

# MINUTE RECORD

A-2

No. 729 - REEDFIELD & COMPANY, INC. OMAHA E1310558LD

## LA VISTA CITY COUNCIL MEETING April 5, 2016

A meeting of the City Council of the City of La Vista, Nebraska was convened in open and public session at 6:00 p.m. on April 5, 2016. Present were Councilmembers: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale and Sell. Also in attendance were City Attorney McKeon, City Administrator Gunn, Assistant City Administrator Ramirez, City Clerk Buethe, Police Chief Lausten, Community Development Director Birch, Director of Public Works Soucie, Director of Administrative Services Pokorny, Finance Director Miserez, Library Director Barcal, Human Resources Manager Garrod, Recreation Director Stopak and Assistant Public Works Director/City Engineer Kottmann.

A notice of the meeting was given in advance thereof by publication in the Times on March 23, 2016. Notice was simultaneously given to the Mayor and all members of the City Council and a copy of the acknowledgment of the receipt of notice attached to the minutes. Availability of the agenda was communicated to the Mayor and City Council in the advance notice of the meeting. All proceedings shown were taken while the convened meeting was open to the attendance of the public. Further, all subjects included in said proceedings were contained in the agenda for said meeting which is kept continuously current and available for public inspection at City Hall during normal business hours.

Mayor Kindig called the meeting to order, led the group in the Pledge of Allegiance and made the announcements.

### A. CONSENT AGENDA

1. APPROVAL OF THE AGENDA AS PRESENTED
2. APPROVAL OF THE MINUTES OF THE MARCH 15, 2016 CITY COUNCIL  
MEETING
3. APPROVAL OF THE MINUTES OF THE MARCH 10, 2016 LIBRARY  
ADVISORY BOARD MEETING
4. REQUEST FOR PAYMENT - UPSTREAM WEEDS - PROFESSIONAL  
SERVICES - PAPILLION-LA VISTA PARTNERSHIP - \$1,500.00
5. REQUEST FOR PAYMENT - THOMPSON, DREESSEN & DORNER, INC. -  
PROFESSIONAL SERVICES - BIG PAPIO CREEK SIPHON REPAIR -  
\$1,630.00
6. REQUEST FOR PAYMENT - THOMPSON, DREESSEN & DORNER, INC. -  
PROFESSIONAL SERVICES - CITY PARKING DISTRICT ACCESS  
IMPROVEMENTS - DRAINAGE - \$12,232.50
7. REQUEST FOR PAYMENT - THOMPSON, DREESSEN & DORNER, INC. -  
PROFESSIONAL SERVICES - THOMPSON CREEK - \$1,015.65
8. REQUEST FOR PAYMENT - FELSBURG HOLT & ULLEVIG -  
PROFESSIONAL SERVICES - COSTCO TRAFFIC REVIEW - \$262.50
9. APPROVAL OF CLAIMS

ACCREDITED COLLECTION SVC INC, payroll	\$162.08
ACTION BATTERIES, services	\$29.94
ALAMAR UNIFORMS, apparel	\$2,941.60
ANDERSON EXCAVATING CO, services	\$97,859.60
ARBOR DAY FOUNDATION, services	\$15.00
ARTHUR J GALLAGHER RISK, services	\$192,518.00
ASPHALT & CONCRETE MATERIALS, maint.	\$1,779.30
BADGER BODY, maint.	\$200.00
BAKER & TAYLOR, books	\$1,276.01
BARCAL, R., travel	\$66.44
BAXTER FORD, maint.	\$66.73
BISHOP BUSINESS EQUIPMENT, supplies	\$1,663.26
BLACK HILLS ENERGY, utilities	\$1,604.23
BOBCAT OF OMAHA, maint.	\$668.38
BUETHE, P., travel	\$91.80
CARDMEMBER SERVICE-ELAN, services,travel	\$7,016.09
CAVENDISH SQUARE PUBLISHING, books	\$258.38
CAVLOVIC, P., travel	\$139.74
CDW GOVERNMENT INC, services	\$6,852.37

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CENTER POINT PUBLISHING, books	\$427.20
CENTURY LINK, phones	\$159.27
CIACCIO ROOFING CORP, bld&grnds	\$336.42
CITY OF PAPILLION, services	\$8,735.35
CONSOLIDATED MANAGEMENT, services	\$23.25
CREDIT MANAGEMENT SVCS, payroll	\$7.68
CSP 529, payroll	\$50.00
CULLIGAN OF OMAHA, bld&grnds	\$5.00
DATASHIELD CORP, services	\$19.05
DEARBORN NATIONAL LIFE INS CO, services	\$5,191.01
DHHS -POOL PERMIT, services	\$40.00
DIAMOND VOGEL PAINTS, bld&grnds	\$297.72
ED ROEHR SAFETY PRODUCTS, supplies	\$9,322.00
EFTPS, payroll	\$65,323.52
EN POINTE TECHNOLOGIES SALES, services	\$196.47
ENCYCLOPAEDIA BRITANNICA INC, media	\$800.00
FBINAA-FBI NATL ACAD, services	\$300.00
FEDEX KINKO'S, services	\$72.90
FILTER CARE, maint.	\$48.20
FITZGERALD SCHORR BARMETTLER, services	\$36,863.10
GALE, books	\$289.38
GCR TIRES & SERVICE, supplies	\$488.52
GENERAL FIRE & SAFETY EQUIP, services	\$440.00
GENUINE PARTS CO, maint.	\$1,291.28
GRAYBAR ELECTRIC CO, bld&grnds	\$578.76
H W WILSON CO, books	\$345.00
HOME DEPOT, maint.	\$83.63
HSMC ORIZON LLC, services	\$10,602.83
ICMA, payroll	\$34,290.30
INGRAM LIBRARY SERVICES, books	\$474.33
INLAND TRUCK PARTS, maint.	\$101.17
JEANNIE FINKE, services	\$100.00
LARRY'S BOILER SERVICE, bld&grnds	\$2,396.31
LFOP DUES, payroll	\$1,220.00
MATTHEW JOHN GOLTL, bld&grnds	\$1,550.00
MAX I WALKER UNIFORMS, services	\$485.32
MENARDS-RALSTON, bld&grnds	\$1,347.64
MIDWEST TAPE, media	\$219.95
MUD, utilities	\$1,744.62
NE CHILD SUPPORT PAYMENT CTR, payroll	\$966.08
NE DEPT OF LABOR, services	\$198.00
NE LAW ENFORCEMENT, services	\$285.00
NE STATE INCOME TAX, payroll	\$9,594.06
NEBRASKA CONCRETE & AGGREGATES, services	\$290.00
NEBRASKA SALT & GRAIN CO, maint.	\$6,900.31
NEW YORK TIMES, books	\$488.80
NUTS AND BOLTS INC, bld&grnds	\$16.08
OFFICE DEPOT INC, supplies	\$919.63
O'KEEFE ELEVATOR CO, bld&grnds	\$50.91
OMNIGRAPHICS INC, books	\$364.95
OPPD, utilities	\$82,916.83
PAPILLION SANITATION, services	\$935.34
PAYFLEX SYSTEMS, services	\$276.30
PETTY CASH, travel	\$266.94
PLAINS EQUIPMENT, maint.	\$291.04
POLICE INSURANCE, payroll	\$261.89
PROGRESSIVE BUSINESS, services	\$175.00
PUBLIC AGENCY TRAINING COUNCIL, services	\$2,950.00
QP ACE HARDWARE, bld&grnds	\$1,139.68
REMINGTON ARMS CO, services	\$450.00

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SAFARILAND LLC, services	\$450.00
SAM'S CLUB, supplies	\$114.92
SARPY COUNTY TREASURER, services	\$2,500.00
SECAP FINANCE, services	\$526.71
SIMPLEX GRINNELL LP, services	\$446.78
SIRCHIE FINGER PRINT LABS, services	\$163.41
SPRINT, phones	\$643.40
SUCCESS FACTORS INC, services	\$9,256.20
TIGHTON FASTENER & SUPPLY, bld&gmnds	\$76.50
TRAFFIC CONTROL CORP, maint.	\$4,200.00
TURF CARS LTD, services	\$163.54
UNITE PRIVATE NETWORKS, services	\$3,850.00
VAN RU CREDIT CORP, payroll	\$52.91
VIERREGGER ELECTRIC CO, maint.	\$689.75
WICK'S STERLING TRUCKS, maint.	\$520.40

Councilmember Crawford made a motion to approve the consent agenda. Seconded by Councilmember Hale. Councilmember Thomas reviewed the bills and, upon his arrival at 6:09 stated everything was in order. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale and Sell. Nays: None. Abstain: None. Absent: None. Motion carried.

## UPDATE – LA VISTA COMMUNITY FOUNDATION ACTIVITIES – LEAH HOINS

Leah Hoins, Executive Director of the La Vista Community Foundation presented the 2015 Annual Report to the Mayor and City Council.

## REPORTS FROM CITY ADMINISTRATOR AND DEPARTMENT HEADS

Police Chief Lausten reported on a structure fire that had just happened. He reported that Captain Waugh graduated from the FBI Academy in March. Lausten informed Council that the last DARE graduation will be Friday at Portal Elementary. The police recruits have begun their training in Grand Island.

Director of Public Works Soucie gave updates on Thompson Creek and 66<sup>th</sup> Street. Soucie also reminded Council that clean up days are April 22<sup>nd</sup> and 23<sup>rd</sup>.

## B. CITIZEN ADVISORY REVIEW COMMITTEE – EDP REPORT

### 1. PUBLIC HEARING

At 6:18 p.m. Mayor Kindig opened the public hearing and stated the floor was now open for discussion on the Citizen Advisory Review Committee – EDP Report. Doug Kellner with the committee was in attendance to answer any questions.

At 6:18 p.m. Councilmember Hale made a motion to close the public hearing. Seconded by Councilmember Sell. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale and Sell. Nays: None. Abstain: None. Absent: None. Motion carried.

Councilmember Sell made a motion to receive and file the EDP Report. Seconded by Councilmember Hale. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale and Sell. Nays: None. Abstain: None. Absent: None. Motion carried.

## C. AMEND VARIOUS SECTIONS OF THE LA VISTA MUNICIPAL CODE

### 1. ORDINANCE – AMEND SECTIONS 92.17 AND 92.21

Councilmember Quick introduced Ordinance No. 1274 entitled; AN ORDINANCE OF THE CITY OF LA VISTA, SARPY COUNTY, NEBRASKA, TO AMEND THE LA VISTA MUNICIPAL CODE SECTIONS 92.17 AND 92.21 RELATING TO NUISANCES; TO REPEAL CONFLICTING ORDINANCES PREVIOUSLY ENACTED; TO PROVIDE FOR SEVERABILITY; AND TO PROVIDE FOR THE EFFECTIVE DATE HEREOF.

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Councilmember Sell moved that the statutory rule requiring reading on three different days be suspended. Councilmember Hale seconded the motion to suspend the rules and roll call vote on the motion. The following Councilmembers voted aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale and Sell. Nays: None. Abstain: None. Absent: None. The motion to suspend the rules was adopted and the statutory rule was declared suspended for consideration of said ordinance.

Said ordinance was then read by title and thereafter Councilmember Sell moved for final passage of the ordinance which motion was seconded by Councilmember Hale. The Mayor then stated the question, "Shall Ordinance No. 1274 be passed and adopted?" Upon roll call vote the following Councilmembers voted aye Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale and Sell. Nays: None. Abstain: None. Absent: None. The passage and adoption of said ordinance having been concurred on by a majority of all members of the Council, the Mayor declared the ordinance adopted and the Mayor, in the presence of the Council, signed and approved the ordinance and the City Clerk attested the passage/approval of the same and affixed her signature thereto.

## **2. ORDINANCE – AMEND SECTION 93.003**

Councilmember Hale introduced Ordinance No. 1275 entitled; AN ORDINANCE OF THE CITY OF LA VISTA, SARPY COUNTY, NEBRASKA, TO AMEND THE LA VISTA MUNICIPAL CODE SECTION 93.003; TO REPEAL CONFLICTING ORDINANCES PREVIOUSLY ENACTED; TO PROVIDE FOR SEVERABILITY; AND TO PROVIDE FOR THE EFFECTIVE DATE HEREOF.

Councilmember Quick moved that the statutory rule requiring reading on three different days be suspended. Councilmember Sell seconded the motion to suspend the rules and roll call vote on the motion. The following Councilmembers voted aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale and Sell. Nays: None. Abstain: None. Absent: None. The motion to suspend the rules was adopted and the statutory rule was declared suspended for consideration of said ordinance.

Said ordinance was then read by title and thereafter Councilmember Hale moved for final passage of the ordinance which motion was seconded by Councilmember Crawford. The Mayor then stated the question, "Shall Ordinance No. 1275 be passed and adopted?" Upon roll call vote the following Councilmembers voted aye Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale and Sell. Nays: None. Abstain: None. Absent: None. The passage and adoption of said ordinance having been concurred on by a majority of all members of the Council, the Mayor declared the ordinance adopted and the Mayor, in the presence of the Council, signed and approved the ordinance and the City Clerk attested the passage/approval of the same and affixed her signature thereto.

## **3. ORDINANCE – AMEND SECTIONS 93.016, 93.019 AND 93.020**

Councilmember Hale introduced Ordinance No. 1276 entitled; AN ORDINANCE OF THE CITY OF LA VISTA, SARPY COUNTY, NEBRASKA, TO AMEND THE LA VISTA MUNICIPAL CODE SECTIONS 93.016; 93.019 AND 93.020 RELATING TO SIDEWALKS; TO REPEAL CONFLICTING ORDINANCES PREVIOUSLY ENACTED; TO PROVIDE FOR SEVERABILITY; AND TO PROVIDE FOR THE EFFECTIVE DATE HEREOF.

Councilmember Quick moved that the statutory rule requiring reading on three different days be suspended. Councilmember Frederick seconded the motion to suspend the rules and roll call vote on the motion. The following Councilmembers voted aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale and Sell. Nays: None. Abstain: None. Absent: None. The motion to suspend the rules was adopted and the statutory rule was declared suspended for consideration of said ordinance.

Said ordinance was then read by title and thereafter Councilmember Hale moved for final passage of the ordinance which motion was seconded by Councilmember Frederick. The Mayor then stated the question, "Shall Ordinance No. 1276 be passed and adopted?" Upon roll call vote the following Councilmembers voted aye Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale and Sell. Nays: None. Abstain: None. Absent: None. The passage and adoption of said ordinance having been concurred on by a majority of all members of the Council, the Mayor declared

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the ordinance adopted and the Mayor, in the presence of the Council, signed and approved the ordinance and the City Clerk attested the passage/approval of the same and affixed her signature thereto.

## **4. ORDINANCE – AMEND SECTION 95.05**

Councilmember Hale introduced Ordinance No. 1277 entitled; AN ORDINANCE OF THE CITY OF LA VISTA, SARPY COUNTY, NEBRASKA, TO AMEND THE LA VISTA MUNICIPAL CODE SECTION 95.05; TO REPEAL CONFLICTING ORDINANCES PREVIOUSLY ENACTED; TO PROVIDE FOR SEVERABILITY; AND TO PROVIDE FOR THE EFFECTIVE DATE HEREOF.

Councilmember Quick moved that the statutory rule requiring reading on three different days be suspended. Councilmember Frederick seconded the motion to suspend the rules and roll call vote on the motion. The following Councilmembers voted aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale and Sell. Nays: None. Abstain: None. Absent: None. The motion to suspend the rules was adopted and the statutory rule was declared suspended for consideration of said ordinance.

Said ordinance was then read by title and thereafter Councilmember Hale moved for final passage of the ordinance which motion was seconded by Councilmember Frederick. The Mayor then stated the question, "Shall Ordinance No. 1277 be passed and adopted?" Upon roll call vote the following Councilmembers voted aye Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale and Sell. Nays: None. Abstain: None. Absent: None. The passage and adoption of said ordinance having been concurred on by a majority of all members of the Council, the Mayor declared the ordinance adopted and the Mayor, in the presence of the Council, signed and approved the ordinance and the City Clerk attested the passage/approval of the same and affixed her signature thereto.

## **5. ORDINANCE – AMEND SECTION 130.01**

Councilmember Hale introduced Ordinance No. 1278 entitled; AN ORDINANCE OF THE CITY OF LA VISTA, SARPY COUNTY, NEBRASKA, TO AMEND THE LA VISTA MUNICIPAL CODE SECTION 130.01; TO REPEAL CONFLICTING ORDINANCES PREVIOUSLY ENACTED; TO PROVIDE FOR SEVERABILITY; AND TO PROVIDE FOR THE EFFECTIVE DATE HEREOF.

Councilmember Quick moved that the statutory rule requiring reading on three different days be suspended. Councilmember Frederick seconded the motion to suspend the rules and roll call vote on the motion. The following Councilmembers voted aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale and Sell. Nays: None. Abstain: None. Absent: None. The motion to suspend the rules was adopted and the statutory rule was declared suspended for consideration of said ordinance.

Said ordinance was then read by title and thereafter Councilmember Hale moved for final passage of the ordinance which motion was seconded by Councilmember Frederick. The Mayor then stated the question, "Shall Ordinance No. 1278 be passed and adopted?" Upon roll call vote the following Councilmembers voted aye Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale and Sell. Nays: None. Abstain: None. Absent: None. The passage and adoption of said ordinance having been concurred on by a majority of all members of the Council, the Mayor declared the ordinance adopted and the Mayor, in the presence of the Council, signed and approved the ordinance and the City Clerk attested the passage/approval of the same and affixed her signature thereto.

## **D. RESOLUTION – ASSIGN – KENO OPERATOR AGREEMENT**

Councilmember Sell introduced and moved for the adoption of Resolution No. 16-033; A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA APPROVING AN ASSIGNMENT AND ASSUMPTION AGREEMENT WITH RESPECT TO KENO LOTTERY OPERATOR AGREEMENT.

WHEREAS, a majority of the vote by the registered voters of the City of La Vista in 1989 was cast in favor of authorizing the establishment of a municipal lottery; and

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WHEREAS, the Mayor and City Council established a keno-type lottery and awarded successive contracts to operate said lottery, the current of which is the Lottery Operator Agreement between the City and La Vista Keno, Inc. ("Current Operator"), dated August 8, 2008, as amended by Amendment Nos. 1 and 2, ("Lottery Operator Agreement"); and

WHEREAS, Richard T. Bellino, the sole owner of the shares of Current Operator unexpectedly passed away on July 31, 2015; and

WHEREAS, Mary Kay Bellino, as personal representative of the Estate of Richard T. Bellino and successor to the shares of Current Operator, advised the City that she has entered an agreement to sell the Current Operator's keno operations and all related real estate and other assets and operations; and in connection with said sale, has requested City approval of the assignment and assumption of the current Lottery Operator Agreement to and by the buyer, LVK Holdings LLC ("Buyer").

WHEREAS, the Buyer intends to maintain the status quo after the sale and continue keno and related operations at the same headquarters at 7101 South 84<sup>th</sup> Street and satellite locations in substantially the same manner as conducted by the Current Operator.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of La Vista, Nebraska, that the Assignment and Assumption Agreement as presented at this meeting is hereby approved and the Mayor and City Clerk are hereby authorized to execute said Assignment and Assumption Agreement on behalf of the City of La Vista, subject to any additions or changes as the City Administrator determines necessary or advisable.

BE IT FURTHER RESOLVED that the Mayor or City Administrator or his or her designee shall be authorized to take all further actions on behalf of the City as he or she determines necessary or appropriate to implement and carry out the Assignment and Assumption Agreement.

Seconded by Councilmember Hale, Dan Waters, representing the Bellino Family and Bill Harvey, representing LVK Holdings LLC spoke to Council and were present to answer any questions. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale and Sell. Nays: None. Abstain: None. Absent: None. Motion carried.

## E. FIREWORKS PERMITS

### 1. RESOLUTION – ESTABLISH NUMBER OF PERMITS

Councilmember Hale introduced and moved for the adoption of Resolution No.16-034; A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA, ESTABLISHING THE MAXIMUM NUMBER OF FIREWORKS STANDS TO BE PERMITTED IN THE CITY OF LA VISTA FOR CALENDAR YEAR 2016.

WHEREAS, Section 111.17 and Section 111.18 of the Municipal Code establish criteria that must be met for the issuance of fireworks stand permits, and

WHEREAS, Section 111.17 (A) of the Municipal Code states in part that, "Each year the City Council shall, by resolution, establish the maximum number of permits to be issued."

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of La Vista, Nebraska, that the maximum number of fireworks stand permits to be issued in calendar year 2016 shall not exceed eight.

BE IT FURTHER RESOLVED, that per Section 111.17 (C) (10) of the Municipal Code, permit holders shall provide the City of La Vista with a certificate of insurance for their fireworks stand in the type and amount outlined.

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BE IT FURTHER RESOLVED, that the written statement of income and expenses, which is required by Section 111.17 (C) (3) of the Municipal Code, be detailed and provide the City with a breakdown of specific expenditures related to the fireworks operation, income from the sale of fireworks, net profit, and specific community betterment expenditures.

BE IT FURTHER RESOLVED, that the issuance of a fireworks permit is conditional upon compliance with the Municipal Code, the Zoning Ordinance, and any other applicable regulations.

Seconded by Councilmember Quick. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale and Sell. Nays: None. Abstain: None. Absent: None. Motion carried.

## **2. RESOLUTION – ISSUANCE OF PERMITS**

Councilmember Hale introduced and moved for the adoption of Resolution No.16-035; A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA APPROVING THE FIREWORKS STAND PERMIT APPLICATION OF MONARCH YOUTH WRESTLING, PAPILLION LA VISTA SPIRIT FOOTBALL, LA VISTA COMMUNITY FOUNDATION, LA VISTA YOUTH, LA VISTA LANCER SOCCER CLUB, LA VISTA YOUTH BASEBALL ASSOCIATION, CORNERSTONE CHURCH, AND BEAUTIFUL SAVIOR LUTHERAN CHURCH.

