

**CITY OF LA VISTA
MAYOR AND CITY COUNCIL REPORT
MARCH 6, 2007 AGENDA**

Subject:	Type:	Submitted By:
PURCHASE OF REPLACEMENT FILE CABINETS FOR CITY HALL	◆ RESOLUTION ORDINANCE RECEIVE/FILE	RITA RAMIREZ ASSISTANT CITY ADMINISTRATOR

SYNOPSIS

A resolution has been prepared authorizing the purchase of eight (8) replacement file cabinets for City Hall from Business Interiors Group, Inc., Omaha, Nebraska in an amount not to exceed \$5,403.32.

FISCAL IMPACT

Funds were included in the FY 07 Budget for the purchase of replacement file cabinets for City Hall.

RECOMMENDATION

Approval

BACKGROUND

A remodel of the front office area at City Hall was completed in 2005, which included new work stations and some new lateral file cabinets. Funds were included in last year's budget to replace a portion of the remaining vertical files with matching lateral files. Funds were also included in the FY 07 budget to replace the remaining vertical files in the front office.

RESOLUTION NO. _____

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF LA VISTA, NEBRASKA, AUTHORIZING THE PURCHASE OF EIGHT (8) REPLACEMENT FILE CABINETS FOR CITY HALL FROM BUSINESS INTERIORS GROUP, INC., OMAHA, NEBRASKA IN AN AMOUNT NOT TO EXCEED \$5,403.32.

WHEREAS, the City Council of the City of La Vista has determined that the purchase of replacement file cabinets for City Hall is needed; and

WHEREAS, the FY 06/07 Budget did include funds for the purchase of said file cabinets; and

WHEREAS, in order to maintain consistency in the design and function of the work area, a quote has been received from Business Interiors Group, Inc., the supplier of the new office work stations and file cabinets that were installed during the City Hall office remodeling project in 2005; and

WHEREAS, Subsection (C) (9) of Section 31.23 of the La Vista Municipal Code requires that the City Administrator secure Council approval prior to authorizing any purchase over \$5,000.00.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council of La Vista, Nebraska, do hereby authorize the purchase of eight (8) replacement file cabinets for City Hall from Business Interiors Group, Inc., Omaha, Nebraska in an amount not to exceed \$5,403.32.

PASSED AND APPROVED THIS 6TH DAY OF MARCH 2007.

CITY OF LA VISTA

Douglas Kindig, Mayor

ATTEST:

Pamela A. Buethe, CMC
City Clerk



PROPOSAL: 1567
DATE: 2/26/2007

PROPOSAL FOR: City of LaVista

PROJECT:

SALESPERSON: Kelly Jackson CUSTOMER PO:

VALID FOR: 30 Days

#	QTY	PRODUCT	DESCRIPTION	Discount	SELL	EXT	
1	3	OSU	36-4FFE: 36w x 18d 4 high lateral file. Paint: Slate Reflections.	732.00	\$760.00	\$2,280.00	2196.00
2	3	OSU	36-3FFE: 36w x 18d 3 high lateral file. Paint: Slate Reflections.	566.00	\$587.20	\$1,761.00	1695.00
3	2	OSU	36-2FFE: 36w x 18d 2 high lateral file. Paint: Slate Reflections.	417.00	\$433.60	\$827.20	834.00
4	1	Custom	Laminate top: 108 1/2" x 18 1/4" x 1 1/4" self edge. Laminate: Wilsonart 4783-60 White Tigris. Includes delivery from custom shop.		\$283.00	\$283.00	
5	2	IPU	13.5TAC48: 13.5h x 48w, tackable tile. Fabric: Grade 1: Rain, Shore.		\$38.73	\$77.46	
6	1 Lot	Office One	Labor to deliver and install 8 files and install 2 tiles. (Overhead may need to be removed in order to install the tiles in place of the pass through).		\$245.00	\$245.00	
7	1 Lot	OSU / IPU	Fuel Surcharge for Office Specialty and Inscape.		150.32	\$150.32	
SUB TOTAL:						\$5,473.66	5403.32
SALES TAX @ 7%:						\$0.00	
GRAND TOTAL:						\$5,473.66	

Accepted by: _____

Date: _____

