.
- 302 Telephone**
Funding request is reduced from last year. This line item funds the phone service for the maintenance shop and the cell phone reimbursement for the Superintendent.
- 303 Professional Services - Other**
This line item funds employee physicals and drug tests. The funding request is the same as last year.
- 304 Utilities**
Additional funding is requested in this line item due to a projected 5% increase in utility costs. This line item provides for gas, electricity and water for the maintenance shop.
- 309 Printing**
Funding request is reduced from last year. This line item provides for the printing of numerous items, including the quarterly city newsletter, envelopes, letterhead and business cards.
- 310 Dues and Subscriptions**
Funding request shows an increase from last year to reflect an increase of thirty five dollars in state association dues. This line item funds professional memberships and certifications for the Superintendent and Assistant Superintendent. Examples include the Professional Golf Superintendents Association, Professional Grounds Maintenance Society and Nebraska Pesticide Applicators License.
- 311 Travel Expenses**
This line item funds all authorized trips and the expenses related to meals, lodging, transportation and miscellaneous incidental costs. Funding is included for the Nebraska Turf Conference, and NGCSA Seminars. The request shows an increase from last year.

Municipal Budget Notes – FY 13/14

09-92 Golf Maintenance

- 313 Training**
This line item includes all training courses and seminar costs associated with registration. Funding is included for the Nebraska Turf Conference, Golf Course Superintendent Conference, NGCSA Seminars, Pesticide Applicator Training and Professional Development Courses. The request shows an increase from last year.
- 314 Other Contractual Services**
Funding request is a decrease from last year which reflects the final loan payment on the spray rig being made in April 2014. The remainder of this line item is for contracts with Barone Security and Heritage Crystal Clean.
- 401 Buildings and Grounds**
This line item is for the repair and maintenance of the shop and course. The funding request shows a slight increase from last year.
- 409 Machine – Equipment and Tool Maintenance**
Funding request is the same as last year. This line item is for the repair, maintenance and replacement of maintenance tools and equipment such as chain saws, weed eaters, push mowers and mechanic tools.
- 410 Motor Vehicle Maintenance**
Funding request is the same as last year. This line item funds the repair and maintenance of two vehicles and thirty one pieces of equipment.
- 411 Radio Maintenance**
No funding requested in this line item.
- 412 Other Maintenance**
Funding request is the same as last year. This line provides funding for the repair and maintenance of the course including pins, cups, sand and other supplies required to maintain the course and irrigation system.
- 505 Other Charges**
Funding request is the same as last year. This line item funds the purchase of supplies that do not logically fall into any one of the scheduled accounts. This line item also covers expenses for employees to attend the annual employee recognition dinner.
- 618 Other Capital**

Utility Type Rough Mower - \$32,000
The request is to replace a 1992 John Deere Rough Mower (#7739). This unit has far exceeded its useful life and requires a significant amount of money and maintenance to keep it operational. The replacement mower will be of similar size but will be significantly more efficient. The new unit also will have the capability to stripe the rough areas providing a very aesthetically pleasing result.

	FY11-12 Actual	FY12-13 Budget	FY12-13 Estimate	FY13-14 Adopted
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92-GOLF MAINTENANCE

PERSONNEL SERVICES

101	Salaries - Full-Time	87,381.60	44,325.00	47,792.00	45,403.00
102	Salaries - Part-Time	15,290.64	39,000.00	35,530.00	39,000.00
103	Overtime Salaries	322.88	400.00	400.00	400.00
104	FICA	7,259.53	6,405.00	6,405.00	6,487.00
105	Insurance Charges	16,862.05	8,098.00	8,098.00	8,704.00
107	Pension	5,242.77	2,283.00	2,868.00	2,724.00
109	Self Insurance Expense	0.00	0.00	0.00	0.00
Total Personnel Services		132,359.47	100,511.00	101,093.00	102,718.00

COMMODITIES

200	Inter-Fund Transfers				
201	Office Supplies	34.58	26.00	26.00	26.00
203	Food Supplies	34.81	60.00	30.00	60.00
205	Motor Veh Supplies-Fuel	6,323.43	7,000.00	7,000.00	7,000.00
207	Janitorial Supply	116.90	100.00	100.00	100.00
208	Chemical Supply	3,207.13	3,500.00	3,000.00	3,500.00
210	Botanical Supply	6,710.38	6,500.00	5,500.00	6,500.00
211	Other Commodities	0.00	0.00	0.00	0.00
Total Commodities		16,427.23	17,186.00	15,656.00	17,186.00

CONTRACTUAL SERVICES

301	Postage	136.05	290.00	290.00	190.00
302	Telephone	1,590.16	1,440.00	500.00	1,000.00
303	Prof Services-Other	70.00	80.00	80.00	80.00
304	Utilities	4,635.16	4,770.00	4,770.00	5,009.00
305	Insurance and Bonds	4,713.00	5,000.00	5,000.00	5,000.00
308	Advertising				
309	Printing	1,111.04	1,020.00	1,020.00	1,010.00
310	Dues and Subscriptions	483.10	480.00	515.00	515.00
311	Travel Expense	1,630.30	15.00	15.00	30.00
313	Training	905.00	290.00	330.00	440.00
314	Other Contract Services	7,481.78	7,639.00	7,639.00	4,916.00
320	Prof Services-Audit	350.00	500.00	500.00	500.00
321	Prof Services-Legal	0.00	0.00	0.00	0.00
Total Contractual		23,105.59	21,524.00	20,659.00	18,690.00

		FY11-12 Actual	FY12-13 Budget	FY12-13 Estimate	FY13-14 Adopted
MAINTENANCE					
401	Buildings and Grounds	19,374.86	11,640.00	10,000.00	12,175.00
409	Repair & Maintenance	1,771.70	3,000.00	2,500.00	3,000.00
410	Vehicle Maintenance	2,993.69	5,500.00	6,990.00	5,500.00
411	Radio	0.00	0.00	0.00	0.00
412	Other	3,795.68	4,000.00	3,000.00	4,000.00
Total Maintenance		27,935.93	24,140.00	22,490.00	24,675.00
OTHER CHARGES					
505	Other Charges	0.00	100.00	100.00	100.00
Total Other Charges		0.00	100.00	100.00	100.00
CAPITAL OUTLAY					
618	Other Capital Outlay	0.00	14,000.00	13,700.00	32,000.00
Total Capital Outlay		0.00	14,000.00	13,700.00	32,000.00
Total Golf Maintenance		199,828.22	177,461.00	173,698.00	195,369.00

Capital Outlay

GOLF FUND CAPITAL OUTLAY

Description		FY 13-14 Adopted	Comments
Department 92	Golf Maintenance		
	Mower, Utility Type Rough	\$ 32,000.00	Replaces 1192 JD Rough Mower #7739
Subtotal		\$ 32,000.00	
Total Golf Fund		\$ 32,000.00	

Travel & Training

GOLF FUND TRAVEL & TRAINING

Department	Employee	Total Number	Name of Conference	Location	Total Travel	Total Training
Golf Clubhouse -91	Golf Services Manager	1	LEAD Training	Charlottesville VA	\$ 669	\$ 3,500
Golf Maintenance -92	ATCA/GC Assistant	1	NGCSA Seminars (Various)	Nebraska	\$ -	\$ 140
	ATCA & Assistant	2	Nebraska Green Industry Conference	La Vista NE	\$ 30	\$ 300
Sub Total Golf Fund					\$ 699	\$ 3,940

Bond Issue

City of La Vista
\$1,560,000 Golf Course Bonds
Dated December 15, 1993

Date	Principal	Coupon	Interest	Period Total	Fiscal Total
12/15/2013	125,000.00	5.450000	3,406.25	128,406.25	128,406.25
	125,000.00		3,406.25	128,406.25	128,406.25

Economic Development Fund

Under the City's Local Option Economic Development Program, a \$300,000 sales tax transfer from the General Fund and a \$300,000 sales tax transfer from the Debt Service Fund in FY 14 is required to make the debt service payment on the \$3 million grant and \$18 million loan made to John Q. Hammons (JQH) to facilitate construction of the JQH Embassy Suites/Conference Center/Marriott Courtyard. Also included in the revenue projections are the quarterly interest payments to be paid by JQH on the \$15.8 million construction loan which will be repaid in FY 17. Since its inception, including the budgeted \$600,000 transfer in the current fiscal year, the City will have transferred \$2,280,000 of sales tax revenue into the Economic Development fund.

About the Economic Development Program

- The Mayor & Council adopted Ordinance No. 919 (as amended by Ordinance No. 921) in accordance with Neb. Rev. Stat. Sections 18-2701 ("Local Option Municipal Economic Development Act") and thereby established an economic development program.
- Economic Development Program was previously approved by a majority of affirmative votes of registered voters at a special election held on September 30, 2003.
- In accordance with the "Local Option Municipal Economic Development Act" the City is authorized to issue bonds for purposes of the Act.
- Proprietary or commercial information that the applicant or JQH in this case provides to the City and desires to remain confidential shall remain confidential and not be publicly disclosed.
- There is a \$2M per year maximum under State Statute that can be appropriated from funds derived directly from local sources of revenue for all economic development programs.
- On February 20, 2007, by Ordinance No. 1023, the City Council approved the Economic Development program application of John Q. Hammons along with a Development Agreement, Loan Classification, Loan Application and grant of \$3 Million and loan of \$18 Million to construct a full service hotel and conference center facility in Southport West.