WHEREAS, the City of La Vista requires City approval of the sale of fireworks within the City limits, and

WHEREAS, the guidelines for application and sale of fireworks in La Vista are specified in the La Vista Municipal Code, Section 111.17 and Section 111.18; and

WHEREAS, eight (8) non-profit organizations have applied for permission to sell fireworks in the City of La Vista in conformance with the Municipal Code, the Zoning Ordinance and any other applicable regulations; and

WHEREAS, City staff has reviewed all applications received in 2016 for the purpose of determining which applications were compliant with the Municipal Code, the Zoning Ordinance or any other applicable regulations.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council of La Vista, Nebraska, hereby conditionally grant a permit to:

Monarch Youth Wrestling, Papillion La Vista Spirit Football, La Vista Community Foundation, La Vista Youth, La Vista Lancer Soccer Club La Vista Youth Baseball Association, Cornerstone Church, and Beautiful Savior Lutheran Church to sell fireworks within the City of La Vista for the 2016 calendar year subject to receipt of all appropriate application materials and compliance with recommendations made by the Chief Building Official regarding their site plan; compliance with the Municipal Code, the Zoning Ordinance and any other applicable regulations; and attendance by an official of the nonprofit organization which applied for the permit and a representative for their fireworks supplies at a meeting with City staff (date and time to be established).

Seconded by Councilmember Sell. Discussion was held regarding permits. Councilmember Crawford made a motion to approve all but Cornerstone Church until they provide some requested information. A motion by Hale was already on the table for consideration. Councilmember Hale chose not to amend her motion and therefore the motion for vote was to approve all the permits. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Quick, Hale and Sell. Nays: Crawford. Abstain: None. Absent: None. Motion carried.

## **F. RESOLUTION – PURCHASE PICKUP TRUCK – STREETS**

Councilmember Quick introduced and moved for the adoption of Resolution No.16-036; A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA AUTHORIZING THE PURCHASE OF ONE (1) 2016 CHEVROLET SILVERADO 4X4 2500HD PICKUP TRUCK FROM SID DILLON

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CHEVROLET BUICK, WAHOO, NEBRASKA FOR AN AMOUNT NOT TO EXCEED \$63,041.

WHEREAS, the City Council of the City of La Vista has determined that the purchase of a pickup truck for the Streets Division is necessary, and

WHEREAS, the FY 16 Street Operating Budget provides funding for the proposed purchase, and

WHEREAS, Subsection (c) of Section 31.23 of the La Vista Municipal Code requires that the City Administrator secure Council approval prior to authorizing any purchase over \$5,000.00.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council of La Vista, Nebraska, do hereby authorize the purchase of one (1) 2016 Chevrolet Silverado 4x4 2500HD pickup truck from Sid Dillon Chevrolet Buick, Wahoo, Nebraska for an amount not to exceed \$63,041.

Seconded by Councilmember Hale. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale and Sell. Nays: None. Abstain: None. Absent: None. Motion carried.

## G. RESOLUTION – PURCHASE GOOSE-NECK TRAILER

Councilmember Quick introduced and moved for the adoption of Resolution No.16-037; A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA AUTHORIZING THE PURCHASE OF ONE (1) 2016 GOOSE-NECK TRAILER FROM KAUFMAN TRAILER, LEXINGTON, NORTH CAROLINA IN AN AMOUNT NOT TO EXCEED \$6,380.

WHEREAS, the City Council of the City of La Vista has determined that the purchase of a goose-neck trailer for the Public Works department is necessary; and

WHEREAS, the FY 16 Street Operating Budget provides funding for this purchase; and

WHEREAS, the goose-neck trailer is necessary for the transportation of larger equipment; and

WHEREAS, Subsection (C) (9) of Section 31.23 of the La Vista Municipal code requires that the City Administrator secure council approval prior to authorizing any purchases over \$5,000.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and City Council of La Vista, Nebraska hereby authorize the purchase of one (1) 2016 Goose-Neck Trailer from Kaufman Trailer, Lexington, North Carolina in an amount not to exceed \$6,380.

Seconded by Councilmember Hale. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale and Sell. Nays: None. Abstain: None. Absent: None. Motion carried.

## H. RESOLUTION – PURCHASE TACK SPRAYER

Councilmember Quick introduced and moved for the adoption of Resolution No.16-038; A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA AUTHORIZING THE PURCHASE OF ONE (1) 2016 TPS210T TACK SPRAYER FROM LOGAN CONTRACTORS SUPPLY, OMAHA, NEBRASKA FOR AN AMOUNT NOT TO EXCEED \$9,435.

WHEREAS, the City Council of the City of La Vista has determined that the purchase of a tack sprayer for the Streets Division is necessary, and

WHEREAS, the FY 16 Street Operating Budget provides funding for the proposed purchase, and

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WHEREAS, Subsection (c) of Section 31.23 of the La Vista Municipal Code requires that the City Administrator secure Council approval prior to authorizing any purchase over \$5,000.00.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council of La Vista, Nebraska, do hereby authorize the purchase of one (1) 2016 TPS210T Tack Sprayer from Logan Contractors Supply, Omaha, Nebraska for an amount not to exceed \$9,435.

Seconded by Councilmember Hale. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale and Sell. Nays: None. Abstain: None. Absent: None. Motion carried.

Councilmember Crawford made a motion to move Comments from the Floor ahead of Item 1, Executive Session. Seconded by Councilmember Hale. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale and Sell. Nays: None. Abstain: None. Absent: None. Motion carried.

## COMMENTS FROM THE FLOOR

There were no comments from the floor.

### I. EXECUTIVE SESSION – SECURITY PROTOCOLS: STRATEGY SESSION- POTENTIAL REAL ESTATE ACQUISITION

At 6:48 p.m. Councilmember Crawford made a motion to go into executive for protection of the public interest to discuss security protocols and for a strategy session about potential real estate acquisition. Seconded by Councilmember Hale. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale and Sell. Nays: None. Abstain: None. Absent: None. Motion carried. Mayor Kindig stated the executive session would be limited to the subject matter contained in the motion.

At 9:30 p.m. the Council came out of executive session. Councilmember Crawford made a motion to reconvene in open and public session. Seconded by Councilmember Thomas. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale and Sell. Nays: None. Abstain: None. Absent: None. Motion carried.

## COMMENTS FROM MAYOR AND COUNCIL

Councilmember Sheehan informed Council of an upcoming Sarpy County Senator Breakfast on April 8<sup>th</sup>.

Mayor Kindig gave a legislative update.

At 9:33 p.m. Councilmember Hale made a motion to adjourn the meeting. Seconded by Councilmember Thomas. Councilmembers voting aye: Frederick, Ronan, Sheehan, Thomas, Crawford, Quick, Hale and Sell. Nays: None. Abstain: None. Absent: None. Motion carried

PASSED AND APPROVED THIS 19TH DAY OF APRIL, 2016

CITY OF LA VISTA

\_\_\_\_\_  
Douglas Kindig, Mayor

ATTEST:

\_\_\_\_\_  
Pamela A. Buethe, CMC  
City Clerk

**CITY OF LAVISTA, NEBRASKA**  
**COMBINED STATEMENT OF REVENUES, EXPENDITURES**  
**AND CHANGES IN FUND BALANCE-ALL GOVERNMENTAL FUND TYPES**  
For the five months ending February 29, 2016  
42% of the Fiscal Year 2016

	<b>General Fund</b>					% of budget Used
	<b>Budget (12 month)</b>	<b>MTD Actual</b>	<b>YTD Actual</b>	<b>Over(under) Budget</b>		
<b>REVENUES</b>						
Property Taxes	\$ 5,977,668	\$ 153,370	\$ 596,658	\$ (5,381,010)		10%
Sales and use taxes	3,108,225	469,894	1,591,311	(1,516,914)		51%
Payments in Lieu of taxes	275,000	-	-	(275,000)		0%
State revenue	1,461,035	142,101	678,921	(782,114)		46%
Occupation and franchise taxes	1,030,000	96,545	450,854	(579,146)		44%
Hotel Occupation Tax	900,000	65,969	347,209	(552,791)		39%
Licenses and permits	347,800	35,230	175,405	(172,395)		50%
Interest income	11,522	1,900	9,183	(2,339)		80%
Recreation fees	156,100	12,962	47,493	(108,607)		30%
Special Services	22,500	1,711	9,672	(12,828)		43%
Grant Income	215,917	6,017	24,089	(191,828)		11%
Other	234,365	7,335	142,479	(91,886)		61%
<b>Total Revenues</b>	<b>13,740,132</b>	<b>993,034</b>	<b>4,073,274</b>	<b>(9,666,858)</b>		<b>30%</b>
<b>EXPENDITURES</b>						
Current:						
Administrative Services	590,974	60,431	213,341	(377,633)		36%
Mayor and Council	191,343	10,710	49,999	(141,344)		26%
Boards & Commissions	9,160	418	1,336	(7,824)		15%
Public Buildings & Grounds	510,328	32,794	171,974	(338,354)		34%
Administration	500,043	50,051	197,343	(302,700)		39%
Police and Animal Control	4,346,735	337,776	1,671,631	(2,675,104)		38%
Fire	1,705,949	140,833	742,938	(963,011)		44%
Community Development	598,148	43,918	190,837	(407,311)		32%
Public Works	3,372,972	276,910	1,233,697	(2,139,275)		37%
Recreation	670,345	43,277	202,331	(468,014)		30%
Library	766,945	61,029	282,716	(484,229)		37%
Information Technology	208,485	11,022	92,645	(115,840)		44%
Human Resources	693,497	33,093	227,606	(465,891)		33%
Public Transportation	94,677	7,449	32,273	(62,404)		34%
Capital outlay	493,499	-	43,065	(450,434)		9%
<b>Total Expenditures</b>	<b>14,753,100</b>	<b>1,109,711</b>	<b>5,353,732</b>	<b>(9,399,368)</b>		<b>36%</b>
<b>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES</b>	<b>(1,012,968)</b>	<b>(116,677)</b>	<b>(1,280,458)</b>	<b>(267,490)</b>		<b>126%</b>
<b>OTHER FINANCING SOURCES (USES)</b>						
Operating transfers in (Lottery)	70,663	-	-	(70,663)		0%
Operating transfers out (EDF, OSP, CIP)	(1,265,000)	-	-	1,265,000		0%
Bond/registered warrant proceeds	-	-	-	-		0%
<b>Total other Financing Sources (Uses)</b>	<b>(1,194,337)</b>	<b>-</b>	<b>-</b>	<b>1,194,337</b>		<b>0%</b>
<b>EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES</b>	<b>\$ (2,207,305)</b>	<b>\$ (116,677)</b>	<b>\$ (1,280,458)</b>	<b>\$ 926,847</b>		<b>58%</b>

**CITY OF LAVISTA, NEBRASKA**  
**COMBINED STATEMENT OF REVENUES, EXPENDITURES**  
**AND CHANGES IN FUND BALANCE-ALL GOVERNMENTAL FUND TYPES**  
**For the five months ending February 29, 2016**  
**42% of the Fiscal Year 2016**

	<b>Debt Service Fund</b>					<b>% of budget Used</b>
	<b>Budget</b>	<b>MTD Actual</b>	<b>YTD Actual</b>	<b>Over(under) Budget</b>		
<b>REVENUES</b>						
Property Taxes	\$ 1,864,694	\$ 41,728	\$ 128,593	\$ (1,736,101)		7%
Sales and use taxes	1,554,113	234,947	795,656	(758,457)		51%
Payments in Lieu of taxes	30,000	-	-	(30,000)		0%
Interest income	7,002	88	899	(6,103)		13%
Other (Special Assessments; Fire Reimbursmt)	852,796	-	172,885	(679,911)		20%
<b>Total Revenues</b>	<b>4,308,605</b>	<b>276,763</b>	<b>1,098,033</b>	<b>(3,210,572)</b>		<b>25%</b>
<b>EXPENDITURES</b>						
Current:						
Administration	90,000	417	1,281	(88,719)		1%
Fire Contract Bond	298,677	24,700	123,500	(175,177)		41%
Debt service						
Principal	2,947,400	-	1,565,000	(1,382,400)		53%
Interest	871,458	63,631	345,804	(525,654)		40%
<b>Total Expenditures</b>	<b>4,207,535</b>	<b>88,748</b>	<b>2,035,585</b>	<b>(2,171,950)</b>		<b>48%</b>
<b>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES</b>	<b>101,070</b>	<b>188,015</b>	<b>(937,552)</b>	<b>(1,038,622)</b>		<b>-928%</b>
<b>OTHER FINANCING SOURCES (USES)</b>						
Operating transfers in (Lottery Bond)	339,145	-	-	(339,145)		0%
Operating transfers out (CIP)	(12,333,489)	-	-	12,333,489		0%
Bond/registered warrant proceeds	11,500,000	-	-	(11,500,000)		0%
<b>Total other Financing Sources (Uses)</b>	<b>(494,344)</b>	<b>-</b>	<b>-</b>	<b>494,344</b>		<b>0%</b>
<b>EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES</b>	<b>\$ (393,274)</b>	<b>\$ 188,015</b>	<b>\$ (937,552)</b>	<b>\$ (544,278)</b>		<b>238%</b>

**CITY OF LAVISTA, NEBRASKA**  
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**AND CHANGES IN FUND BALANCE-ALL GOVERNMENTAL FUND TYPES**  
For the five months ending February 29, 2016  
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	<b>Capital Fund</b>					<b>% of budget Used</b>
	<b>Budget</b>	<b>MTD Actual</b>	<b>YTD Actual</b>	<b>Over(under) Budget</b>		
<b>REVENUES</b>						
Interest income	\$ -	\$ -	\$ 4	\$ 4		0%
Grant Income	1,061,000	255	426,503	(634,497)		40%
Interagency	926,100	-	9,840	(916,260)		1%
<b>Total Revenues</b>	<b>1,987,100</b>	<b>255</b>	<b>436,347</b>	<b>(1,550,753)</b>		<b>22%</b>
<b>EXPENDITURES</b>						
Current:						
Capital outlay	30,847,780	59,081	376,811	(30,470,969)		1%
<b>Total Expenditures</b>	<b>30,847,780</b>	<b>59,081</b>	<b>376,811</b>	<b>(30,470,969)</b>		<b>1%</b>
<b>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES</b>	<b>(28,860,680)</b>	<b>(58,826)</b>	<b>59,536</b>	<b>(28,920,216)</b>		<b>0%</b>
<b>OTHER FINANCING SOURCES (USES)</b>						
Operating transfers in	28,860,680	-	-	(28,860,680)		0%
Operating transfers out	-	-	-	-		0%
Bond/registered warrant proceeds	-	-	-	-		0%
<b>Total other Financing Sources (Uses)</b>	<b>28,860,680</b>	<b>-</b>	<b>-</b>	<b>(28,860,680)</b>		<b>0%</b>
<b>EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES</b>	<b>\$ -</b>	<b>\$ (58,826)</b>	<b>\$ 59,536</b>	<b>\$ (59,536)</b>		<b>0%</b>

**CITY OF LAVISTA, NEBRASKA**  
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	<b>Lottery Fund</b>					<b>% of budget Used</b>
	<b>Budget (12 month)</b>	<b>MTD Actual</b>	<b>YTD Actual</b>	<b>Over(under) Budget</b>		
<b>REVENUES</b>						
Lottery Rev/Community Betterment	\$ 925,000	\$ 74,230	\$ 439,912	\$ (485,088)		48%
Lottery Tax Form 51	350,000	29,692	141,601	(208,399)		40%
Event Revenue	30,500	2,388	2,613	(27,887)		9%
Interest income	2,972	24	777	(2,195)		26%
<b>Total Revenues</b>	<b>1,308,472</b>	<b>106,334</b>	<b>584,903</b>	<b>(723,569)</b>		<b>45%</b>
<b>EXPENDITURES</b>						
Current:						
Professional Services	233,261	16,322	83,893	(149,368)		36%
Salute to Summer	22,535	-	-	(22,535)		0%
50th Year Celebration	-	-	473	473		0%
Community Events	9,290	171	6,825	(2,465)		73%
Events - Marketing	22,600	965	1,689	(20,911)		7%
Recreation Events	10,000	-	-	(10,000)		0%
Concert & Movie Nights	9,800	-	-	(9,800)		0%
Travel & Training	13,420	-	-	(13,420)		0%
State Taxes	350,000	29,692	141,601	(208,399)		40%
Other	-	-	-	-		0%
Capital outlay	14,000	-	13,776	(224)		98%
<b>Total Expenditures</b>	<b>684,906</b>	<b>47,150</b>	<b>248,257</b>	<b>(436,649)</b>		<b>36%</b>
<b>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES</b>	<b>623,566</b>	<b>59,184</b>	<b>336,646</b>	<b>286,920</b>		<b>54%</b>
<b>OTHER FINANCING SOURCES (USES)</b>						
Operating transfers out	(1,461,999)	-	-	1,461,999		0%
Bond/registered warrant proceeds	-	-	-	-		0%
<b>Total other Financing Sources (Uses)</b>	<b>(1,461,999)</b>	<b>-</b>	<b>-</b>	<b>1,461,999</b>		<b>0%</b>
<b>EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES</b>	<b>\$ (838,433)</b>	<b>\$ 59,184</b>	<b>\$ 336,646</b>	<b>\$ 1,748,919</b>		<b>-40%</b>

**CITY OF LAVISTA, NEBRASKA**  
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**AND CHANGES IN FUND BALANCE-ALL GOVERNMENTAL FUND TYPES**  
**For the five months ending February 29, 2016**  
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	<b>Economic Development</b>				
	<b>Budget (12 month)</b>	<b>MTD Actual</b>	<b>YTD Actual</b>	<b>Over(under) Budget</b>	<b>% of budget Used</b>
<b>REVENUES</b>					
JQH Payment	1,186,573	-	593,287	(593,286)	50%
Interest income	266	-	-	(266)	0%
<b>Total Revenues</b>	<b>1,186,839</b>	<b>-</b>	<b>593,287</b>	<b>(593,552)</b>	<b>50%</b>
<b>EXPENDITURES</b>					
Current:					
Professional Services	10,000	-	-	-	0%
Debt service: (Warrants)					0%
Principal	685,000	-	685,000	-	100%
Interest	1,311,427	-	666,639	(644,788)	51%
<b>Total Expenditures</b>	<b>2,006,427</b>	<b>-</b>	<b>1,351,639</b>	<b>(654,788)</b>	<b>67%</b>
<b>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES</b>	<b>(819,588)</b>	<b>-</b>	<b>(758,352)</b>	<b>61,236</b>	<b>93%</b>
<b>OTHER FINANCING SOURCES (USES)</b>					
Operating transfers in	600,000	-	-	(600,000)	0%
Operating transfers out	-	-	-	-	0%
Bond/registered warrant proceeds	-	-	-	-	0%
<b>Total other Financing Sources (Uses)</b>	<b>600,000</b>	<b>-</b>	<b>-</b>	<b>(600,000)</b>	<b>0%</b>
<b>EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES</b>	<b>\$ (219,588)</b>	<b>\$ -</b>	<b>\$ (758,352)</b>	<b>\$ (538,764)</b>	<b>345%</b>

**CITY OF LAVISTA, NEBRASKA**  
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	<u>Off Street Parking</u>				
	<u>Budget</u> (12 month)	<u>MTD</u> <u>Actual</u>	<u>YTD</u> <u>Actual</u>	<u>Over(under)</u> <u>Budget</u>	<u>% of budget</u> <u>Used</u>
<b>REVENUES</b>					
Interest income	45	-	4	(41)	9%
<b>Total Revenues</b>	<b>45</b>	<b>-</b>	<b>4</b>	<b>(41)</b>	<b>9%</b>
<b>EXPENDITURES</b>					
Current:					
General & Administrative	19,467	767	6,649	(12,818)	34%
Professional Services		-			0%
Maintenance	19,500	(230)	746	(18,754)	4%
Debt service: (Warrants)					
Principal	430,000	-	430,000	-	100%
Interest	144,580	-	4,730	(139,850)	3%
<b>Total Expenditures</b>	<b>613,547</b>	<b>537</b>	<b>442,125</b>	<b>(171,422)</b>	<b>72%</b>
<b>EXCESS OF REVENUES OVER (UNDER)</b> <b>EXPENDITURES</b>	<b>(613,502)</b>	<b>(537)</b>	<b>(442,121)</b>	<b>171,381</b>	<b>72%</b>
<b>OTHER FINANCING SOURCES (USES)</b>					
Operating transfers in	615,000		-	(615,000)	0%
Operating transfers out					0%
Bond/registered warrant proceeds		-	-	-	0%
<b>Total other Financing Sources (Uses)</b>	<b>615,000</b>	<b>-</b>	<b>-</b>	<b>(615,000)</b>	<b>0%</b>
<b>EXCESS OF REVENUES AND OTHER FINANCING</b> <b>SOURCES OVER (UNDER) EXPENDITURES</b> <b>AND OTHER FINANCING USES</b>	<b>\$ 1,498</b>	<b>\$ (537)</b>	<b>\$ (442,121)</b>	<b>\$ (443,619)</b>	<b>-29514%</b>

