

**CITIZEN ADVISORY REVIEW COMMITTEE
MEETING
March 9, 2009**

A regular meeting of the Citizen Advisory Review Committee of the City of La Vista, Nebraska was convened in open and public session at 7:00 p.m. on March 9, 2009, in the Harold "Andy" Anderson Council Chamber at City Hall. Present were Committee members Shafer, Kellner, and Burns. Placzek and Dunbar were absent. Also in attendance was Assistant City Administrator Ramirez.

A notice of the meeting was given in advance thereof by publishing in the Papillion Times on February 26, 2009. Notice was simultaneously given to all members of the Citizen Advisory Review Committee and a copy of the acknowledgement of the receipt of notice is attached to the minutes. Availability of the agenda was communicated to the Citizen Advisory Review Committee in the advance notice of the meeting. All proceedings shown were taken while the convened meeting was open to the attendance of the public. Further, all subjects included in said proceedings were contained in the agenda for said meeting which is kept continuously current and available for public inspection within 10 days after said meeting and prior to the next convened meeting of said body.

Chairman Shafer called the meeting of the Citizen Advisory Review Committee to order at 7:00 p.m.

A. OPEN MEETINGS ACT STATEMENT

Chairman Shafer acknowledged the Open Meetings Act statement as printed on the Agenda.

B. EMERGENCY PROCEDURES STATEMENT

Chairman Shafer acknowledged the Emergency Procedures statement as printed on the Agenda.

C. APPROVAL OF THE AGENDA

Kellner moved approval of the Agenda as presented. Burns seconded. Ayes: All. Nays: None. Motion carried.

D. ELECTION OF OFFICERS

Kellner made a motion to nominate the existing slate of officers for another term – Lynda Shafer, Chairman; Doug Kellner, Vice Chairman; Rick Burns, Secretary. Seconded by Shafer. Ayes: All. Nays: None. Motion carried.

E. APPROVAL OF MINUTES OF DECEMBER 8, 2008

Burns moved approval of the December 8, 2008 meeting minutes as presented. Kellner seconded. Ayes: All. Nays: None. Motion carried.

F. ASSISTANT CITY ADMINISTRATOR'S REPORT

Assistant City Administrator Ramirez presented and reviewed a copy of the Community Development projects currently underway and updated the Committee on the upcoming 84th Street visioning project and the opening of the Marriott Courtyard Hotel.

G. SARPY COUNTY ECONOMIC DEVELOPMENT CORPORATION REPORT

Toby Churchill from Sarpy County Economic Development Corporation (SCEDC) was scheduled to present and review the SCEDC 4th Quarter 2008 Report, however Mr. Churchill was unable to attend the meeting.

H. ECONOMIC DEVELOPMENT PROGRAM REVIEW

Ramirez presented a draft of the Economic Development Program Biannual Report for the Committee's review. This report will be presented to the City Council by Chairman Lynda Shafer at their meeting on April 7, 2009.

No new applications have been made to the Economic Development Program.

I. AMENDMENT TO THE RULES AND OPERATING PROCEDURES – MEETING SCHEDULE AND ELECTION OF OFFICERS

An amendment to the Rules and Operating Procedures was presented that would change the regular meeting date of the Committee to the second Thursday of March, June, September and December. It was determined at the last meeting that Thursday would work better for the current Committee members as a meeting day. Also, the Rules currently indicate that election of officers will be held in February and since the Committee does not meet in February, that election was changed to March. Kellner made a motion to approve the amendments to the Rules and Operating Procedures of the Committee. Seconded by Burns. Ayes: All. Nays: None. Motion carried.

Chairman Shafer asked if there was anything in the Rules relative to member attendance. Committee member Jim Placzek has missed several meetings without contacting either the Chairman or City staff. The Rules do designate that a committee member can be removed by the Mayor with the consent of the City Council for lack of attendance which is defined as three consecutive meetings without just cause. Ramirez will report on Mr. Placzek's attendance to the Mayor.

J. CODE OF CONDUCT

A copy of the City's Code of Conduct for elected and appointed officials was supplied to each member of the Citizen Advisory Review Committee upon their appointment. The Code was placed in the meeting packet for review and each member of the committee was asked to sign an acknowledgement indicating they had received and read the document.

COMMENTS FROM THE FLOOR

There were no comments from the floor.

COMMENTS FROM THE COMMITTEE

There were no further comments from the Committee.

ADJOURNMENT

At 7:30 p.m. Kellner made a motion to adjourn the meeting. Shafer seconded. Ayes: All. Nays: None. Motion carried.

Respectfully Submitted by:

Rick Burns
Secretary