CITY OF LA VISTA**FY 13-14 BUDGET****ECONOMIC DEVELOPMENT FUND SUMMARY**

	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Adopted
REVENUES				
CC Loan Payment	1,186,573	1,186,573	1,186,573	1,186,573
Bond Proceeds	0	0	0	0
Interest Income	1,010	0	0	0
Total Revenue	1,187,583	1,186,573	1,186,573	1,186,573
EXPENDITURES				
Professional Services	0	0	0	0
Debt Service - Bond Principal	535,000	570,000	570,000	605,000
Debt Service - Bond Interest	1,463,172	1,429,662	1,429,662	1,393,396
Land/Construction	0	0	0	0
Financial Fees	0	0	0	0
Total Expenditures	1,998,172	1,999,662	1,999,662	1,998,396
Other Financing Sources (Uses)				
General Fund Transfer	600,000	600,000	600,000	300,000
Debt Service Transfer	0	0	0	300,000
Total Other Uses of Funds	600,000	600,000	600,000	600,000
Operating Cash Annual Inc/(Dec)	(210,589)	(213,089)	(213,089)	(211,822)
Prior Year Cash	1,093,984	882,385	883,395	670,306
End of Year Cash Total	883,395	669,297	670,306	458,484
Target Reserve	399,634	399,932	399,932	399,679
Excess Cash Over Reserves	483,761	269,364	270,374	58,805

Bond Issue

City of La Vista
\$21,245,000 Taxable Bonds
Dated July 30, 2007

Date	Principal	Coupon	Interest	Period Total	Fiscal Total
10/15/2013	605,000.00	6.270000	706,181.25	1,311,181.25	
4/15/2014			687,214.50	687,214.50	1,998,395.75
10/15/2014	645,000.00	6.380000	687,214.50	1,332,214.50	
4/15/2015			666,639.00	666,639.00	1,998,853.50
10/15/2015	685,000.00	6.380000	666,639.00	1,351,639.00	
4/15/2016			644,787.50	644,787.50	1,996,426.50
10/15/2016	730,000.00	6.530000	644,787.50	1,374,787.50	
4/15/2017			620,953.00	620,953.00	1,995,740.50
10/15/2017	780,000.00	6.530000	620,953.00	1,400,953.00	
4/15/2018			595,486.00	595,486.00	1,996,439.00
10/15/2018	835,000.00	6.830000	595,486.00	1,430,486.00	
4/15/2019			566,970.75	566,970.75	1,997,456.75
10/15/2019	890,000.00	6.830000	566,970.75	1,456,970.75	
4/15/2020			536,577.25	536,577.25	1,993,548.00
10/15/2020	960,000.00	7.730000	536,577.25	1,496,577.25	
4/15/2021			500,710.75	500,710.75	1,997,288.00
10/15/2021	1,035,000.00	7.730000	500,710.75	1,535,710.75	
4/15/2022			460,708.00	460,708.00	1,996,418.75
10/15/2022	1,120,000.00	7.730000	460,708.00	1,580,708.00	
4/15/2023			417,420.00	417,420.00	1,998,128.00
10/15/2023	1,210,000.00	7.730000	417,420.00	1,627,420.00	
4/15/2024			370,653.50	370,653.50	1,998,073.50
10/15/2024	1,305,000.00	7.730000	370,653.50	1,675,653.50	
4/15/2025			320,215.25	320,215.25	1,995,868.75
10/15/2025	1,410,000.00	7.730000	320,215.25	1,730,215.25	
4/15/2026			265,718.75	265,718.75	1,995,934.00
10/15/2026	1,525,000.00	7.730000	265,718.75	1,790,718.75	
4/15/2027			206,777.50	206,777.50	1,997,496.25
10/15/2027	1,645,000.00	7.730000	206,777.50	1,851,777.50	
4/15/2028			143,198.25	143,198.25	1,994,975.75
10/15/2028	1,780,000.00	7.730000	143,198.25	1,923,198.25	
4/15/2029			74,401.25	74,401.25	1,997,599.50
10/15/2029	1,925,000.00	7.730000	74,401.25	1,999,401.25	1,999,401.25
19,085,000.00			14,863,043.75		33,948,043.75

Off-Street Parking Fund

On January 17, 2006 the City Council approved Ordinance No. 979 for the creation of Vehicle Off-Street Parking District No. 1 of the City of La Vista, Nebraska in Southport West. Creation of the parking district gave the City a means to address the immediate and future needs for public parking in the Southport West development. The district includes all lots, land, and right-of-way within the Southport West subdivision. On March 21, 2006 the Council approved Ordinance No. 983 authorizing the issuance of General Obligation Off-Street Parking Bonds, Series 2006, in the principal amount of \$7,940,000 to facilitate the construction/acquisition of the first phase of parking improvements in the Off-Street Parking District.

The Off-Street Parking District is funded through a sales tax transfer from the General Fund. The off-street parking bonds were refinanced in FY12 and as a result in the subsequent years the transfer will remain constant at \$605,000. Expenditures in FY14 provides for debt service in the amount of \$576,960 and \$38,400 for routine maintenance.

CITY OF LA VISTA**FY 13-14 BUDGET****OFF-STREET PARKING FUND SUMMARY**

	FY12 Actual	FY13 Budget	FY13 Estimate	FY14 Adopted
REVENUES				
Interest Income	54	0	0	0
Miscellaneous	0	0	0	0
Total Revenue	54	0	0	0
EXPENDITURES				
Operating & Maintenance	31,968	42,810	44,500	38,400
Debt Service - Bond Principal	352,421	405,000	405,000	415,000
Debt Service - Bond Interest	166,462	169,654	169,654	161,960
Land/Construction	0	0	0	0
Financial Fees	0	0	0	0
Total Expenditures	550,851	617,464	619,154	615,360
Other Financing Sources (Uses)				
General Fund Transfer	550,000	605,000	605,000	605,000
Total Other Uses of Funds	550,000	605,000	605,000	605,000
Operating Cash Annual Inc/(Dec)	(797)	(12,464)	(14,154)	(10,360)
Prior Year Cash	27,349	25,466	26,552	12,398
End of Year Cash Total	26,552	13,002	12,398	2,038
Target Reserve	103,777	114,931	114,931	115,392
Excess Cash Over Reserves	(77,225)	(101,929)	(102,533)	(113,354)

15-52 Off Street Parking

Municipal Budget Notes – FY 13/14

15-52 Off Street Parking

**Budget
Line Item**

- 210 Botanical Supplies**
This line item is for the purchase of material for the repair and maintenance of landscaped areas. Fertilizer and lawn care chemicals are also coded to this line item. The funding request has been reduced due to one-time expenditures being deducted.
- 304 Utilities**
This line item funds electricity used for parking lot lighting, water feature lighting and water feature pumps; it also includes the water billing for the feature and landscaping irrigation. An increase is requested due to the utility bills for the last two years being well over the requested budget and to account for 5% utility rate increases.
- 401 Building & Grounds**
This line item is for the repair and maintenance of infrastructure associated with the parking lot. Funding requested at same level as last year.
- 408 Street Maintenance**
This line item is for the repair and maintenance of the concrete surfacing in the parking lot including line striping and sidewalk repairs. Request is the same as last year.
- 410 Motor Vehicle Maintenance**
This line item is for repairing the mowing and grounds maintenance equipment used at the parking lot. Funding requested at same level as last year.
- 412 Other Maintenance**
This line item funds maintenance items that do not accurately fit in other line items. The funding request has been reduced due to one-time expenditures being deducted.
- 413 Traffic Signs**
This line item is for traffic control signs located in the parking lot. Funding requested at same level as last year.

	FY11-12 Actual	FY12-13 Budget	FY12-13 Estimate	FY13-14 Adopted
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52 Off-Street Parking

200	Inter-Fund Transfers				
210	Botanical Supplies	8,415.00	14,000.00	14,000.00	9,000.00
303	Professional Service-Other				
304	Utilities	19,178.62	14,310.00	18,000.00	18,900.00
401	Buildings and Grounds	1,100.31	2,000.00	1,500.00	2,000.00
408	Street Maintenance	1,261.02	3,000.00	1,500.00	1,000.00
410	Motor Vehicle Maintenance	-	1,000.00	1,000.00	1,000.00
412	Other Maintenance	2,013.08	8,000.00	8,000.00	6,000.00
413	Maintenance	-	500.00	500.00	500.00
501	Debt Service - Bond Principal	352,420.83	405,000.00	405,000.00	415,000.00
502	Debt Service - Bond Interest	166,462.05	169,653.75	169,653.75	161,960.00
503	Warrant/BAN Principal				
504	Warrant/BAN Interest				
510	County Treasurer Fees				
511	Land/Construction Pymnt				
514	Financial/Legal Fees				
TOTAL		550,850.91	617,463.75	619,153.75	615,360.00

Bond Issue

City of La Vista
\$6,495,000 Off-Street Parking Bonds
Dated June 30, 2011

Date	Principal	Coupon	Interest	Period Total	Fiscal Total
12/15/2013	415,000.00	2.000000	83,055.00	498,055.00	
6/15/2014			78,905.00	78,905.00	576,960.00
12/15/2014	425,000.00	2.000000	78,905.00	503,905.00	
6/15/2015			74,655.00	74,655.00	578,560.00
12/15/2015	430,000.00	2.200000	74,655.00	504,655.00	
6/15/2016			69,925.00	69,925.00	574,580.00
12/15/2016	445,000.00	2.300000	69,925.00	514,925.00	
6/15/2017			64,807.50	64,807.50	579,732.50
12/15/2017	450,000.00	2.400000	64,807.50	514,807.50	
6/15/2018			59,407.50	59,407.50	574,215.00
12/15/2018	465,000.00	2.700000	59,407.50	524,407.50	
6/15/2019			53,130.00	53,130.00	577,537.50
12/15/2019	475,000.00	2.950000	53,130.00	528,130.00	
6/15/2020			46,123.75	46,123.75	574,253.75
12/15/2020	495,000.00	3.150000	46,123.75	541,123.75	
6/15/2021			38,327.50	38,327.50	579,451.25
12/15/2021	505,000.00	3.350000	38,327.50	543,327.50	
6/15/2022			29,868.75	29,868.75	573,196.25
12/15/2022	525,000.00	3.500000	29,868.75	554,868.75	
6/15/2023			20,681.25	20,681.25	575,550.00
12/15/2023	545,000.00	3.650000	20,681.25	565,681.25	
6/15/2024			10,735.00	10,735.00	576,416.25
12/15/2024	565,000.00	3.800000	10,735.00	575,735.00	
6/15/2025					575,735.00
5,740,000.00			1,176,187.50		6,916,187.50