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	<b>Redevelopment Fund</b>				
	<u>Budget</u> (12 month)	<u>MTD</u> <u>Actual</u>	<u>YTD</u> <u>Actual</u>	<u>Over(under)</u> <u>Budget</u>	<u>% of budget</u> <u>Used</u>
<b>REVENUES</b>					
Sales and use taxes	1,554,113	234,947	795,656	(758,457)	51%
Interest income	3,583	302	1,625	(1,958)	45%
<b>Total Revenues</b>	<b>1,557,696</b>	<b>235,249</b>	<b>797,281</b>	<b>(760,415)</b>	<b>51%</b>
<b>EXPENDITURES</b>					
Current:					
Community Development	30,000	-	-	(30,000)	0%
Professional Services	150,000	4,001	4,001	(145,999)	3%
Financial / Legal Fees	50,000	-	-	(50,000)	0%
Debt service: (Warrants)					
Principal	-	-	-	-	0%
Interest	307,500	-	-	(307,500)	0%
<b>Total Expenditures</b>	<b>537,500</b>	<b>4,001</b>	<b>4,001</b>	<b>(533,499)</b>	<b>1%</b>
<b>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES</b>					
	<b>1,020,196</b>	<b>231,248</b>	<b>793,280</b>	<b>(226,916)</b>	<b>78%</b>
<b>OTHER FINANCING SOURCES (USES)</b>					
Operating transfers in			-	-	0%
Operating transfers out	(15,550,000)		-	15,550,000	0%
Bond/registered warrant proceeds	15,000,000	-	-	(15,000,000)	0%
<b>Total other Financing Sources (Uses)</b>	<b>(550,000)</b>	<b>-</b>	<b>-</b>	<b>550,000</b>	<b>0%</b>
<b>EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER (UNDER) EXPENDITURES AND OTHER FINANCING USES</b>					
	<b>\$ 470,196</b>	<b>\$ 231,248</b>	<b>\$ 793,280</b>	<b>\$ 323,084</b>	<b>169%</b>

**CITY OF LAVISTA, NEBRASKA**  
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**AND CHANGES IN FUND BALANCE-PROPRIETARY FUNDS**  
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<b>Sewer Fund</b>						
	<u>Budget</u>	<u>MTD Actual</u>	<u>YTD Actual</u>	<u>(Under) Budget</u>	<u>% of Budget Used</u>	
<b>REVENUES</b>						
User fees	\$ 3,629,271	\$ 205,194	\$ 1,164,215	\$ (2,465,056)	32%	
Service charge and hook-up fees	200,000	46,336	106,781	(93,219)	53%	
Grant Income	22,918	-	22,918	-	100%	
Miscellaneous	450	38	143	(307)	32%	
<b>Total Revenues</b>	<b>3,852,639</b>	<b>251,568</b>	<b>1,294,057</b>	<b>(2,558,582)</b>	<b>34%</b>	
<b>EXPENDITURES</b>						
General & Administrative	533,968	49,351	198,582	(335,386)	37%	
Maintenance	2,854,687	57,357	666,396	(2,188,291)	23%	
Storm Water Grant	27,502	1,780	4,786	(22,716)	17%	
Capital Outlay	405,300	-	-	(405,300)	0%	
<b>Total Expenditures</b>	<b>3,821,457</b>	<b>108,488</b>	<b>869,764</b>	<b>(2,951,693)</b>	<b>23%</b>	
<b>OPERATING INCOME (LOSS)</b>	<b>31,182</b>	<b>143,080</b>	<b>424,293</b>	<b>393,111</b>	<b>1361%</b>	
<b>NON-OPERATING REVENUE (EXPENSE)</b>						
Interest income	3,311	-	372	(2,939)	11%	
	<b>3,311</b>	<b>-</b>	<b>372</b>	<b>(2,939)</b>	<b>11%</b>	
<b>INCOME (LOSS) BEFORE OPERATING TRANSFERS</b>	<b>34,493</b>	<b>143,080</b>	<b>424,665</b>	<b>390,172</b>	<b>1231%</b>	
<b>OTHER FINANCING SOURCES (USES)</b>						
Operating transfers out (CIP)	(50,000)	-	-	50,000	0%	
<b>NET INCOME (LOSS)</b>	<b>\$ (15,507)</b>	<b>\$ 143,080</b>	<b>\$ 424,665</b>	<b>\$ 440,172</b>	<b>-2739%</b>	

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	<b>Golf Course Fund</b>				
	<u>Budget</u>	<u>MTD Actual</u>	<u>YTD Actual</u>	<u>(Under) Budget</u>	<u>% of Budget Used</u>
<b>REVENUES</b>					
Greens Fees	\$ 138,000	\$ 529	\$ 16,261	\$ (121,739)	12%
Carts	50,000	40	5,002	(44,998)	10%
Concessions	33,500	142	4,184	(29,316)	12%
<b>Total Golf Proceeds</b>	<b>221,500</b>	<b>711</b>	<b>25,447</b>	<b>(196,053)</b>	<b>11%</b>
Pro-Shop Merchandise	4,750	14	654	(4,096)	14%
Fee Income	200	-	92	(108)	46%
Miscellaneous	100	-	2	(98)	2%
<b>Total Other Revenue</b>	<b>5,050</b>	<b>14</b>	<b>748</b>	<b>(4,302)</b>	<b>15%</b>
<b>Total Revenue</b>	<b>226,550</b>	<b>725</b>	<b>26,195</b>	<b>(200,355)</b>	<b>12%</b>
<b>EXPENDITURES</b>					
General & Administrative	156,591	8,365	41,142	(115,449)	26%
Cost of merchandise sold	18,664	643	2,486	(16,178)	13%
Maintenance	160,288	9,415	39,719	(120,569)	25%
Capital Outlay	22,000	-	21,500	(500)	98%
<b>Total Expenditures</b>	<b>357,543</b>	<b>18,423</b>	<b>104,847</b>	<b>(252,696)</b>	<b>29%</b>
<b>OPERATING INCOME (LOSS)</b>	<b>(130,993)</b>	<b>(17,698)</b>	<b>(78,652)</b>	<b>52,341</b>	<b>60%</b>
<b>NON-OPERATING REVENUE (EXPENSE)</b>					
Interest income	503	21	113	(390)	22%
	<b>503</b>	<b>21</b>	<b>113</b>	<b>(390)</b>	<b>22%</b>
<b>INCOME (LOSS) BEFORE OPERATING TRANSFERS</b>	<b>(130,490)</b>	<b>(17,677)</b>	<b>(78,539)</b>	<b>51,951</b>	<b>60%</b>
<b>OTHER FINANCING SOURCES (USES)</b>					
Operating transfers in (Lottery	125,000	-	-	(125,000)	0%
<b>NET INCOME (LOSS)</b>	<b>\$ (5,490)</b>	<b>\$ (17,677)</b>	<b>\$ (78,539)</b>	<b>\$ 73,049</b>	<b>1431%</b>

A-4  
Invoice

**Upstream Weeds**

*Bringing Science to People, &  
People to Science!*

3942 N. 66<sup>th</sup> Street  
Omaha, NE 68104  
Phone 402-881-6919  
Email: Chris@upstreamweeds.com



INVOICE # 021  
DATE: APRIL 5, 2016

INVOICING TERM: 3/01/16- 3/31/16

**TO** John Kottmann, City Engineer  
City of La Vista, Nebraska  
Public Works Department  
9900 Portal Road  
La Vista, NE 68128

CONTRACTOR	PROJECT	PAYMENT TERMS
Chris Madden	Papillion-La Vista Partnership	Due on receipt

Description	Qty	Unit Price	line total
<b>March 1 - 7, 2016</b>			
Partner Correspondence (recruitment, retention, collaboration, and follow-ups)	5	\$ 25.00	\$ 125.00
Client Account Management and Administration (reporting, documentation, & billing)		\$ 25.00	\$ -
External meeting (preparation, attendance, & follow-ups)	5	\$ 25.00	\$ 125.00
New Contract execution-plan development		\$ 25.00	\$ -
Citizen Science Initiatives (planning, implementation, & maintenance)	1	\$ 25.00	\$ 25.00
Event Coordination		\$ 25.00	\$ -
Documentation & Field Research	1	\$ 25.00	\$ 25.00
UNO- Collaborative Time		\$ 25.00	\$ -
<b>March 8 - 14, 2016</b>			
Partner Correspondence (recruitment, retention, collaboration, and follow-ups)	4	\$ 25.00	\$ 100.00
Client Account Management and Administration (reporting, documentation, & billing)	7	\$ 25.00	\$ 175.00
External meeting (preparation, attendance, & follow-ups)	4	\$ 25.00	\$ 100.00
New Contract execution-plan development		\$ 25.00	\$ -
Citizen Science Initiatives (planning, implementation, & maintenance)		\$ 25.00	\$ -
Event Coordination	4	\$ 25.00	\$ 100.00

Documentation & Field Research		\$ 25.00	\$ -
UNO- Collaborative Time	5	\$ 25.00	\$ 125.00

### March 15 - 21, 2016

Partner Correspondence (recruitment, retention, collaboration, and follow-ups)	3	\$ 25.00	\$ 75.00
Client Account Management and Administration (reporting, documentation, & billing)	15	\$ 25.00	\$ 375.00
External meeting (preparation, attendance, & follow-ups)	3	\$ 25.00	\$ 75.00
New Contract execution-plan development		\$ 25.00	\$ -
Citizen Science Initiatives (planning, implementation, & maintenance)		\$ 25.00	\$ -
Event Coordination	8	\$ 25.00	\$ 200.00
Documentation & Field Research		\$ 25.00	\$ -
UNO- Collaborative Time (Pro Bono)	5		\$ -

### March 22 - 31, 2016

Partner Correspondence (recruitment, retention, collaboration, and follow-ups)	16	\$ 25.00	\$ 400.00
Client Account Management and Administration (reporting, documentation, & billing)	16	\$ 25.00	\$ 400.00
External meeting (preparation, attendance, & follow-ups)	1	\$ 25.00	\$ 25.00
New Contract execution-plan development	7	\$ 25.00	\$ 175.00
Citizen Science Initiatives (planning, implementation, & maintenance)		\$ 25.00	\$ -
Event Coordination	15	\$ 25.00	\$ 375.00
Documentation & Field Research		\$ 25.00	\$ -
UNO- Collaborative Time (Pro Bono)	2		\$ -

### Professional Stipends for Public Education/Outreach activities

Jasmine Reep	1	\$ 500.00	\$ 500.00
Daniel Deever	1	\$ 200.00	\$ 200.00
Courtney Smith	1	\$ 200.00	\$ 200.00

### Event Expenses

Promo Material Laminating			\$ 28.32
UNO Collaborative String Map Expenses			\$ 51.78
Sub Total			\$ 3,980.10
50% Cost Share paid by Papillion			\$ (1,990.05)
Total Due			\$ 1,990.05

Please make all checks available to Chris Madden

O.K. to pay

BNK 4-6-2016

02.43.0505

Consent Agenda 4/19 

A-5  
INVOICE



Thompson, Dreessen & Dorner, Inc.  
Consulting Engineers & Land Surveyors

Please remit to:

TD2 Nebraska Office  
10836 Old Mill Road; Omaha, NE 68154  
Office: 402/330-8860 Fax: 402/330-5866

TD2 South Dakota Office  
5000 S. Minnesota Ave., Ste. 300; Sioux Falls, SD 57108  
Office: 605/951-0886

CITY OF LA VISTA  
JOHN KOTTMANN  
8116 PARKVIEW BOULEVARD  
LA VISTA, NE 68128

Invoice number 114459  
Date 03/29/2016  
Project 0171-408 THOMPSON CREEK PHASE 1

Professional Services from February 15, 2016 through March 13, 2016

P.O. #15-0092/16-0094

Description	Current Billed
Task A-Project Start-up	0.00
Task B-Design Development	0.00
Task C-Construction Documentation	0.00
Task D-Phase 2 Grant Acquisition	0.00
Task E-Pre-Construction Monitoring	0.00
<b>Construction Phase Services</b>	<b>1,146.32</b>
Contract Administration and Project Management	\$874.72
Erosion Control Monitoring and Reporting Services	271.60
<b>Additional Services - OPPD</b>	<b>0.00</b>
	<b>Total 1,146.32</b>

Invoice total 1,146.32

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
114178	03/08/2016	1,015.65	1,015.65				
114459	03/29/2016	1,146.32	1,146.32				
	Total	2,161.97	2,161.97	0.00	0.00	0.00	0.00

Terms Net 30 Days. A Finance Charge of 1 1/2% Per Month (18% per Annum) Will Be Charged on Past Due Accounts. Also Liable for all Legal and Collection Fees. Invoices not paid within 90 days of the invoice date will be subject to possible lien filings.

O.K. to pay  
SPLITS TO:  
05.71.0871.03 (NET) \$ 573.16  
05.71.0870.03 (NRD) \$ 573.16

Consent Agenda 4/19/16



Thompson, Dreessen & Dorner, Inc.  
Consulting Engineers & Land Surveyors

A-6  
INVOICE

Please remit to:  
TD2 Nebraska Office  
10836 Old Mill Road; Omaha, NE 68154  
Office: 402/330-8860 Fax: 402/330-5866

TD2 South Dakota Office  
5000 S. Minnesota Ave., Ste. 300; Sioux Falls, SD 57108  
Office: 605/951-0866

CITY OF LA VISTA  
JOHN KOTTMANN  
8116 PARKVIEW BOULEVARD  
LA VISTA, NE 68128

Invoice number 114460  
Date 03/29/2016  
Project 0171-414 CITY PARKING DISTRICT  
ACCESS IMPROVEMENTS - DRAINAGE

Professional Services from February 15, 2016 through March 13, 2016

CIP Project No. PWST-16-002

PO #16-0094

Description	Contract Amount	Prior Billed	Remaining	Current Billed
Task 1 - Topographic Survey (Downstream)	6,819.00	6,819.00	0.00	0.00
Task 2 - Conceptual Analysis	38,270.00	23,997.00	11,933.00	2,340.00
<b>Total</b>	<b>45,089.00</b>	<b>30,816.00</b>	<b>11,933.00</b>	<b>2,340.00</b>

Invoice total 2,340.00

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
114243	03/09/2016	12,232.50	12,232.50				
114460	03/29/2016	2,340.00	2,340.00				
	<b>Total</b>	<b>14,572.50</b>	<b>14,572.50</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Terms Net 30 Days. A Finance Charge of 1 1/2% Per Month (18% per Annum) Will Be Charged on Past Due Accounts. Also Liable for all Legal and Collection Fees.

Invoices not paid within 90 days of the invoice date will be subject to possible lien filings.

O.K. to pay

JK 4-4-2016

05.71.0899.02

Consent Agenda 4/19

# MIDWEST

Right of Way Services, Inc.

A-7

[www.midwestrow.com](http://www.midwestrow.com)

March 31, 2016

John Kottman, City Engineer  
c/o City of La Vista, Nebraska  
8116 Park View Blvd  
La Vista, Nebraska 68128

**Invoice No.: 4250**  
Midwest Right of Way Services #474  
Services in connection with the  
**City of La Vista - Southport Parkway Turn Lane Project**

<b>Total Contract</b>	<b>\$ 4,955.00</b>
<b>Amount Previously Invoiced</b>	<b>\$ -</b>

For the period of February 27, 2016 through March 25, 2016

Project Manager	-	hours at	\$95	per hour	\$	-
Acquisition Agent	-	hours at	\$85	per hour	\$	-
Miles	-	miles	\$0.540	per mile	\$	-

Title (Nebraska Title Co. file 0267600)	\$ 175.00
Appraisal (Giff Property Services invoice 2016025)	\$ 1,500.00

**Total Amount Due for this Invoice:** \$ 1,675.00

**Total Remaining on Contract (after this invoice)** \$ 3,280.00

**Past Due Invoices:**

	\$	-
<b>Total Amount for Past Due Invoices:</b>	<span style="border-bottom: 1px solid black; padding: 0 10px;">\$ -</span>	

**TOTAL AMOUNT CURRENTLY DUE:** \$ 1,675.00

O.K. to pay  
JMK 4-4-2016

05.71.0899.03

For questions regarding this invoice, please call Jack Borgmeyer at 402-955-2900.

13425 "A" Street • Omaha, Nebraska 68144 • Phone 402-955-2900 • 866-955-2901 • Fax 402-955-2903

Consent Agenda 4/19



4592

A-8

PO Box 1100, 100 Middle Street, Portland, ME 04104-1100

I N V O I C E

04/04/2016

Client #: 110382.41  
Invoice #: 357196

City of La Vista  
8116 Park View Boulevard  
La Vista, NE 68128

\$ \_\_\_\_\_  
AMOUNT REMITTED

**City of La Vista**

**BerryDunn**  
Invoice #: 357196

04/04/2016

Professional services rendered by our Government Consulting Group related to the project to assist the City of La Vista with consulting services for Financial Information Software Selection.

**Task 4: Contract Negotiations (25% Complete)** \$875.00

Current Amount Due \$ 875.00

05.71.0859.01  
Due the  
4/1/16

Concent Agenda 4/19 PD

A late charge of 1.5% per month (18% per annum) is added to the balance after 30 days.  
For your convenience, we accept VISA and MASTERCARD or for information on  
ACH Payments, please send an email to [AR@berrydunn.com](mailto:AR@berrydunn.com).

(207)775-2387  
[www.berrydunn.com](http://www.berrydunn.com)

A-9

TD2 File No. 171-408.104  
 April 8, 2016

**PAYMENT RECOMMENDATION NO. 8 ON CONTRACT FOR THOMPSON CREEK CHANNEL REHABILITATION GROUP B – CHANNEL RECONSTRUCTION**

**Owner:** The City of La Vista, Nebraska  
 8116 Park View Blvd.  
 La Vista, Nebraska 68128

**Contractor:** Anderson Excavating Co.  
 1920 Dorcas Street  
 Omaha, NE 68108

**ORIGINAL CONTRACT AMOUNT:** \$1,332,728.50

**AMOUNT OF PREVIOUS PAYMENT RECOMMENDATIONS:** \$ 793,059.32

Item	Description	Approx. Quantities		Unit Price		Amount
<b>Demolition and Grading:</b>						
1	Clearing and Grubbing	0.9	L.S.	\$ 42,000.00	/ L.S.	\$ 37,800.00
2	Stockpile and Redistribute Topsoil (6,500 C.Y. Moved Twice), Established Quantity	12,000	C.Y.	\$ 10.00	/ C.Y.	\$120,000.00
3	Common Earthwork, In Place, Established Quantity	20,000	C.Y.	\$ 6.00	/ C.Y.	\$120,000.00
4	Haul Excess Soil to NRD Levee Site	16,000	C.Y.	\$ 8.00	/ C.Y.	\$128,000.00
5	Haul Excess Soil Off Site and Dispose	6,667	C.Y.	\$ 9.00	/ C.Y.	\$ 60,003.00
6	Remove and Dispose Existing Headwall Structure and Railing	1	EA.	\$ 3,000.00	/ EA.	\$ 3,000.00
7	Remove Existing Gabion Baskets and Salvage Stone On Site	155	C.Y.	\$ 15.00	/ C.Y.	\$ 2,325.00
8	Remove and Dispose 24" - 30" Storm Sewer	150	L.F.	\$ 30.00	/ L.F.	\$ 4,500.00
9	Remove and Dispose 48" Storm Sewer	8	L.F.	\$ 45.00	/ L.F.	\$ 360.00
10	Remove and Dispose P.C.C. Pavement	235	S.Y.	\$ 4.50	/ S.Y.	\$ 1,057.50
11	Remove and Dispose 4' Tall Chain Link Fence	0	L.F.	\$ 5.00	/ L.F.	\$ 0.00
12	Remove, Salvage and Relocate 4' Tall Chain Link Fence	78	L.F.	\$ 12.00	/ L.F.	\$ 936.00
13	Remove and Salvage Playground Equipment	1	EA.	\$ 8,000.00	/ EA.	\$ 8,000.00
14	Remove and Dispose Sand Volleyball Court and Equipment	1	EA.	\$ 2,000.00	/ EA.	\$ 2,000.00
<b>Infrastructure Installation:</b>						
15	30" Storm Sewer Plug, In Place	2	EA.	\$ 800.00	/ EA.	\$ 1,600.00
16	Flowable Fill In Abandoned Storm Sewer, In Place	25	C.Y.	\$ 240.00	/ C.Y.	\$ 6,000.00
17	Construct 5' x 5' Junction Box w/ Weir, In Place	1	EA.	\$11,000.00	/ EA.	\$ 11,000.00
18	Construct 54" I.D. Storm Sewer Manhole, In Place	30	V.F.	\$ 750.00	/ V.F.	\$ 22,500.00
19	Construct 54" I.D. Flat Top Storm Sewer Manhole, In Place	10	V.F.	\$ 800.00	/ V.F.	\$ 8,000.00

