

**CITY OF LA VISTA
MAYOR AND CITY COUNCIL REPORT
APRIL 1, 2014 AGENDA**

Subject:	Type:	Submitted By:
CONSULTANT SELECTION — FINANCIAL INFORMATION SOFTWARE SYSTEM SELECTION	◆ RESOLUTION ORDINANCE RECEIVE/FILE	SHEILA LINDBERG FINANCE DIRECTOR

SYNOPSIS

A resolution has been prepared authorizing the selection of a consultant and the negotiation of a contract for the Financial Information Software System selection in an amount not to exceed \$69,815.00.

FISCAL IMPACT

The FY13/14 Capital Improvement Program contains current funding of \$115,000 for this project.

RECOMMENDATION

Approval.

BACKGROUND

On January 21, 2014, the City Council approved Resolution No. 14-005 authorizing the advertisement of requests for proposals for a Financial Information Software System Selection Consultant. The advertisement was published and mailed to consulting firms on January 22, 2014 and proposals were due by February 14, 2014. The City received three proposals ranging in price from \$66,240 - \$142,888. Of those, two firms were selected as a short list and were interviewed by the Financial Information Software System Committee in March.

The committee is recommending the selection of the firm Berry, Dunn, McNeil & Parker LLC (BerryDunn) from Portland, Maine based on their experience with similar projects – over 20 projects were identified in their proposal which had relevant components, and several of those projects were explained in further detail during the interview. BerryDunn is an independent consulting and certified public accounting firm. We will be working with their Government Consulting Group which focuses on serving the needs of municipal, county and state government agencies. The City had a successful experience with Berry Dunn as they served as our consultant for the IT Strategic Plan.

A draft contract is being reviewed by the City Attorney. Those revisions as well as adjustments to the schedule are under discussion with the consulting firm. The attached resolution authorizes the selection of BerryDunn as the consulting firm and authorizes the City Administrator to negotiate a contract in an amount not to exceed \$69,815.

RESOLUTION NO. _____

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA, AUTHORIZING THE SELECTION OF A CONSULTANT AND THE NEGOTIATION OF A CONTRACT FOR THE FINANCIAL INFORMATION SOFTWARE SYSTEM SELECTION IN AN AMOUNT NOT TO EXCEED \$69,815.

WHEREAS, the City Council of the City of La Vista has determined that the selection of a consultant for the financial information software system selection is necessary; and

WHEREAS, the Financial Information Software System Committee has interviewed and recommended the selection of the firm Berry, Dunn, McNeil & Parker LLC (Berry Dunn); and

WHEREAS Subsection (C) (9) of Section 31.23 of the La Vista Municipal Code requires that the City Administrator secures Council approval prior to authorizing any purchase over \$5,000.00.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council of La Vista, Nebraska authorize the selection of a Consultant and the negotiation of a contract for the Financial Information Software System selection in form and content presented at this meeting, subject to any modifications the City Administrator or her designee determines necessary.

PASSED AND APPROVED THIS 1ST DAY OF APRIL, 2014.

CITY OF LA VISTA

Douglas Kindig, Mayor

ATTEST:

Pamela A. Buethe, CMC
City Clerk