Tax History

Valuation Growth		Assessed Valuations	Total Tax Levy per/\$100	General Tax Levy per/\$100	Debt Tax Levy per/\$100	Total Tax Revenue	General Fund	Debt Service	One Cent Levy
1990		\$ 184,857,533	0.52598			\$972,314			\$ 18,486
1991	3.83%	\$ 191,935,153	0.50056			\$960,751			\$ 19,194
1992	9.04%	\$ 209,276,906	0.49271			\$1,031,128			\$ 20,928
1993	4.44%	\$ 218,567,039	0.49393			\$1,079,568			\$ 21,857
1994	10.98%	\$ 242,563,695	0.46574			\$1,129,716			\$ 24,256
1995	5.44%	\$ 255,766,525	0.51181			\$1,309,039			\$ 25,577
1996	8.03%	\$ 276,294,714	0.46599			\$1,287,506			\$ 27,629
1997	-1.40%	\$ 272,418,533	0.45599			\$1,242,201			\$ 27,242
1998	1.84%	\$ 277,417,910	0.451665			\$1,253,000			\$ 27,742
1999	21.09%	\$ 335,928,777	0.4500	0.4300	0.02	\$1,511,679	\$1,444,494	\$67,186	\$ 33,593
2000	18.03%	\$ 396,504,904	0.4500	0.4300	0.02	\$1,784,272	\$1,704,971	\$79,301	\$ 39,650
2001	6.85%	\$ 423,659,368	0.4500	0.4300	0.02	\$1,906,467	\$1,821,735	\$84,732	\$ 42,366
2002	7.45%	\$ 455,212,777	0.4500	0.4300	0.02	\$2,048,457	\$1,957,415	\$91,043	\$ 45,521
2003	6.09%	\$ 482,934,886	0.4935	0.4735	0.02	\$2,383,284	\$2,286,697	\$96,587	\$ 48,293
2004	5.99%	\$ 511,881,414	0.4935	0.4735	0.02	\$2,526,135	\$2,423,758	\$102,376	\$ 51,188
2005	8.18%	\$ 553,757,119	0.4935	0.4735	0.02	\$2,732,791	\$2,622,040	\$110,751	\$ 55,376
2006	17.69%	\$ 651,690,883	0.498435	0.4784	0.02	\$3,248,255	\$3,117,917	\$130,338	\$ 65,169
2007	37.77%	\$ 897,837,113	0.5235	0.4435	0.08	\$4,700,177	\$3,981,908	\$718,270	\$ 89,784
2008	5.88%	\$ 950,626,037	0.5235	0.4435	0.08	\$4,976,527	\$4,216,026	\$760,501	\$ 95,063
2009	7.19%	\$ 1,018,941,739	0.5235	0.4435	0.08	\$5,334,160	\$4,519,007	\$815,153	\$ 101,894
2010	3.04%	\$ 1,049,942,564	0.5235	0.4735	0.05	\$5,496,449	\$4,971,478	\$524,971	\$ 104,994
2011	0.89%	\$ 1,059,337,658	0.5500	0.5000	0.05	\$5,826,357	\$5,296,688	\$529,669	\$ 105,934
2012	0.10%	\$ 1,060,374,615	0.5500	0.4900	0.06	\$5,832,060	\$5,195,836	\$636,225	\$ 106,037
2013	18.48%	\$ 1,243,966,760	0.5500	0.4900	0.06	\$6,841,817	\$6,095,437	\$746,380	\$ 124,397

City of La Vista Municipal Budget

Line Item Description & Detail

PERSONNEL SERVICES

Personnel Services include expenditures made as compensation for services rendered by City employees and officials.

101. Salaries and Wages – Full-Time. Charge to Account 101 the salaries of all City employees who are working the regularly assigned hours of the department as set forth in the City of La Vista Personnel Rules and Regulations Manual. Justification – All current level personnel requests will be sufficiently justified by citing the work load presently undertaken. Supplemental personnel requests, however, must include a statement justifying the work load increase which can be expected as an additional position or positions are granted.

102. Salaries and Wages – Part-Time. Charges to Account 102, the payroll expenses of all part-time employees as set forth in the City of La Vista Personnel Rules and Regulations Manual. Justification – The activity information is sufficient to justify all current level personnel requests. Supplemental personnel requests, however, must include a statement justifying the work load increase which can be expected as an additional position or positions are granted. Additionally some statement should be made concerning the feasibility of substituting full-time employees for part-time employees.

103. Salaries and Wages – Overtime. Charge to Account 103, the estimated overtime costs anticipated during the next year. Justification – Adequate work load data will be sufficient to justify all current level Personnel Requests. Supplemental request must be justified in terms of past trends and projection needs. An analysis of additional overtime versus increased personnel must be presented.

104. Pensions and Retirement. Charge to Account 104, the City's contribution to FICA. Justification – Ascertain the current pension or retirement contribution for the employees and determine the number of employees that will be provided with such coverage.

105. Insurance Charges. Charge to Account 105 all insurance premiums/fixed costs for employees and their dependents. These insurance charges include Worker's Compensation, hospitalization, and group life insurance premiums. Justification – Ascertain the current insurance rates of the various coverage's and determine the number of employees who will be provided with such coverage.

106. Other Personnel Services. Charge to Account 106, all remuneration of City employees for job related services that are not otherwise compensated for and which cannot be conveniently classified in any of the above accounts. Justification – Submit a statement as to the nature of the work which the persons described above will do, the types of services rendered and the necessity of the services.

City of La Vista Municipal Budget Line Item Description & Detail

107. Pension Civilian. Charge to Account 107, the City's contribution to pension expenses for all employees, other than sworn Police, the City Administrator, and the Assistant City Administrator. Justification – Ascertain the current pension or retirement match provided by the city and determine the number of employees that will be provided with such benefit.

108. Pension Other. Charge to Account 108, the City's contribution to pension expense for all sworn police employees as well as the City Administrator and the Assistant City Administrator. Justification – Ascertain the current pension or retirement match provided by the city for these positions and determine the number of employees that will be provided such benefit.

109. Self Insurance Expenses. Charge to Account 109, all self insurance charges for employees and their dependents. These insurance charges include prescription drug costs and monthly minimum premium pool payments for health care. Justification – Ascertain the current insurance rates of the various coverage's and determine the number of employees who will be provided with such coverage.

110. Excess Insurance Reimbursement.

COMMODITIES

Commodity accounts include purchases of tangible parts, supplies, and tools for replacement purposes and any new equipment purchases which are less than \$1,000.00. It should be noted that all replacement parts essential for the proper maintenance of machines, equipment, etc. should be charged to the proper maintenance account.

201. Office Supplies. Charge to Account 201, all office supplies designed for general use in any office (do not include any printed forms, letterhead stationery, reports, etc. which are designed for a specific organization or purpose. Such purposes should be charge to Account 309. Justification – Quote the prior year's expenditure figures and support with work load data any requested increase in the account. Examples: staples, plain paper, paste calendar pads, scotch tape, pencils, most software, and rubber bands.

202. Books and Periodicals. Charge to Account 202, all single issue purchases of copies of magazines, books, pamphlets, etc. Charge any subscription costs to Account 301- Dues and Subscriptions. Justification – Substantiate any request for this account by indicating the nature and use of the publications which will be purchased. Examples: Text books, reports, and periodicals (single copy).

203. Food Supplies. Charge to Account 203, all food purchases of whatever purpose. Justification – Support any requested increase by the appropriate data that would indicate an increase level of consumption. Examples: Dog food, candy, nuts, pop, and potato chips.

City of La Vista Municipal Budget Line Item Description & Detail

204. Wearing Apparel. Charge to Account 204, all purchases of protective or work clothing and uniforms, including caps, gloves, shoes, etc. Justification – Justify all requests for appropriation to this account by including a statement as to the number of persons for whom wearing apparel is to be provided, the authority for such purchases, type of clothing, and approximate unit cost. Examples: Boots, gloves, overalls, aprons, and shirts.

205. Motor Vehicles Supplies. Charge to Account 205, all purchases of fuel, lubricants, auto license, and expendable appurtenances used by motor equipment or vehicles. Justification – The appropriate vehicle mileage and inventory information should be used to justify all requests for this account. The commodity price rates which are expected to be in effect should be taken in to consideration in computing the estimates. Examples: Gasoline, oil, lubricants, anti-freeze, oil filter, auto licenses, and tires.

206. Laboratory and Maintenance Supplies. Charge to Account 206, all purchases of laboratory, photographic supplies, and small tools or equipment which are used for repair work and do not have useful life in excess of two years. Justification – Support any requested increase by out-lining such things as price increases, work load increases, or personnel additions. Examples: Film, beakers, test tubes, shovels, rakes, oil or water cans, small hose, wrenches, bits, hammers, or jacks.

207. Janitor Supplies. Charge to Account 207, all purchases of janitor, custodial, and cleaning supplies used by the organization. Justification – Indicate the magnitude of the area to be maintained and justify any requested increase by pointing out increased work or item cost increases. Examples: Soap, mops, brooms, pails, toilet paper, and paper towels.

208. Chemical Supplies. Charge to Account 208, all purchases of expendable chemicals used in laboratory, chemical treatment processes or any other purpose for which chemicals are intended. Justification – Set forth the appropriate work load or price increase factors which will justify increased expenditure for this account. Examples: Enzymes, fertilizers, pesticides, tear gas, tranquilizers, mace, ammonia, and chlorine.

209. Welding Supplies. Charge to Account 209, all repair or replacement purchases of welding equipment, regardless of price, as well as, parts which represent an improvement or addition to existing equipment and which cost less than \$1,000.00. Improvement purchases costing more than \$1,000.00 would be charged to Account 611 – Machines and Tools. Justification – Substantiate all requests to this account by supplying work load and cost figures, which will support the appropriation. Examples: Welding rod, hose, goggles, wire, and gas.