20	Construct 60" I.D. Flat Top Storm Sewer Manhole, In Place	6	V.F.	\$ 850.00	/	V.F.	\$ 5,100.00
21	Standard Manhole Ring and Cover, In Place	5	EA.	\$ 500.00	/	EA.	\$ 2,500.00
22	Construct 24" - 30" Concrete Collar, In Place	3	EA.	\$ 1,600.00	/	EA.	\$ 4,800.00
23	Construct 24" HDPE Storm Sewer w/ Bedding, In Place	87	L.F.	\$ 175.00	/	L.F.	\$ 15,225.00
24	Construct 30" HDPE Storm Sewer w/ Bedding, In Place	110	L.F.	\$ 125.00	/	L.F.	\$ 13,750.00
25	Construct 30" RCP Storm Sewer, Class III, W/ Bedding, In Place	220	L.F.	\$ 200.00	/	L.F.	\$ 44,000.00
26	Construct 42" HDPE Storm Sewer w/ Bedding, In Place	17	L.F.	\$ 225.00	/	L.F.	\$ 3,825.00
27	Construct Type II Curb Inlet, In Place	1	EA.	\$ 7,500.00	/	EA.	\$ 7,500.00
28	Construct Type III Curb Inlet, In Place	1	EA.	\$ 7,500.00	/	EA.	\$ 7,500.00
29	Construct Edgewood Boulevard Culvert Dissipation Structure	1	EA.	\$20,000.00	/	EA.	\$ 20,000.00
30	Storm Sewer Anchor System, In Place	10	EA.	\$ 1,000.00	/	EA.	\$ 10,000.00
31	Construct SAFL Baffle System, In Place	4	EA.	\$ 1,800.00	/	EA.	\$ 7,200.00
32	Type "B" Riprap w/ Geotextile Fabric, In Place	59	TON	\$ 36.00	/	TON	\$ 2,124.00
33	Construct 4" P.C.C. Sidewalk Pavement, In Place	308	S.Y.	\$ 5.00	/	S.Y.	\$ 1,540.00
34	Construct 6" P.C.C. Driveway Pavement, In Place	85	S.Y.	\$ 6.00	/	S.Y.	\$ 510.00
35	Construct 7" P.C.C. Pavement, In Place	251	S.Y.	\$ 12.00	/	S.Y.	\$ 3,012.00
	<b>Special Treatments:</b>						
36	Geo-Wrapped Soil Lifts, In Place	2,750	S.F.	\$ 25.00	/	S.F.	\$ 68,750.00
37	Creek Toe Stone Revetment and Bedding, In Place	0	L.F.	\$ 35.00	/	L.F.	\$ 0.00
38	Wetland Soil Amendment, In Place	0	C.Y.	\$ 10.00	/	C.Y.	\$ 0.00
39	Cross-Vane Grade Control Structure, In Place	1	EA.	\$ 5,000.00	/	EA.	\$ 5,000.00
40	Gabion Baskets W/ Recycled Stone, In Place	67	C.Y.	\$ 105.00	/	C.Y.	\$ 7,035.00
41	Tensar Bionet C125BN (Or Approved Equal, In Place	0	S.Y.	\$ 2.75	/	S.Y.	\$ 0.00
42	Tensar Bionet SC150BN (Or Approved Equal), In Place	0	S.Y.	\$ 2.00	/	S.Y.	\$ 0.00
	<b>Erosion Control:</b>						
43	Maintain and Remove Stabilized Construction Entrance	0	EA.	\$ 1,500.00	/	EA.	\$ 0.00
44	Maintain and Remove Inlet Filters	0	EA.	\$ 125.00	/	EA.	\$ 0.00
45	Maintain Fabric Silt Fence, In Place	1,200	L.F.	\$ 2.50	/	L.F.	\$ 3,000.00
46	Remove and Dispose Fabric Silt Fence	0	L.F.	\$ 1.00	/	L.F.	\$ 0.00
47	Water Management, Complete	0.83	L.S.	\$98,400.00	/	L.S.	\$ 81,672.00
48	United Seed Super Turf 2 Permanent Seed w/ Straw Mulch	0.5	AC.	\$ 3,000.00	/	AC.	\$ 1,500.00
49	Maintain and Remove Orange Safety Fence	0	L.F.	\$ 1.00	/	L.F.	\$ 0.00
	<b>Planting:</b>						
50	Stream Bank Seeding, In Place	0	AC.	\$ 3,500.00	/	AC.	\$ 0.00
51	Low Prairie Seeding, In Place	0	AC.	\$ 2,800.00	/	AC.	\$ 0.00

52	Upland Prairie Seeding, In Place	0	AC.	\$ 2,000.00	/	AC.	\$ 0.00
53	Wet Meadow Seeding, In Place	0	AC.	\$ 3,000.00	/	AC.	\$ 0.00
54	Access Path Seeding, In Place	0	AC.	\$20,000.00	/	AC.	\$ 0.00
55	Willow Live Stakes, In Place	2,050	EA.	\$ 20.00	/	EA.	\$ 41,000.00
56	Install 1-1/2" Caliper trees, In Place	0	EA.	\$ 450.00	/	EA.	\$ 0.00
57	Install Six Feet Tall Conifer Trees, In Place	0	EA.	\$ 450.00	/	EA.	\$ 0.00
58	Deep Cell Plugs, In Place	0	EA.	\$ 10.00	/	EA.	\$ 0.00
59	Year One Maintenance For Project Area	0	L.S.	\$15,000.00	/	L.S.	\$ 0.00
60	Year Two Maintenance For Project Area	0	L.S.	\$10,000.00	/	L.S.	\$ 0.00
61	Year Three Maintenance For Project Area	0	L.S.	\$ 8,000.00	/	L.S.	\$ 0.00
<b>Parkland Amenities:</b>							
62	Reinstall Salvaged Playground Equipment at Triangle Park	1	EA.	\$72,500.00	/	EA.	\$ 72,500.00
63	Construct Volleyball Court, In Place	0	EA.	\$14,000.00	/	EA.	\$ 0.00
64	Install New 42" Tall Galvanized Chain Link Fence, In Place	0	L.F.	\$ 12.00	/	L.F.	\$ 0.00
65	Install Six Feet Tall, White PVC Privacy Fence, In Place	0	L.F.	\$ 20.00	/	L.F.	\$ 0.00
<b>Hourly Rates:</b>							
66	Labor	12.5	HRS	\$ 40.00	/	HRS	\$ 500.00
67	CAT 257B (Or Equivalent) W/ Operator	6	HRS	\$ 95.00	/	HRS	\$ 570.00
68	CAT 225 (Or Equivalent) W/ Operator	16	HRS	\$ 150.00	/	HRS	\$ 2,400.00
69	CAT D7 (Or Equivalent) W/ Operator	16	HRS	\$ 140.00	/	HRS	\$ 2,240.00
70	CAT 977 (Or Equivalent) W/ Operator	16	HRS	\$ 140.00	/	HRS	\$ 2,240.00
71	Side Dump Truck (Or Equivalent) W/ Operator	17.5	HRS	\$ 110.00	/	HRS	\$ 1,925.00
<b>TOTAL</b>							
<b>LESS 5% RETAINED</b>							
<b>LESS PREVIOUS PAYMENT</b>							
<b>RECOMMENDATIONS</b>							
<b>Deductions per Change Order No. 1:</b>							
October 9, 2015 Completion Date							
October 19 to December 23 (Complete)							
66 days							
\$ 100.00 / day							
(\$ 6,600.00)							
November 1, 2015 Completion Date							
November 9 to December 23 and							
March 14 to April 6							
71 days							
\$ 100.00 / day							
(\$ 7,100.00)							
<b>TOTAL DEDUCTION TO DATE</b>							
<b>AMOUNT DUE CONTRACTOR</b>							
<b>\$120,440.20</b>							

We recommend that payment in the amount of \$120,440.20 be made to Anderson Excavating Co.

Respectfully submitted,

*Charles E. Riggs, P.E.*  
 Contract Engineer  
 THOMPSON, DREESSEN & DORNER, INC.  
 CER/tjp  
 cc: Anderson Excavating Co.

O.K. to pay  
 of MK 4-11-2016

SPLITS TO:

05.71.0871.03 (NET) \$60,220.10  
 05.71.0870.03 (NRD) \$60,220.10

*Consent Agenda 4/19/16 (PL)*

APCHCKRP  
10.30.14

Thu Apr 14, 2016 8:40 AM

\*\*\*\*  
City of Lavista  
ACCOUNTS PAYABLE CHECK REGISTER\*\*\*\*  
OPER: MAG

PAGE 1

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BANK NO	BANK NAME	CHECK NO	DATE	VENDOR NO	VENDOR NAME	CHECK AMOUNT	CLEARED	VOIDED	MANUAL
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1 BK NE CKG MAIN (600-873)

46419 Payroll Checks  
Thru 46421

46422 Gap in Checks  
Thru 120729

120730	4/06/2016	3524	BOLTE, JAN		345.00		**MANUAL**
120731	4/06/2016	1270	PREMIER-MIDWEST BEVERAGE CO		177.70		**MANUAL**
120732	4/06/2016	1194	QUALITY BRANDS OF OMAHA		292.00		**MANUAL**
120733	4/07/2016	397	ACCREDITED COLLECTION SVC INC		162.08		**MANUAL**
120734	4/07/2016	4867	VAN RU CREDIT CORPORATION		39.45		**MANUAL**
120735	4/07/2016	156	CREDIT MANAGEMENT SVCS		2.02		**MANUAL**
120736	4/07/2016	147	CHRIS MADDEN		1,500.00		**MANUAL**
120737	4/07/2016	143	THOMPSON DREESSEN & DORNER		14,878.15		**MANUAL**
120738	4/07/2016	3739	FELSBURG HOLT & ULLEVIG		262.50		**MANUAL**
120739	4/07/2016	4151	HUNDEN STRATEGIC PARTNERS		4,900.00		**MANUAL**
120740	4/19/2016	4354	A-RELIEF SERVICES INC		280.00		
120741	4/19/2016	3983	ABE'S PORTABLES INC		40.60		
120742	4/19/2016	571	ALAMAR UNIFORMS		873.00		
120743	4/19/2016	720	AMERICAN LEGAL PUBLISHING CO		62.00		
120744	4/19/2016	188	ASPHALT & CONCRETE MATERIALS		247.50		
120745	4/19/2016	935	AUTO BRAKE & CLUTCH CO INC		83.00		
120746	4/19/2016	4714	AWE ACQUISITION INC		1,050.00		
120747	4/19/2016	201	BAKER & TAYLOR BOOKS		7.24		
120748	4/19/2016	2554	BARCAL, ROSE		152.20		
120749	4/19/2016	849	BARONE SECURITY SYSTEMS		222.50		
120750	4/19/2016	3058	BAXTER CHRYSLER DODGE JEEP RAM		24.45		
120751	4/19/2016	4037	BAXTER FORD 144TH & I-80		145.71		
120752	4/19/2016	4092	BIBLIONIX LLC		4,025.00		
120753	4/19/2016	4781	BISHOP BUSINESS EQUIPMENT		1,117.80		
120754	4/19/2016	196	BLACK HILLS ENERGY		815.51		
120755	4/19/2016	1242	BRENTWOOD AUTO WASH		24.00		
120756	4/19/2016	4494	BRIDGESTONE GOLF INC		309.00		
120757	4/19/2016	3760	BUETHE, PAM		1,191.70		
120758	4/19/2016	76	BUILDERS SUPPLY CO INC		1,264.01		
120759	4/19/2016	4058	CALENTINE, JEFFREY		119.50		
120760	4/19/2016	2958	CALLAWAY GOLF COMPANY		743.24		
120761	4/19/2016	523	CARROT-TOP INDUSTRIES INC		1,619.64		
120762	4/19/2016	219	CENTURY LINK		654.03		
120763	4/19/2016	2540	CENTURY LINK BUSN SVCS		79.30		
120764	4/19/2016	424	CHOICE MARKETING SPORTS CARDS		364.45		
120765	4/19/2016	152	CITY OF OMAHA		325,173.07		
120766	4/19/2016	301	CITY OF PAPILLION		150,654.00		
120767	4/19/2016	3186	CLASSIC REFRIGERATION		430.56		
120768	4/19/2016	3126	COCA-COLA BOTTLING COMPANY		1,307.69		
120769	4/19/2016	235	COMFORT INN-KEARNEY		539.70		
120770	4/19/2016	4615	CONSOLIDATED MANAGEMENT		209.25		
120771	4/19/2016	2158	COX COMMUNICATIONS		143.00		
120772	4/19/2016	4719	CROUCH, JAMIE		85.00		

BANK NO	BANK NAME			CHECK AMOUNT	CLEARED	VOIDED	MANUAL
CHECK NO	DATE	VENDOR NO	VENDOR NAME				
120773	4/19/2016	3408	DASH MEDICAL GLOVES	65.90			
120774	4/19/2016	4981	DATASHIELD CORPORATION	12.45			
120775	4/19/2016	111	DEMCO INCORPORATED	1,095.63			
120776	4/19/2016	77	DIAMOND VOGEL PAINTS	340.22			
120777	4/19/2016	374	DISPLAY SALES	128.00			
120778	4/19/2016	159	DXP ENTERPRISES INC	55.11			
120779	4/19/2016	3334	EDGEWEAR SCREEN PRINTING	3,973.25			
120780	4/19/2016	3460	FEDEX	12.15			
120781	4/19/2016	142	FITZGERALD SCHORR BARMETTLER	26,785.50			
120782	4/19/2016	53	GCR TIRES & SERVICE	722.26			
120783	4/19/2016	966	GENUINE PARTS COMPANY-OMAHA	.00	**CLEARED**	**VOIDED**	
120784	4/19/2016	966	GENUINE PARTS COMPANY-OMAHA	.00	**CLEARED**	**VOIDED**	
120785	4/19/2016	966	GENUINE PARTS COMPANY-OMAHA	1,942.47			
120786	4/19/2016	285	GRAYBAR ELECTRIC COMPANY INC	2,201.73			
120787	4/19/2016	1044	H & H CHEVROLET LLC	116.10			
120788	4/19/2016	387	HARM'S CONCRETE INC	85.00			
120789	4/19/2016	3657	HEARTLAND PAPER	280.00			
120790	4/19/2016	4178	HERITAGE CRYSTAL CLEAN LLC	633.47			
120791	4/19/2016	2888	HOME DEPOT CREDIT SERVICES	68.00			
120792	4/19/2016	1612	HY-VEE INC	2,598.99			
120793	4/19/2016	2323	INGRAM LIBRARY SERVICES	939.80			
120794	4/19/2016	4851	J & J SMALL ENGINE SERVICE	155.74			
120795	4/19/2016	2653	JONES AUTOMOTIVE INC	203.00			
120796	4/19/2016	2394	KRIHA FLUID POWER CO INC	205.81			
120797	4/19/2016	4425	LANDPORT SYSTEMS INC	125.00			
120798	4/19/2016	4330	LARSEN SUPPLY COMPANY	159.60			
120799	4/19/2016	428	TAMMI LARSEN	85.00			
120800	4/19/2016	942	LIBRA INDUSTRIES INC	86.85			
120801	4/19/2016	2664	LOU'S SPORTING GOODS	1,335.90			
120802	4/19/2016	4560	LOWE'S CREDIT SERVICES	109.02			
120803	4/19/2016	877	MATHESON TRI-GAS INC	462.44			
120804	4/19/2016	346	MAX I WALKER UNIFORM RENTAL	609.77			
120805	4/19/2016	193	CATHERINE DEMES MAYDEW	97.50			
120806	4/19/2016	94	MC CANN PLUMBING SERVICE INC	21.39			
120807	4/19/2016	4943	MENARDS-RALSTON	370.07			
120808	4/19/2016	153	METRO AREA TRANSIT	816.00			
120809	4/19/2016	3884	METRO LANDSCAPE MATERIALS &	210.00			
120810	4/19/2016	553	METROPOLITAN UTILITIES DIST.	.00	**CLEARED**	**VOIDED**	
120811	4/19/2016	553	METROPOLITAN UTILITIES DIST.	1,578.83			
120812	4/19/2016	184	MID CON SYSTEMS INCORPORATED	320.60			
120813	4/19/2016	2299	MIDWEST TAPE	26.24			
120814	4/19/2016	423	TOM MILLER	190.08			
120815	4/19/2016	429	CYNTHIA MISEREZ	119.50			
120816	4/19/2016	830	MOBOTREX MOBILITY & TRAFFIC	95.25			
120817	4/19/2016	2382	MONARCH OIL INC	262.50			
120818	4/19/2016	342	MUNICIPAL PIPE TOOL CO LLC	5,471.00			
120819	4/19/2016	1028	NATIONAL EVERYTHING WHOLESALE	158.35			
120820	4/19/2016	1804	NEBRASKA BUSINESS ELECTRONICS	25.00			
120821	4/19/2016	4703	NEBRASKA ENVIRONMENTAL PRODS	481.84			
120822	4/19/2016	2883	NEBRASKA LANDSCAPE SOLUTIONS	1,314.52			
120823	4/19/2016	479	NEBRASKA LIBRARY COMMISSION	2,444.28			
120824	4/19/2016	2685	NEBRASKA TURF PRODUCTS	2,444.00			
120825	4/19/2016	3303	NEBRASKA WELDING LTD	30.91			

APCHCKRP Thu Apr 14, 2016 8:40 AM  
10.30.14\*\*\*\* City of Lavista  
ACCOUNTS PAYABLE CHECK REGISTER

OPER: MAG

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## BANK NO BANK NAME

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120826	4/19/2016	440 NMC EXCHANGE LLC	24.18			
120827	4/19/2016	1831 O'REILLY AUTOMOTIVE STORES INC	420.70			
120828	4/19/2016	1014 OFFICE DEPOT INC	.00	**CLEARED**	**VOIDED**	
120829	4/19/2016	1014 OFFICE DEPOT INC	.00	**CLEARED**	**VOIDED**	
120830	4/19/2016	1014 OFFICE DEPOT INC	673.81			
120831	4/19/2016	402 OMAHA MAGAZINE LTD	446.00			
120832	4/19/2016	195 OMAHA PUBLIC POWER DISTRICT	.00	**CLEARED**	**VOIDED**	
120833	4/19/2016	195 OMAHA PUBLIC POWER DISTRICT	.00	**CLEARED**	**VOIDED**	
120834	4/19/2016	195 OMAHA PUBLIC POWER DISTRICT	50,070.24			
120835	4/19/2016	46 OMAHA WORLD-HERALD	610.72			
120836	4/19/2016	3039 PAPILLION SANITATION	2,684.31			
120837	4/19/2016	1784 PLAINS EQUIPMENT GROUP	1,415.19			
120838	4/19/2016	172 QP ACE HARDWARE	.00	**CLEARED**	**VOIDED**	
120839	4/19/2016	172 QP ACE HARDWARE	.00	**CLEARED**	**VOIDED**	
120840	4/19/2016	172 QP ACE HARDWARE	.00	**CLEARED**	**VOIDED**	
120841	4/19/2016	172 QP ACE HARDWARE	1,045.83			
120842	4/19/2016	191 READY MIXED CONCRETE COMPANY	2,824.63			
120843	4/19/2016	532 SARPY COUNTY ECONOMIC DEV. CORP	25.00			
120844	4/19/2016	490 SARPY COUNTY REGISTER OF DEEDS	32.00			
120845	4/19/2016	115 SIRCHIE FINGER PRINT LABS	101.46			
120846	4/19/2016	4272 SOLBERG, CHRISTOPHER	215.74			
120847	4/19/2016	533 SOUCIE, JOSEPH H JR	119.50			
120848	4/19/2016	257 SOUTHEAST AREA CLERK'S ASSN	20.00			
120849	4/19/2016	3838 SPRINT	643.40			
120850	4/19/2016	277 THEATRICAL MEDIA SERVICES INC	845.40			
120851	4/19/2016	161 TRACTOR SUPPLY CREDIT PLAN	49.99			
120852	4/19/2016	265 TRILLIUM CNG (1700)	8.30			
120853	4/19/2016	176 TURFWERKS	250.00			
120854	4/19/2016	4979 UNITE PRIVATE NETWORKS LLC	3,850.00			
120855	4/19/2016	4856 UNITED DISTRIBUTORS INC	74.76			
120856	4/19/2016	766 VIERREGGER ELECTRIC COMPANY	19,796.81			
120857	4/19/2016	3150 WHITE CAP CONSTR SUPPLY/HDS	56.99			
120858	4/19/2016	968 WICK'S STERLING TRUCKS INC	19.77			
120859	4/19/2016	984 ZIMCO SUPPLY COMPANY	2,370.00			

2687801 Payroll Checks

Thru 2703501

1260809	4/08/2016	5017 EFTPS	Federal Payroll Taxes	67,561.18	**E-PAY**
1260810	4/08/2016	5018 NE STATE INCOME TAX		9,995.73	**E-PAY**
1260811	4/08/2016	5019 TCMA PAYROLL	Pension	35,633.42	**E-PAY**
1260812	4/08/2016	5020 NE CHILD SUPPORT PAYMENT CTR		966.08	**E-PAY**
1260813	4/08/2016	5023 LFOP DUES		1,220.00	**E-PAY**
1260814	4/08/2016	5024 POLICE INSURANCE		261.89	**E-PAY**
1260815	4/08/2016	5025 529 CSP	College Savings Plan	50.00	**E-PAY**

BANK TOTAL	783,071.60
OUTSTANDING	783,071.60
CLEARED	.00
VOIDED	.00

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10.30.14

Thu Apr 14, 2016 8:40 AM

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City of Lavista  
ACCOUNTS PAYABLE CHECK REGISTER

OPER: MAG

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## BANK NO BANK NAME

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FUND	TOTAL	OUTSTANDING	CLEARED	VOIDED
01 GENERAL FUND	358,138.38	358,138.38	.00	.00
02 SEWER FUND	348,893.44	348,893.44	.00	.00
04 BOND(S) DEBT SERVICE FUND	24,700.00	24,700.00	.00	.00
05 CONSTRUCTION	17,871.75	17,871.75	.00	.00
08 LOTTERY FUND	12,130.01	12,130.01	.00	.00
09 GOLF COURSE FUND	8,134.33	8,134.33	.00	.00
15 OFF-STREET PARKING	1,881.59	1,881.59	.00	.00
16 REDEVELOPMENT	11,322.10	11,322.10	.00	.00
REPORT TOTAL	783,071.60			
OUTSTANDING	783,071.60			
CLEARED		.00		
VOIDED		.00		
+ Gross Payroll 04/08/16	357,979.16			
- Payroll ACH Payments	<u>115,688.30</u>			
GRAND TOTAL	<u>\$1,025,362.46</u>			

APPROVED BY COUNCIL MEMBERS 04/19/16

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COUNCIL MEMBER

ITEM B

**CITY OF LA VISTA  
MAYOR AND CITY COUNCIL REPORT  
APRIL 19, 2016 AGENDA**

<b>Subject:</b>	<b>Type:</b>	<b>Submitted By:</b>
RENEW FRANCHISE AGREEMENT BETWEEN CITY OF LA VISTA AND COX COMMUNICATIONS	◆ RESOLUTION ORDINANCE RECEIVE/FILE	PAM BUETHE CITY CLERK

**SYNOPSIS**

A public hearing has been scheduled regarding the request by Cox Communications Omaha, L.L.C. to renew its franchise agreement with the City of La Vista.