City of La Vista Municipal Budget

Line Item Description & Detail

210. Botanical. Charge to Account 210, all purchases of greenery, shrubs, trees, and seeds. Items such as fertilizers and insecticides which are used to maintain the existing shrubbery, lawns, etc. should be charged to Account 401. Justification – Support any requested appropriation with information supplying the location and the nature of the landscaping or grading work to be done. Include figures which show the unit price of all items included in the amount. Examples: Evergreens, trees, grass, flowers, and shrubs.

211. Other Commodities. Should a commodity purchase not reasonably fall into the accounts provided, or be too insignificant to warrant the inclusion of the account, such purchases may then be charged to Account 211. Additionally, a reasonable amount may be included here to compensate for the possibility of insufficient appropriations in other commodity accounts due to insufficient history.

CONTRACTUAL SERVICES

Contractual Services refers to all expenses, the distinguishing feature of which involves the performance of a certain service by an individual, business concern, or outside organization. Such service usually involves no tangible or concrete articles.

301. Postage. Charge to Account 301, all postage meter charges and other postage expenses related to the cost of outgoing City mail. Justification – Justify a request for expenditures in Account 301 by setting forth the amount expended in prior years. If an increase is requested, indicate the increase in work load which makes such increase necessary. Examples: Postage meter charges, stamps, and post cards for billing purposes.

302. Telephone. Charge to Account 302, all expenses involved in telephone service for City business. Justification – To justify a request for expenditure in Account 302, set forth the amounts expended in prior years. If an increase is requested, indicate the factors which tend to increase the request. These might be: a. Increased personnel with a corresponding increase in number of telephones. b. Increased City population and consequent workload increase. c. Telephone rate increases.

303. Professional Services. Charge to Account 303, all fees for the retention of professional or technical services provided by outside individuals, organizations, or firms; other than legal or audit services. Justification – Requests for expenditures in Account 303 should be supported with statements concerning past years' expenditures, work load data, increased cost, or other factors that will tend to increase the use of such services. Additionally, an explanation should be given as to why such services cannot be provided by individuals within the organization. Examples: Engineering, legal, architectural, and consulting services.

City of La Vista Municipal Budget

Line Item Description & Detail

304. Utilities. Charge to Account 304 all purchases of electric energy and all gas or water services, utility expense delivered through pipes and that are purchased in containers.

Justification – Use prior years' figures and explain any request of increase in terms of increased area to be heated, increased hours of operation, or rate price adjustment.

Examples: Light, heat, gas and water.

305. Insurance and Bonds. Charge to Account 305 all expenses involved in the purchase of insurance, surety, bonds, notary bonds, etc. Justification – The department should obtain from the City Clerk information relative to the properties insured, the amount of coverage, the rate, and the expiration date of all insurance owned by the organization.

Include also the names and the amount of all person in the department covered under surety bonds, notary bonds, etc. Examples: Fire, explosion, and hazard insurance, surety, and fidelity bonds, notary fees.

306. Rentals. Charge to Account 306 all expenditures involved in the rental of land, buildings, equipment, fire hydrants, etc. Justification – Support each request with data giving the names and unit price of each rented item. Explain the need and purpose of such expenditure. Examples: Tools, buildings, equipment, land rentals.

307. Car Allowance. Charge to Account 307 all expenses involved in compensation of City Employees for use of private vehicles on City business. Justification – The amount requested for Account 307 must be justified by the vehicle mileage. Any requested increase should be supported by pointing out an increase in personnel and increase in mileage driven and/or an increase in work.

308. Legal Advertising. Charge to Account 308 all of the costs of classified and legal advertising not associated with a particular commodity purchase or capital outlay item. Bid advertisements should be charged to the account from which the article was purchased. Justification – Use prior years' experience and relate advertising to work load factors, taking into consideration the newspaper rates. Examples: Help wanted, Ordinances, Resolution, and Notices.

309. Printing. Charge to Account 309 all costs of materials, printing or processing involved in the reproduction of items by an outside firm which items are specifically designed or reproduced for the use of a City department. All forms and papers which are standard office supplies and are in general use in other organizations should be charged to Account 201 – Office Supplies. Justification – Included a statement as to the nature and volume of printed matter which will be required in the coming year. Compare expenditures with the prior year's figures and justify any increases by pointing to workload and personnel increases. Examples: Letterhead stationery, reports, and special forms.

City of La Vista Municipal Budget Line Item Description & Detail

310. Dues and Subscriptions. Charge to Account 310 all costs involved in subscriptions to periodical magazines and professional publications, as well as charges for due to professional organizations. Justification – Substantiate any requests for this account by indicating the purpose and the use of the publication for the organizations membership. Examples: ICMA, MFOA, APWA, IACP.

311. Travel Expense. Charge to Account 311 the total cost of all authorized, out-of-City trips. Include in the Account a sufficient amount to cover expense of meals, lodging, transportation, and miscellaneous costs incidental to the travel expense. Justification – Indicate for each trip to be taken.

1. The destination involved.
2. The purpose of the trip.
3. The length of time involved.
4. The amount to be required for:
 - i) Transportation
 - ii) Lodging
 - iii) Meals
 - iv) Miscellaneous
 - v) The total cost of 1 through 4.

In addition, give name of persons taking the extended trip. Examples: The total costs of attendance at conventions, meetings, public relation appearance, conference, training conferences lasting less than one week.

312. Laundry and Cleaning Service. Charge to Account 312 all expenses involved in the purchase of cleaning and laundry service from an outside firm. Justification – Delineate work load factors which will influence the expenditures for this account. Examples: Laundry service and cleaning service.

313. Training Assistance. Charge to Account 313 all training courses and seminar costs. List the total cost including meals, lodging, and transportation. This account will also be used for educational financial assistance for college and technical schooling related to the job. Justification – Indicate for each cause of training to be taken:

1. The destination involved.
2. The purpose of the course.
3. The length of time involved.
4. The amount of time to be required for:
 - i) Transportation
 - ii) Lodging
 - iii) Meals
 - iv) Miscellaneous
 - v) The total cost of 1 through 4

City of La Vista Municipal Budget Line Item Description & Detail

314. Other Contractual Services. Charge to Account 314 all contractual services which cannot reasonably be allocated to any of the above accounts or which is too insignificant to warrant the inclusion of one of the above counts. Additionally, a reasonable amount may be allowed to compensate for inadequate appropriations in the above accounts due to the inability to accurately project costs.

320. Professional Services – Auditing. Charge to Account 320 all fees for auditing services performed by an outside CPA firm. This includes fees for quarterly and annual audits. Justification – Request for such expenditures can be supported by the bid submitted from the firm that was awarded the audit contract.

321. Professional Services – Legal. Charge to Account 321 all fees for legal services performed by the City Attorney or other attorneys employed by the firm retained to handle such services for the City. Justification – Estimated expenses on impending legal matters should be ascertained from the law firm to support the expenditures in addition to using prior years' histories. 4. Maintenance – Definition. Maintenance accounts are provided to keep a record of the cost, including parts and labor, for the upkeep of buildings, structures, and equipment. Any maintenance contracts anticipated are to be included in the 400 series in order to keep maintenance costs grouped.

MAINTENANCE

401. Building and Grounds. Charge to Account 401 the expenses involved in securing materials, the material costs, and labor charges for maintenance to buildings or land. Justification – Indicate the repairs needed and given costs and quantity of materials, as well as labor; if City labor will be used, indicate the approximate man hours that will be used. Examples: Paint, thinner, lumber, plumbing repairs, electrical repairs, fertilizers, insecticides, grass seed.

402. Bridges and Culverts. Charge to Account 402 expenses involved in securing materials, the material costs, labor charges for maintenance of bridges and culverts. Justifications – Indicate the repairs anticipated and approximately the cost of materials needed as well as outside labor. If City employees will be used, indicate the approximate time of man-hours to be used. Examples: Concrete, gravel, steel.

403. Sewer Plant Tanks and Lines. Charge to Account 403 all materials and labor cost involved in the maintenance of sewer tanks and lines at the sewer plant itself. Justification – Indicate the type and magnitude of repairs anticipated and the number of man-hours to be used.

404. Sewer Plant Machinery. Charge to Account 404 all material and labor costs involved in the maintenance of sewer plant machinery. Justification – Indicate the magnitude and type of maintenance program anticipated, the number of man hours involved, and the degree of dependence upon outside organizations.

City of La Vista Municipal Budget

Line Item Description & Detail

405. Sanitary Sewers. Charge to Account 405 the cost of all materials and labor involved in the maintenance of sanitary sewer line. Justification – Indicate the repairs and the maintenance program anticipated, the number of man-hours involved and the degree of reliance upon outside firms. Examples: Sewer sealing and cleaning program.

406. Storm Sewers. Charge to Account 406 all expense involved in the maintenance of storm sewers including materials and outside labor. Justification – Indicate the repairs anticipated and the approximate cost of the materials and any outside labor to be used. City employees used in this maintenance should be shown in man-hours. Examples: Pipe used in maintenance, concrete, grave, reinforcing bars.

407. Sidewalks and Curbs. Charge to Account 407 expenses incurred in maintenance of sidewalks and curbs. Also charge any outside labor to be used, show man-hours. Examples: concrete, gravel.

408. Street Maintenance. Charge to Account 408 expenses involved in the maintenance of streets. Include all material and any outside labor. Justification – Indicate the repairs anticipated in the cost of materials and outside labor. Show man-hours to be used by City employees. Examples: Sand, gravel, salt, rubber, lime, asphalt concrete, contractor's repairs.

409. Machine, Tool, and Equipment Maintenance. Charge to account 409 all maintenance and repairs of shop machinery, tools, equipment, office equipment, showing expenditures involved for the employment of independent contractors, or shops, for labor and materials used in the maintenance. Justification – The equipment, mileage and maintenance of equipment should be utilized and justifying any request expenditure increase. Indicate the price or work load increases which will necessitate any increase in this account. List equipment carries under maintenance contracts in the cost of this maintenance. Examples: Tractor overhauls, repairs, heavy equipment repairs, office equipment maintenance, saws sharpened.