**FISCAL IMPACT**

The franchise fee equal to 5% of Gross Revenue will be collected.

**RECOMMENDATION**

Continue Public Hearing

**BACKGROUND**

The city received a letter from Cox Communications to renew the franchise agreement and a public hearing was scheduled to hear testimony for the renewal. Negotiations will begin and an agreement will be presented at a future meeting.



March 22, 2016

Ms. Pamela A. Buethe  
City Clerk  
8116 Parkview Boulevard  
La Vista, Nebraska 68128

Dear Ms. Buethe,

Please consider this letter a request for the renewal of Cox Communications Omaha, L.L.C.'s ("Franchisee") franchise agreement with the City of La Vista. Over the past several decades Cox has enjoyed our partnership with the City and we look forward to continuing to service the City and its residents with our high quality video programming offerings.

The City requested Cox submit information associated with the City's franchise application process. In accordance with §115.002 of the City's business regulations Cox submits the following information which constitutes an update of any material changes to the information required by §115.002 since franchise renewal was last requested. I also am enclosing an updated summary with respect to applicable customer service standards.

Please contact either Robbie Squires or me if you should have any questions regarding this document. We look forward to working with you throughout this franchise renewal process.

Sincerely,

A handwritten signature in black ink, appearing to read "Nick Paden".

Nick Paden  
Cox Government Affairs  
11506 W Dodge Road  
Omaha, NE 68154  
(402) 934-0599

**Affidavit**

By signing below, I hereby certify and attest on behalf of Cox Communications Omaha, L.L.C. to the statement and matters set forth in subsection (A)(10) of §115.002 of the City of La Vista Municipal Code.

Name: Nick Roden

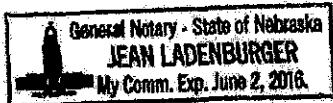
Title: Manager, Government Affairs

Subscribed and sworn to before me this 22 day of March, 2016 by  
Nick Roden, who is the Manager, Government Affairs of Cox Communications, Omaha, L.L.C., as  
his/her voluntary act and deed on behalf of Cox Communications Omaha, L.L.C.

Jean Ladenburger

NOTARY PUBLIC

My Commission expires 6/2/2016



**CITY OF LA VISTA**  
**MAYOR AND CITY COUNCIL REPORT**  
**APRIL 19, 2016 AGENDA**

<b>Subject:</b>	<b>Type:</b>	<b>Submitted By:</b>
AMEND VARIOUS SECTIONS OF THE LA VISTA MUNICIPAL CODE	RESOLUTION ◆ ORDINANCES RECEIVE/FILE	PAM BUETHE CITY CLERK

**SYNOPSIS**

Ordinances have been prepared to amend Sections 73.01 and 93.025 of the La Vista Municipal Code.

**FISCAL IMPACT**

N/A.

**RECOMMENDATION**

Approval.

**BACKGROUND**

The changes are a result of American Legal Publishing Corporation incorporating the legislative changes from the 2014/15 legislative session into our Code along with a correction from a previous legislative change.

These changes have been reviewed by the City Attorney and City Clerk.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE OF THE CITY OF LA VISTA, SARPY COUNTY, NEBRASKA, TO AMEND THE LA VISTA MUNICIPAL CODE SECTION 73.01; TO REPEAL CONFLICTING ORDINANCES PREVIOUSLY ENACTED; TO PROVIDE FOR SEVERABILITY; AND TO PROVIDE FOR THE EFFECTIVE DATE HEREOF.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, SARPY COUNTY, NEBRASKA:

**SECTION 1.** Section 73.01 of the La Vista Municipal Code is amended to read as follows:

**§ 73.01 DEFINITIONS.**

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

**BICYCLE.** Bicycle shall mean (1) Every device propelled by human power upon which any person may ride, having two tandem wheels, either of which is of more than 14 inches in diameter or (2) a device with two or three wheels, fully operative pedals for propulsion by human power, and an electric motor with a capacity not exceeding seven hundred fifty watts which produces no more than one brake horsepower and is capable of propelling the bicycle at a maximum design speed of no more than twenty miles per hour on level ground.

**VEHICLE.** Every device in, upon or by which any person or property is or may be transported or drawn upon a highway, excepting devices moved by human power, devices or used as exclusively upon stationary rails or tracks, electric personal assistive mobility devices, and bicycles.

(79 Code, § 5-621)

**SECTION 2. Repeal of Conflicting Ordinances.** All ordinances and parts of ordinances as previously enacted that are in conflict with this Ordinance or any part hereof are hereby repealed.

**SECTION 3. Severability.** If any section, subsection, sentence, clause or phrase of this Ordinance is, for any reason, held to be unconstitutional or invalid, such unconstitutionality or invalidity shall not affect the validity or constitutionality of the remaining portions of this Ordinance. The Mayor and City Council of the City of La Vista hereby declare that it would have passed this Ordinance and each section, subsection, sentence, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared unconstitutional or invalid.

**SECTION 4. Effective Date.** This Ordinance shall be in full force and effect from and after passage, approval and publication in pamphlet form as provided by law.

PASSED AND APPROVED THIS 19TH DAY OF APRIL, 2016.

CITY OF LA VISTA

\_\_\_\_\_  
Douglas Kindig, Mayor

ATTEST:

Pamela A. Buethe, CMC  
City Clerk

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE OF THE CITY OF LA VISTA, SARPY COUNTY, NEBRASKA, TO AMEND THE LA VISTA MUNICIPAL CODE SECTION 93.025; TO REPEAL CONFLICTING ORDINANCES PREVIOUSLY ENACTED; TO PROVIDE FOR SEVERABILITY; AND TO PROVIDE FOR THE EFFECTIVE DATE HEREOF.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, SARPY COUNTY, NEBRASKA:

**SECTION 1.** Section 93.025 of the La Vista Municipal Code is amended to read as follows:

**§ 93.025 CONSTRUCTION BIDS.**

Whenever the city shall construct, widen, replace, or reconstruct any sidewalk as hereinbefore provided, and the cost of the work shall in the aggregate exceed \$20,000~~30,000~~, then the work shall be awarded pursuant to public notice and letting as provided by law. (79 Code, § 8-311) (Ord. 60, passed - -)

**SECTION 2. Repeal of Conflicting Ordinances.** All ordinances and parts of ordinances as previously enacted that are in conflict with this Ordinance or any part hereof are hereby repealed.

**SECTION 3. Severability.** If any section, subsection, sentence, clause or phrase of this Ordinance is, for any reason, held to be unconstitutional or invalid, such unconstitutionality or invalidity shall not affect the validity or constitutionality of the remaining portions of this Ordinance. The Mayor and City Council of the City of La Vista hereby declare that it would have passed this Ordinance and each section, subsection, sentence, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared unconstitutional or invalid.

**SECTION 4. Effective Date.** This Ordinance shall be in full force and effect from and after passage, approval and publication in pamphlet form as provided by law.

PASSED AND APPROVED THIS 19TH DAY OF APRIL, 2016.

CITY OF LA VISTA

\_\_\_\_\_  
Douglas Kindig, Mayor

ATTEST:

\_\_\_\_\_  
Pamela A. Buethe, CMC  
City Clerk

**CITY OF LA VISTA**  
**MAYOR AND CITY COUNCIL REPORT**  
**APRIL 19, 2016 AGENDA**

Subject:	Type:	Submitted By:
CHANGE ORDER NO. 2- THOMPSON CREEK CHANNEL REHABILITATION-GROUP B CHANNEL RECONSTRUCTION	◆ RESOLUTION ORDINANCE RECEIVE/FILE	JOHN KOTTMANN CITY ENGINEER/ASSISTANT PUBLIC WORKS DIRECTOR

**SYNOPSIS**

A resolution has been prepared to approve a change order to the contract with Anderson Excavating Company of Omaha, Nebraska, to provide for a changes to various work items in the Thompson Creek Channel Rehabilitation-Group "B" Channel Reconstruction contract.

**FISCAL IMPACT**

The total contract price decreases from \$1,332,728.50 to \$1,326,880.41. The channel maintenance services will be contracted directly with the landscaping sub-contractor in the amount of \$33,000.00.

**RECOMMENDATION**

Approval

**BACKGROUND**

Bids were taken on February 20, 2015, for the construction of the Thompson Creek Rehabilitation Group B-Channel Reconstruction. The low bid for this section of the work was submitted by Anderson Excavating Co. in the amount of \$1,332,728.50 with a completion date of September 1, 2015. Completion date issues were addressed in Change Order No. 1.

A small section of channel work in Central Park near the pedestrian bridge was part of the original project. Due to project delays it has been determined best to avoid this area to minimize impacts on Salute to Summer events as well as offset other cost increases. The changes address deletion of a portion of the work in Central Park, deletion of Channel Maintenance that will be contracted directly with a sub-contractor, and various extra work items due to unknown conditions encountered during construction.

There were unknown drain tiles from abutting residences that had to be extended along with regrading of yard areas to provide satisfactory drainage. A grade control structure near 72<sup>nd</sup> Street has to be reconstructed which was not part of the initial construction contract. There was an increase in the size of the safety surfacing around the play structure beyond what was originally bid. It has been determined that the channel maintenance work will be better accomplished by the landscaping sub-contractor.

**RESOLUTION NO. \_\_\_\_\_**

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA AUTHORIZING A CHANGE ORDER TO THE CONTRACT WITH ANDERSON EXCAVATING COMPANY, OMAHA, NEBRASKA, TO PROVIDE FOR CHANGES TO VARIOUS WORK ITEMS IN THE THOMPSON CREEK CHANNEL REHABILITATION – GROUP B CHANNEL RECONSTRUCTION CONTRACT

WHEREAS, the City has determined it is necessary to delete a portion of the work in Central Park, channel Maintenance that will be contracted directly with a sub-contractor, and various extra work items due to unknown conditions encountered during construction; and

WHEREAS, this change order decreases the contract price from \$1,332,728.50 to \$1,326,880.41; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of La Vista, Nebraska, that the Mayor is authorized to execute the necessary documents for a change order with Anderson Excavating Company, Omaha, Nebraska to provide for changes to various work items in the Thompson Creek Channel Rehabilitation – Group B Channel Reconstruction Contract.

PASSED AND APPROVED THIS 19TH DAY OF APRIL, 2016

**CITY OF LA VISTA**

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**Douglas Kindig, Mayor**

ATTEST:

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**Pamela A. Buethe, CMC**  
City Clerk

**CHANGE ORDER NO. 2**

DATE: April 8, 2016

PROJECT: Thompson Creek Channel Rehabilitation – Group B – Channel Reconstruction

TD2 FILE NO.: 171-408.100

OWNER: The City of La Vista, Nebraska  
8116 Park View Blvd.  
La Vista, NE 68128

CONTRACTOR: Anderson Excavating Co.  
1920 Dorcas Street  
Omaha, NE 68108

CONTRACT DATE: March 11, 2015

**DESCRIPTION OF CHANGES:**

Item	Description	Approx. Quantities		Unit Price	Amount
<b>Reductions:</b>					
1	Clearing and Grubbing	1	L.S.	\$ 1,460.00	\$ 1,460.00
2	Stockpile and Redistribute Topsoil (50 C.Y. Moved Twice), Established Quantity	100	C.Y.	\$ 10.00	\$ 1,000.00
4	Haul Excess Soil to NRD Levee Site	125	C.Y.	\$ 8.00	\$ 1,000.00
12	Remove, Salvage and Relocate 4' Tall Chain Link Fence	85	L.F.	\$ 12.00	\$ 1,020.00
37	Creek Toe Stone Revetment and Bedding, In Place	72	L.F.	\$ 35.00	\$ 2,520.00
42	Tensar Bionet SC150BN (Or Approved Equal), In Place	400	S.Y.	\$ 2.00	\$ 800.00
59	Year One Maintenance For Project Area	1	L.S.	\$ 15,000.00	\$ 15,000.00
60	Year Two Maintenance For Project Area	1	L.S.	\$ 10,000.00	\$ 10,000.00
61	Year Three Maintenance For Project Area	1	L.S.	\$ 8,000.00	\$ 8,000.00
<b>Total Reductions</b>					\$ 40,800.00
<b>Additions:</b>					
62	Reinstall Salvaged Playground Equipment at Triangle Park	1	EA.	\$ 14,655.56	\$ 14,655.56
2.1	Repair of Grade Control Structure Upstream from 72 <sup>nd</sup> Street	1	EA.	\$ 11,901.35	\$ 11,901.35
2.2	Drain Tile Extensions from Residences	1	L.S.	\$ 6,095.00	\$ 6,095.00
2.3	Additional Finish Grading on Residential Properties	1	L.S.	\$ 2,300.00	\$ 2,300.00
<b>Total Additions</b>					\$ 34,951.91
<b>Net Change in Contract Amount</b>					(\$ 5,848.09)
<b>Original Contract Amount</b>					\$ 1,332,728.50
<b>Revised Contract Amount</b>					\$ 1,326,880.41

Change Order No. 2  
April 8, 2016  
Page 2

**REASONS FOR CHANGES:**

The addition to item 62 is due to revisions in the Sofsurfaces portion of the playground installation within Triangle Park. Additions 2.1 – 2.3 are due to unforeseen conditions experienced during construction. The reductions shown reflect the elimination from the contract of all items of work originally proposed west of Edgewood Boulevard, and the maintenance items.

Submitted by,

  
Charles E. Riggs, P.E.  
Contract Engineer  
THOMPSON, DREESSEN & DORNER, INC.

CER/tjp

The undersigned parties to the above-referenced contract hereby agree to the changes as set forth above.

THE CITY OF LA VISTA, NEBRASKA

MAYOR

ANDERSON EXCAVATING CO.

BY

TITLE

CLERK

ATTEST

**CITY OF LA VISTA**  
**MAYOR AND CITY COUNCIL REPORT**  
**APRIL 19, 2016 AGENDA**

<b>Subject:</b>	<b>Type:</b>	<b>Submitted By:</b>
AMENDMENT NO. 1- SUPPLEMENTAL SERVICES - CITY PARKING DISTRICT ACCESS IMPROVEMENTS	◆ RESOLUTION ORDINANCE RECEIVE/FILE	JOHN KOTTMANN CITY ENGINEER/ASSISTANT PUBLIC WORKS DIRECTOR

**SYNOPSIS**

A resolution has been prepared authorizing the Public Works Director and City Clerk to sign Amendment No. 1 to a Professional Services Agreement on behalf of the City of La Vista with Olsson Associates (OA in an amount not to exceed \$184,781.11.

**FISCAL IMPACT**

The FY 16 Capital Improvement Program provides funding for City Parking District Access Improvements in the amount of \$1,500,000. The additional services covered in Amendment No. 1 will be covered within this funding.

**RECOMMENDATION**

Approval

**BACKGROUND**

On September 15, 2015 the City Council authorized executing an agreement with Olsson Associates for design engineering services for this project. During execution of the design services it was determined to be necessary to separate the access improvements into two separate bidding packages in order to not delay the primary road construction bidding and contracting. The second package of access improvements will include intersection improvements at the Southport Parkway and Westport Parkway intersection as well as the Southport Parkway and Giles Road intersection. These intersection improvements involve signal modifications as well as some property rights to allow widening of pavement. There is additional design work required to prepare the separate bid package and prepare the property exhibits. The original agreement for engineering services did not address the construction phase services such as testing, staking, and construction observation. It was anticipated that the construction phase services would be addressed by a supplemental agreement once the actual construction work was identified.

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA AUTHORIZING THE EXECUTION OF AMENDMENT NUMBER ONE (1) TO A PROFESSIONAL SERVICES AGREEMENT WITH OLSSON ASSOCIATES FOR ADDITIONAL DESIGN PHASE ENGINEERING SERVICES RELATED TO THE CITY PARKING DISTRICT ACCESS IMPROVEMENTS IN AN AMOUNT NOT TO EXCEED \$184,781.11.

WHEREAS, the City Council of the City of La Vista has determined that said additional services for City Parking District access improvements are necessary; and

WHEREAS, the FY 16 Capital Improvement Program (CIP) provides funding for this project; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and City Council of La Vista, Nebraska, authorizing the execution of amendment number one (1) to a professional services agreement with Olsson Associates for additional design phase engineering services related to the City Parking District Access Improvements in and amount not to exceed \$184,781.11.

PASSED AND APPROVED THIS 19TH DAY OF APRIL, 2016

CITY OF LA VISTA

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Douglas Kindig, Mayor

ATTEST:

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Pamela A. Buethe, CMC  
City Clerk

**CONSULTANT PROFESSIONAL SERVICES  
PRELIMINARY and FINAL ENGINEERING  
AMENDMENT # 1**

This AMENDMENT ("Amendment") shall amend and become a part of the Letter Agreement for Professional Services dated September 8, 2015 between the City of La Vista ("Client") and Olsson Associates, Inc. ("Olsson") providing for professional services for the following Project (the "Agreement"):

**PROJECT DESCRIPTION AND LOCATION**

Project is located at: Southport Parkway & Giles Road – La Vista NE  
Project Description: City Parking District Access Improvements, Amendment 1

**SCOPE OF SERVICES**

Client and Olsson hereby agree that Olsson's Scope of Services under the Agreement is amended by adding the services specifically described below for the additional compensation set forth below:

**Task 800 – Construction Services**

**Public Improvement Construction Services**

- **Construction Administration:**
  - Pre-Construction Conference: Attend a pre-construction conference with the Client, Owner, Contractor, Engineer, Surveyor, testing company, and construction observation team.
  - Review Contractor's Submittals: Review Contractor submittals, for equipment, materials, and construction. All requests for variations from the contract documents shall be reviewed with the Client before issuing an approval to the Contractor.
  - Pay Requests: Review and process the Contractor's payment requests, and forward to the Client for payment.
  - Project Modifications: Coordinate the preparation of any changes through the issuance of field orders, work change directives, or change orders that are agreed upon.
  - Document Interpretation and Clarification: Provide interpretation and clarification of contract documents for the Client and General Contractor.
  - Site Visits: Conduct visits to the construction site to observe progress of the work and to consult with the Client and Contractor on items relating to the project.
  - Substantial Completion: Upon receipt of written notification from the Contractor of substantial completion, schedule a walk through to identify items to be completed or corrected prior to accepting substantial completion.
  - Final Completion Walk Through: In the company of the Client and Contractor, conduct a final completion walk through to identify items requiring completion or correction prior to final payment.
  - Project Closeout: Coordinate appropriate information relating to final closeout of the project including a final set of record drawings for distribution as well as securing all necessary documentation allowing for processing of final payment.
- **Construction Observation:**
  - Olsson shall furnish a Resident Project Representative (RPR), assistants and other field staff to assist the Engineer in observing performance of the work of Contractor during the construction period.
  - Review of Work, Rejection of Defective Work, Observations and Tests: Conduct on-site observations of the work in progress to assist the Engineer in determining if the work is, in general, proceeding in accordance with the Contract Documents.
- **Construction Staking:**
  - Establish Control: Maintain, verify and establish horizontal and vertical control points as needed.
  - Storm Sewer: Stake the storm lines on an offset at a minimum of 50 feet. Stake the rim and invert elevations for manholes and inlets on an offset.
  - Paving: Stake the top back of curb or edge of pavement on an offset at 50 foot intervals on tangent lines, points of curvature, points of reverse curve, points of compound curve, points of tangent with a minimum of 3 points on each curve, at 25 foot intervals on horizontal and vertical curves, and curb cuts on an offset line.
  - Sidewalk: Stake the sidewalk only where it does not fall along the back of curb or along a building along the main through streets at a minimum of 50 feet, at points on intersection on an offset to one side.
  - Offsite Removals: Stake the removal at a minimum of 50 feet including the major breaks.

- Retaining Wall: Stake the face of wall at a minimum of 50 foot intervals on tangent lines, points of curvature, points of reverse curve, points of compound curve, points of tangent with a minimum of 3 points on each curve.
- Construction Testing:
  - Pavement Subgrades: The subgrades within the footprint of the proposed paved areas shall be evaluated with respect to stability and moisture content. Olsson shall obtain samples of materials proposed for use as structural fill for laboratory testing. Laboratory tests, including standard Proctors and Atterberg limits tests, shall be performed to classify and determine physical properties of the proposed fill materials. Olsson shall observe and perform field density tests on structural fill placed within the footprint of the proposed building and in the proposed pavement areas. The subgrades will be proofrolled with heavy construction equipment prior to placement of fill or construction of the pavements.
  - Concrete Pavements: Olsson shall observe placement of concrete in the exterior concrete pavements and sidewalks. Field tests, including slump, air entrainment and temperature, shall be performed on samples of concrete obtained from these structures. Cylinders shall be cast from the concrete used in the construction of the structure for compressive strength testing. Core sampling of the concrete pavement shall also be performed.
  - Utility Backfill: Olsson shall obtain samples of backfill material for standard Proctor and Atterberg limits testing. Field moisture-density tests shall be performed in backfill placed within segments of utility trenches.
  - Reporting: Olsson's field professionals shall prepare typed field reports summarizing each day's field observations, presenting test results, and detailing items not in compliance with the project drawings and/or specifications. Draft copies of the field reports shall be provided on a daily basis to the designated field representative if requested. Items not in compliance shall be listed on discrepancy logs and submitted on a weekly basis to the Client, Architect, Structural Engineer (if Required), General Contractor and Building Official.
  - Field reports shall be reviewed by our project engineer and summarized in bi-weekly letters transmitted to the Client. Olsson is not responsible for the Contractor's means or methods and does not have the obligation or authority to stop Contractor's work. Olsson's responsibility as special inspector is to report our field observations and test results to the Contractor and Client as provided herein.

#### Construction Management

- Construction Management by Jackson Dean Construction.
  - The Construction Manager shall provide sufficient personnel and management to carry out the requirements of this agreement.
  - The Construction Manager shall review construction documents during the design process and make recommendations to the Engineer in regards to constructability, time requirements, availability of materials, cost estimates, and alternative designs.
  - The Construction Manager shall prepare a construction schedule for the review and approval of the Engineer. This schedule shall identify critical phases that require special attention to achieve the desired project schedule.
  - The Construction Manager shall provide job site latrines and job site temporary fencing with a gate. The Construction Manager shall also provide a dumpster for use by the contractors on the Public Road.
  - The Construction Manager will allow the job site trailer being utilized for the Costco Wholesale project to also be used for the Public Road project.
  - The Construction Manager will provide general litter control at the site during the construction of the Public Road.
  - The Construction Manager shall review the construction documents prepared by the Engineer for two or more individual construction contracts and make recommendations as to allocation and coordination of work between the contracts.
  - The Construction Manager shall coordinate the construction schedule for the Public Road with the schedule for the retail store on Lot 3 for Costco Wholesale.
  - The Construction Manager shall review cost estimates for the Public Road that are prepared by the Engineer and make recommendations as to whether such estimates are sufficient.
  - The Construction Manager shall assist the Engineer in conducting a pre-bid conference with interested contractors and in answering questions and advising the potential bidders as to how the construction of the project will be scheduled.
  - The Construction Manager shall assist the Engineer in reviewing the bids and give advice to the Engineer in regards examining qualifications of contractors and sub-contractors and award of the contract for the Public Road.
  - The Construction Manager shall provide sufficient, qualified personnel to perform administration and management of the contract. This shall include review and recommendations to the Engineer for pay requests submitted by the contractors, conducting regular meetings with the Engineer and the contractors to discuss

scheduling and coordination issues including prompt issuance of meeting minutes, updating the project schedule on a regular basis, maintain records for unit price or force account work performed by Contractors in accordance with the project specifications for the Public Road, assisting the Engineer with efforts to assure that the construction is in compliance with the specifications through observations, photos and written notification of suspect areas, and shall assist the Engineer with the review of requests for information, requests for changes, change order requests, and other claims submitted by the Contractors for the construction of the Public Road.

- The Construction Manager shall record the progress of the project through observations, photos, and video surveillance and issue weekly progress reports, and keep a log of weather and construction activity on the site in a daily log.
- The Construction Manager shall assist and advise the Engineer in making observations to determine when substantial completion has been reached on all or a portion of the construction of the Public Road.
- The Construction Manager shall assist the Engineer in making final inspections of the construction of the Public Road.

#### **Task 900 – Turn Lane and Signal Modification Plans**

- **Project Management:**

- Project Management - This task includes time for overall management and coordination of the project team, coordination with Client staff, coordination with key stakeholders.
- Project scheduling assistance.
- Project Meetings - Olsson will schedule and attend a meeting at final design to discuss plans and prepare for bidding.
- Utility Coordination - Olsson will schedule and attend up to three (3) utility meetings. It is anticipated these meetings will take place after project Kick-off, preliminary and final plan submittals in order to discuss possible impacts and relocations with surrounding utility facilities.

- **Preliminary & Final Roadway Design:**

In general, the extent of this task will include additional effort required to produce an independent plans and specifications for the turn lane improvements and signal modifications at the intersections of Southport Parkway & Westport Parkway and Southport Parkway & Giles Road. The turn lane improvements will be designed to meet City of Omaha 2014 Standard Specifications of Construction.

- **Plan Production & Note Reduction** - Olsson will create the necessary plan sheets for inclusion into the plan sets. It is assumed the Consultant will prepare plan sets for two submittals, including preliminary and final plans. Note reduction effort is for incorporation of additional field survey into the base files for use in developing the final design plans. This is additional effort required to produce the independent plans sheets produce area as follows:

- Cover
- General Notes
- Typical Sections
- Geometrics
- Joints & Grades
- Removal, Construction, and Drainage Plans
- Traffic Signal & Pavement Marking Plans
- Erosion Control
- Right-of-Way

- **Typical Sections** - Olsson will prepare the typical sections for the turn lane construction.
- **Geometrics** - Olsson will prepare the roadway features and provide geometric sheets that show the alignments and corner radii information for the various roadway segments, intersections, and major driveway relocations on the project.
- **Joints & Grades** - Olsson will prepare joint layouts and grades plans for the project. The grades will be located every twenty-five (25) feet along centerline, and at critical spots through intersections.
- **Removal, Construction, and Drainage Plans** - Olsson will prepare construction and removal plans for the project. Construction and Removal tabs will match standard City of Omaha pay items. Drainage profiles and cross sections will be prepared for the proposed drainage structures within the project area.
- **Traffic Signal & Pavement Marking Plans** - Olsson will prepare a signal plan for the signal modifications at Southport Parkway & Westport Parkway and Southport Parkway & Giles Road. Olsson shall also include pavement marking and signage layouts. In addition, temporary signage and pavement markings will be shown, if applicable.

- **Erosion Control** - Olsson will prepare plans showing location and type of erosion control to be used for the project. The design will meet the requirements set forth in the City of Omaha Erosion Control Manual. A SWPPP and permit applications will be prepared.
- **Landscape Plan** - Olsson shall coordinate preferred landscaping materials and locations with the Client and their consultants. Prepare landscape plan that includes planting schedule, typical planting details, and landscape planting plan notes. It is assumed that final plantings shall be coordinated by the Contractor/Owner with landscape installer based upon availability of product. Unless requested, landscape irrigation is not a part of this scope.
- **Right-of-Way** - Olsson will provide right-of-way plat maps showing permanent acquisitions, temporary construction easements or permanent easements. Individual Tract maps with legal descriptions which will be prepared for use in acquisitions.
- **Limits of Construction** - Olsson will identify the final limits of construction on the plan sheets. These limits will be used to determine any right-of-way or easement needs.
- **Summary of Quantities/Opinion of Probable Costs** - Olsson will compute quantities for each submittal and will submit an opinion of probable cost at the Preliminary and Final Plans submittals with the plans, using City of Omaha standard bid items and unit prices.
- **QA/QC** - Olsson shall conduct internal quality reviews of the design and plan sets during the design of the project.
- **CADD Submittal** - Olsson will submit electronic CADD files to the Client at the completion of the design of the project.
- **Construction Staking** - Olsson will provide electronic pdf copies of the Final Plans as well as CADD to the contractor for the use of construction staking. It is the responsibility of the contractor to verify the accuracy of all files provided to him prior to using them.
- **Bid Package Documents:**
  - **Special Provisions** - Olsson will prepare necessary special provisions for inclusion into the final bid documents prepared by the Client. Include front end docs as provided by the City
  - **Bid Tabs** - Olsson will help prepare bid tabs for inclusion into the final bid documents prepared by the Client.
  - **Final Construction Plans** - Olsson will prepare two (2) full size plan sets for inclusion into the final bid documents prepared by the Client.
  - **Digital Plans** - It is permissible for City to supply digital format copies of plans and specs to plan houses for bidding purposes. Any reuse of or modification of the work product by the City or any person or entity that acquires or obtains the work product from or through the City without the written authorization of Olsson will be at the City's sole risk and Olsson will be held harmless from any damages arising out of this reuse.

#### COMPENSATION

Phase	Task Description	Fee Amount	Amendment #1	Fee Type
<b>DUE DILIGENCE</b>				
100	Project Management	\$ 14,621.83		TMNTE
200	Survey	\$ 2,497.07		TMNTE
300	Conceptual Design	\$ 4,241.92		TMNTE
400	Drainage Analysis	\$ 3,300.48		TMNTE
500	Geotechnical Exploration	\$ 3,954.99		TMNTE
600	Prelim & Final Roadway Design	\$ 36,651.89		TMNTE
700	Bid Package Documents	\$ 4,736.68		TMNTE
800	Public Improvements Construction Observation / Testing / Inspections / Reporting / As-built Record Drawings		\$ 44,944.18	TMNTE
900	Turn Lane and Signal Modification Plans		\$ 13,975.25	TMNTE
	Expenses	\$ 3,233.83	\$ 52,624.00	TMNTE
<b>TOTAL CONTRACT<sup>(1)</sup></b>		<b>\$ 73,237.68</b>	<b>\$ 111,543.43</b>	

The new total project cost is \$184,781.11

#### **TERMS AND CONDITIONS OF SERVICE**

All provisions of the original Agreement not specifically amended herein shall remain unchanged.

If this Contract Amendment satisfactorily sets forth your understanding of our agreement, please sign in the space provided below. Retain a copy for your files and return an executed original to Olsson. This proposal will be open for acceptance for a period of 30 days from the date set forth above, unless changed by us in writing.

#### **OLSSON ASSOCIATES, INC.**

By \_\_\_\_\_ By \_\_\_\_\_  
Michael C. Piernicky, PE, PTOE Katie Underwood, PE

By signing below, you acknowledge that you have full authority to bind Client to the terms of this Amendment. If you accept this Amendment, please sign:

#### **City of La Vista**

By \_\_\_\_\_  
Signature

Printed Name \_\_\_\_\_

Title \_\_\_\_\_

Dated: \_\_\_\_\_

## Exhibit A - Consultant's Estimate of Hours

Project Name:	City Parking District Access Improvements - Amendment 1											
Project Number:												
Control Number:												
Location (City, County):	La Vista, NE											
Firm Name:	Olsson Associates											
Consultant Project Manager:	Chris Rolling											
Phone/Email:	(402) 341-1116 / <a href="mailto:crolling@olssonassociates.com">crolling@olssonassociates.com</a>											
LPA Responsible Charge:	John Kottmann											
Phone/Email:	(402) 331-6927 / <a href="mailto:jkottmann@cityoflavista.org">jkottmann@cityoflavista.org</a>											
Date:	August 14, 2015											

TASKS	PERSONNEL CLASSIFICATIONS**														Total				
	PM	APM	SENV	ENV	SPE	PE	EI	SDES	DES	ADM	GPE	ACCM	ATCM	RLS	SVC	PMN	STN	WMDD	
<b>Task 800, Construction Services</b>																		552	
a. Construction Administration								30						40					70
b. Construction Observation								40						40	40				120
c. Construction Staking															8	80			88
d. Construction Testing																30	100		130
e. Construction Management																			
<b>Task 900, Project Management</b>																			13
a. Project Management	4																		4
b. Project Meetings (1)	2									2				1					5
c. Utility Coordination	4																		4
<b>Task 900, Preliminary &amp; Final Roadway Design</b>																			36
a. Plan Production & Note Reduction										2	8		12						22
b. Horizontal and Vertical Alignment									1	1									2
c. Typical Sections									1	1									2
d. Geometrics									1	2									3
e. Joints & Grades									1	1									2
f. Removal, Construction, and Drainage Plans									1	3									4
g. Erosion Control									1	1									2
h. Traffic Signal and Pavement Marking									2	4									6
i. Landscape Plan									14										14
j. Right-of-Way Plan									1	1									2
K. Limits of Construction									1	1									2
l. Summary of Quantities/Opinion of Probable Costs	1								1	2									4
m. QA/QC	8								4	8		8							28
n. CADD Submittal	1								2										3
<b>Task 900, Bid Package Documents/Bidding Process</b>																			29
a. Special Provision	4							4	4	2			4						18
b. Bid Tabs	2								2				2						6
c. Final Construction Plans	1								1	2									4
d. Digital Plans	1																		1
<b>Total Hours</b>	28							74	40	30	20	7	80	40	8	80	30	100	138
<b>Total Days (8 hrs)</b>	3.5							9.3	5.0	4.5	2.5	0.9	10.0	5.0	1.0	10.0	3.8	12.5	17.25

**CLASSIFICATIONS:**

PM	= Project Manager	EI	= Engineer Intern	ATCM	= Assistant Construction Manager
APM	= Assistant Project Manager	SDES	= Senior Designer/Technician	RLS	= Registered Land Surveyor
SENV	= Senior Environmental Scientist	DES	= Designer/Technician	SVC	= Survey Crew (2 Person)
ENV	= Environmental Scientist	ADM	= Administrative	PMN	= Project Manager - HDT
SPE	= Senior Project Engineer	GPE	= Geotechnical Engineer	STN	= Senior Technician - HDT
PE	= Project Engineer	ACCM	= Associate Construction Manager	WM/DD	= Webmaster / Database Developer

\*\* For User-Defined Classifications, you will need to edit the Classifications Legend located above. To enter a new classification, replace 'UD1' with its abbreviation (ex. GRA) and replace 'User Defined 1' with the corresponding title (ex. Graphic Artist). Once the user-definitions are added, they will self-populate the Estimate of Hours table, as well as the remaining sheets.

## Labor Rates

Project Name:	City Parking District Access Improvements - Amendment 1		
Project Number:			
Control Number:			
Location (City, County):	La Vista, NE		
Firm Name:	Olsson Associates		
Consultant Project Manager:	Chris Rolling		
Phone/Email:	(402) 341-1116 / crolling@olssonassociates.com		
LPA Responsible Charge:	John Kottmann		
Phone/Email:	(402) 331-8927 / jkottmann@cityoflavista.org		
Date:	August 14, 2015		

Labor Costs:		Hours	2015 Pay Rates	Amount
Code	Classification Title			
PM	Project Manager	28	\$37.00	\$1,036.00
APM	Assistant Project Manager		\$43.25	
SENV	Senior Environmental Scientist		\$44.75	
ENV	Environmental Scientist		\$24.00	
SPE	Senior Project Engineer	74	\$48.25	\$3,570.50
PE	Project Engineer	40	\$40.25	\$1,610.00
EI	Engineer Intern	39	\$27.75	\$1,082.25
SDES	Senior Designer/Technician		\$26.50	
DES	Designer/Technician	20	\$16.00	\$380.00
ADM	Administrative	7	\$20.00	\$140.00
GPE	Geotechnical Engineer		\$45.00	
ACCM	Associate Construction Manager	80	\$31.25	\$2,500.00
ATCM	Assistant Construction Manager	40	\$26.90	\$1,076.00
RLS	Registered Land Surveyor	8	\$37.00	\$296.00
SVC	Survey Crew (2 Person)	80	\$45.50	\$3,640.00
PMN	Project Manager - NDT	30	\$36.65	\$1,099.50
STN	Senior Technician - NDT	100	\$25.00	\$2,500.00
WMDD	Webmaster / Database Developer		\$33.00	
<b>TOTALS</b>		546		<b>\$18,930.25</b>

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SENV	= Senior Environmental Scientist	DES	= Designer/Technician	SVC	= Survey Crew (2 Person)
ENV	= Environmental Scientist	ADM	= Administrative	PMN	= Project Manager - NDT
SPE	= Senior Project Engineer	GPE	= Geotechnical Engineer	STN	= Senior Technician - NDT
PE	= Project Engineer	ACCM	= Associate Construction Manager	WMDD	= Webmaster / Database Developer

Blended Rates Worksheet		2015	
EMPLOYEE NAME	CLASSIFICATION <sup>1</sup>	SALARY RATE	% ASSIGNED <sup>1</sup>
Project Manager			
Chris Rolling	Project Engineer	\$36.78	100.0%
		Blended Rate:	\$36.78
Assistant Project Manager			
		Blended Rate:	
Senior Environmental Scientist			
		Blended Rate:	
Environmental Scientist			
		Blended Rate:	
Senior Project Engineer			
Tony Egelihoff	Project Engineer	\$48.08	100.0%
		Blended Rate:	\$48.08
Project Engineer			
Chris Rolling	Project Engineer	\$35.58	40.0%
		Blended Rate:	\$14.23
Engineer Intern			
Mike Golka	Assistant Engineer	\$27.41	80.0%
Kara Minarik	Assistant Engineer	\$25.25	20.0%
		Blended Rate:	\$26.88
Senior Designer/Technician			
Rob Phillips	Senior Technician	\$24.75	30.0%
Mark Lambertus	Senior Technician	\$26.50	35.0%
Eddie Fossler	Senior Technician	\$27.50	35.0%
		Blended Rate:	\$26.33
Designer/Technician			
Tony Ried	Assistant Technician	\$18.05	10.0%
Stuert	Student Intern	\$12.50	40.0%
Michael Bickford	Associate Technician	\$24.00	50.0%
		Blended Rate:	\$18.81
Administrative			
Ronnie Chambers	Team Coordinator	\$20.00	80.0%
Rhonda Jelinek	Billing Coordinator	\$23.00	20.0%
		Blended Rate:	\$20.60
Geotechnical Engineer			
		Blended Rate:	
Associate Construction Manager			
Justin Feik		\$31.12	100.0%
		Blended Rate:	\$31.12
Assistant Construction Manager			
Mark Zlomka		\$26.90	50.0%
Brian Harris		\$26.90	50.0%
		Blended Rate:	\$26.90
Registered Land Surveyor			
		Blended Rate:	
Survey Crew (2 Person)			
		\$45.50	100.0%
		Blended Rate:	\$45.50
Project Manager - NDT			
Gene Royer		\$36.63	100.0%
		Blended Rate:	\$36.63
Senior Technician - NDT			
Justin Tegels		\$24.96	100.0%
		Blended Rate:	\$24.96

<sup>1</sup> Input actual employee classification as designated by firm.

## Labor Cost by Task

<b>Project Name:</b>	City Parking District Access Improvements - Amendment 1
<b>Project Number:</b>	
<b>Control Number:</b>	
<b>Location (City, County):</b>	La Vista, NE
<b>Firm Name:</b>	Olsson Associates
<b>Consultant Project Manager:</b>	Chris Rolling
<b>Phone/Email:</b>	(402) 341-1116 / <a href="mailto:crolling@olssonassociates.com">crolling@olssonassociates.com</a>
<b>LPA Responsible Charge:</b>	John Kottmann
<b>Phone/Email:</b>	(402) 331-8927 / <a href="mailto:jkottmann@cityoflavista.org">jkottmann@cityoflavista.org</a>
<b>Date:</b>	August 14, 2015

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SDES	Senior Designer/Technician		\$26.50	
DES	Designer/Technician	20	\$19.00	\$380.00
ADM	Administrative	7	\$20.00	\$140.00
GPE	Geotechnical Engineer		\$45.00	
SE	Structural Engineer	80	\$31.25	\$2,500.00
WPE	Water Resources Engineer	40	\$26.90	\$1,076.00
RLS	Registered Land Surveyor	8	\$37.00	\$296.00
SVC	Survey Crew (2 Person)	80	\$45.50	\$3,640.00
GD	Graphic Designer	30	\$36.65	\$1,099.50
COM	Communications Coordinator	100	\$25.00	\$2,500.00
WM/DD	Webmaster / Database Developer		\$33.00	
<b>TOTALS</b>		<b>546</b>		<b>\$19,574.25</b>

## CLASSIFICATIONS\*

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SPE	= Senior Project Engineer	GPE	= Geotechnical Engineer	COM	= Senior Technician - NDT
PE	= Project Engineer	ACM	= Associate Construction Manager/WMD		= Webmaster / Database Developer

## Direct Expenses

**Project Name:** City Parking District Access Improvements - Amendment 1  
**Project Number:** \_\_\_\_\_  
**Control Number:** \_\_\_\_\_  
**Location (City, County):** La Vista, NE  
**Firm Name:** Olsson Associates  
**Consultant Project Manager:** Chris Rolling  
**Phone/Email:** (402) 341-1116 / [crolling@olssonassociates.com](mailto:crolling@olssonassociates.com)  
**LPA Responsible Charge:** John Kottmann  
**Phone/Email:** (402) 331-8927 / [jkottmann@cityoflavista.org](mailto:jkottmann@cityoflavista.org)  
**Date:** August 14, 2015

Subconsultants	Quantity	Unit Cost	Amount
Jackson Dean	1	\$52,624.00	\$52,624.00
			<b>Subtotal</b>
			\$52,624.00
<b>Printing and Reproduction:</b>			
50 sheets - 11"x17" half size plan sheets plotted 20 times @ \$0.50/sheet	50	\$0.50	\$25.00
50 black & white copies (8.5"x11") @ \$0.25/sheet	50	\$0.25	\$12.50
color copies (8.5"x11") @ \$0.50/sheet		\$0.50	
color copies (11"x17") @ \$1.00/sheet		\$1.00	
Display Boards (24"x36") @ \$15.00/board		\$15.00	
color copies (11"x17") @ \$1.00/sheet		\$1.00	
			<b>Subtotal</b>
			\$37.50
<b>Mileage/Travel:</b>			
Personal Vehicle Mileage			
			\$0.56
1 trips to Project Site (20 mi/trip)	20	\$0.56	\$11.20
		\$0.56	
		\$0.56	
Survey Vehicle Mileage			
			\$0.75
			<b>Subtotal</b>
			\$11.20
<b>Other Miscellaneous Costs:</b>			
Miscellaneous Postage, Mailing, Deliveries Etc.	1		\$150.00
Geotechnical Field Exploration			
Geotechnical Lab Services			
			<b>Subtotal</b>
			\$150.00
<b>TOTAL DIRECT EXPENSES</b>			
			\$52,822.70