410. Motor Vehicles Maintenance. Charge to Account 410 all repair or replacement purchases of parts and supplies that are used on automobiles, trucks, motor vehicles, fire trucks, motorcycles or other major equipment regardless of price as well as parts which represent an improvement of addition to the equipment and which will cost less than \$300.00. Should the improvement part purchased cost more than \$300.00; the purchase should be charged to Capital Outlay Account – 613. Justification – Pertinent information regarding the number of vehicles to be maintained, the operating costs for these vehicles and the extent of reliance on outside firms for maintenance. Examples: Generators, brakes parts, transmission parts, batteries, locks, gaskets, seat covers, body parts.

City of La Vista Municipal Budget Line Item Description & Detail

411. Radio Maintenance. Charge to Account 411 the cost of repairs or replacement purchase of radio parts and equipment regardless of price, as well as purchases which represent an addition or an improvement to existing equipment that had an original cost over \$1,000.00. Justification – Supply data relative to the amount of repair work and work volume of the present maintenance program. Support the amount requested with cost and work-load figures. Indicate the number of units to be covered by maintenance contracts. Examples: Tubes, coils, maintenance contracts.

412. Other Maintenance. Charge to Account 412 any maintenance expenses which cannot reasonably be allocated to any of the above accounts or which are too insignificant to warrant inclusion of an individual account. Additionally, a reasonable amount will be allowed to compensate for insufficient appropriations due to inability to accurately project all maintenance costs.

OTHER CHARGES

Other Charges shall include those expenses which are legally obligatory upon the City of La Vista.

501. Debt Service – Principle. Charge to Account 501 payment of principle due upon the City's general obligation bonds.

502. Debt Service – Interest. Charge to Account 502 payment of interest due on general obligation bonds of the City.

503. Refunds. Charge to Account 503 any refunds made by the City to firms or individuals. Justification – Use prior years' figures to estimate refunds probable during this coming year. Examples: Building permits issued in error, overcharges, etc.

504. Judgment and Damages. Charge to Account 504 the anticipated costs of any judgments rendered against the City of La Vista as a result of legal actions.

505. Other. Should any other purchase be made which will not logically fall into any of the scheduled accounts it shall be charged to Account 505.

City of La Vista Municipal Budget

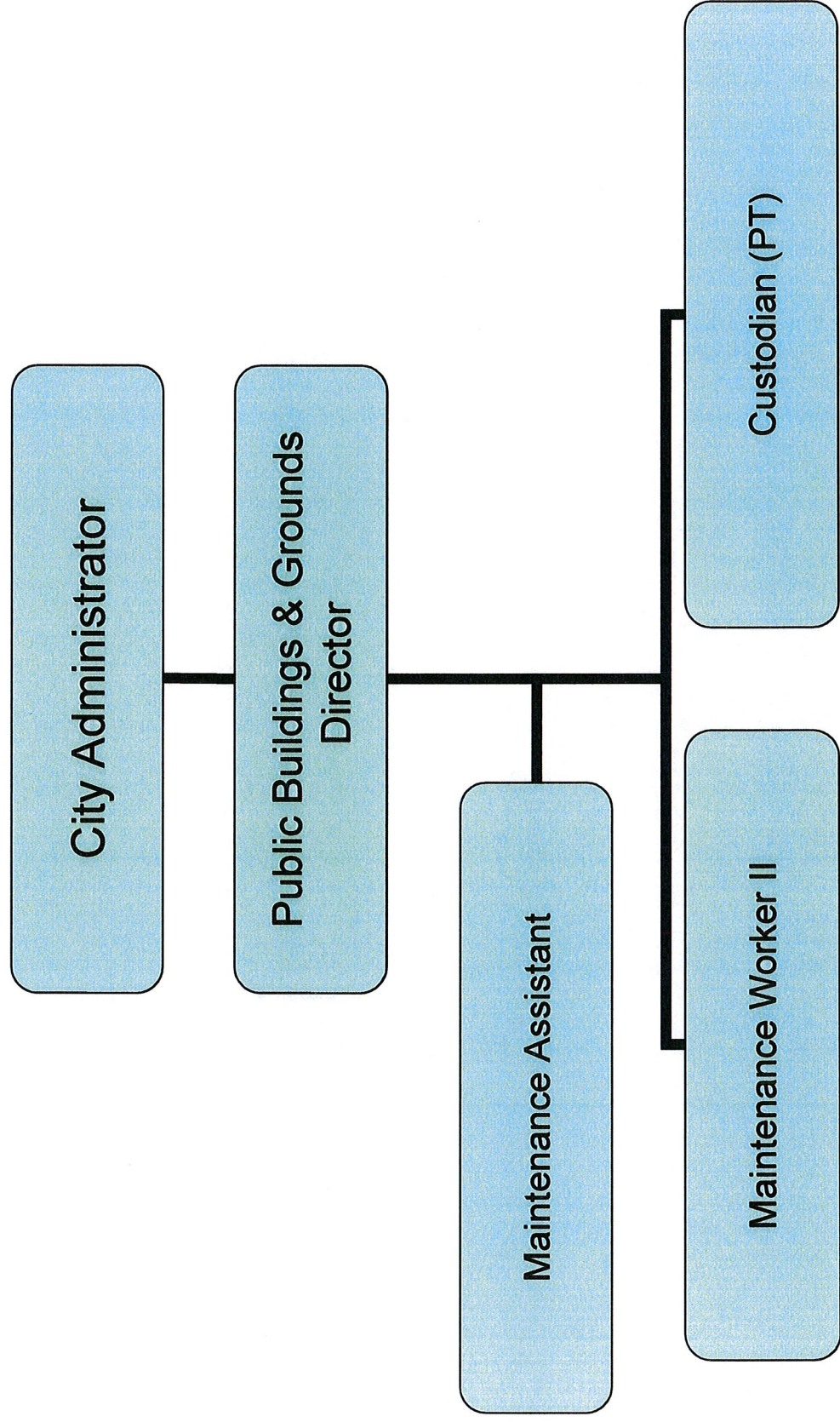
Line Item Description & Detail

CAPITAL OUTLAY

Capital Outlay includes the purchase of furniture, fixtures, equipment, machinery, and improvements which have an original cost of over \$1,000.00 and which logically fall into the category of fixed assets. Such items should represent an addition to the net worth of the City. Included below are the number and name of each capital account presently in use.

- 601. Land
- 602. Buildings
- 603. Bridges and Culverts
- 604. Sewer Plant
- 605. Sanitary Sewer
- 606. Sidewalks and Curbs
- 607. Storm Sewers
- 608. Streets
- 609. Man-holes and Hydrants
- 610. Office Equipment
- 611. Machines and Tools (Major)
- 612. Instruments and Fire Apparatus
- 613. Motor Vehicle
- 614. Road Machinery
- 615. Fire Hose
- 616. Traffic Signs and Makers
- 617. Radio Systems
- 618. Other Capital Outlays

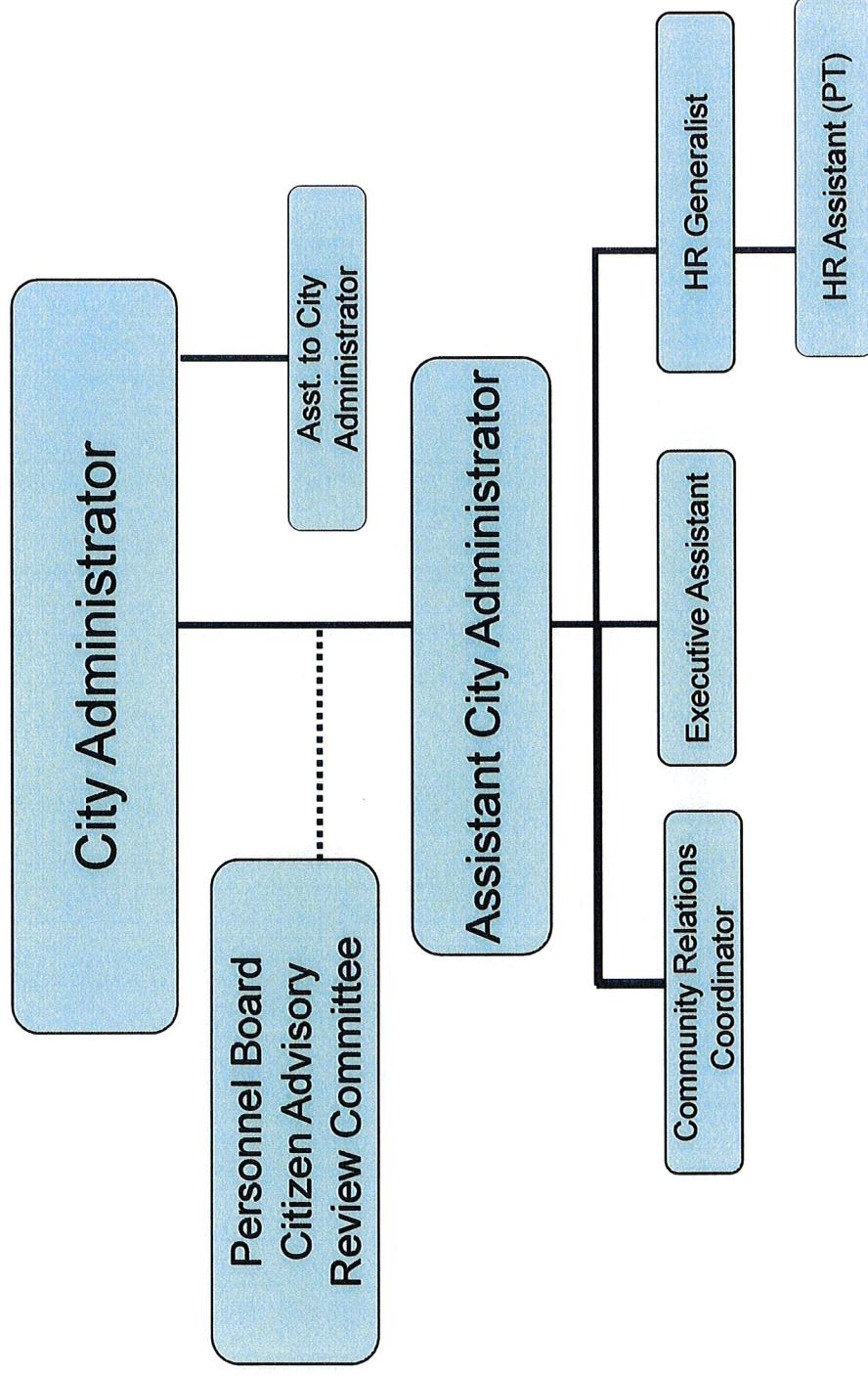
City of La Vista
Organizational Chart
Public Buildings & Grounds Department