2013 Standard Rates	
Type	Rate
Company Automobile	Prevailing standard rate as established by the IRS, currently \$0.56 /mi
Survey Vehicle	Prevailing standard rate as established by the IRS, currently \$0.75 /mi
Black and White Copies	Actual reasonable cost
Color Copies	Actual reasonable cost
Miscellaneous Postage, Mailing, Deliveries Etc.	Actual reasonable cost
Equipment	Actual reasonable cost
Privately Owned Vehicle	Actual reimbursement amount to employee, not to exceed rates for company vehicles outlined above
Automobile Rental	Actual reasonable cost
Air fare	Actual reasonable cost, giving the State all discounts
Lodging	Actual cost, (excluding taxes & fees), not to exceed federal GSA reimbursement guidelines, not to exceed \$70 per person daily statewide; not to exceed \$101 in Omaha/Douglas County.
Meals	Actual cost, not to exceed federal GSA reimbursement guidelines, currently:
	<b>Statewide      Omaha/Douglas County</b>
Breakfast	\$7.00      \$10.00
Lunch	\$11.00      \$15.00
Dinner	\$23.00      \$31.00
Totals	<u>\$41.00</u> <u>\$56.00</u>

# Project Cost

**Project Name:** City Parking District Access Improvements - Amendment 1  
**Project Number:** \_\_\_\_\_  
**Control Number:** \_\_\_\_\_  
**Location (City, County):** La Vista, NE  
**Firm Name:** Olsson Associates  
**Consultant Project Manager:** Chris Rolling  
**Phone/Email:** (402) 341-1116 / crolling@olssonassociates.com  
**LPA Responsible Charge:** John Kottmann  
**Phone/Email:** (402) 331-8927 / jkottmann@cityoflavista.org  
**Date:** August 14, 2015

<b>Direct Labor Costs:</b>	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
<b>Personnel Classification</b>			
Project Manager	28	\$37.00	\$1,036.00
Assistant Project Manager		\$43.25	
Senior Environmental Scientist		\$44.75	
Environmental Scientist		\$24.00	
Senior Project Engineer	74	\$48.25	\$3,570.50
Project Engineer	40	\$40.25	\$1,610.00
Engineer Intern	39	\$27.75	\$1,082.25
Senior Designer/Technician		\$26.50	
Designer/Technician	20	\$19.00	\$380.00
Administrative	7	\$20.00	\$140.00
Geotechnical Engineer		\$45.00	
Associate Construction Manager	80	\$31.25	\$2,500.00
Assistant Construction Manager	40	\$26.90	\$1,076.00
Registered Land Surveyor	8	\$37.00	\$296.00
Survey Crew (2 Person)	80	\$45.50	\$3,640.00
Project Manager - NDT	30	\$36.65	\$1,099.50
Senior Technician - NDT	100	\$25.00	\$2,500.00
Webmaster / Database Developer		\$33.00	
<b>TOTALS</b>	<b>546</b>		<b>\$18,930.25</b>

<b>Direct Expenses:</b>	<b>Amount</b>
Subconsultants	\$52,624.00
Printing and Reproduction:	\$37.50
Mileage/Travel:	\$11.20
Other Miscellaneous Costs:	\$150.00
<b>TOTALS</b>	<b>\$52,822.70</b>

<b>Total Project Costs:</b>	<b>Amount</b>
Direct Labor Costs	\$18,930.25
Overhead @ 176.960%	\$33,498.97
Total Labor Costs	\$52,429.22
Fixed Fee @ 12.00%	\$6,291.51
Direct Expenses	\$52,822.70
<b>PROJECT COST</b>	<b>\$111,543.43</b>

## Assumptions - Notes

Project Name: City Parking District Access Improvements - Amendment 1  
Project Number: \_\_\_\_\_  
Control Number: \_\_\_\_\_  
Location (City, County): La Vista, NE  
Firm Name: Olsson Associates  
Consultant Project Manager: Chris Rolling  
Phone/Email: (402) 341-1116 / [croiling@olssonassociates.com](mailto:croiling@olssonassociates.com)  
LPA Responsible Charge: John Kottmann  
Phone/Email: (402) 331-8927 / [jkottmann@cityoflavista.org](mailto:jkottmann@cityoflavista.org)  
Date: 8/14/2015

**CITY OF LA VISTA**  
**MAYOR AND CITY COUNCIL REPORT**  
**APRIL 19, 2016 AGENDA**

<b>Subject:</b>	<b>Type:</b>	<b>Submitted By:</b>
COUNCIL POLICY STATEMENT EMPLOYEE COMPENSATION – PAY FOR PERFORMANCE	◆ RESOLUTION ORDINANCE RECEIVE/FILE	RITA RAMIREZ ASSISTANT CITY ADMINISTRATOR/ DIRECTOR OF COMMUNITY SERVICES

**SYNOPSIS**

A resolution has been prepared to approve a Council Policy Statement regarding Employee Compensation – Pay for Performance.

**FISCAL IMPACT**

N/A

**RECOMMENDATION**

Approval

**BACKGROUND**

As you know, over the last year a team of employees has been working with a consultant from the Management Education Group on a project to update the City's employee performance management program. Following meetings with employee groups, City leadership, and the project team, the consultant made a number of recommendations, which the City Administrator has discussed with the Mayor and Council. The project team has been working on creating the necessary documents and outlining the logistics that will be needed to implement changes to the performance management program.

The City previously had a Council Policy Statement regarding Pay for Performance. It was recommended that this policy be split into two components—one policy that outlines the purpose and objectives of the City's performance management program and another policy that addresses the compensation component. The City Council approved a new policy entitled Employee Performance Management in February. A proposed Employee Compensation policy is attached for your consideration, which outlines the compensation process.

The City Council will approve pay matrix specifics on an annual basis as part of the budgeting process.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA,  
NEBRASKA, APPROVING A COUNCIL POLICY STATEMENT.**

**WHEREAS,** the City Council has determined that it is necessary and desirable to create Council Policy Statements as a means of establishing guidelines and direction to the members of the City Council and to the city administration in regard to various issues which regularly occur; and

**WHEREAS,** changes to the City's Employee Performance Management Program are being recommended; and

**WHEREAS,** a Council Policy Statement entitled "Employee Compensation – Pay for Performance" has been created in conjunction with recommendations made by Management Education Group, the consultant engaged to assist the City in revising the performance management program.

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and City Council of La Vista, Nebraska, do hereby approve a Council Policy Statement entitled "Employee Compensation – Pay for Performance" and do further hereby direct the distribution of said Council Policy Statement to the appropriate City Departments.

**PASSED AND APPROVED THIS 19TH DAY OF APRIL, 2016.**

**CITY OF LA VISTA**

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**Douglas Kindig, Mayor**

**ATTEST:**

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**Pamela A. Buethe, CMC  
City Clerk**

**CITY OF LA VISTA  
COUNCIL POLICY STATEMENT**

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**Employee Compensation – Pay for Performance**

**Issued:**  
Resolution No.

**Purpose**

The City's Pay for Performance compensation program is designed to attract, retain, motivate and reward qualified employees who demonstrate a commitment to the City of La Vista, Nebraska and its mission through the payment of financial compensation that is commensurate with the employee's ability, responsibility and contribution toward the City's goals.

**Objectives**

The primary objectives are to:

1. Maintain internal equity by evaluating jobs to assure that a position's duties and responsibilities and the required skills, experience, and education are valued fairly as compared to others within the organization.
2. Ensure external competitiveness by developing and maintaining compensation levels that reflect current market rates of pay.
3. Promote a pay for performance philosophy by providing incremental pay increases that distinguish between levels of performance.
4. Ensure that compensation actions comply with federal, state and local legal requirements.
5. Provide employees with information on the compensation process, the overall pay structure and current market pay for each position.
6. Provide flexibility to allow the system to remain responsive to changes in the marketplace, the organization and the economic conditions within our industry.

**Applicability**

The Pay for Performance program shall apply to all employment positions in the City with the following exclusions:

1. Employment positions covered as part of a collective bargaining agreement, except to the extent otherwise provided in the agreement.
2. Any temporary employment position such as seasonal positions.
3. Any employment position covered by an express employment contract, except to the extent otherwise provided in the contract.

## **Provisions**

The City Administrator or his/her designated representative shall be responsible for administering the Pay for Performance program according to the following provisions:

### ***1. Salary Ranges***

Salary ranges will be established for each class of positions and shall be approved by the Governing Body as part of the annual Compensation Ordinance. Each range will be defined by minimum and maximum salary amounts. The range defines the pay opportunities for the class of positions.

The Governing Body shall annually consider adjustments to the salary ranges. Recommendations for adjustments to the salary ranges shall be based on information compiled from multiple sources including but not limited to national surveys conducted by the Society for Human Resource Management (SHRM) or Workforce Management, the U.S. Bureau of Labor Statistics, World at Work, and the Consumer Price Index. Additionally, the City of La Vista will conduct a market study every three years for all positions covered by the pay for performance program to ensure market comparability. Every five years position descriptions will be reviewed to maintain internal equity and relevancy.

Adjustments to the salary ranges do not increase employee pay, but do increase the range maximum. Upon implementation of a salary range adjustment all ranges are adjusted upward. Any employee who is below the minimum after a salary range adjustment will be moved to the new minimum.

### ***2. Starting Salaries***

New employees in positions that are part of the Pay for Performance program shall be hired at the minimum of the pay range in which the position is classified. However, a Department Head, with the approval of the Human Resources Department, can recommend to the City Administrator that an exceptionally well-qualified applicant be employed above the minimum, not to exceed the mid-point of the range. The City Administrator shall approve any appointment above the entry level salary. (In accordance with the provisions of the City Personnel Policy and Procedures Manual, the City Administrator may approve a starting rate of compensation above the mid-point of the position grade range in exceptional circumstances.)

### ***3. Performance Appraisals and Performance Pay***

Salary increases will be based exclusively on the outcome of the employee's annual performance appraisal, which recognizes the extent to which the employee demonstrates the city's core values of Accountability, Integrity, and

Public Service, as well as demonstration of additional job-related competencies and performance goals if applicable. As salary increases are dependent upon the performance appraisal, it shall be the responsibility of supervisors to complete an accurate and honest evaluation on employees supervised.

Recommended salary adjustments shall be one of the following:

- a) A salary increase in an amount commensurate with the corresponding level of performance, consistent with the Council-adopted pay for performance matrix,
- b) Maintain the current rate of pay, or
- c) Reduction of current salary.

#### **4. *Performance Pay Increases***

Employees may be considered for performance pay increases each year as part of their annual performance appraisal according to the following:

- a) An employee whose position is categorized as "Operations" or "Supervisor" shall be eligible to receive a merit increase based on their overall performance rating and the corresponding percentage for that rating as set out in the Council-adopted pay for performance matrix.
- b) An employee whose position is categorized as "Manager" shall be eligible to receive an annual base factor increase based on their overall performance rating of Successful, Excels, or Exceptional. The base factor will be established by the Governing Body.
- c) In addition to the base factor increase, Managers shall be eligible for an annual one time payout as outlined in the Council-adopted pay for performance matrix based on goal achievement.
- d) Managers who receive an overall performance rating of Needs Improvement are not eligible for a salary increase.

The Governing Body shall annually determine the amount of the base factor and the performance pay matrix for salary increases subject to the City's overall financial state. The goal is to appropriately reward and recognize the employees for the overall appraisal rating.

Exceptions:

- a) Employees in their introductory period will not be eligible for a pay increase until the conclusion of said period. Pay increases will only be given during the introductory period when the ranges are adjusted in order to keep an employee within the range for their position.

Employee salaries shall be maintained within the range established for the position classification they currently hold to include employees in their introductory period. Employees whose salary is at the maximum of the pay range may receive additional compensation above the top of the range in an

amount corresponding to the pay matrix established by the Governing Body for that year as a one-time increase that does not calculate into the employee's base salary for subsequent years.

5. ***Other Pay Rate Adjustments***

The following actions shall affect the pay status of an employee in the manner provided:

- a) Transfer: When an employee is transferred to a different position within the same pay classification, the employee shall continue to receive the same salary.
- b) Promotion: When an employee who meets all established requirements is promoted to a position in a higher pay classification, the employee's salary shall be advanced to the minimum level of the new pay range. If the employee's rate of pay prior to promotion was equal to or greater than the minimum of the new range, the employee shall be advanced to a level which would provide at least the equivalent of a five (5) percent increase.
- c) Demotion: Upon demotion an employee may receive a decrease in pay. It shall be the responsibility of the City Administrator or his/her designated representative to determine the amount of the pay decrease, if any.
- d) Temporary: When an employee fills a position in a higher pay range, the employee may be advanced to at least the minimum level of that pay range or to a level which would provide at least the equivalent of a five (5) percent increase for the duration of the substitution. If an employee takes on additional assignments in the absence of another employee, the employee's manager can recommend a temporary salary increase not to exceed three (3) percent, for the duration of the absence. For positions covered by an express employment contract, the provisions of the contract shall apply.

**CITY OF LA VISTA**  
**MAYOR AND CITY COUNCIL REPORT**  
**APRIL 19, 2016 AGENDA**

<b>Subject:</b>	<b>Type:</b>	<b>Submitted By:</b>
PURCHASE OF UTILITY TASK VEHICLE (UTV)	◆RESOLUTION ORDINANCE RECEIVE/FILE	BOB LAUSTEN POLICE CHIEF

**SYNOPSIS**

A resolution has been prepared to approve the purchase one (1) 2016 Kawasaki utility task vehicle (UTV) from Dillon Brothers MotorSports, Omaha, Nebraska, in an amount not to exceed \$10,800.

**FISCAL IMPACT**

The Asset Forfeiture Account provides funding for the proposed purchase.

**RECOMMENDATION**

Approval

**BACKGROUND**

On July 21, 2015, the City Council adopted Council Policy Statement #116 regarding Police Department Asset Forfeiture expenditures. As part of the Policy Statement, an "Asset Forfeiture Expenditure Master Plan" was developed proposing purchases from the account in the FY16 budget. The Master Plan approved by the City Council included the purchase of a Utility Task Vehicle.

After researching the available makes and models of utility vehicles, staff concluded the best option for the Department's need is the Kawasaki Mule 4010 TRANS 4x4 SE. This make and model is competitively priced and provides the most diversity and seating. The unit has a 3 year warranty.

The intended use of the UTV will be for off-road use. Emphasis will be to patrol the pedestrian/bike trails within the City, along with allowing police officers to manage crowds at sporting events and the many events that take place in the City. Officers utilizing the vehicle will be trained in its usage prior to being able to operate it.

Dillon Motorsports will extend GSA pricing for the unit.

**RESOLUTION NO. \_\_\_\_\_**

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA AUTHORIZING THE POLICE DEPARTMENT TO PURCHASE A KAWASAKI MULE TRANS4X4 SE UTILITY VEHICLE FROM DILLON BROTHERS MOTOSPORTS, OMAHA, NEBRASKA, IN AN AMOUNT NOT TO EXCEED \$10,800.

WHEREAS, the police department has a need for a specialized 4x4 utility vehicle for use in the City, and

WHEREAS, staff researched various models of law enforcement use utility vehicles and concluded a Kawasaki Mule 4010 TRANS4X4 SE best fits the police department's need, and

WHEREAS, Dillon Brothers MotorSports, Omaha, Nebraska will extend GSA pricing on the unit, and

WHEREAS, Subsection (c) of Section 31.23 of the La Vista Municipal Code requires that the City Administrator secure Council approval prior to authorizing any purchase over \$5,000.00.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council of La Vista, Nebraska, do hereby authorize the police department to purchase one (1) 2016 Kawasaki Mule 4010 TRANS4x4 SE from Dillon Brothers MotorSports, Omaha, Nebraska, in an amount not to exceed \$10,800.

PASSED AND APPROVED THIS 19TH DAY OF APRIL, 2016.

**CITY OF LA VISTA**

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**Douglas Kindig, Mayor**

ATTEST:

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Pamela A. Buethe, CMC  
City Clerk

La Vista Police Dept

April 1, 2016

Vendor Proposal

2016 Kawasaki 4010 Trans Mule SE

**DESCRIPTION:** New unused 2016 Kawasaki TransMule 4010 SE 4x4, fuel tank full upon delivery.

**WARRANTY:** 3 year coverage shall begin when vehicle is placed into service.

**PAINT:** 2016 Model Year Black w/ green graphics

**MSRP:** \$11,999.00

**TOTAL DELIVERED PRICE:** **\$10,800.00**      **Includes Full Windshield installed**

**DAYS TO DELIVERY:** 10

**VENDOR:** Dillon Brothers MotorSports

**ADDRESS:** 3848 N HWS Cleveland Blvd Omaha, NE 68116

**BY:** Colin Ricci

**PHONE:** 402-556-3333

**FAX:** 402-556-1796

**EMAIL ADDRESS:** [colinr@dillon-brothers.com](mailto:colinr@dillon-brothers.com)

**REQUIRED DOCUMENTATION:** Bid acceptance with purchase order number on Police Dept letterhead.

ITEM H

**CITY OF LA VISTA  
MAYOR AND CITY COUNCIL REPORT  
APRIL 19, 2016 AGENDA**

<b>Subject:</b>	<b>Type:</b>	<b>Submitted By:</b>
POSITION DESCRIPTION UPDATE	RESOLUTION ORDINANCE ♦ RECEIVE/FILE	JOE SOUCIE DIRECTOR OF PUBLIC WORKS

**SYNOPSIS**

The Public Works position description for Street Superintendent has been updated for review.

**FISCAL IMPACT**

The position is currently budgeted.

**RECOMMENDATION**

Approval

**BACKGROUND**

The job description update for the Street Superintendent position is being proposed. The Street Superintendent position is currently vacant. As noted in the Reorganization Plan, we will review and evaluate all open positions in order to make recommendations regarding possible updates. The main changes to the job description is who the Street Superintendent directly supervises and the requirement for Responsible Charge Certification.

## POSITION DESCRIPTION CITY OF LA VISTA

**POSITION TITLE:** Street Superintendent  
**POSITION REPORTS TO:** Director of Public Works  
**POSITION SUPERVISES:** Street Foreman & Shop Foreman

**DESCRIPTION:**

Under the direction of the Director of Public Works, plans, manages, coordinates and directs the maintenance, repair and construction of street projects, traffic control, street cleaning, right-of-way maintenance and snow removal operations; and provide technical staff assistance to the Director of Public Works and City Engineer.

**ESSENTIAL FUNCTIONS:** (with or without reasonable accommodation)

1. Responsible for the supervision of street division foreman and proper planning and organization of daily activities.
2. Inspect streets, sidewalks, medians, drainage channels, traffic control devices and related facilities and equipment for needed maintenance and repairs.
3. Recommend the purchase of equipment and write equipment specifications.
4. Prepares the Street Maintenance budget in collaboration with Street Foreman and Shop Foreman. Manages and monitors budget including reviewing and approving expenditures.
5. Plans and coordinates snow removal plan, procedures and schedules.
6. Coordinates projects with other affected City departments and with federal and state agencies to assure compliance of operations with federal and state laws and regulations.
7. Performs personnel evaluations and assists in employee recruitment, training, and discipline.
8. Maintains computerized integrated pavement management system and sign inventory maintenance program.
9. Responsible for requisitioning necessary materials, tools and supplies, as well as, maintaining an inventory of such.
10. Maintain harmony among workers and resolve grievances. Develop, coach and mentor staff.
11. Oversees construction and maintenance work to determine acceptability and conformance to standards; performs periodic inspections of all work in progress.
12. Prepares reports and maintains records, including one (1) and six (6) year road program, bridge inspection report and lane mile report.
13. Utilizes critical thinking and exercises considerable discretion in the resolution of Street Maintenance problems and in developing standards and guides for diverse activities.
14. Assists in reviewing and developing departmental procedures and regulations, as well helping to establish departmental goals and priorities.
15. Approves payroll, including allocation of overtime hours worked.
16. Follows up on citizens questions or concerns in areas pertaining to the street division.
17. Represents the city at various functions and serves as a liaison with outside agencies and the general public.
18. Assists in the planning, coordination and management of special events.
19. Must be available for 24 hour contact or call-out.
20. Performs specific duties as assigned by Director of Public Works and other duties as directed or as the situation dictates.

**Note:** Physical examination and drug screening tests will follow all conditional offers of employment.

**ESSENTIAL PHYSICAL AND ENVIRONMENTAL DEMANDS**

Work is generally performed both indoors and outdoors year round, periodically during inclement weather, work sites may be dusty, noisy and hazardous. Job duties require a considerable amount of physical activity, including walking, standing, kneeling, bending, crouching, reaching and climbing. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception and the ability to adjust focus. Hearing abilities must be correctable to level adequate to perform essential functions. Incumbents must have the ability to transport themselves to and from work sites and lift up to

75 pounds occasionally and as needed. Incumbents must also possess the coordination and manual dexterity necessary to physically access and maneuver on rough terrain. Must be able to physically enter and exit confined spaces such as sanitary manholes or utility vaults. Incumbent must also be able to work from a ladder at heights greater than four (4) feet.

**EDUCATION, TRAINING, LICENSE, CERTIFICATION AND EXPERIENCE**

1. Graduation from an accredited high school or GED.
2. Associates or Bachelor's degree preferred, in Construction Management, Construction, Civil Engineering, Public Administration or related field.
3. Must possess and maintain a valid driver's license.
4. Must be able to acquire a valid class "B" commercial driver's license within six months of hire.
5. Must possess or be able to acquire a Nebraska Street Superintendent license within one year of hire.
6. Must be able to acquire a State of Nebraska Provisional Responsible Charge Certification within 18 months of hire and be able to pass the full certification when training is available.
7. Five (5) years of public works or related construction experience.
8. Two (2) years supervisory experience.
9. The City may accept any equivalent combination of education and experience.