City of La Vista

Organizational Chart

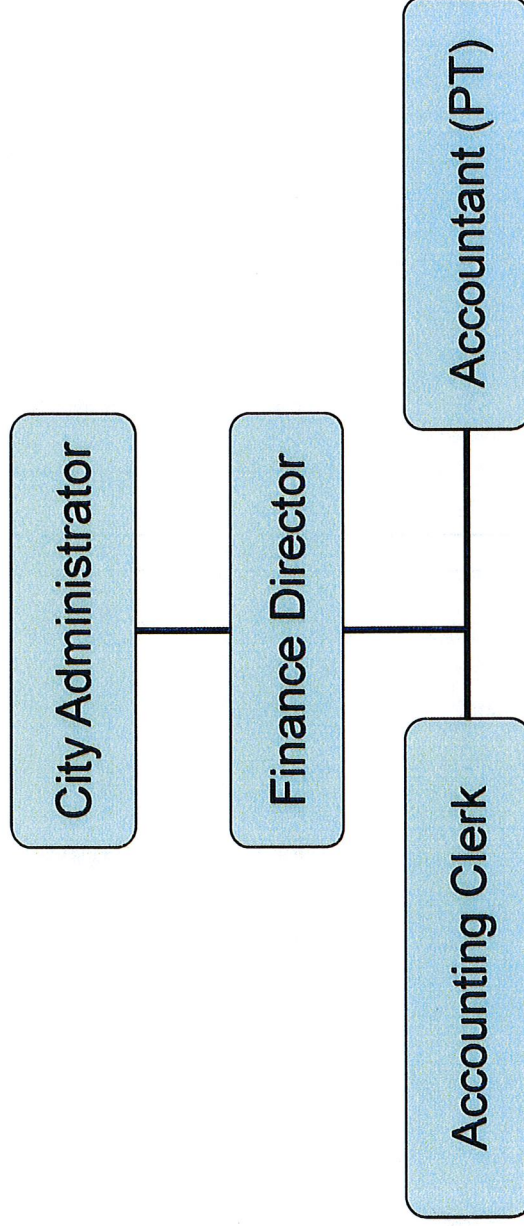
Administration



City of La Vista

Organizational Chart

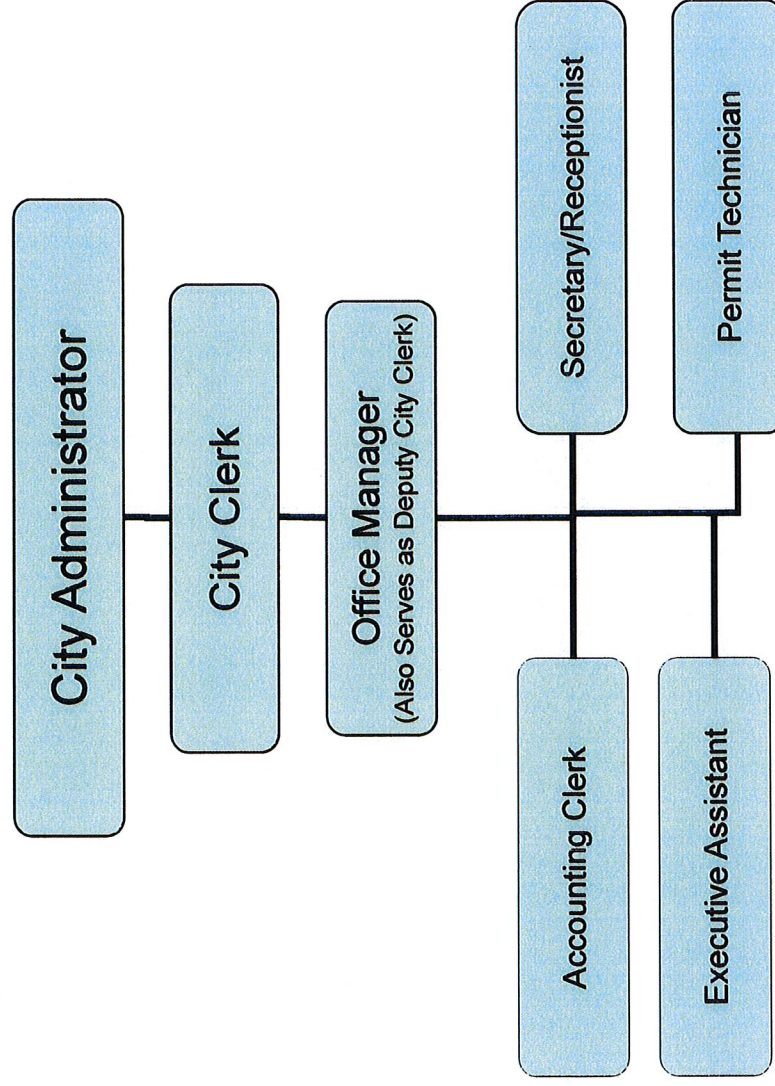
Finance Department



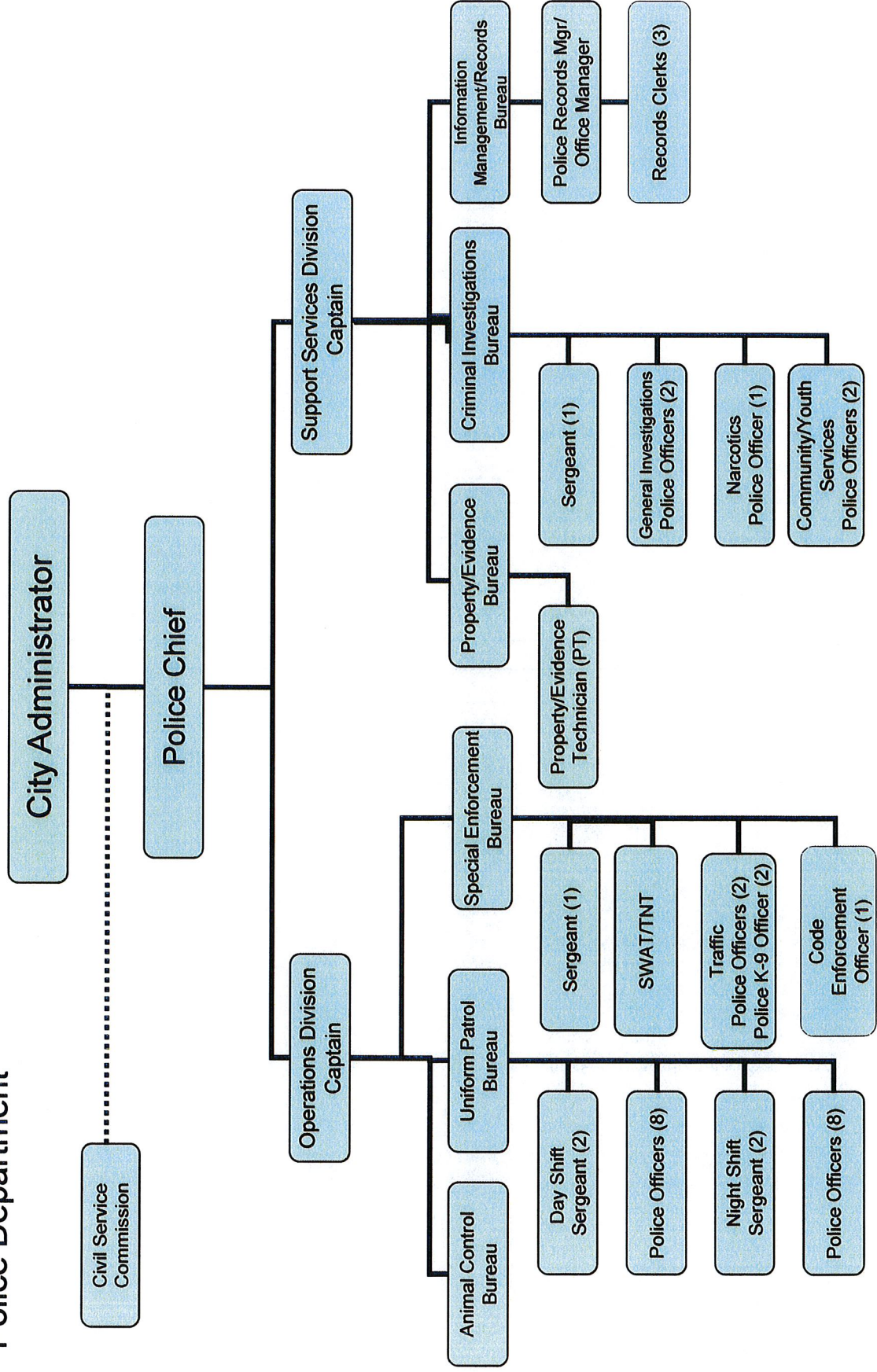