**KNOWLEDGE, SKILLS AND ABILITIES**

1. Ability to work a varying schedule, including evenings, weekends and holidays, when necessary.
2. Knowledge of materials, methods, practices and equipment used in street maintenance and related activities.
3. Knowledge of practical elements in civil engineering as they relate to street maintenance and traffic control.
4. Ability to conduct studies, prepare comprehensive reports and determine cost effective ways for construction and maintaining streets and related systems.
5. Knowledge of principles in organization, administration, budget and personnel management.
6. Ability to communicate clearly and concisely, both orally and in writing.
7. Ability to read and understand blue prints and schematics.
8. Basic computer skills, including knowledge of MS Office programs Outlook, Word and Excel; ability to learn other computer skills.
9. Ability to work independently without supervision.
10. Ability to analyze situations and adopt an effective course of action.
11. Knowledge and understanding of safety principles.
12. Ability to establish and maintain effective working relations with City officials, fellow employees, contractors, patrons and the general public.
13. Ability to maintain regular and dependable attendance on the job, including attendance and job performance for possibly prolonged periods of time when called out on short notice due to weather conditions, emergencies and similar situations of public necessity.

**Disclaimer:**

This position description does not constitute an employment agreement between the City and the employee, and is subject to change by the employer as the needs of the City and the requirements of the position change over time.

I have read and understand the requirements of this position description.

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Signature

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Date

**CITY OF LA VISTA**  
**MAYOR AND CITY COUNCIL REPORT**  
**APRIL 19, 2016 AGENDA**

<b>Subject:</b>	<b>Type:</b>	<b>Submitted By:</b>
STRATEGIC PLAN PROGRESS REPORT	RESOLUTION ORDINANCE ◆ RECEIVE/FILE	BRENDA S. GUNN CITY ADMINISTRATOR

**SYNOPSIS**

On February 4, 2014 the City Council adopted the updated strategic plan that was developed during the work session held by the Mayor and City Council on August 24, 2013. This is the sixth progress report since the adoption of the plan.

**FISCAL IMPACT**

N/A.

**RECOMMENDATION**

Receive/File.

**BACKGROUND**

On Saturday, August 24, 2013 the Mayor and City Council held a strategic planning work session. As a result, the collaborative effort with the management team produced the City's Strategic Plan for 2014-2016 which Council approved via Resolution No. 14-011.

# City of La Vista

## Strategic Plan 2016 - 2018

### 1. Pursue revitalization of the 84<sup>th</sup> Street corridor & other economic development opportunities

Key Objectives	Action Steps	Responsible Party	Timeline	Progress to Date	Anticipated Next Step(s)	Objective Achieved / Comments
a. <b>Vision 84 Implementation</b>	Develop Vision 84 Strategic Implementation priorities Pursue Phase 1 Land acquisition initiative	CD/Admin	FY 16	Held first work session in October.	Additional City Council Work Sessions	
	Develop design guidelines for buildings and public realm amenities	CD/PW	TBD		To be completed in conjunction with a master developer.	
	Prepare an infrastructure/drainage master plan	CD/PW	TBD			
	Master Developer Selection	CD/Admin	FY15		Determine process for selection of Master Developer.	
	Update Market Study	CD/Admin	FY 15/16		TBD in conjunction with Master Developer Selection Process	
	Prepare financial/fiscal impact analysis for Phase 1 Identify actions and incentives to be provided by the City	CD/Admin	Spring 2016		Work has been completed to include TIF as a possible incentive in addition to other options.	
		CD/Admin	ongoing			

# City of La Vista

## Strategic Plan 2016 - 2018

### 1. Pursue revitalization of the 84<sup>th</sup> Street corridor & other economic development opportunities (continued)

Key Objectives	Action Steps	Responsible Party	Timeline	Progress to Date	Anticipated Next Step(s)	Objective Achieved / Comments
Identify scope of public improvements, obtain required permits & utility coordination. Coordinate with state on ROW design and streetscape improvements.	PW	TBD		Request has been submitted to OPPD for transmission line burial on south end of golf course property. 84th Street signal coordination study now in progress		
Coordinate with Comp Plan update	CD/PW		ongoing	Multiple public events held March-June to gather input.	Currently working on compiling input and creating the comp plan document.	
Monitor and Update Municipal Facilities Plan to ensure integration with implementation of Vision 84 and Civic Park Master Plan Maintain record of actions/milestones related to redevelopment. Keep public informed about issues and progress	CD/Admin /PW	Ongoing		Regular updates in quarterly newsletter and keep website current with relevant project information.		



# City of La Vista

## Strategic Plan 2016 - 2018

### 1. Pursue revitalization of the 84<sup>th</sup> Street corridor & other economic development opportunities (continued)

Key Objectives	Action Steps	Responsible Party	Timeline	Progress to Date	Anticipated Next Step(s)	Objective Achieved / Comments
<b>b. Develop &amp; cultivate relationships with commercial/shopping center owners, developers, leasing agents and retailers</b>	In addition to pursuing 84th Street redevelopment opportunities, continue to seek out opportunities to ensure successful build out of Southport and other areas of the city.	Admin/CD	immediate & ongoing	Authorized design of CPL access improvements and Southport drainage improvements.	Construction CPL access improvements.	
	Make determination on continued ICSC attendance	Admin/CD	FY 16		Plans underway to update booth display and appointments are being scheduled.	
	Continue to market La Vista to targeted retailers, restaurants & corporations	Admin/CD	ongoing		Determine appropriateness of current marketing materials.	
	Work with property owners/tenants and/or their representatives to facilitate implementation of Vision 84	CD/Admin	ongoing			
	Develop inventory of vacant commercial/retail properties and link to site that lists available properties	CD	TBD		Make a determination on how this can be accomplished.	
	Continue working with Metro Area Transit (MAT) for increased and better service routes; possible park & ride	CD/PW	immediate & ongoing		Continue to work with MAT as 84th St. development evolves	
<b>c. Work to ensure adequate public transportation</b>						



# City of La Vista

## Strategic Plan 2016 - 2018

### 2. Provide for planned, fiscally responsible expansion of the city's boundaries

Key Objectives	Action Steps	Responsible Party	Timeline	Progress to Date	Anticipated Next Step(s)	Objective Achieved / Comments
a. <b>Comprehensive Plan Update</b>	Development of community wide Strategic Plan. Comprehensive Plan Update Process underway	CD/Admin	FY 16	Internal work on compiling input and creating a draft of comp plan documents.	Incorporated as part of the Comp Plan update	
b. <b>Implementation of annexation plan</b>	Review and update annexation plan annually  Determine capacity to provide services for areas to be considered for annexation  Communicate annexation plan & property tax implications to residents and businesses	Finance/CD  All	FY 16  ongoing	ongoing	Workshop meetings/events to review draft document.  Review as part of annual CIP and Long Range Financial Plan	Update annexation plan as part of Comp Plan update
c. <b>Ensure budget &amp; CIP provide for infrastructure improvements necessary to serve areas targeted in annexation plan</b>	Evaluate infrastructure in areas contemplated for annexation  Investigate funding sources for Arterial Street Improvement Program and Railroad Transportation Safety District	PW  PW	ongoing  ongoing	Developed inventory of infrastructure  Investigate funding sources for Arterial Street Improvement Program and Railroad Transportation Safety District	Evaluate infrastructure inventory  Continue to work with Sarpy County/Cities	Incorporate infrastructure improvements as part of the CIP process in areas contemplated for annexation.



# City of La Vista

## Strategic Plan 2016 - 2018

### 3. Maintain Quality of Older Residential Neighborhoods

Key Objectives	Action Steps	Responsible Party	Timeline	Progress to Date	Anticipated Next Step(s)	Objective Achieved / Comments
<b>a. Provide for essential maintenance &amp; priority improvements in neighborhood and public facilities through CIP</b>	Submit public facility improvements as part of the CIP process	PW/CIP Committee	ongoing	Several facility improvement projects were completed in FY 15. be completed in FY 16.	Remaining facility projects to be completed in FY 16.	
	Ensure attractive neighborhoods by strengthening & enforcing building & environmental codes.	CD/PD/PW	Fall 2015		<b>City Council adopted 2012 I-Codes in March</b>	
	Work to be more proactive in code enforcement	PD	ongoing	Citations issued to repeat offenders	<b>Quarterly status reports being provided; inspections are up to date and administrative work is current.</b>	Continue to monitor, compile information and prepare an annual status report; review ordinance for potential changes
<b>b. Monitor efficiency &amp; effectiveness of rental housing inspection program</b>	Prepare & present annual Rental Housing Inspection Program (RHIP) overview to Mayor & Council along with any recommended revisions to the code.	CD	ongoing			Ongoing enforcement actions
	Pursue enforcement actions	CD	ongoing			Construction work scheduled for completion in Summer of 2016.
<b>c. Continue developing strategy to address erosion &amp; maintenance issues related to Thompson Creek</b>	Begin construction of channel improvements	PW	FY 15/16	Construction is underway.		
	Development of a planting plan for Thompson Creek	PW/CD	immediate & ongoing		Consultant hired, plan and estimate has been prepared.	
	Improve watershed management	PW/CD	ongoing		<b>2016 Bioblitz</b>	



# City of La Vista

## Strategic Plan 2016 - 2018

### 4. Enhance La Vista's identity and raise awareness of the city's many qualities

Key Objectives	Action Steps	Responsible Party	Timeline	Progress to Date	Anticipated Next Step(s)	Objective Achieved / Comments
a. Increase citizen-council engagement	Conduct town hall or neighborhood meetings in various venues	Admin	ongoing		Upcoming workshop meetings and events in conjunction with Comp Plan project including Taste of La Vista	
	Continue to provide citizen education on City activities and performance	All	ongoing		Public Works open house in June.	
	Recommendation for citizens leadership academy program	Admin	FY 18		Research similar programs and provide recommendation	
	Recommendation for Mayor's youth leadership council	Admin/PD	FY 16	Monthly meetings with presentations from various City departments.	Involve in Salute to Summer	
	Provide funding for update of community marketing materials	Admin	ongoing	Funding included in FY16 Budget	Establish timeline	
	Develop community branding strategy	Admin	FY 16			
	Identify opportunities for cooperative efforts with outside agencies	All	ongoing	Several interlocal agreements coordinated with other agencies to solve infrastructure issues. Library joined Central Nebraska Digital Co-Op.	Interlocal for Portal drainageway and 66th St. projects.	



# City of La Vista

## Strategic Plan 2016 - 2018

### 5. Improve and expand the City's quality of life amenities for residents and visitors

Key Objectives	Action Steps	Responsible Party	Timeline	Progress to Date	Anticipated Next Step(s)	Objective Achieved / Comments
a. <b>Create opportunities that bring residents together for celebration, leisure or civic engagement</b>	Look for opportunities to initiate or improve ongoing events	All	ongoing	Holiday Lights and Hometown Heroes Banner Program	Enhanced Taste of La Vista event in 2016	
	Identify & promote development of new cultural amenities in partnership with other community groups such as the LaVista Community Foundation, area Chambers of Commerce & local service groups.	All	ongoing		Community Garden program continues in summer of 2016	
	Address the needs associated with the City's aging swimming pool facility.	All	ongoing	Statement of Intent for Multi sport Project approved.	Continue to operate pool in conjunction with Multi Sport Complex opening.	
b. <b>Plan for recreation programs and services</b>	Develop Recreation Program Master Plan to evaluate existing programs & establish direction for future planning and programming	Rec	FY 16	Recreation survey to gather input on current and future programs and facilities.	Recreation survey launched. New Programs: Family Pumpkin Decorating, Discover Fall Festival, Discover Flight Fest, Sunday Monthly Open Music Jam, Holiday Village Preschool Party, NFL Punt/Pass/Kick, Super Hero Academy, American Ninja Toddler Course, Tween Scene Adventure Series, Raquetball Lessons with David Duscher	Evaluation of survey results and program recommendations.
	Research & recommend new programs or changes to existing programs	Rec/Library	ongoing			
	Review current marketing practices and make recommendations for improvement and/or exploring new opportunities	Rec/Admin	ongoing			Continue evaluating new marketing tactics including developing new recreation program guide.



# City of La Vista

## Strategic Plan 2016 - 2018

### 5. Improve and expand the City's quality of life amenities for residents and visitors (continued)

Key Objectives	Action Steps	Responsible Party	Timeline	Progress to Date	Anticipated Next Step(s)	Objective Achieved / Comments
<b>c. Maintain and enhance City's existing &amp; future park areas &amp; green spaces</b>	Develop a plan for financing park amenities.	Park Committee	ongoing	Workshop meeting with City Council to review mini park plans and discuss implementation options.	Recommendations as part of the FY17 budget process.	
	Prepare and present to M&C for adoption 1 & 5 Year Tree Plan (in accordance with section 94.14 of the municipal code)	Park Committee & Park & Rec Advisory Board	FY 16	Draft plan was approved by Park & Rec. Advisory Board. Currently being finalized for presentation to Council.	Presentation of plan to Mayor and Council in June.	
<b>d. Develop &amp; begin implementation of a "green plan" that identifies the City's role, through its facilities and programs, in contributing to a sustainable community</b>	Continued involvement with the Papillion Creek Watershed Partnership	PW	ongoing	Continued promotion of the Rain Barrel Program. Incorporation of Rain Gardens and Bio Basins (City Hall, 73rd & Park View Blvd.)	Two new CNG Public Works Trucks have been received and are in operation.	Explore possibility of zero waste or recycling programs for City facilities
	Explore options to incorporate green building principles as city facilities are remodeled or new facilities are constructed	PW	ongoing		Policy, procedure and application prepared.	Park and Rec Board and City Council approval.
	Adopt Commemorative Tree Program	PW	FY 16			



# City of La Vista

## Strategic Plan 2016 - 2018

### 6. Pursue action that enables the City to be more proactive on legislative issues & other areas of common interest

Key Objectives	Action Steps	Responsible Party	Timeline	Progress to Date	Anticipated Next Step(s)	Objective Achieved / Comments
a. <b>Participate in UCSC to promote shared interests of La Vista and its partner communities</b>	Continue regular meetings of the Mayors of Sarpy County communities	Admin	ongoing		Interlocal Cooperation Agreement - Sarpy Sewer Study is completed.	Ongoing meetings and evaluation of long term solutions.
b. <b>Adopt and lobby on behalf of a legislative agenda specific to the City</b>	Work with Sarpy County to resolve planning & sewer issues  Continue joint lobbying efforts with UCSC  Identify legislative issues of specific interest to La Vista and allocate resources for lobbying.	PW  Admin  Admin	ongoing  ongoing  ongoing	ongoing  LB 884 forwarded to Governor for approval.  Letter to Urban Affairs Committee - Interim study, pursue hearing on Economic Development Incentives		Continue to try and address the impact of State Economic Development incentives



# City of La Vista

## Strategic Plan 2016 - 2018

### 7. Adopt and implement standards of excellence for the administration of City services.

Key Objectives	Action Steps	Responsible Party	Timeline	Progress to Date	Anticipated Next Step(s)	Objective Achieved / Comments
a. Ensure that the City is fiscally responsible while trying to meet the needs of a growing community	<p>Diversify current &amp; future fiscal resources to meet rising demands, while effectively controlling costs</p> <p>Update financial policies</p> <p>Utilize technology to create more efficient financial processes</p> <p>Identify future revenue and funding requirements necessary to implement Capital Improvements Program (CIP), Master Facilities Plan (MFP) &amp; annual capital purchases; develop options for meeting those requirements</p> <p>Evaluation of City services that may need to be discontinued or contracted out</p> <p>Monitor, review and propose changes to city programs that have a significant financial impact such as contractual services, insurance and employee benefits</p> <p>Investigate the potential of collaborating with other agencies on programs and services that have a significant fiscal impact</p>	<p>All</p> <p>Finance</p> <p>Finance/ Admin</p> <p>All</p> <p>All</p> <p>Admin/HR</p>	<p>immediate &amp; ongoing</p> <p>FY 17</p> <p>FY 16</p> <p>immediate &amp; ongoing</p> <p>immediate &amp; ongoing</p> <p>immediate &amp; ongoing</p>	<p>Software implementation followed by updates to policies</p> <p><b>Implementation of financial and related software</b></p> <p>Development of Long Range Fiscal Plan</p> <p>Recommendations from Performance Measure Team</p> <p>Upgrade to bond rating by Moody's Investors.</p> <p>Consideration of workers compensation classification audit.</p>	<p>Software implementation followed by updates to policies</p> <p><b>Implementation of financial and related software</b></p> <p>Development of Long Range Fiscal Plan</p> <p>Recommendations from Performance Measure Team</p> <p>Upgrade to bond rating by Moody's Investors.</p> <p>Consideration of workers compensation classification audit.</p>	

# City of La Vista

## Strategic Plan 2016 - 2018

### 7. Adopt and implement standards of excellence for the administration of City services. (continued)

Key Objectives	Action Steps	Responsible Party	Timeline	Progress to Date	Anticipated Next Step(s)	Objective Achieved / Comments
<b>b. Manage the contract for Fire Services</b>	Monitor Contract Integration with other City Departments	PD	ongoing	ongoing	Quarterly reports at Council Meetings	
<b>c. Provide for the transition of personnel into key City appointed positions through a succession plan</b>	Fund and provide training opportunities Consider development of Leadership Training Program for Non-Supervisory Personnel Continue to explore options for involving mid-level managers in organizational initiatives and special projects Explore development of Supervisor Training program	Admin Admin All All	ongoing FY 16 ongoing TBD	ongoing Joint meeting with Comprehensive Plan consultants and Leadership Team in September.	DISC or other Behavior Assessment with employees. Book Club resuming in February.	
<b>d. Monitor &amp; refine Pay for Performance (PFP) appraisal system</b>	Meetings with employee advisory group to review efficiency & effectiveness of process Compensation Study Ensure ongoing two-way communication with employees regarding the program and proposed changes. Develop process for 360° Performance Evaluation Process	HR/Admin HR/Admin HR/Admin HR/Admin	immediate & ongoing FY 16 FY 16 TBD	Steering Committee continues to work on logistics associated with new eval system. Council policy has been approved.	Begin implementation in April of 2016 Establish timeline Implementation of new evaluation program/process in April 2016.	Following changes to employee appraisal process, develop a program for 360 evaluations for Managers.

# City of La Vista

## Strategic Plan 2016 - 2018

### 7. Adopt and implement standards of excellence for the administration of City services. (continued)

Key Objectives	Action Steps	Responsible Party	Timeline	Progress to Date	Anticipated Next Step(s)	Objective Achieved / Comments
e. <b>Maximize the City's emergency preparedness</b>	Provide opportunities for appropriate staff and officials to receive emergency preparedness training Communicate Emergency Preparedness Plan to elected officials through periodic review Update La Vista's LEOP to be more customized for La Vista	EMT Committee Police	ongoing FY 17	Adopted policy and held active shooter training in April.	Review LEOP with elected officials at Council Meeting in Fall 2017	
f. <b>Actively pursue funding opportunities for organizational strategic initiatives and projects consistent with department operations.</b>	Pursue grant opportunities	All	immediate & ongoing	Environmental Trust Funds and PMRNRD grants have been secured. NET grant has been secured for CNG vehicles.	Apply for NET grants for educational signage.	Continue to provide annual reports for M&C
g. <b>Identify opportunities for developing Boards &amp; Commissions</b>	Track and report on grant applications and grants received. Develop orientation program for new B&C members Provide training opportunities for B&C members B&C review of pertinent sections of the Municipal Code Update B&C regarding Council's strategic priorities	Finance/All City Clerk/B&C staff CC/B&C staff CC/B&C staff Admin	Annual FY 16 FY 16 FY 16 Annually	Tracking for year-end report	Orientation manual completed and distributed to various B&C's	Recommendations for compliance and/or updates



# City of La Vista

## Strategic Plan 2016 - 2018

### 7. Adopt and implement standards of excellence for the administration of City services. (continued)

Key Objectives	Action Steps	Responsible Party	Timeline	Progress to Date	Anticipated Next Step(s)	Objective Achieved / Comments
h. Continue the process of developing a high performance work culture	Provide opportunities for appropriate staff training	Admin/HR	ongoing			
	Regular employee meetings with City Administrator	Admin	ongoing			
	Development of an Employee Orientation Program for new employees	Admin	FY 16			
	Implementation of Performance Measurement Program	All	FY 17	Transition to ICMA Insights platform is complete		
	Refine monthly department operational reports	All	ongoing			
	Incorporation of Mission Statement, Guiding Principles & Leadership Philosophy into City work culture.	Managers/All	ongoing			
	Ensure that citizen feedback is solicited and utilized in the evaluation and development of programs and services	Admin	FY 16	Funding for National Citizen Survey included in FY16 Budget.		
						Survey anticipated to be distributed in summer of 2016



# City of La Vista

## Strategic Plan 2016 - 2018

### 8: Insure efficient, effective investment in technology to enhance service delivery.

Key Objectives	Action Steps	Responsible Party	Timeline	Progress to Date	Anticipated Next Step(s)	Objective Achieved / Comments
a. <b>Implement long-range technology plan and review regularly to ensure priorities remain accurate</b>	Incorporate recommendations into CIP as finances allow.	IT/CIP Committees	ongoing	Conference Room technology updated in November.	I.T. Charter currently under review.	Assessment of IT Committee structure, function and membership
	Provide opportunities for ongoing & regular two-way communication to ensure that Managing Directors, Managers and staff are included in IT Strategic Plan implementation and updates	IT Committee	immediate & ongoing			Recommend update of IT Plan in FY17 budget
b. <b>Develop a multi-year plan for financing technology improvements</b>		IT Committee	ongoing		Sub-committee formed for IT training (New Horizons training through Sarpy County)	Set up a process for departments to follow
c. <b>Designate adequate resources to provide appropriate technology training for city staff</b>		IT Committee	ongoing			