City of La Vista

Organizational Chart

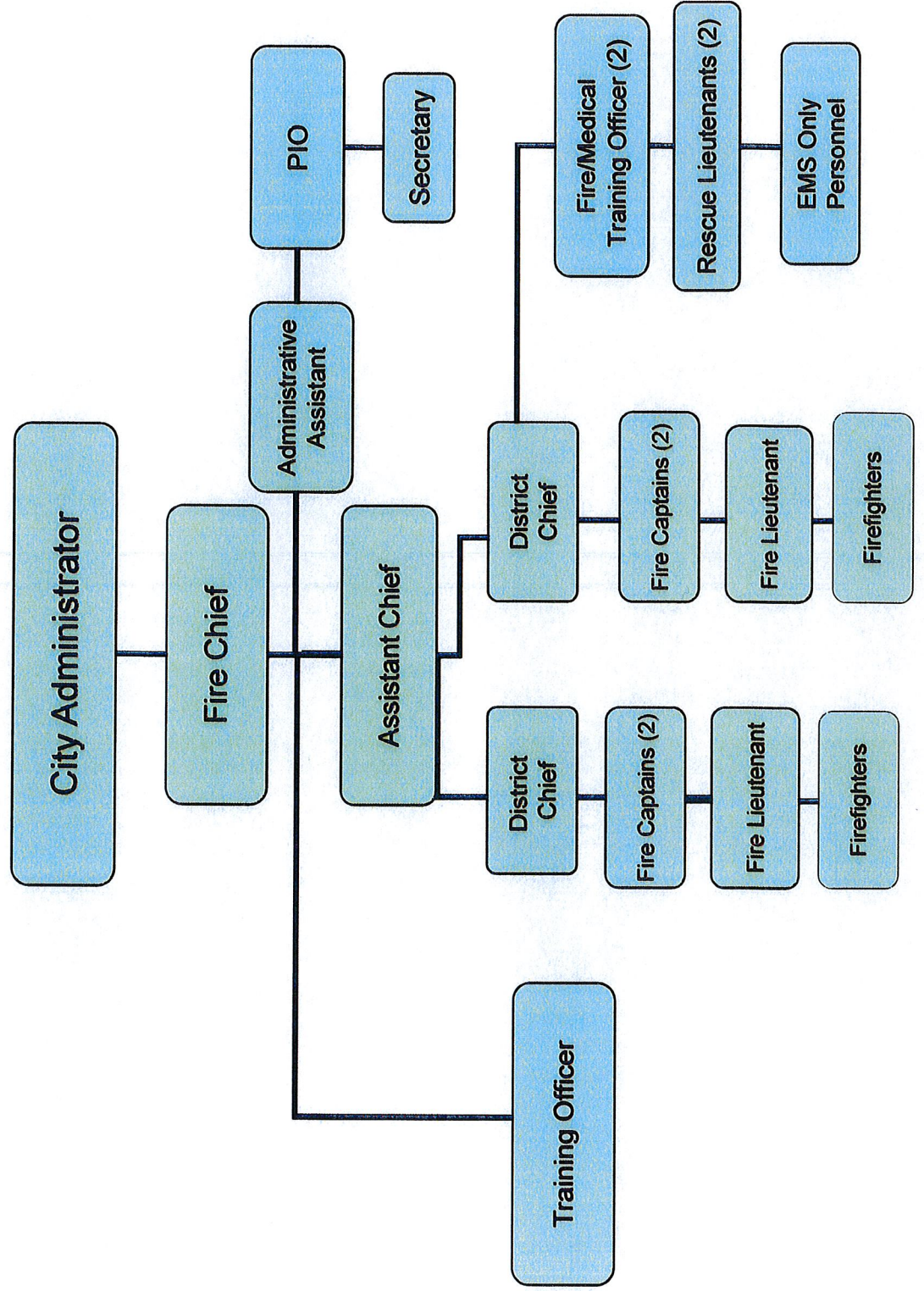
City Clerk's Office



City of La Vista Organizational Chart Police Department



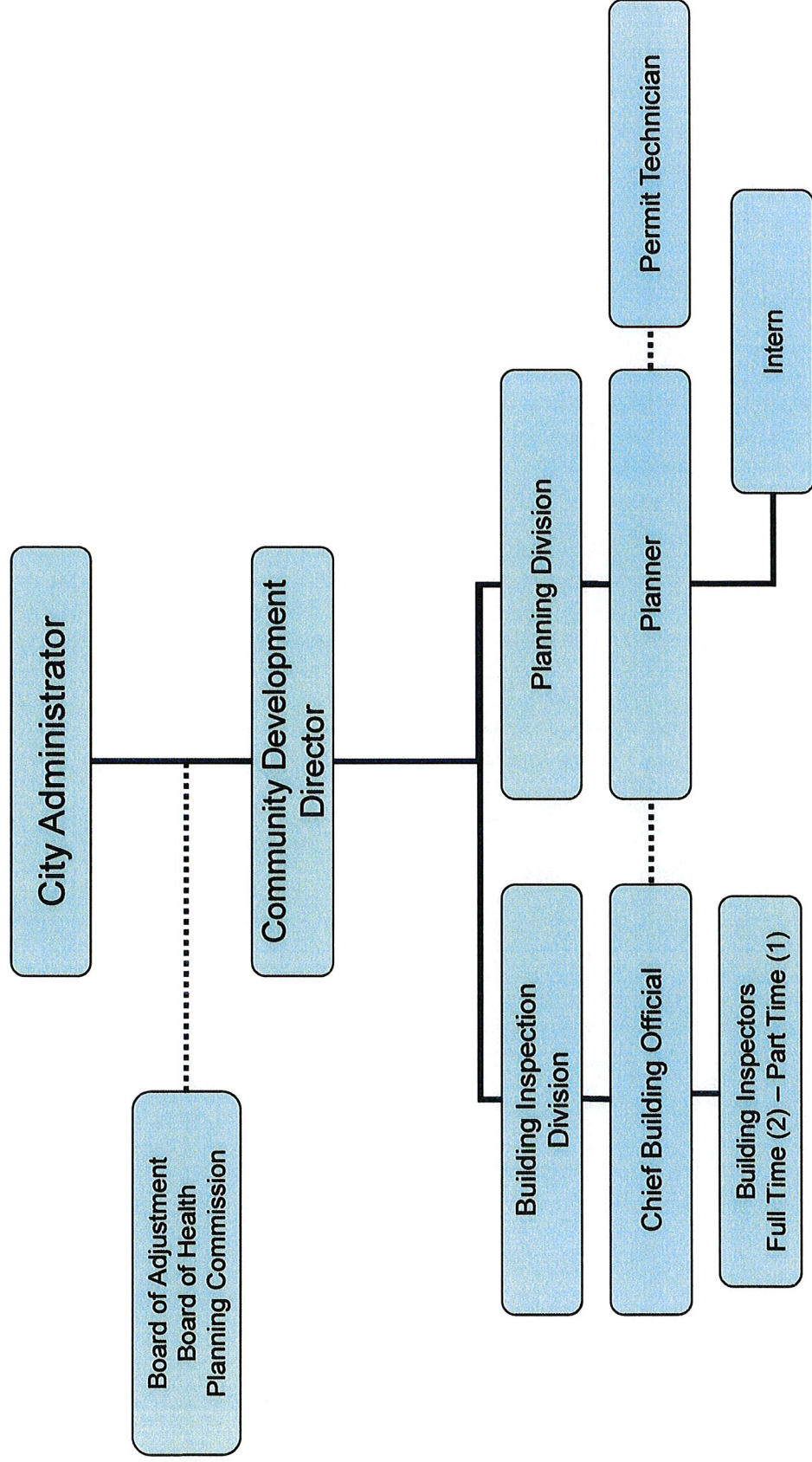
City of La Vista Organizational Chart Fire Department



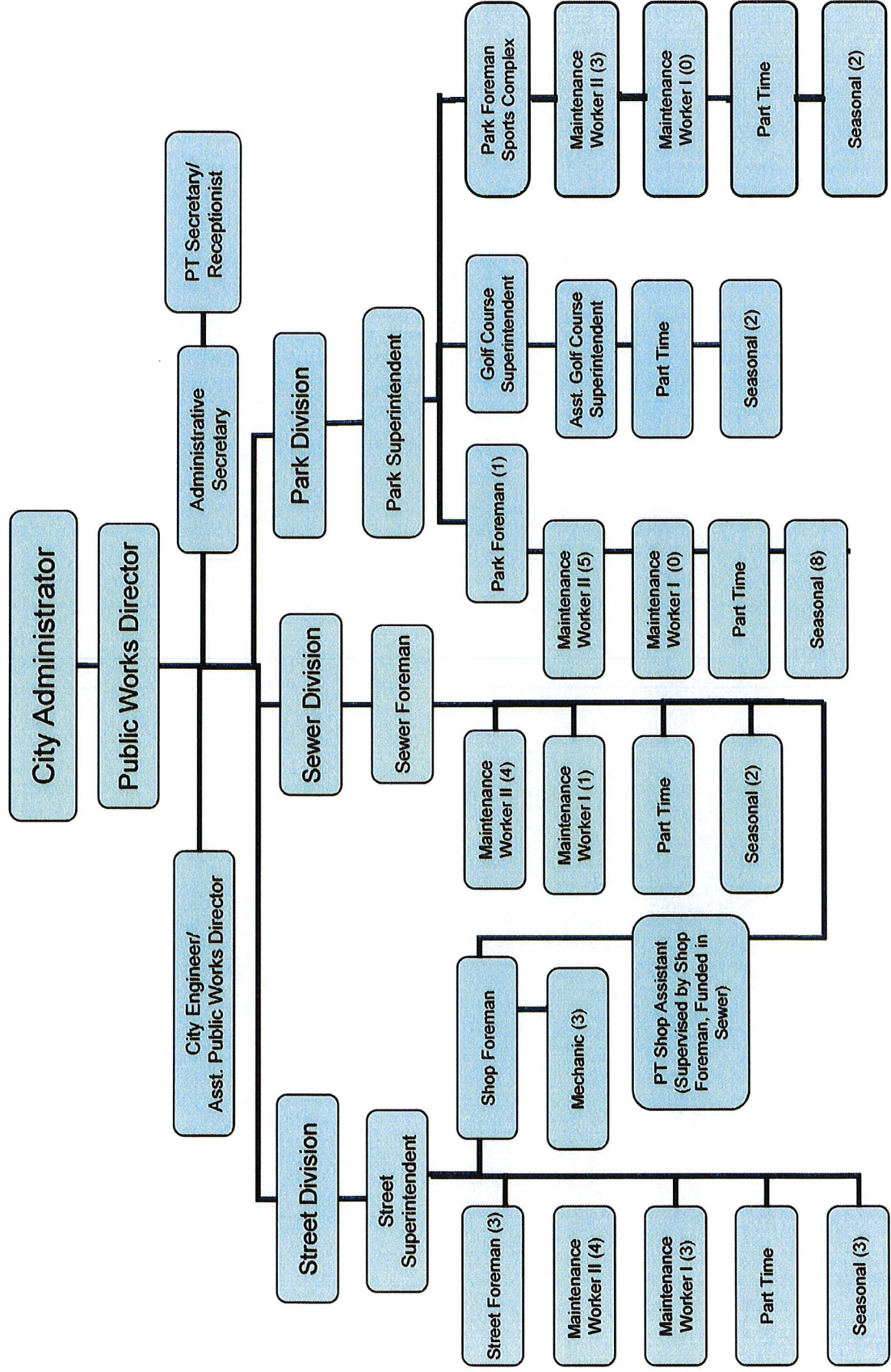
City of La Vista

Organizational Chart

Community Development



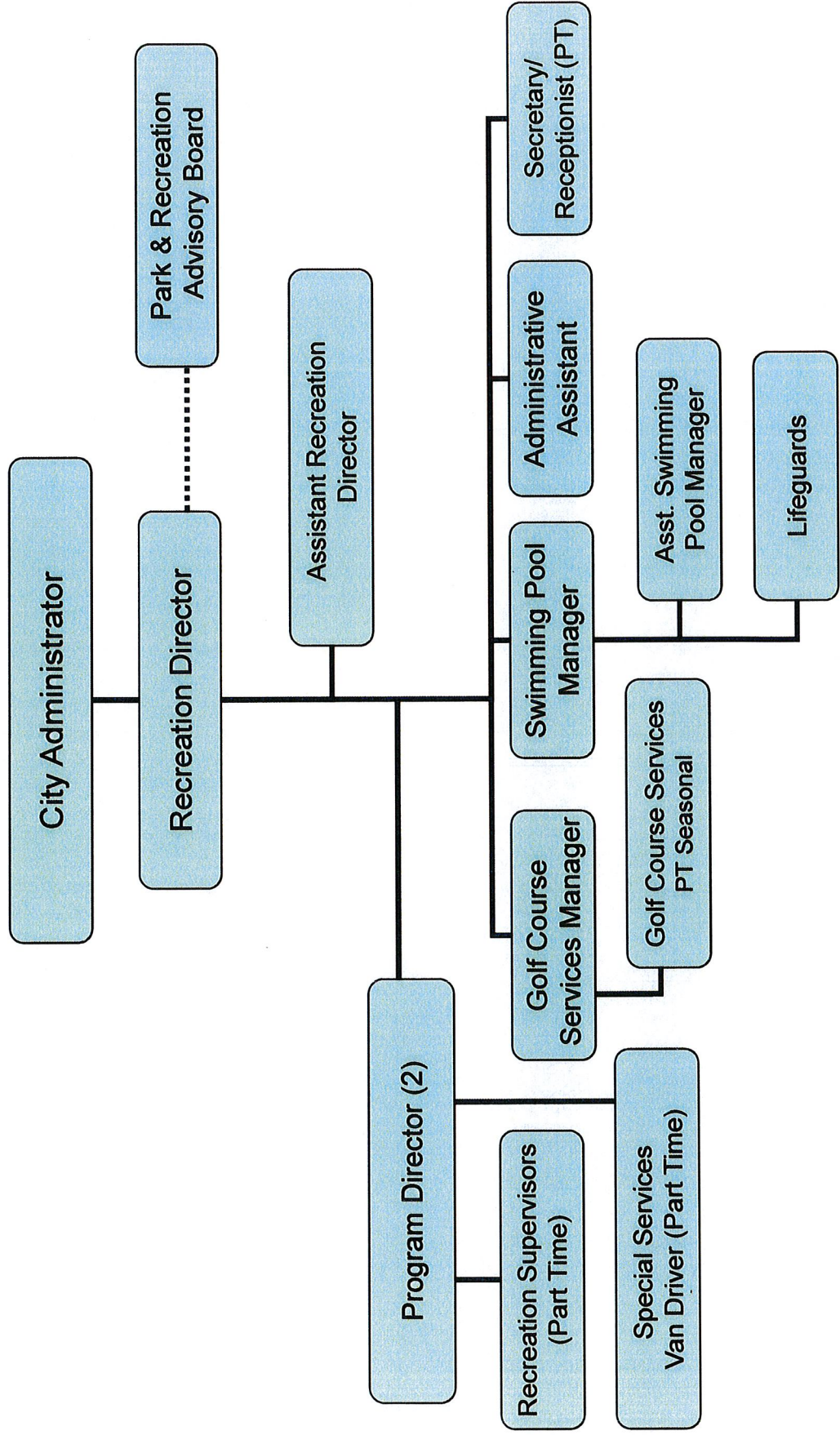
City of La Vista Organizational Chart Public Works Department



City of La Vista

Organizational Chart

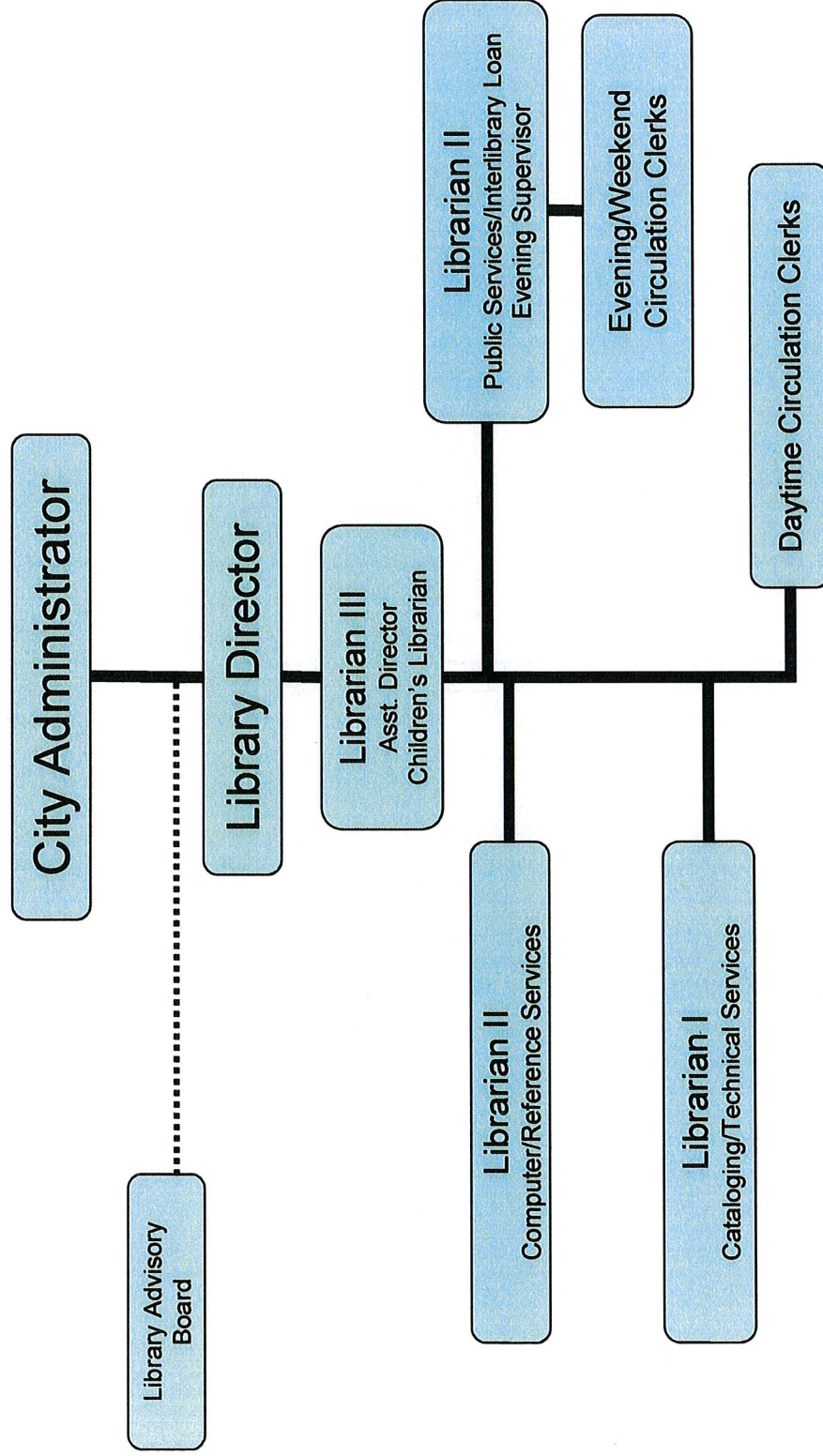
Recreation Department



City of La Vista

Organizational Chart

Public Library





Management Team

Brenda Gunn, City Administrator

Rita Ramirez, Asst. City Administrator

Pat Archibald, Director of Public Buildings and Grounds

Pam Buethe, City Clerk

Ann Birch, Community Development Director

Sheila Lindberg, Finance Director

Richard Uhl, Fire Chief

Rose Barcal, Library Director

Bob Lausten, Police Chief

Joe Soucie, Public Works Director

Scott Stopak, Recreation Director